

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON
WEDNESDAY, AUGUST 27, 2025, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS**

Council Present: Acting Mayor Dale Yushchyshyn
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl

Council Absent:

Staff Present: Eric Lowe – Interim CAO
Stephanie Peters – Director of Community Services
Curtis Parsons – Manager of Operations
Terra Pattison – Finance Manager
Chris Pinault – Recording Secretary

Staff Absent: Monique Jeffery – Director of Corporate Services with regrets.
Mitchel Opryshko – Finance Officer with regrets.

As a quorum was present, Acting Mayor Yushchyshyn called the meeting to order at 7:00 pm.

3.0 ADDITIONS TO THE AGENDA

Mr. Lowe requested that the following item be added to the agenda under ATIA S. 30:

16.2 – Street Sweeper

Councillor Sandahl requested that the following item be added to the agenda:

9.1 Off Highway Vehicles

Councillor Harris requested the following items be added to the agenda:

10.1 Infrastructure Fee on Utility Bills
10.2 Creation Administrative Policy for the GATT Policy
10.3 Community Groups

4.0 ADOPTION OF THE AGENDA

Councillor Kozak moved that Council accept the agenda as amended.

25.347 MOTION CARRIED

5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – JULY 23, 2025

Councillor Kozak moved that Council accept the minutes of the July 23, 2025, Regular Meeting of Council as presented.

25.348 MOTION CARRIED

7.0 FINANCE

7.1 ACCOUNTS PAID AS AT AUGUST 21, 2025

Councillor Berry moved that Council accept the Accounts Paid as at August 21, 2025, as information as presented.

25.349 MOTION CARRIED

8.0 APPOINTMENTS

8.1 MORINVILLE BYLAW SERVICES

Supervisor Will Norton and CPO Carolyn LeCouvie presented the quarterly report to Council.

Mr. Norton and Ms. LeCouvie left the meeting at 7:33 pm.

Councillor Sandahl moved to the accept the Bylaw Services Quarterly Report as information.

25.350 MOTION CARRIED

9.0 OLD BUSINESS

9.1 OFF HIGHWAY VEHICLES

Councillor Sandahl moved that Council direct Administration to review the Off Highway Vehicle Bylaw and the fines associated with the offences on the Master Rates Bylaw and return it back to Council by September 24, 2025, Regular Meeting of Council.

25.351 MOTION CARRIED

10.0 NEW BUSINESS

10.1 INFRASTRUCTURE FEES ON UTILITY BILLS

Councillor Berry moved that Council direct Administration investigate the possibility that the Infrastructure Fees collected on Utility Bills be placed in a Restricted Reserve Fund to ensure the funds are used only as intended and return with a response to Council at the September 10, 2025, Regular Meeting of Council.

25.352 MOTION CARRIED

10.2 CREATION OF ADMINISTRATIVE POLICY FOR THE GATT POLICY

Councillor Harris moved that Council direct Administration to include in the Administration Report an Action List from Council motions required for follow up going forward.

25.353 MOTION CARRIED

10.3 COMMUNITY GROUPS

Councillor Harris moved that Council direct Administration to help fund the Community Gardens need for a shed for a cost of \$2,500.00.

Councillor Harris requested a recorded vote:

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| Councillor Berry | Against |
| Councillor Harris | In Favour |
| Councillor Kozak | Against |
| Councillor Millante | In Favour |
| Councillor Sandahl | Against |
| Deputy Mayor Yushchyshyn | Against |

25.354 MOTION DEFEATED

11.0 BYLAWS AND POLICIES

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Harris moved that Council direct Acting Mayor Yushchyshyn to draft a letter to the Minister of Municipal Affairs inquiring on the status of the Legislative Compliance on behalf of Council.

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| 25.356 | <i>MOTION CARRIED</i> |
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Councillor Harris moved to accept the Administration Report as information.

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| 25.355 | <i>MOTION CARRIED</i> |
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13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Homeland Housing Board meeting
- Legal Fete au Village Parade
- Gibbons Library Board meetings
- Bon Accord Harvest Days Parade
- Roseridge Municipal Waste Service Update
- Town Hall Meeting

Councillor Harris attended:

- Town Hall Meeting

Councillor Kozak attended:

- Jessical Martel Memorial Foundation event
- Broncos Fundraiser
- Arrow Utilities Board Meeting
- Roseridge Municipal Waste Service Update
- Municipal Planning Commission meeting
- Town Hall Meeting
- Gibbons Community Wide Water Fight

Councillor Millante attended:

- Jessical Martel Memorial Foundation event
- Gibbons Broncos Fundraising event
- Municipal Planning Commission meeting
- Town Hall Meeting

Councillor Sandahl attended:

- Fundraiser for Town of Redwater

- Bon Accord Harvest Days Parade
- Jessica Martel Memorial Foundation event
- Redwater Discovery Days Parade
- Capital Region Northeast Water Services Commission meeting
- Fundraiser St. Albert Foundation
- Town Hall Meeting

Acting Mayor Yushchyshyn attended:

- Fundraiser for Town of Redwater
- Bon Accord Harvest Days Parade
- Roseridge Waste Commission meeting
- Redwater Discovery Days Parade
- Gibbons Broncos Fundraising event
- Roseridge Municipal Waste Service Update
- Municipal Planning Commission meeting
- Town Hall Meeting

Councillor Harris moved to accept the Committee Reports as information.

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| 25.356 MOTION CARRIED |
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| 14.0 CORRESPONDENCE |
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| 15.0 NOTICE OF MOTION |
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| 16.0 CLOSED SESSION |
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Councillor Sandahl moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following item at 8:23 pm.

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| 25.357 MOTION CARRIED |
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Councillor Berry moved that Council revert to normal seating 8:57 pm.

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| 25.358 MOTION CARRIED |
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16.1 **INTER-ORGANIZATIONAL AGREEMENT AT/A S. 19**

Councillor Harris moved to accept this as information.

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| 25.359 MOTION CARRIED |
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16.2 STREET SWEEPER ATIA S. 30

Councillor Berry moved that Council direct Administration to sell the main engine and chassis from the V23 Cubex street sweeper and set the asking price at \$20,000 with a reserve price as discussed.

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| 25.360 MOTION CARRIED |
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| 17.0 ADJOURNMENT |
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There being no further business Acting Mayor Yushchyshyn adjourned the meeting at 8:58 pm.

[ORIGINAL DOCUMENT IS SIGNED]

Acting Mayor Dale Yushchyshyn

[ORIGINAL DOCUMENT IS SIGNED]

Interim CAO Eric Lowe