

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, MARCH 12, 2025, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Acting Mayor Dale Yushchyshyn  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Norm Sandahl

**Council Absent:** Councillor Jay Millante – with regrets

**Staff Present:** Eric Lowe – Interim CAO  
Monique Jeffrey – Director of Corporate Services  
Stephanie Peters – Director of Community Services  
Terra Pattison – Finance Manager  
Curtis Parsons – Operations Manager Public Works  
Chris Pinault – Recording Secretary

**Staff Absent:**

As a quorum was present, Acting Mayor Yushchyshyn called the meeting to order at 10:00 am.

**3.0 ADDITIONS TO THE AGENDA**

Mr. Lowe requested that item 16.2 be moved to 16.4 and that items 16.2 Legal Opinion – Personnel *FOIP S.17* and 16.3 Municipal Inspection *FOIP S. 24* be added to the agenda.

**4.0 ADOPTION OF THE AGENDA**

Councillor Kozak moved to accept the agenda as amended.

**25.095 MOTION CARRIED**

**5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES**

**6.0 ADOPTION OF THE MINUTES**

**6.1 REGULAR MEETING OF COUNCIL – FEBRUARY 26, 2025**

Councillor Berry moved to accept the minutes of the February 26, 2025, Regular Meeting of Council as presented.

**25.096 MOTION CARRIED**

**7.0 FINANCE**

**7.1 ACCOUNTS PAID AS AT MARCH 7, 2025**

Councillor Sandahl moved to accept the Accounts Paid as at March 7, 2025, as information as presented.

**25.097 MOTION CARRIED**

Councillor Harris moved to direct Administration to return with information on the absent consulting fees normally charged to the Town and the reason they are not present in the current Accounts Payable listing.

Councillor Harris requested a recorded vote:

Acting Mayor Yushchyshyn	In Favour
Councillor Berry	In Favour
Councillor Harris	In Favour
Councillor Kozak	In Favour
Councillor Sandahl	In Favour

**25.098 MOTION CARRIED**

**7.2 CASH FLOW STATEMENT**

Councillor Sandahl moved that Council accept this report as information.

**25.099 MOTION CARRIED**

**8.0 APPOINTMENTS**

**9.0 OLD BUSINESS**

**9.1 EMPLOYEE NON-DISCLOSURE AGREEMENT**

Councillor Harris moved to direct Administration to rescind the Confidentiality Contract immediately.

Councillor Harris rescinded the motion.

Councillor Harris moved to table this discussion until after 11.3 Whistleblower Policy.

**25.100 MOTION CARRIED**

**9.2 HEARTLAND STATION – FENCING – VERBAL REPORT**

Councillor Kozak moved to accept this as information.

**25.101 MOTION CARRIED**

**10.0 NEW BUSINESS**

**10.1 POLICING PRIORITIES – RCMP FISCAL YEAR 2025-2026**

Councillor Kozak moved that Council advise the RCMP that the priorities for the 2025-2026 fiscal year be set as Crime Reduction, Community Engagement, Traffic Safety and Employee Wellness.

Councillor Kozak rescinded the motion.

Councillor Kozak moved to table this item until the next Regular Meeting of Council.

**25.102 MOTION CARRIED**

**10.2 COMMUNITY SERVICES GRANTS**

Councillor Kozak recused himself due to a pecuniary interest at 11:01 am.

Councillor Sandahl moved approve the following Community Services Grants:

SHINE Beyond Limits (A division under Sturgeon Public School Division)	\$800.00
Landing Trail Parent Involvement Association	\$800.00
Sturgeon Rural Crime Watch Association	\$500.00
Sturgeon Unity Singers Society	\$350.00
<b>Total</b>	<b>\$2,450.00</b>

**25.103 MOTION CARRIED**

Councillor Kozak returned to the meeting at 11:05 am.

**11.0 BYLAWS AND POLICIES**

**11.1 BYLAW ALT 2-25 SHORT TERM BORROWING BYLAW – HYDROVAC TRUCK**

Councillor Berry moved that Council give 2<sup>nd</sup> Reading to Bylaw ALT 2-25 Short-Term Borrowing Bylaw – Hydrovac Truck.

Councillor Harris requested a recorded vote:

Acting Mayor Yushchyshyn	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Sandahl	Against

**25.104 MOTION CARRIED**

Councillor Kozak moved that Council give 3<sup>rd</sup> Reading to Bylaw ALT 2-25 Short-Term Borrowing Bylaw – Hydrovac Truck.

Councillor Harris requested a recorded vote:

Acting Mayor Yushchyshyn	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Sandahl	Against

**25.105 MOTION CARRIED**

Acting Mayor Yushchyshyn called a recess at 11:26 am.

Acting Mayor Yushchyshyn called the meeting back to order at 11:35 am.

**11.2 BYLAW ALT 3-25 SHORT TERM BORROWING BYLAW – CAPITAL**

Councillor Sandahl moved that Council give 1<sup>st</sup> Reading to Bylaw ALT 3-25 Short-Term Borrowing Bylaw – Capital.

Councillor Harris requested a recorded vote:

Acting Mayor Yushchyshyn	In Favour
Councillor Berry	In Favour
Councillor Harris	Against

Councillor Kozak                      In Favour  
Councillor Sandahl                  In Favour

**25.106      MOTION CARRIED**

**11.3      POLICY GA 84-25 – WHISTLEBLOWER POLICY**

Councillor Berry moved that Council approve Policy GA 84-25 – Whistleblower Policy as presented.

Councillor Berry rescinded the motion.

Councillor Berry moved to table this until the next Regular Meeting of Council.

**25.107      MOTION CARRIED**

**9.1      EMPLOYEE NON-DISCLOSURE AGREEMENT**

Councillor Harris moved to table this item until the next Regular Meeting of Council

**25.108      MOTION CARRIED**

**12.0      STAFF REPORTS**

**12.1      ADMINISTRATION REPORT**

Councillor Berry moved to accept the Administration Report as information.

**25.109      MOTION CARRIED**

**13.0      COMMITTEE REPORTS**

Councillor Berry attended:

- Homeland Housing Board meeting
- Northern Lights Library Systems Board Meeting
- Small Modular Reactor Open House
- Meeting with Minister of Municipal Affairs, Ric McIver

Councillor Harris attended:

- Meeting with Minister of Municipal Affairs, Ric McIver

Councillor Kozak attended:

- Edmonton Global Shareholders meeting
- Edmonton Salutes Committee meeting
- Municipal Affairs Budget Town Hall
- Morinville Chamber of Commerce
- Small Modular Reactor Open House
- Meeting with Minister of Municipal Affairs, Ric McIver

Councillor Millante is absent.

Councillor Sandahl attended:

- Municipal Affairs Budget Town Hall
- Small Modular Reactor Open House

Acting Mayor Yushchyshyn attended:

- Alberta Counsel 2025 Provincial Budget Webinar
- Municipal Affairs Budget Town Hall
- Small Modular Reactor Open House
- Meeting with Minister of Municipal Affairs, Ric McIver

Councillor Kozak moved to accept the Committee Reports as information.

<b>25.110</b>	<b>MOTION CARRIED</b>
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<b>14.0</b>	<b>CORRESPONDENCE</b>
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<b>15.0</b>	<b>NOTICE OF MOTION</b>
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<b>16.0</b>	<b>CLOSED SESSION</b>
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Councillor Sandahl moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following item at 12:02 pm.

<b>25.111</b>	<b>MOTION CARRIED</b>
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Councillor Kozak moved that Council revert to normal seating 12:36 pm.

<b>25.112</b>	<b>MOTION CARRIED</b>
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#### **16.1 MANAGEMENT OF PERSONNEL**

Councillor Sandahl moved to accept this as information.

<b>25.113</b>	<b>MOTION CARRIED</b>
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**16.2 LEGAL OPINION - PERSONNEL**

Councillor Berry moved to table this item until a Special Meeting of Council to be held on March 13, 2025, at 3:30 pm.

<b>25.114</b>	<b>MOTION CARRIED</b>
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**16.3 MUNICIPAL INSPECTION**

Councillor Kozak moved to table this item until a Special Meeting of Council to be held on March 13, 2025, at 3:30 pm.

<b>25.115</b>	<b>MOTION CARRIED</b>
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**16.4 COUNCILLOR SANCTIONS**

Councillor Kozak moved to table this item until a Special Meeting of Council to be held on March 13, 2025, at 3:30 pm.

<b>25.116</b>	<b>MOTION CARRIED</b>
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<b>17.0 ADJOURNMENT</b>
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There being no further business Acting Mayor Yushchyshyn adjourned the meeting at 12:39 pm.

[ORIGINAL DOCUMENT IS SIGNED]

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Acting Mayor Dale Yushchyshyn

[ORIGINAL DOCUMENT IS SIGNED]

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Interim CAO Eric Lowe