

MINUTES OF THE TWENTY-FIRST REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, DECEMBER 14, 2022, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS

Council Present: Mayor Dan Deck
Deputy Mayor Amber Harris
Councillor Loraine Berry
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl
Councillor Dale Yushchyshyn

Council Absent:

Staff Present: Farrell O'Malley – CAO
Eric Lowe – Superintendent of Public Works
Monique Jeffrey – Interim Director of Finance
Louise Bauder – Planning and Development
Kelsea Brown – Interim Director Community Services
Jessica Kobza – Recording Secretary

Staff Absent: Mike Dubreuil, Assistant CAO is on sick leave

As there was a quorum present, Mayor Deck called the meeting to order at 10:00 am.

3.0 ADDITIONS TO THE AGENDA

Mayor Deck requested that item 11.1 - Bylaw TBE 2-22 Designated Officers Bylaw be moved to after item 7.3 and that the appointments be moved to after 6.1.

4.0 ADOPTION OF THE AGENDA

Councillor Sandahl moved to accept the agenda as amended.

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| 22.353 | MOTION CARRIED |
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5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – November 23, 2022

Councillor Kozak moved to accept the minutes of the November 23, 2022, Regular Meeting of Council as presented.

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| 22.354 | MOTION CARRIED |
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8.0 APPOINTMENTS

8.1 Long-Term Service Awards – Staff

On behalf of Council, Mayor Deck presented Long-Term Service Awards to the following staff in recognition of their years of service:

- Jim Allen – 15 years
- Eric Lowe – 15 years
- Farrell O'Malley – 10 years
- Chris Pinault – 10 years
- Louise Bauder – 5 years

8.2 Northern Lights Library System

- James MacDonald – Executive Director
- Vicky Lefebvre – Board Chair (virtually)

James MacDonald (in-person) and Vicky Lefebvre (virtually) presented to Council on the Northern Lights Library System.

Mr. MacDonald and Ms. Lefebvre left the meeting at 10:21 am.

Councillor Berry moved that Council accept this as information.

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| 22.355 | MOTION CARRIED |
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8.3 RCMP – Quarterly Update

- Staff Sergeant Chris Palfy

Staff Sergeant Chris Palfy of the Morinville Detachment presented the quarterly report to Council.

Staff Sergeant Chris Palfy left the meeting at 10:48 am

Councillor Millante moved to accept this update as information.

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| 22.356 | MOTION CARRIED |
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8.4 Bylaw Services – Update

-Sgt. William Norton – Supervisor

Bylaw Sergeant William Norton of the Morinville Bylaw Services presented the update for Bylaw Services to Council.

Sergeant William Norton left the meeting at 10:59 am.

Councillor Millante moved to accept this update as information.

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| 22.357 | MOTION CARRIED |
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7.0 FINANCE

7.1 ACCOUNTS PAID AS AT DECEMBER 12, 2022

Councillor Berry moved that Council accept the Accounts Paid as at December 12, 2022, as information as presented.

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| 22.358 | MOTION CARRIED |
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7.2 Interim Operating Budget

Councillor Sandahl moved that Council adopt the 2023 Interim Operating Budget and the 2023-2025 Proposed Interim Operating Budget based upon the 2022 Operating Budget containing total expenditures of \$8,887,499.00 against revenues of \$5,884,628.00.

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| 22.359 | MOTION CARRIED |
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7.3 2023 Salaries

Councillor Kozak moved that Council approve a 3.5% Cost-of-Living Increase for the 2023 salaries.

Councillor Harris requested a recorded vote.

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| Councillor Berry | In Favour |
| Councillor Kozak | In Favour |
| Councillor Harris | Against |
| Councillor Millante | In Favour |
| Councillor Sandahl | In Favour |
| Mayor Deck | In Favour |

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| 22.360 | MOTION CARRIED |
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11.1 Bylaw TBE 2-22 Designated Officers Bylaw

Councillor Yushchyshyn moved that Council give 1st Reading to Bylaw TBE 2-22 Designated Officers Bylaw.

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| 22.361 | MOTION CARRIED |
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Councillor Harris moved that Council give 2nd Reading to Bylaw TBE 2-22 Designated Officers Bylaw.

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| 22.362 | MOTION CARRIED |
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Councillor Berry moved that Council hold 3rd Reading to Bylaw TBE 2-22 Designated Officers Bylaw.

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| 22.363 | MOTION CARRIED UNANIMOUSLY |
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Councillor Millante moved that Council give 3rd Reading to Bylaw TBE 2-22 Designated Officers Bylaw.

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| 22.364 | MOTION CARRIED |
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7.4 Interim Capital Budget

Councillor Kozak moved that Council adopt the 2023 Interim Capital Budget in the amount of \$1,226,500.00 to be funded through the utilization of Federal and Provincial Grant Programs and Municipal Reserves as identified.

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| 22.365 | MOTION CARRIED |
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7.5 Signing Authorities

Councillor Harris moved that Council appoint the following persons as authorized signatories; Mayor Dan Deck, Councillors Amber Harris, Loraine Berry, Jaycynth Millante, Willis Kozak, Norm Sandahl, Dale Yushchyshyn, CAO Farrell O'Malley, Assistant CAO Michael Dubreuil, Director of Corporate Services Monique Jeffrey, and Superintendent of Public Works Eric Lowe and that cheques require two signatures, one from Council and the other from Administration.

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| 22.366 | MOTION CARRIED |
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9.0 OLD BUSINESS

10.0 NEW BUSINESS

10.1 APPOINTMENT – ASSISTANT DIRECTOR OF EMERGENCY MANAGEMENT

Councillor Harris moved that Council accept this as information.

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| 22.367 | MOTION CARRIED |
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11.0 BYLAWS AND POLICIES

11.2 BYLAW ALT 6-22 MUNICIPAL CREDIT CARD BORROWING BYLAW

Councillor Sandahl moved that Council give 1st Reading to Bylaw ALT 6-22 Municipal Credit Card Borrowing Bylaw.

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| 22.368 | MOTION CARRIED |
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Councillor Millante moved that Council give 2nd Reading to Bylaw ALT 6-22 Municipal Credit Card Borrowing Bylaw.

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| 22.369 | MOTION CARRIED |
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Councillor Berry moved that Council hold 3rd Reading to Bylaw ALT 6-22 Municipal Credit Card Borrowing Bylaw.

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| 22.370 | MOTION CARRIED UNANIMOUSLY |
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Councillor Yushchyshyn moved that Council give 3rd Reading to Bylaw ALT 6-22 Municipal Credit Card Borrowing Bylaw.

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| 22.371 | MOTION CARRIED UNANIMOUSLY |
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12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Sandahl moved to accept the Administration Report as information.

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| 22.372 | MOTION CARRIED |
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13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Homeland Housing Board Meeting
- Gibbons Library Board Meeting
- Northern Lights Library Systems Board Meeting

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- Seniors Almost Christmas Dinner
- Library Board Float Set-Up
- Parade of Lights

Councillor Harris attended:

- Edmonton Salutes Committee Meeting

Councillor Kozak attended:

- Seniors Almost Christmas Dinner
- Williams Family Light Up
- Sturgeon Public School Division Value Scoping Session

Councillor Millante attended:

- Seniors Almost Christmas Dinner
- Hometown Weekend Pancake Breakfast and visit to Kid's Bingo/Movie Night
- Gibbons Fire Department Christmas Party
- Gibbons Fire Department Foodbank Drive
- Northeast Capital Industrial Association Mixer

Councillor Sandahl attended:

- Seniors Almost Christmas Dinner
- Sturgeon Public School Division Value Scoping Session
- Edmonton Global Food and Agricultural Roundtable

Councillor Yushchyshyn attended:

- Seniors Almost Christmas Dinner
- Pancake Breakfast
- Gibbons Museum – Kids Wrapping
- MLA Dale Nally Open House
- Gibbons Fire Department Christmas Party

Mayor Deck attended:

- Alberta Municipalities Alberta Health Services Update
- Sturgeon Composite High School Awards Ceremony
- Seniors Almost Christmas Dinner
- Hometown Weekend Pancake Breakfast
- Craft Fair at the Gibbons Cultural Centre
- Morinville Christmas Parade
- Alberta Municipalities Queens Platinum Jubilee Medal Presentation
- MLA Dale Nally Open House
- Agricultural Society Annual General Meeting
- Sturgeon Public School Division Value Scoping Session

- Alberta Industrial Heartland Association Board Meeting
- Gibbons Fire Department Christmas Party
- Edmonton Global Food and Agriculture Roundtable
- Alberta Municipalities Safe and Health Communities
- Roseridge Landfill Commission
- Meeting with Minister Dale Nally
- Royal Canadian Artillery Concert

Councillor Berry moved to accept the committee reports as information.

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| 22.373 | MOTION CARRIED |
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Mayor Deck called a recess at 11:43 am.

Mayor Deck called the meeting back to order at 11:56

14.0 PRESS COMMENTS & QUESTIONS

15.0 CORRESPONDENCE

15.1 TOWN OF PONOKA

Councillor Kozak moved that Council accept this as information.

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| 22.374 | MOTION CARRIED |
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15.2 MINISTER OF PUBLIC SAFETY AND EMERGENCY SERVICES

Councillor Sandahl moved that Council accept this as information.

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| 22.375 | MOTION CARRIED |
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16.0 CLOSED SESSION

Councillor Kozak moved that Council move to Closed Session as per Section 197 (2) of the *Municipal Government Act* concerning the following items at 11:57 am and invite Miles Davis of Davis Development to stay for item 16.1.

Mr. Davis left at 12:24 pm.

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| 22.376 | MOTION CARRIED |
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Councillor Kozak moved that Council revert to normal seating at 12:25 pm.

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| 22.377 | MOTION CARRIED |
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16.1 South End Development FOIP S.25

Councillor Harris moved that Council approve Development Permit 124124-22-D0019 subject to the following conditions:

- a. All development must be in accordance with the approved site plan. Any future development or change in approved plans shall require a new permit application.
- b. A sound attenuation barrier shall be provided and maintained between the commercial use and the adjacent Residential District. All details of the barrier, including its size, width, and components, shall be to the satisfaction of the Development Authority.
- c. The Developer shall submit a Landscape Plan prepared by a registered Landscape Architect for approval prior to construction. Landscaping shall be completed in accordance with the landscaping plan within one (1) year of completion of the development.
- d. Landscaping is required to screen all loading bays, waste and recycling areas, and outdoor storage from public view. This may include hedging, planting or a combination of walls or fencing with landscaping. All loading and off-loading shall be done within the property.
- e. All parking areas shall be clearly marked, hard surfaced, landscaped, adequately lit with lighting directed away from adjacent sites, adequately graded, and drained to direct all stormwater run-off away from adjacent properties.
- f. Any lighting proposed to illuminate areas in any district shall be located and arranged so that no direct rays of light are directed to any adjoining properties. "Dark Sky" compliant lighting designs are preferred.
- g. All development must comply with all regulations and requirements of the Town of Gibbons Land Use Bylaw, the Alberta Safety Codes Act, and all other relevant legislation.
- h. All development located adjacent to a highway shall be required to meet the requirements of Alberta Transportation and shall be referred to Alberta Transportation for a Roadside Development permit in accordance with the Highways Development and Protection Act.

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| 22.378 | MOTION CARRIED |
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Mayor Deck called a recess at 12:26 pm until 3:00 pm.

Councillor Harris left the meeting at 12:26 pm.

Mayor Deck called the meeting back to order at 2:59 pm.

Councillor Kozak moved to extend the Council meeting until 5:00 pm.

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| 22.379 | MOTION CARRIED |
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Councillor Sandahl moved that Council move to Closed Session at 3:00 pm.

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| 22.380 | MOTION CARRIED |
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Councillor Yushchyshyn moved that Council revert to normal seating at 4:01 pm.

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| 22.381 | MOTION CARRIED |
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16.2 Personnel FOIP S.24

Councillor Kozak moved to rescind Councillor Harris's ability to access the Town's legal counsel effective immediately, except through her personal legal counsel.


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| 22.382 | MOTION CARRIED |
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Councillor Millante moved to accept the report from Lorne Randa of Brownlee LLP, counsel to the Town of Gibbons as presented.

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| 22.383 | MOTION CARRIED |
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17.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting at 4:02 pm.



Mayor, Dan Deck



CAO, Farrell O'Malley