

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON
WEDNESDAY, JULY 23, 2025, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS**

Council Present: Acting Mayor Dale Yushchyshyn
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl

Council Absent:

Staff Present: Eric Lowe – Interim CAO
Stephanie Peters – Director of Community Services
Curtis Parsons – Manager of Operations
Terra Pattison – Finance Manager
Kylie Ferguson – Recording Secretary

Staff Absent: Monique Jeffery – Director of Corporate Services with regrets.
Mitchel Opryshko – Finance Officer with regrets.

As a quorum was present, Acting Mayor Yushchyshyn called the meeting to order at 7:00 pm.

3.0 ADDITIONS TO THE AGENDA

Mr. Lowe requested that item 10.2 be moved to after 11.2 on the agenda.
Councillor Millante requested that the Notice of Motion moved to 11.5
Councillor Harris that item 16.1 – Personnel under ATIA S. 22 be added to the agenda

4.0 ADOPTION OF THE AGENDA

Councillor Berry moved that Council accept the agenda as amended.

25.316 MOTION CARRIED

5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – JUNE 25, 2025

Councillor Sandahl moved that Council accept the minutes of the June 25, 2025, Regular Meeting of Council as presented.

25.317 MOTION CARRIED

6.2 SPECIAL MEETING OF COUNCIL – JULY 15, 2025

Councillor Millante moved that Council accept the minutes of the July 15, 2025, Special Meeting as presented.

25.318 MOTION CARRIED

7.0 FINANCE

7.1 ACCOUNTS PAID AS AT JULY 17, 2025

Councillor Kozak moved that Council accept the Accounts Paid as at July 17, 2025, as information as presented.

25.319 MOTION CARRIED

7.2 2025 TAXES COLLECTED TO DATE

Councillor Millante moved that Council accept the 2025 Taxes Collected to Date as information as presented.

25.320 MOTION CARRIED

7.3 2ND QUARTER VARIANCE TO BUDGET

Councillor Berry moved that Council accept the 2nd Quarter Variance to Budget Report as information as presented.

25.321 MOTION CARRIED

7.4 TAX FORFEITURE POLICY

Councillor Sandahl moved that Council accept the Tax Forfeiture Policy as information as presented.

25.322 MOTION CARRIED

7.5 REVENUE AND EXPENSE REPORT AS AT JUNE 30, 2025

Councillor Berry moved that Council accept the Revenue and Expense Report as at June 20, 2025, as information.

25.323 MOTION CARRIED

7.6 QUARTERLY BALANCE SHEET REPORT

Councillor Sandahl moved that Council accept the Quarterly Balance Sheet Report, as information.

25.324 MOTION CARRIED

Councillor Harris moved that Council direct Administration to provide the agreement for the development on the south side of town for the next Regular Meeting of Council.

25.325 MOTION CARRIED

8.0 APPOINTMENTS

9.0 OLD BUSINESS

9.1 COTTAGE PROJECT - TIMELINES

Councillor Berry moved that Council accept the Cottage Project - Timelines as information.

25.326 MOTION CARRIED

9.2 SHAW CABLE FIBRE OPTIC INSTALLATION

Councillor Millante moved that Council accept the Shaw Cable Fibre Optic Installation report as information.

25.327 MOTION CARRIED

9.3 DEBIT LIMIT AND BORROWINGS

Councillor Sandahl moved that Council accept the Debit Limit and Borrowings report as information.

25.328 MOTION CARRIED

10.0 NEW BUSINESS

10.1 POTENTIAL DATES FOR TOWN HALL MEETING

Councillor Harris moved that Council set a Town Hall meeting to be held at the Gibbons Cultural Centre on August 21, 2025, at 7:00 pm.

25.329 MOTION CARRIED

Councillor Berry moved that Council direct Administration to advertise the Town Hall meeting as per the Public Notification Bylaw with questions to be submitted by 4:30 pm on the Thursday prior to the meeting being held on August 21, 2025, at 7:00 pm.

25.330 MOTION CARRIED

10.3 COMMUNITY SERVICES GRANTS – 2ND INTAKE

Acting Mayor Yushchyshyn relinquished the chair to Deputy Mayor Berry and recused himself from this item due to a pecuniary interest.

Councillor Sandahl moved that Council approve the following Community Services Grant applications for a total of \$2500.00:

Bon Accord/Gibbons Food Bank Signage and Costume for Parades	\$150	\$300	\$150
Gibbons Pickleball Club Outdoor Pickleball & Tennis Court Windscreen	\$450	\$819 +tax	\$450
Sturgeon River Historical Society Outfit the kitchen at the Museum	\$200	\$400	\$200
Gibbons Seniors Twilight Club Replace outdated laptop/printer	\$700	\$1400	\$350
Sturgeon Alliance Church Coffee & Chaos Safety Mats replacement	\$300	\$567	\$300
Sacred Heart Church Gibbons Hospitality Project	\$100	\$200	\$100
KidSport-Fort Saskatchewan 1st Annual Golf Tournament Fundraiser	\$1000	\$4100	\$750
Kings Kids Preschool Range Replacement (stove/oven)	\$524.99	\$1049	\$200

Councillor Harris requested a recorded vote:

Councillor Berry	In Favour
Councillor Harris	Opposed
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour

25.331	MOTION CARRIED
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Deputy Mayor Berry relinquished the chair to Acting Mayor Yushchyshyn.

10.4 HEARTLAND STATION – PEDESTRIAN ACCESS

Councillor Berry moved that Council direct Administration to plant Golden Willows in the ditch along the pedestrian access route to the Heartland Station for a cost of \$4,550.00 exclusive of GST and that the funds come from the surplus expected from the 2025 Operating Budget.

Councillor Millante requested a recorded vote:

Councillor Berry	In Favour
Councillor Harris	Opposed
Councillor Kozak	Opposed
Councillor Millante	Opposed
Councillor Sandahl	In Favour
Acting Mayor Yushchyshyn	Opposed

25.332	MOTION DEFEATED
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Councillor Harris moved to direct Administration to relocate the culvert, filling in the ditch, compact and stabilize the road, and plant coniferous trees along the pedestrian access route to Heartland Station for a cost not to exceed \$25,000.00 exclusive of GST unless further approval from Council is granted and with the funds to come the surplus expected from the 2025 Operating Budget.

Councillor Harris requested a recorded vote:

Councillor Berry	Opposed
Councillor Harris	In Favour
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour

Acting Mayor Yushchyshyn In Favour

25.333 MOTION CARRIED

11.0 BYLAWS AND POLICIES

11.1 MOG 1-25 PUBLIC HEARINGS BY ELECTRONIC MEANS

Councillor Sandahl moved that Council give 3rd Reading to Bylaw MOG 1-25 Public Hearings by Electronic Means.

25.334 MOTION CARRIED

11.2 MOG 2-25 CHIEF ADMINISTRATIVE OFFICER BYLAW

Councillor Kozak moved that Council give 3rd Reading to Bylaw MOG 2-25 Chief Administrative Officer Bylaw.

25.335 MOTION CARRIED

11.3 BYLAW ALT 7-25 – RESIDENTIAL AND NON-RESIDENTIAL ASSESSMENT SUBCLASSES

Councillor Sandahl moved that Council give 1st Reading to Bylaw ALT 7-25 Residential and Non-Residential Assessment Subclasses Bylaw

Councillor Harris requested a recorded vote:

Councillor Berry	In Favour
Councillor Harris	Opposed
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Acting Mayor Yushchyshyn	In Favour

25.336 MOTION CARRIED

Councillor Berry moved that Council give 2nd Reading to Bylaw ALT 7-25 Residential and Non-Residential Assessment Subclasses Bylaw.

Councillor Harris requested a recorded vote:

Councillor Berry	In Favour
Councillor Harris	Opposed
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Acting Mayor Yushchyshyn	In Favour

25.337 MOTION CARRIED

Councillor Millante moved that Council hold 3rd Reading of Bylaw ALT 7-25 Residential and Non-Residential Assessment Subclasses Bylaw.

Councillor Harris requested a recorded vote:

Councillor Berry	In Favour
Councillor Harris	Opposed
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Acting Mayor Yushchyshyn	In Favour

25.338 MOTION DEFEATED

11.4 PLU 2-25 AND AMENDMENT TO LAND USE BYLAW PLU 8-06

Councillor Millante moved that Council give 2nd Reading of Bylaw PLU 2-25 An Amendment to Bylaw PLU 8-06 Land Use Bylaw.

25.339 MOTION CARRIED

Councillor Harris moved that Council give 3rd Reading of Bylaw PLU 2-25 An Amendment to Bylaw PLU 8-06 Land Use Bylaw.

25.340 MOTION CARRIED

11.5 DESIGNATION OF MUNICIPAL BANKING INSTITUTIONS

Councillor Kozak moved that Council set the Municipal Financial Institutions as Servus Credit union and the Royal Bank for the sole purpose of RRSP Contributions.

Councillor Harris requested a recorded vote:

Councillor Berry	In Favour
Councillor Harris	Opposed
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Acting Mayor Yushchyshyn	In Favour

25.341 MOTION CARRIED

11.6 RURAL COMMUNITY BUS LINE

Acting Mayor Yushchyshyn relinquished the Chair to Deputy Mayor Berry.

Acting Mayor Yushchyshyn moved that Council direct Administration to provide a letter of interest to the City of Cold Lake in their investigation of rural public bus line.

25.342 MOTION CARRIED

Deputy Mayor Berry relinquished the Chair to Acting Mayor Yushchyshyn.

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Berry moved to accept the Administration Report as information.

25.343 MOTION CARRIED

13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Gibbons Library Farmers Market Table
- Pioneer Days events

Councillor Harris attended:

- Pioneer Days events

Councillor Kozak attended:

- Arrow Utilities meeting
- Pioneer Days events

Councillor Millante attended:

- Sturgeon River Watershed Alliance
- Pioneer Days events

Councillor Sandahl attended:

- Alberta Industrial Heartland meeting
- Pioneer Days events
- Morinville Chamber of Commerce

Acting Mayor Yushchyshyn attended:

- Alberta Municipalities Summer Leaders Caucus
- Transportation and Infrastructure meeting
- Fort Saskatchewan Chamber of Commerce Open House
- Meeting with Resident
- Pioneer Days events

Councillor Millante moved to accept the Committee Reports as information.

25.344 MOTION CARRIED

14.0 CORRESPONDENCE

14.1 ROYAL CANADIAN MOUNTED POLICE – NOTICE OF COMMANDING OFFICER

Councillor Kozak moved to accept this as information.

25.345 MOTION CARRIED

15.0 NOTICE OF MOTION

16.0 CLOSED SESSION

Councillor Harris moved that Council remove item 16.1 Personnel from the agenda.

25.346 MOTION CARRIED

17.0 ADJOURNMENT

There being no further business Acting Mayor Yushchyshyn adjourned the meeting at 9:39 pm.

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Acting Mayor Dale Yushchyshyn

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Interim CAO Eric Lowe