

**TOWN OF GIBBONS  
AGENDA  
REGULAR MEETING OF COUNCIL  
SEPTEMBER 24, 2025  
TO BE HELD AT THE MUNICIPAL OFFICE AT 7:00 PM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
  - 6.1 Regular Meeting of Council September 10, 2025
- 7.0 FINANCE
  - 7.1 Accounts Paid as at September 19, 2025
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
  - 10.1 Advanced Poll – 2025 Municipal Election
  - 10.2 Sponsorship Additional Physician
- 11.0 BYLAWS & POLICIES
  - 11.1 Off-Highway Vehicles Bylaw – Verbal Report
- 12.0 STAFF REPORTS
  - 12.1 Administration Report
- 13.0 COMMITTEE REPORTS
- 14.0 CORRESPONDENCE

15.0 NOTICE OF MOTIONS

16.0 CLOSED SESSION

16.1 Discussion with Resident – *ATIA S.20*

16.2 Discussion with Resident – *ATIA S.28*

16.3 Inter-Organizational Agreements – *ATIA S.29*

17.0 ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON  
WEDNESDAY, AUGUST 27, 2025, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Acting Mayor Dale Yushchyshyn  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl

**Council Absent:**

**Staff Present:** Stephanie Peters – Interim Assistant CAO/Director of Community Services  
Curtis Parsons – Manager of Operations  
Terra Pattison – Finance Manager  
Mitchel Opryshko – Finance Officer  
Chris Pinault – Recording Secretary

**Staff Absent:** Eric Lowe – Interim CAO with regrets.  
Monique Jeffery – Director of Corporate Services with regrets.

As a quorum was present, Acting Mayor Yushchyshyn called the meeting to order at 10:00 am.

**3.0 ADDITIONS TO THE AGENDA**

Councillor Harris requested that the following item be added to the agenda:

14.2 Correspondence to Council

Councillor Millante requested that the following items be added to the agenda:

15.1 Inter-Organizational Agreements

15.2 Sponsorship Proposal

**4.0 ADOPTION OF THE AGENDA**

Councillor Berry moved that Council accept the agenda as amended.

**25.361 MOTION CARRIED**

**5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES**

**6.0 ADOPTION OF THE MINUTES**

**6.1 REGULAR MEETING OF COUNCIL – AUGUST 27, 2025**

Councillor Millante moved that Council accept the minutes of the August 27, 2025, Regular Meeting of Council as presented.

**25.362 MOTION CARRIED**

**7.0 FINANCE**

**7.1 ACCOUNTS PAID AS AT SEPTEMBER 7, 2025**

Councillor Sandahl moved that Council accept the Accounts Paid as at September 7, 2025, as information as presented.

**25.363 MOTION CARRIED**

**8.0 APPOINTMENTS**

**9.0 OLD BUSINESS**

**9.1 UTILITY INFRASTRUCTURE FEE**

Councillor Kozak moved that Council accept the Utility Infrastructure Fee report as information and review the collection and expenditure of Infrastructure Replacement Fees again at year-end to determine if a deferral account should be established.

**25.363 MOTION CARRIED**

**10.0 NEW BUSINESS**

**10.1 SCHEDULE OF COUNCIL MEETINGS**

Councillor Berry moved that Council set the Organizational and Regular Meetings of Council as October 30, 2025, with the Organizational Meeting to be set at 6:30 pm and the Regular Meeting of Council to be set at 7:00 pm.

**25.364 MOTION CARRIED**



## **11.0 BYLAWS AND POLICIES**

### **11.1 BYLAW ALT 7-25 – RESIDENTIAL AND NON-RESIDENTIAL ASSESSMENT SUBCLASSES**

Councillor Sandahl moved to give 3<sup>rd</sup> Reading to Bylaw ALT 7-25 – Residential and Non-Residential Assessment Subclasses Bylaw.

**25.365 MOTION CARRIED**

## **12.0 STAFF REPORTS**

### **12.1 ADMINISTRATION REPORT**

Councillor Sandahl moved to accept the Administration Report as information.

**25.366 MOTION CARRIED**

## **13.0 COMMITTEE REPORTS**

Councillor Berry attended:

- Meet the Community Night

Councillor Harris had nothing to report.

Councillor Kozak attended:

- Sturgeon County Emergency Services Awards
- Alberta Industrial Heartland Board Meeting
- Meet the Community Night
- Landing Trail Breakfast Meet and Greet

Councillor Millante attended:

- Town Wide Garage Sale – BBQ at the Fire Hall
- Meet the Community Night

Councillor Sandahl attended:

- Edmonton Global webinar
- Meet the Community Night

Acting Mayor Yushchyshyn attended:

- Edmonton Global webinar
- Sturgeon County Emergency Services Awards

- Town Wide Garage Sale – BBQ at the Fire Hall
- Alberta Municipalities webinar
- Meeting the Community Night
- Landing Trail School Breakfast Meet and Greet

Councillor Millante moved to accept the Committee Reports as information.

**25.367 MOTION CARRIED**

**14.0 CORRESPONDENCE**

**14.1 LETTER FROM MAYOR ALANNA HNATIW – STURGEON COUNTY**

Councillor Berry moved to accept this as information

**25.368 MOTION CARRIED**

**14.2 CORRESPONDENCE TO COUNCIL**

Councillor Sandahl moved to accept this as information.

**25.369 MOTION CARRIED**

**15.0 NOTICE OF MOTION**

**15.1 INTER – ORGANIZATIONAL AGREEMENTS**

Councillor Millante gave the following Notice of Motion for Closed Session at the next Regular Meeting of Council:

That Council direct Administration to report back to Council on the status of the agreements.

**15.2 SPONSORSHIP PROPOSAL**

Councillor Millante gave the following Notice of Motion:

That Council review Dr. Sonnie Oyama's proposal for sponsorship of an additional physician for the Town of Gibbons.

Acting Mayor Yushchyshyn called a recess at 10:54 am.

**16.0 CLOSED SESSION**

Councillor Kozak moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following item at 11:01 am.

**25.370**      **MOTION CARRIED**

Councillor Harris moved that Council revert to normal seating 11:50 am.

**25.371**      **MOTION CARRIED**

**16.1**      **EMERALD RIDGE ASP REVIEW - ATIA S. 19**

Councillor Sandahl moved to accept this as information.

**25.372**      **MOTION CARRIED**

**17.0**      **ADJOURNMENT**

There being no further business Acting Mayor Yushchyshyn adjourned the meeting at 11:51 am.

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Acting Mayor Dale Yushchyshyn

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Interim CAO Eric Lowe



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## Cheque Listing For Council

2025-Sep-19  
10:26:18AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice	Cheque
Cheque #	Date				Amount	Amount
20251129	2025-09-10	RBC COMMERCIAL AVION VISA/SCS	V334_55604 V450_1272	LOWE/PUMP OP COURSE FOOD/FIR PINAULT/LEADERSHIP MASTERCLA	2,892.43 989.75	3,882.18
20251130	2025-09-10	RBC COMMERCIAL VISA/SCS	V205_360 V336_106801 V354_384 V369_337 V569_164 V594_60 V619_137 V629_172 V656_37 V660_72 V676_93	CHARTRAND/GFRC RENOS/SAFETY SANDAH/LSUBSISTENCE MILLANTE/SUBSISTENCE SCHMIDT/TRUTH & REC EVENT/SUM PETERS/GCC/YOUTH CENTER/TOOL BERRY/LIBRARY CONFERENCE POWLES/ARENA SUPP/STAFF KOBZA/RESALE PRODUCTS PATTISON/PARADE CANDY/STAFF LI EDMONDS/STAFF & BOARD CONF/E PAYROLL ASSO MEMBERSHIP/TAX E	3,222.48 24.44 45.05 1,686.85 3,325.37 323.37 3,970.02 187.92 689.23 3,750.24 632.72	17,857.69
20251131	2025-09-12	564045 ALBERTA LTD O/A RICHARDS	8596	SENIORS BUS REPAIRS	1,321.89	1,321.89
20251132	2025-09-12	ALBERTA MUNICIPAL SERVICES CORP/SCS	313433575028	AUG/25 INV#25-1061257 GAS/POWE	34,798.05	34,798.05
20251133	2025-09-12	BLANCHETT NEON LIMITED	250538-2	GIBBONS-STURG COUNTY RECOGN	504.43	504.43
20251134	2025-09-12	BROWNLEE LLP	587606 591013 591048	TAX ENFORCEMENT #832000 FOIP MATTER CONFIDENTIAL HR MATTER	426.04 2,554.13 281.46	3,261.63
20251135	2025-09-12	CAPITAL REGION NORTHEAST WATER	2025052	AUGUST 2025 CONSUMPTION	32,247.84	32,247.84
20251136	2025-09-12	CHEYENNE TREE FARMS LTD.	32227322	HEARTLAND PATHWAY/ROAD TREE	5,607.00	5,607.00
20251137	2025-09-12	CIMCO REFRIGERATION	90987095	SEPT 1/25 - AUG 31/26 ICE PLANT SE	8,722.13	8,722.13
20251138	2025-09-12	DEERLAND FARM EQUIP.(1985) LTD	P70641	BELT FOR DIAMONDS EQUIPMENT	11.39	11.39
20251139	2025-09-12	DONE RIGHT FIRE PROTECTION INC.	12205 12206 12207 12208 12210 12211 12212 12213 12214 12215 12216 12217 12218 12219	DEW DROP INN ANNUAL INSPECTIO FLEET VEHICLES ANNUAL INSPECTI MUSEUM ANNUAL INSPECTION POLE SHED ANNUAL INSPECTION PUMP STATION FIRE EXTINGUISHEF ARENA ANNUAL INSPECTION OF LIF CIVIC BLDG ANNUAL INSPECTION CURLING CLUB ANNUAL INSPECTIO ECHO GLEN PARK ANNUAL INSPCT FIRE HALL ANNUAL INSPECTION OUTDOOR RINK ANNUAL INSPCTIC GCC ANNUAL INSPECTION GFRC ANNUAL INSPECTION OF LIFE LTS ANNUAL INSPECTION	121.80 134.66 185.85 105.26 67.46 1,576.19 156.77 439.92 113.66 164.85 119.96 1,956.74 658.61 430.03	6,231.76
20251140	2025-09-12	FCSSAA	2119	2025-26 FCSS ASSOC. MEMBERSHIF	578.00	578.00
20251141	2025-09-12	FLOWPOINT ENVIRONMENTAL SYSTEMS	WE5939	AUGUST 970 TRANS @ 0.4266	434.49	434.49
20251142	2025-09-12	GFL ENVIRONMENTAL INC	388106	AUGUST 2025 GARBAGE CONTRAC	13,410.87	13,410.87
20251143	2025-09-12	HYDROBLAST	29702 29703	ARENA KITCHEN EXHAUST CLEANIN LTS KITCHEN EXHAUST CLEANING	766.50 766.50	1,533.00
20251144	2025-09-12	LAPP C/O ASP	146	AUG 24 - SEPT 6 2025 CONTRIBUTIC	12,721.99	12,721.99
20251145	2025-09-12	LINDE CANADA INC.	51238142/01	BALANCE OWING ON CYLINDER LE/	3.71	3.71
20251146	2025-09-12	ORKIN CANADA	SM-24018160	AUGUST/25 PEST CONTROL	749.06	749.06
20251147	2025-09-12	PETE'S LOCK & KEY	27585	LUBRICATE LOCK CYLINDERS	120.75	120.75
20251148	2025-09-12	PITNEY BOWES	3202613792	JULY 1 - SEPT 30, POSTAGE METER	551.25	551.25
20251149	2025-09-12	PUROLATOR COURIER LTD.	540219585	COURIER A PAYMENT TO BUNZL	34.08	34.08
20251150	2025-09-12	RFS CANADA	5035613407	OCTOBER GFRC COPIER LEASE	189.00	189.00
20251151	2025-09-12	RICOH CANADA INC.	SCO95003420 SCO95003421	MAY 20-AUG 20, GFRC COPY USAGE JULY 20 - AUG 30, COPY USAGE	41.80 722.21	764.01

7.1





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### Cheque Listing For Council

2025-Sep-19  
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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20251152	2025-09-12	ROSERIDGE WASTE COMMISSION	20250489	AUGUST 2025 WEIGHTS	6,443.40	6,443.40
20251153	2025-09-12	SELECT COMMUNICATIONS INC.	7382475	SEPT 10 - OCT 7, TELE ANS SERVIC	177.05	177.05
20251154	2025-09-12	SELECT ENGINEERING CONSULTANTS LTD	2509-0058 2509-0059	0001-25067 2025 CONCRETE & ASPH 0001-25068 MEMORIAL PARK DEVEL	6,449.63 18,481.05	24,930.68
20251155	2025-09-12	SHERWOOD SHARP SHOP	4991	MOWER BLADES SHARPENING	262.50	262.50
20251156	2025-09-12	SOURCE OFFICE FURNISHINGS	678346	OFFICE FURNITURE	909.30	909.30
20251157	2025-09-12	THINKTEL	1374236	SEPTEMBER TELEPHONE SERVICE	521.23	521.23
20251158	2025-09-12	WORKERS' COMPENSATION BOARD - AB/SCS	28376661	SEPT 7 2025 INSTALLMENT & EARNI	7,374.26	7,374.26
20251159	2025-09-12		91592286	REFUND GCC DD RENTAL AUG 15-1	500.00	500.00
20251160	2025-09-12	CANSEL SURVEY EQUIPMENT INC.	91592285	SURVEY MARKING PAINT & MARKIN	278.61	278.61
20251161	2025-09-12	CELEBRATIONS FLARE CATERING	SI-1065	CATER MEET THE COMMUNITY NIGI	4,623.15	4,623.15
20251162	2025-09-12		15436	BANK CHARGE REFUND	50.00	50.00
20251163	2025-09-12	HACK 2 HOUSE LTD.	QB11751	BLADE SHARPENING	231.00	231.00
20251164	2025-09-12	MYERS, KRIS	05	GIBBONS NFPA1002 PUMP OP COUF	817.55	817.55
20251165	2025-09-12		696734	REFUND GARAGE SALE REGISTRAT	27.00	27.00
20251166	2025-09-12	SCHMIDT, CHRIS	277900	MILEAGE FOR ASBESTOS CLEANUP	63.00	63.00
20251167	2025-09-12		277899	SETUP ASSIST. TOWN HALL MEETIN	50.00	50.00
20251168	2025-09-12	STURGEON ALLIANCE CHURCH	277901	BLOCK PARTY GRANT 2025	250.00	250.00
20251169	2025-09-12		771	RUN EQUIPMENT AUG 21 TOWN HAI	100.00	100.00
20251170	2025-09-12		158126	MODERATING SERVICES-TOWN HAL	200.00	200.00
20251171	2025-09-12		8268	RUN EQUIPMENT TOWN HALL MEET	100.00	100.00
20251173	2025-09-15	RECEIVER GENERAL/SCS	1616 1617	RP0001- AUG 24 - SEPT 6 DEDUCTIC RP0002 - AUG 24 - SEPT 6 DEDUCTI	21,931.58 4,623.78	26,555.36
20251174	2025-09-15	RECEIVER GENERAL/SCS	1619	RP0002 - AUGUST FIRE DEDUCTION	5,040.83	5,040.83
20251175	2025-09-17	MEMJ CONSULTING LTD.	2021114	SEPT 2-15, 2025 CONTRACT	5,798.75	5,798.75
2924	2025-09-10	LOWE, ERIC D				
2925	2025-09-10	WELLS, DYLAN R				
2926	2025-09-10	DOUGLAS, NATHAN T				
2927	2025-09-10	PINAULT, CAMERON				
2928	2025-09-10	BENSON, WILLIAM R				
2929	2025-09-10	BARRETT, JASON				
2930	2025-09-10	MYERS, KRISTOPHER				
2931	2025-09-10	GENEAU, JAMIE				
2932	2025-09-10	POLLARD, SCOTT T				
2933	2025-09-10	POLLARD, SIERRA				
2934	2025-09-10	FUNSTON, LAYNE				
2935	2025-09-10	WARNER, JAMES				
2936	2025-09-10	PUCKETT, DUSTYN				
2937	2025-09-10	STEVENTON, KENDRA				
2938	2025-09-10	CHESTER, KENNEDY				



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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
2939	2025-09-10	DUCHARME, JACOB				
2940	2025-09-10	WIGSTON, ANDRE				
2941	2025-09-10	RICE, ABIGAIL				
2942	2025-09-12	OSBORNE, CINDY				
2943	2025-09-12	LOWE, ERIC D				
2944	2025-09-12	CHARTRAND, DENISE M				
2945	2025-09-12	STEVENTON, CHRISTINE A				
2946	2025-09-12	SCHMIDT, LAURA L				
2947	2025-09-12	HERBOLD, MICHAEL W				
2948	2025-09-12	PARISIAN, NOELLE J				
2949	2025-09-12	PINAULT, CHRISTINA J				
2950	2025-09-12	ADAMS, JIM W				
2951	2025-09-12	TERLECKI, QUENTIN G				
2952	2025-09-12	STEVENTON, KENDRA N				
2953	2025-09-12	BRADLEY, HAILEY				
2954	2025-09-12	NORRIS, ANTHONY J				
2955	2025-09-12	PETERS, STEPHANIE G				
2956	2025-09-12	PATTISON, TERRA L				
2957	2025-09-12	POWLESLAND, JOEL F				
2958	2025-09-12	LOCHRIE, JAMES D				
2959	2025-09-12	FERGUSON, KYLIE				
2960	2025-09-12	PARSONS, CURTIS				
2961	2025-09-12	GINGELL, SUSAN				
2962	2025-09-12	ANTONIUK, LUKAS				
2963	2025-09-12	MOLNAR, BRAM				
2964	2025-09-12	CHISHOLM, MACKENZIE				
2965	2025-09-12	WIEBE, TRACEY				
2966	2025-09-12	CORRY, TYLER				
2967	2025-09-12	FAHLMAN, KATARINA				
2968	2025-09-12	EVANS, JEANNE M				
2969	2025-09-12	OPRYSHKO, MITCHEL G				
2970	2025-09-12	LOCKEN, JODY L				
2971	2025-09-12	KUGLER, SARA E				
2972	2025-09-12	RICHARDSON, ELIZABETH D				
2973	2025-09-12	KOBZA, JENNIFER L				
2974	2025-09-12	EDMONDS, RYAN A				
2975	2025-09-12	BOETTGER, VALERIE				
2976	2025-09-12	CONLEY, MICHELLE				
2977	2025-09-12	ANTONIUK, LILY				
2978	2025-09-12	HOFSTEDE, JULIANNE G				



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## Cheque Listing For Council

2025-Sep-19  
10:26:18AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
2979	2025-09-12	COUTTS, CAROL				
2980	2025-09-12	HEATHERINGTON, KIM				
2981	2025-09-12	BERRY, LISA				
2982	2025-09-12	NEITHERCUT, AYA				
2983	2025-09-12	CARSON, GRACE				
2984	2025-09-12	LOVE, SADIE				
2985	2025-09-12	BRAKE, REEGAN				
2986	2025-09-12	KELLAR, HANNAH				
2987	2025-09-12	WATSON, BUFFY				
2988	2025-09-12	MEANEY, EMMA				
2989	2025-09-16	LOVE, SADIE				

Total 317,004.66

\*\*\* End of Report \*\*\*



**DATE  
SUBMITTED:** SEPTEMBER 24, 2025

**SUBMITTED TO:** MAYOR YUSHCHYSHYN AND  
MEMBERS OF COUNCIL

**REPORT TOPIC:** ADVANCED POLLS – MUNICIPAL  
ELECTION

**SUBMITTED BY:** ERIC LOWE, INTERIM CAO

### **Introduction**

The purpose of this report is to respectfully request that Council give consideration to providing for an advanced vote for the upcoming Municipal Election.

### **Background**

October 20, 2025, has been set as the election date for the next Municipal Election. According to the *Local Authorities Election Act*, communities under 5,000 may, by resolution, provide for an advanced vote to be held before the election with the date(s) to be determined by the Returning Officer.

While communities under 5,000 have no obligation under the *Local Authorities Election Act* to hold an advanced poll, by setting an advance poll residents who will not be in Gibbons on election day would have the opportunity to cast their vote in the Municipal Election.

### **Options Available**

The options for consideration by Council include the following:

1. That Council direct Administration to set an advanced poll to be held before the upcoming Municipal Election with the date(s) to be determined by the Returning Officer.
2. That Council not direct Administration to set an advanced poll before the Municipal Election.

### **Recommendation for Action**

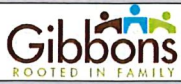
Administration would like to respectfully request that Council consider the following recommendation:

1. That Council direct Administration to set an advanced poll to be held before the upcoming Municipal Election with the date(s) to be determined by the Returning Officer.

Submitted by:

Eric Lowe,  
Interim CAO





TOWN OF GIBBONS

NOTICE OF MOTION

DATE SUBMITTED	Aug 28, 2025
DATE OF COUNCIL MEETING	Sep 10, 2025
SUBMITTED BY	Millante, Jay
REPORT TOPIC	Sponsorship Proposal

Councillor Millante, Jay makes the following motion:

That Council ~~review~~<sup>9<sup>th</sup></sup> review Dr. Sonnie Oyama's proposal for sponsorship of an additional physician for the Town of GIBBONS.

Council Member Signature

Aug 28, 2025

Date Submitted

## CLERK'S USE ONLY

Date Received

Date for next Regular Council Meeting

Sept 10 - 2025  
Sept 24 - 2025

## **BUSINESS PROPOSAL: SPONSORSHIP OF AN ADDITIONAL PHYSICIAN FOR THE TOWN OF GIBBONS**

Date: August 21, 2025

To: The Town of Gibbons Council

From: Dr. Sonnie Oyama, Medical Director, Gibbons Medical Clinic, 4610 50 Avenue, Gibbons, T0A 1N0

Proposal for Sponsorship of an Additional Physician to Enhance Healthcare and Economic Growth in the Town of Gibbons

### **1. Executive Summary**

This proposal outlines a strategic initiative for the Town of Gibbons to sponsor an additional physician to practice within the community. This investment will address critical healthcare needs, improve the quality of life for residents, and stimulate significant economic growth. The addition of a physician will expand access to care, reduce wait times, attract new residents, and position Gibbons as a regional medical hub. This proposal details the immediate and long-term benefits, a proposed timeline, and a budget range of \$50,000 to \$100,000. Nearby municipalities and councils, particularly Redwater, have resonated with similar proposals to good effect, demonstrating the viability and positive impact of such initiatives. We believe this investment is a crucial step towards a healthier and more prosperous future for the Town of Gibbons.

### **2. Problem Statement & Needs Assessment**

The Town of Gibbons faces several challenges related to healthcare access and availability:

- \* Limited Clinic Hours: Current medical facilities operate on a schedule that is restrictive for working residents, often forcing them to seek care in neighboring cities.
- \* Limited Specialized Care: Residents have limited access to specialized medical services within Gibbons, requiring travel for specific healthcare needs.
- \* High Patient-to-Doctor Ratio: While I have added a 0.2 FT Nurse Practitioner to my practice, the existing healthcare provider faces a high patient load, leading to longer wait times for appointments and potentially less personalized care.
- \* Impact on Economic Growth: Our community of Gibbons is rapidly growing with potentials for more growth. Limited healthcare options can deter potential residents and businesses from choosing Gibbons, hindering economic development.

### 3. Proposed Solution: Physician Sponsorship

This proposal recommends the Town of Gibbons Council sponsor an additional physician to establish a practice within the community. This sponsorship would provide financial assistance to help the physician:

- \* Obtain necessary licenses and certifications to practice in Alberta. Details are available on the CPSA website regarding sponsorship but I am happy to discuss with Council
- \* Join my medical practice within the Town of Gibbons.
- \* Potentially offset initial operating costs.

This strategic investment will directly address the identified healthcare challenges and unlock significant economic opportunities for the town.

#### 4. Project Scope & Deliverables

The project scope encompasses the following key elements:

- \* **Physician Recruitment:** I have identified a suitable physician candidate resident in Edmonton with extensive Family Medicine training and experience as well as top medical care managerial experience and access to a vast resource base of physicians and specialists he can attract to our community.
- \* **Financial Sponsorship:** Providing financial assistance to the selected physician, as detailed in the budget section.
- \* **Community Integration:** Facilitating the physician's integration into the community through introductions to local businesses, community organizations, and residents.
- \* **Project Monitoring & Evaluation:** Tracking key metrics such as patient wait times, resident satisfaction, and economic impact to assess the project's success.

#### \*Deliverables:

- \* Securing a qualified physician to establish a practice in Gibbons which has been done.
- \* Extended clinic hours and increased access to medical care for residents.
- \* Reduced patient wait-times and improved patient satisfaction.
- \* Increased economic activity in the Town of Gibbons.
- \* A comprehensive report outlining the project's impact and key performance indicators.

#### 5. Benefits of Sponsorship

The sponsorship of an additional physician offers numerous tangible benefits to the Town of Gibbons:



- \* **Enhanced Healthcare Access:** Expanded hours and days of coverage, reducing the need for residents to travel outside of Gibbons for medical care.
- \* **Improved Quality of Life:** Increased access to expertise and specialized care, leading to better health outcomes and a stronger sense of community well-being.
- \* **Reduced Wait Times:** A lower patient-to-doctor ratio ensures each resident receives more personalized and attentive care.
- \* **Attraction of New Residents & Families:** A robust healthcare system makes Gibbons a more attractive place to live, work, and raise a family.
- \* **Stimulated Economic Growth:** Increased foot traffic to local businesses, creation of new jobs, and increased business revenue.
- \* **Positioning as a Medical Hub:** Attracting additional specialists and enhancing Gibbons' reputation as a go-to destination for healthcare services.
- \* **Community Pride:** Demonstrating a commitment to the health and well-being of residents fosters a stronger sense of community pride and engagement.

## **6. Timeline**

The proposed timeline for this project is six months, with the following key milestones:

- \* **Month 1: Project Initiation & Physician Recruitment:** The physician has been identified. Council completes CPSA sponsorship requirements. Establish a project team for implementation and monitoring, develop recruitment materials and incentives
- \* **Month 2: Candidate Commences first step of assessment with CPSA.** This lasts three months.
- \* **Month 5: Agreement Finalization & Licensing:** Physician commences step two of CPSA assessment. Council finalizes the sponsorship agreement and assists the physician in obtaining
- \* **Month 6: Community Integration & Marketing:** Council facilitate the physician's integration into the community and promotes their services to residents.
- \* **Month 7-8: Practice Launch & Project Evaluation:** Officially launch the physician's practice and begin monitoring key metrics to evaluate the project's success.

## 7. Budget Considerations:

The estimated budget for this project ranges from \$50,000 to \$100,000. The budget will be allocated to the following areas:

- \* CPSA Physician Sponsorship Fees: \$3500
- \* CPSA assessment and physician support: \$ 50- 80,000
- \* Practice Establishment Grant: \$20,000 - \$40,000 (Grant to assist with initial operating costs, equipment purchase, and leasehold improvements)
- \* Marketing and Promotion: \$5,000 00 (Marketing materials, community outreach events, and website development)
- \* Project Management & Administration: \$5,000 (Project coordination, reporting, and evaluation)
- \* Contingency Fund: \$10,000 (To cover unexpected expenses)

\*Note: The final budget will be determined based on the specific needs and qualifications of the selected physician. A detailed breakdown of expenses will be provided upon selection of a candidate.

## 8. Success Measurement

The success of this project will be measured based on the following key performance indicators (KPIs):

- \* Number of New Patients: Track the number of new patients registered with the physician's practice.
- \* Patient Wait Times: Monitor wait times for appointments and compare them to pre-sponsorship levels.
- \* Resident Satisfaction: Conduct surveys to assess resident satisfaction with healthcare access and quality.
- \* Economic Impact: Track changes in local business revenue and job creation.

\* Community Engagement: Monitor participation in community events and activities organized by the physician.

## 9. Conclusion & Call to Action

Sponsoring an additional physician is a strategic investment that will deliver significant and lasting benefits to the Town of Gibbons. This initiative will improve the health and well-being of residents, stimulate economic growth, and position Gibbons as a regional leader in healthcare. We urge the Town of Gibbons Council to approve this proposal and take a proactive step towards building a healthier and more prosperous future for our community.

We welcome the opportunity to discuss this proposal in more detail and answer any questions you may have. We are confident that this initiative will be a defining moment for Gibbons, setting us on a path to a healthier, more prosperous future.

Thank you for your consideration.

Sincerely,

Sonnie Oyama, MD, MSc, MMed, MWIM&OR, MM (Pain Mgt), CMRO, CCBOM, CIME, FRACGP, FAIDH, FACHI

# ADMINISTRATION REPORT TO COUNCIL

## Community Services

- Seniors' Almost Christmas Dinner tickets go on sale soon. Presale Tickets for Gibbons Residents only Oct 1-3 (in-person only!) General Public Tickets will be available on-line and in-person Oct 6th at 9:00 am
- Upcoming Events:
  - Truth and Reconciliation Events (Story Tim and Tipi Teaching)
  - Hazardous Waste Round Up
- See our newsletter for more events and happenings around Town.

## Corporate Services

- Tax Enforcement
- Financial Analysis
- Capital Assets Management Program
- 2026 Budget Process has started

## Public Works

- Water Meter changeouts as appointments are made and as time permits
- Branch and Grass Recycle hours: M-F 7- 3:30, Sat. 9-1 pm.
- Mowing and Grass Maintenance as needed
- Concrete/Asphalt work is ongoing
- RV Dump - Dump is open but no water is available

## Planning and Development

- 2025 Year to Date Development Permit Total - \$9.27 million
- 2 Town owned lots have sold and a development application has been received.
- Ongoing meetings with Landowners and Developers regarding future projects.



# ADMINISTRATION REPORT TO COUNCIL

## Fire Department

- County Calls - 161
- Town Calls - 138
- Current Membership - 26 (includes 6 recruits)

## Interim CAO

- Meetings:
  - Pre-Construction Meeting - Heartland Drive
  - 2026 Budget Meeting with Staff
  - Meeting with Landrex

## Project Updates

- **Memorial Park:**
  - Asphalt and concrete work is underway and expected to be completed by the end of September.
  - Park furnishing have been delivered and ready for installation
  - Waiting on delivery date of washroom facility and shelter