

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON  
WEDNESDAY, SEPTEMBER 10, 2025, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Acting Mayor Dale Yushchyshyn  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl

**Council Absent:**

**Staff Present:** Stephanie Peters – Interim Assistant CAO/Director of Community Services  
Curtis Parsons – Manager of Operations  
Terra Pattison – Finance Manager  
Mitchel Opryshko – Finance Officer  
Chris Pinault – Recording Secretary

**Staff Absent:** Eric Lowe – Interim CAO with regrets.  
Monique Jeffery – Director of Corporate Services with regrets.

As a quorum was present, Acting Mayor Yushchyshyn called the meeting to order at 10:00 am.

**3.0 ADDITIONS TO THE AGENDA**

Councillor Harris requested that the following item be added to the agenda:

14.2 Correspondence to Council

Councillor Millante requested that the following items be added to the agenda:

15.1 Inter-Organizational Agreements

15.2 Sponsorship Proposal

**4.0 ADOPTION OF THE AGENDA**

Councillor Berry moved that Council accept the agenda as amended.

**25.361 MOTION CARRIED**

**5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES**

**6.0 ADOPTION OF THE MINUTES**

**6.1 REGULAR MEETING OF COUNCIL – AUGUST 27, 2025**

Councillor Millante moved that Council accept the minutes of the August 27, 2025, Regular Meeting of Council as presented.

**25.362 MOTION CARRIED**

**7.0 FINANCE**

**7.1 ACCOUNTS PAID AS AT SEPTEMBER 7, 2025**

Councillor Sandahl moved that Council accept the Accounts Paid as at September 7, 2025, as information as presented.

**25.363 MOTION CARRIED**

**8.0 APPOINTMENTS**

**9.0 OLD BUSINESS**

**9.1 UTILITY INFRASTRUCTURE FEE**

Councillor Kozak moved that Council accept the Utility Infrastructure Fee report as information and review the collection and expenditure of Infrastructure Replacement Fees again at year-end to determine if a deferral account should be established.

**25.363 MOTION CARRIED**

**10.0 NEW BUSINESS**

**10.1 SCHEDULE OF COUNCIL MEETINGS**

Councillor Berry moved that Council set the Organizational and Regular Meetings of Council as October 30, 2025, with the Organizational Meeting to be set at 6:30 pm and the Regular Meeting of Council to be set at 7:00 pm.

**25.364 MOTION CARRIED**

## **11.0 BYLAWS AND POLICIES**

### **11.1 BYLAW ALT 7-25 – RESIDENTIAL AND NON-RESIDENTIAL ASSESSMENT SUBCLASSES**

Councillor Sandahl moved to give 3<sup>rd</sup> Reading to Bylaw ALT 7-25 – Residential and Non-Residential Assessment Subclasses Bylaw.

**25.365 MOTION CARRIED**

## **12.0 STAFF REPORTS**

### **12.1 ADMINISTRATION REPORT**

Councillor Sandahl moved to accept the Administration Report as information.

**25.366 MOTION CARRIED**

## **13.0 COMMITTEE REPORTS**

Councillor Berry attended:

- Meet the Community Night

Councillor Harris had nothing to report.

Councillor Kozak attended:

- Sturgeon County Emergency Services Awards
- Alberta Industrial Heartland Board Meeting
- Meet the Community Night
- Landing Trail Breakfast Meet and Greet

Councillor Millante attended:

- Town Wide Garage Sale – BBQ at the Fire Hall
- Meet the Community Night

Councillor Sandahl attended:

- Edmonton Global webinar
- Meet the Community Night

Acting Mayor Yushchyshyn attended:

- Edmonton Global webinar
- Sturgeon County Emergency Services Awards

- Town Wide Garage Sale – BBQ at the Fire Hall
- Alberta Municipalities webinar
- Meeting the Community Night
- Landing Trail School Breakfast Meet and Greet

Councillor Millante moved to accept the Committee Reports as information.

<b>25.367</b>	<b><i>MOTION CARRIED</i></b>
---------------	------------------------------

<b>14.0</b>	<b><i>CORRESPONDENCE</i></b>
-------------	------------------------------

**14.1 LETTER FROM MAYOR ALANNA HNATIW – STURGEON COUNTY**

Councillor Berry moved to accept this as information

<b>25.368</b>	<b><i>MOTION CARRIED</i></b>
---------------	------------------------------

**14.2 CORRESPONDENCE TO COUNCIL**

Councillor Sandahl moved to accept this as information.

<b>25.369</b>	<b><i>MOTION CARRIED</i></b>
---------------	------------------------------

<b>15.0</b>	<b><i>NOTICE OF MOTION</i></b>
-------------	--------------------------------

**15.1 INTER – ORGANIZATIONAL AGREEMENTS**

Councillor Millante gave the following Notice of Motion for Closed Session at the next Regular Meeting of Council:

That Council direct Administration to report back to Council on the status of the agreements.

**15.2 SPONSORSHIP PROPOSAL**

Councillor Millante gave the following Notice of Motion:

That Council review Dr. Sonnie Oyama's proposal for sponsorship of an additional physician for the Town of Gibbons.

Acting Mayor Yushchyshyn called a recess at 10:54 am.

<b>16.0</b>	<b><i>CLOSED SESSION</i></b>
-------------	------------------------------

Councillor Kozak moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following item at 11:01 am.

<b>25.370</b> <b>MOTION CARRIED</b>
-------------------------------------

Councillor Harris moved that Council revert to normal seating 11:50 am.

<b>25.371</b> <b>MOTION CARRIED</b>
-------------------------------------

**16.1    EMERALD RIDGE ASP REVIEW - ATIA S. 19**

Councillor Sandahl moved to accept this as information.

<b>25.372</b> <b>MOTION CARRIED</b>
-------------------------------------

<b>17.0    ADJOURNMENT</b>
----------------------------

There being no further business Acting Mayor Yushchyshyn adjourned the meeting at 11:51 am.

[ORIGINAL DOCUMENT IS SIGNED]

-----  
Acting Mayor Dale Yushchyshyn

[ORIGINAL DOCUMENT IS SIGNED]

-----  
Interim CAO Eric Lowe