

The Town of Gibbons is accepting cover letter and resumes for the following position:

POSITION TITLE: Gibbons Family Resource Centre-Youth Centre Programmer
REPORTS TO: Manager of Family and Community Supports
WORK WEEK: Part-time Employment
September 2023-June 2024
Monday-Friday between 3:00pm-7:00pm (will vary according to need)

Under the supervision of the Manager of Family and Support Services this position is responsible for providing Youth Centre programming as part of the Gibbons Family Resource Centre.

Roles and Responsibilities:

- Will supervise youth grades 5 and up to 17 years of age in an after-school youth centre.
- Will guide youth's behaviour using positive techniques.
- Will provide direct supervision to youth in the program.
- Will act as a role model through positive interactions.
- Will provide general cleaning and upkeep of the program room.
- Will report directly to Program Manager.
- Will work as part of the Gibbons Family Resource Centre Team.

Qualification and Requirements:

- Previous child/youth programming experience would be an asset.
- Exceptional communication, problem solving and organizational skills.
- Standard First Aid/CPR, acceptable Police Information Check with vulnerable sector screening, clear Intervention Record Check.

This position may require the employee to work additional hours.

Starting Rate of Pay \$17.00-\$18.00 per hour.

Application Deadline: **Until filled.**

Please forward cover letter and resume to:

Laura Schmidt
Manager of Family and Supports Services
P.O. Box 68
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