

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON  
WEDNESDAY, MAY 14, 2025, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Acting Mayor Dale Yushchyshyn  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl

**Council Absent:**

**Staff Present:** Eric Lowe – Interim CAO  
Monique Jeffrey – Director of Corporate Services  
Stephanie Peters – Director of Community Services  
Curtis Parsons – Manager of Operations  
Mitchel Opryshko – Finance Officer  
Chris Pinault - Recording Secretary

**Staff Absent:**

As a quorum was present, Acting Mayor Yushchyshyn called the meeting to order at 10:00 am.

**3.0 ADDITIONS TO THE AGENDA**

Councillor Sandahl requested that item 16.2 Councillor Code of Conduct be added to the agenda.

Mr. Lowe requested that item 16.3 Land Sale - *FOIP S. 25* be added to the agenda and that item 11.4 Bylaw PLU 1-25 Land Use Bylaw be deleted from the agenda.

**4.0 ADOPTION OF THE AGENDA**

Councillor Millante moved to accept the agenda as amended.

**25.219 MOTION CARRIED**

**5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES**

**6.0 ADOPTION OF THE MINUTES**

**6.1 REGULAR MEETING OF COUNCIL – APRIL 23, 2025**

Councillor Berry moved to accept the minutes of the April 23, 2025, Regular Meeting of Council as presented.

**25.220 MOTION CARRIED**

## **7.0 FINANCE**

### **7.1 ACCOUNTS PAID AS AT MAY 8, 2025**

Councillor Kozak moved to accept the Accounts Paid as at May 8, 2025, as information as presented.

**25.221 MOTION CARRIED**

Councillor Harris moved to direct Administration to return to Council with explanations on the items noted from the Accounts Paid, the Vac Truck and the overbilling of the Trinus account and bring it back at the next Regular Meeting of Council.

**25.222 MOTION CARRIED**

## **8.0 APPOINTMENTS**

## **9.0 OLD BUSINESS**

## **10.0 NEW BUSINESS**

### **10.1 COMMITTEE APPOINTMENTS**

Councillor Sandahl moved that Council appoint the Council Members as discussed to the following committees as either the member or alternate as listed:

<b>Committee</b>	<b>Council Member or Alternate</b>
Alberta Industrial Heartland	Member – Councillor Kozak Alternate – Councillor Millante
Community Futures Tawatinaw	Member – Councillor Sandahl Alternate – Councillor Millante
Edmonton Global	Member – Councillor Kozak Alternate – Councillor Sandahl
Rosieridge Landfill Commission	Alternate – Councillor Berry

**25.223      MOTION CARRIED**

**11.0    BYLAWS AND POLICIES**

**11.1    POLICY L 3-25 – ELECTRONIC DEVICES POLICY**

Councillor Sandahl moved that Council approve Policy L 3-25 Council Electronic Device Policy as presented.

**25.224      MOTION CARRIED**

**11.2    POLICY PP 1-25 WORKPLACE HARASSMENT POLICY**

Councillor Berry moved that Council approve Policy PP 1-25 Workplace Harassment Policy as presented.

**25.225      MOTION DEFEATED**

**11.3    BYLAW MOG 3-23 CHIEF ADMINISTRATIVE OFFICER BYLAW**

Councillor Sandahl moved that Council accept this as information.

Councillor Sandahl rescinded his motion and moved to Table this item until the first Regular Meeting of Council in June and that Council forward any suggested changes to the Interim CAO by May 28, 2025.

**25.226      MOTION CARRIED**

**11.4    PLU 1-25 LAND USE BYLAW**

This item has been deleted from the agenda.

**11.5    BYLAW ALT 5-25 TAX RATE BYLAW**

Councillor Berry moved that Council give 2<sup>nd</sup> Reading to Bylaw ALT 5-25 Tax Rate Bylaw.

Councillor Harris requested a recorded vote:

Councillor Berry	In Favour
Councillor Harris	Opposed
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour

Acting Mayor Yushchyshyn      In Favour

<b>25.227      MOTION CARRIED</b>
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Councillor Sandahl moved that Council give 3<sup>rd</sup> and final Reading to Bylaw ALT 5-25 Tax Rate Bylaw.

Councillor Harris requested a recorded vote:

Councillor Berry	In Favour
Councillor Harris	Opposed
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Acting Mayor Yushchyshyn	In Favour

<b>25.228      MOTION CARRIED</b>
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<b>12.0    STAFF REPORTS</b>
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**12.1    ADMINISTRATION REPORT**

Councillor Millante moved to accept the Administration Report as information.

<b>25.229      MOTION CARRIED</b>
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<b>13.0    COMMITTEE REPORTS</b>
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Councillor Berry attended:

- Business Breakfast
- Homeland Housing Board meeting
- AB Munis analysis of Bill 50
- Northern Lights Library System Annual General Meeting
- Tim Hortons Smile Cookie Decorating
- Mental Health Event
- Kinder Kids Daycare Grand Opening
- Gibbons Emergency Preparedness Event

Councillor Harris had nothing to report due to current sanctions.

Councillor Kozak attended:

- Edmonton Salutes virtual meeting
- Tim Hortons Smile Cookie Decorating
- Kinder Kids Daycare Grand Opening
- Alberta Counsel review of Bill 54

Councillor Millante attended:

- Heartland Air 25<sup>th</sup> Anniversary and Board meeting
- Gibbons Emergency Preparedness Event
- Tim Hortons Smile Cookie Decorating

Councillor Sandahl attended:

- AB Munis analysis of Bill 50
- Tim Hortons Smile Cookie Decorating
- Heartland Air 25<sup>th</sup> Anniversary and Board meeting

Acting Mayor Yushchyshyn attended:

- Business Breakfast
- AB Munis analysis of Bill 50
- Fort Saskatchewan Trade Show
- Tim Hortons Smile Cookie Decorating
- Kinder Kids Daycare Grand Opening
- Gibbons Emergency Preparedness Event
- Alberta Counsel review of Bill 54
- Heartland Air 25<sup>th</sup> Anniversary and Board Meeting

Councillor Berry moved to accept the Committee Reports as information.

<b>25.230</b>	<b><i>MOTION CARRIED</i></b>
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<b>14.0</b>	<b><i>CORRESPONDENCE</i></b>
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**14.1 RCMP APRIL ROUNDUP**

Council Sandahl moved to accept this report as information.

<b>25.231</b>	<b><i>MOTION CARRIED</i></b>
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**14.2 EDMONTON GLOBAL**

Councillor Kozak moved to accept this report as information.

<b>25.232</b>	<b><i>MOTION CARRIED</i></b>
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## **15.0 NOTICE OF MOTION**

### **15.1 SECONDARY ACCESS ROAD – SOUTH GIBBONS**

Councillor Millante made the following Notice of Motion:

That Council direct Administration to review and provide a report exploring the feasibility of implementing a secondary access roadway for the south are of Gibbons, beyond Lunnon Dr.

### **15.2 DAMAGED SIDEWALK REPAIR PLAN**

Councillor Millante made the following Notice of Motion:

That Council direct Administration to provide a comprehensive report detailing damaged sidewalks, including a prioritized ranking for their repair.

### **15.3 COUNCIL PROCEDURAL BYLAW MOG 1-16**

Councillor Berry made the following Notice of Motion:

That Council direct Administration to bring forward Council's Procedural Bylaw MOG 1-16 to the next Regular Meeting of Council for review.

Acting Mayor Yushchyshyn called a recess at 11:32 am.

Acting Mayor Yushchyshyn called the meeting back to order at 11:38 am.

## **16.0 CLOSED SESSION**

Councillor Millante moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following item at 11:39.

### **25.233 MOTION CARRIED**

Councillor Kozak moved that Council revert to normal seating 12:06 pm.

### **25.234 MOTION CARRIED**

### **16.1 INTERGOVERNMENTAL RELATIONS – FOIP S. 21 & 24**

Councillor Berry moved that Council approve the Sturgeon Regional Partnership Economic Development Working Group Terms of Reference as presented.

**25.235      MOTION CARRIED**

**16.2      COUNCIL CODE OF CONDUCT – FOIP S. 25**

Councillor Sandahl moved to direct Administration to compose a letter under the Acting Mayor's signature to Municipal Affairs concerning the removal of Council Code of Conduct Bylaws without replacement legislation.

**25.236      MOTION CARRIED**

**16.3      LAND SALE – FOIP S. 25**

Councillor Kozak moved that Council approve the sale of Lots 10 and 11, Block 4, Plan 1130HW to Statement Builders Ltd. For the price of \$140,000.00 per lot.

**25.237      MOTION CARRIED**

**17.0      ADJOURNMENT**

There being no further business Acting Mayor Yushchyshyn adjourned the meeting at 12:08 pm.

**[ORIGINAL DOCUMENT IS SIGNED]**

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Acting Mayor Dale Yushchyshyn

**[ORIGINAL DOCUMENT IS SIGNED]**

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Interim CAO Eric Lowe