

**TOWN OF GIBBONS  
AGENDA  
TWENTY-FIRST REGULAR MEETING OF COUNCIL  
DECEMBER 14, 2022  
TO BE HELD AT THE MUNICIPAL OFFICE AT 10:00 AM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
  - 6.1 Regular Meeting of Council November 23, 2022
- 7.0 FINANCE
  - 7.1 Accounts Paid as at December 12, 2022
  - 7.2 Interim Operating Budget
  - 7.3 2023 Salaries
  - 7.4 Interim Capital Budget
  - 7.5 Signing Authorities
- 8.0 APPOINTMENTS
  - 8.1 Long-Term Service Awards – Staff
    - Jim Allen – 15 years
    - Eric Lowe – 15 years
    - Farrell O'Malley – 10 years
    - Chris Pinault – 10 years
    - Louise Bauder 5 years
  - 8.2 Northern Lights Library System
    - James MacDonald – Executive Director
    - Vicky Lefebvre – Board Chair (virtually)
  - 8.3 RCMP – Quarterly Update
    - Staff Sergeant Chris Palfy
  - 8.4 Bylaw Services – Update
    - Sgt. William Norton – Supervisor

- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
  - 10.1 Appointment – Assistant Director of Emergency Management
- 11.0 BYLAWS & POLICIES
  - 11.1 Bylaw TBE 2-22 Designated Officers Bylaw
  - 11.2 Bylaw ALT 6-22 Municipal Credit Card Borrowing Bylaw
- 12.0 STAFF REPORTS
  - 12.1 Administration Report
- 13.0 COMMITTEE REPORTS
- 14.0 PRESS COMMENTS & QUESTIONS
- 15.0 CORRESPONDENCE
  - 15.1 Town of Ponoka
  - 15.2 Minister of Public Safety and Emergency Services
- 16.0 CLOSED SESSION
  - 16.1 South End Development *FOIP S.25*
  - 16.2 Personnel *FOIP S.24*
- 17.0 ADJOURNMENT

**MINUTES OF THE TWENTIETH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS  
HELD ON WEDNESDAY NOVEMBER 23, 2022, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Mayor Dan Deck  
Deputy Mayor Amber Harris  
Councillor Loraine Berry  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl  
Councillor Dale Yushchyshyn

**Council Absent:**

**Staff Present:** Farrell O'Malley – CAO  
Eric Lowe – Superintendent of Public Works  
Monique Jeffrey – Interim Director of Finance  
Louise Bauder – Planning and Development  
Kelsea Brown – Interim Director Community Services  
Chris Pinault – Recording Secretary

**Staff Absent:** Mike Dubreuil, Assistant CAO is on sick leave

As there was a quorum present, Mayor Deck called the meeting to order at 7:00 pm.

**3.0 ADDITIONS TO THE AGENDA**

Councillor Yushchyshyn requested that items 10.2 Letter to Premier Danielle Smith.

Councillor Millante requested that item 16.3 – Personnel be added to the agenda.

Mr. O'Malley requested that items 7.2 – Transfer of Funds from Line of Credit and 11.2 - Bylaw ALT 5-22 Short Term Borrowing Bylaw be added to the agenda and that item 11.2 be moved to before item 7.2 on the agenda.

Councillor Harris requested that items 16.4 Personnel and 16.5 Personnel be added to the agenda.

**4.0 ADOPTION OF THE AGENDA**

Councillor Kozak moved to accept the agenda as amended.

<b>22.331</b>	<b>MOTION CARRIED</b>
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## 5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

## 6.0 ADOPTION OF THE MINUTES

### 6.1 REGULAR MEETING OF COUNCIL – OCTOBER 26, 2022

Councillor Berry moved to accept the minutes of the November 9, 2022, Regular Meeting of Council as presented.

22.332	MOTION CARRIED
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## 7.0 FINANCE

### 7.1 ACCOUNTS PAID AS AT NOVEMBER 21, 2022

Councillor Sandahl moved that Council accept the Accounts Paid as at November 21, 2022, as information as presented.

22.333	MOTION CARRIED
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### 11.2 BYLAW ALT 5-22 TO AMEND BYLAW ALT 2-22

Councillor Berry moved that Council give 1<sup>st</sup> Reading to Bylaw ALT 5-22 to Amend Bylaw ALT 2-22 Short-Term Borrowing Bylaw.

22.334	MOTION CARRIED
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Councillor Harris moved that Council give 2<sup>nd</sup> Reading to Bylaw ALT 5-22 to Amend Bylaw ALT 2-22 Short-Term Borrowing Bylaw.

22.335	MOTION CARRIED
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Councillor Millante moved that Council hold 3<sup>rd</sup> Reading of Bylaw ALT 5-22 to Amend Bylaw ALT 2-22 Short-Term Borrowing Bylaw.

22.336	MOTION CARRIED
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Councillor Yushchyshyn moved that Council give 3<sup>rd</sup> Reading to Bylaw ALT 5-22 to Amend Bylaw ALT 2-22 Short-Term Borrowing Bylaw.

22.337	MOTION CARRIED
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## **7.2 TRANSFER FUND FROM TAXES & CAPITAL PROJECT LINE OF CREDIT TO OPERATING ACCOUNT**

Councillor Kozak moved that Council authorize Administration to transfer \$750,000.00 to the Town Operating Account from the \$2,000,000.00 Tax and Capital Project Line of Credit.

<b>22.338</b>	<b>MOTION CARRIED</b>
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## **8.0 APPOINTMENTS**

## **9.0 OLD BUSINESS**

## **10.0 NEW BUSINESS**

### **10.1 STURGEON VICTIM SERVICES – APPOINTMENT OF ALTERNATE**

Councillor Millante moved to appoint Councillor Sandahl as the alternate to the Sturgeon Victim Services Board.

<b>22.339</b>	<b>MOTION CARRIED</b>
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### **10.2 LETTER TO PREMIER DANIELLE SMITH**

Councillor Yushchyshyn moved to accept the letter to Premier Danielle Smith as presented and have it mailed to the Premier's office.

<b>22.340</b>	<b>MOTION CARRIED</b>
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## **11.0 BYLAWS AND POLICIES**

Councillor Millante requested a 10-minute recess to allow Council time to review Bylaw MOG 2-22 at 7:17 pm.

<b>22.341</b>	<b>MOTION CARRIED</b>
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Mayor Deck called the meeting back to order at 7:26 pm.

### **11.1 COUNCIL CODE OF CONDUCT BYLAW MOG 2-22**

Councillor Berry moved that Council give 1<sup>st</sup> Reading to Bylaw MOG 2-22 Council Code of Conduct Bylaw.

<b>22.342</b>	<b>MOTION CARRIED</b>
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## **12.0 STAFF REPORTS**

### **12.1 ADMINISTRATION REPORT**

Councillor Harris moved to accept the Administration Report as information.

<b>22.343</b>	<b>MOTION CARRIED</b>
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## **13.0 COMMITTEE REPORTS**

Councillor Berry attended:

- Remembrance Day Services – Bon Accord
- CAO Evaluation Committee Meeting
- FCSSAA Conference
- Special Meeting – FCSSAA Board
- CAO Evaluation Committee Meeting

Councillor Harris attended:

- Remembrance Day Services – Gibbons

Councillor Kozak attended:

- Capital Region Wastewater Commission Meeting
- Edmonton Global Shareholders Briefing
- Go East of Edmonton AGM
- Meeting with the RCMP during RMA

Councillor Millante attended:

- Remembrance Day Services – Gibbons
- University of Alberta Celebration of Planning Gala
- CAO Evaluation Committee Meeting

Councillor Sandahl attended:

- Remembrance Day Services – Gibbons
- Navigating Ottawa & the Federal Fiscal Update – Alberta Counsel webinar

Councillor Yushchyshyn attended:

- Edmonton Region Waste Advisory Committee meeting
- New Councillor Orientation Session

Mayor Deck attended:

- Zoom Meeting with MPs Dane Lloyd and Shannon Stubbs
- Remembrance Day Services – Gibbons
- Coffee with Seniors and MLA Dale Nally – Dew Drop Inn

Councillor Berry moved to accept the committee reports as information.

<b>22.344</b>	<b>MOTION CARRIED</b>
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## **15.0 CORRESPONDENCE**

### **15.1 HONOURABLE REBECCA SCHULZ – MINISTER OF MUNICIPAL AFFAIRS**

Councillor Yushchyshyn moved that Council accept the correspondence as information.

<b>22.345</b>	<b>MOTION CARRIED</b>
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Mayor Deck called a 10-minute recess at 8:13 pm.

Mayor Deck called the meeting back to order at 8:25 pm.

## **16.0 CLOSED SESSION**

Councillor Yushchyshyn moved that Council move to Closed Session as per Section 197 (2) of the *Municipal Government Act* concerning the following items at 8:25 pm.

<b>22.346</b>	<b>MOTION CARRIED</b>
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Councillor Sandahl moved that Council revert to normal seating at 9:00 pm.

<b>22.347</b>	<b>MOTION CARRIED</b>
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### **16.1 SOUTHEAST DEVELOPMENT**

Councillor Sandahl moved that Council accept this as information.

<b>22.348</b>	<b>MOTION CARRIED</b>
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### **16.2 DOWNTOWN PROJECT**

Councillor Yushchyshyn moved that Council accept this as information.

<b>22.349</b>	<b>MOTION CARRIED</b>
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### **16.3 PERSONNEL**

Councillor Millante moved that Council accept this as information.

<b>22.350</b>	<b>MOTION CARRIED</b>
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#### **16.4 PERSONNEL**

Councillor Berry moved that Council accept this as information.

<b>22.351</b>	<b>MOTION CARRIED</b>
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#### **16.5 PERSONNEL**

Councillor Yushchyshyn moved that Council accept this as information.

<b>22.352</b>	<b>MOTION CARRIED</b>
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#### **17.0 ADJOURNMENT**

There being no further business Mayor Deck adjourned the meeting at 9:03 pm.

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Mayor, Dan Deck

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CAO, Farrell O'Malley



## TOWN OF GIBBONS

### Cheque Listing For Council

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2022-Dec-12  
9:30:23AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20222510	2022-11-25	BAUDER, LOUISE R				
20222511	2022-11-25	FLANAGAN, LORI A				
20222512	2022-11-25	LOCKEN, JODY L				
20222513	2022-11-25	GILES, CHRISTINE M				
20222514	2022-11-25	RICHARDSON, ELIZABETH D				
20222515	2022-11-25	GIBBONS, DENISE A				
20222516	2022-11-25	BRAKE, NATHAN M				
20222517	2022-11-25	KOBZA, JENNIFER L				
20222518	2022-11-25	MAHONEY, SAMANTHA C				
20222519	2022-11-25	KOBZA, BROOKELYN L				
20222520	2022-11-25	EDMONDS, RYAN A				
20222521	2022-11-25	POVEY, KYLE				
20222522	2022-11-25	SAUNDERS, MIKAYLA				
20222523	2022-11-25	PAZIUK, AYAKAH M				
20222524	2022-11-25	BOETTGER, VALERIE				
20222525	2022-11-25	SALCEDO, EVAN				
20222526	2022-11-25	MOLNAR, BRAM				
20222527	2022-11-25	ANTONIUK, BRADEN				
20222530	2022-11-29	SANDAH, NORMAN				
20222531	2022-11-29	BERRY, LORAIN M				
20222532	2022-11-29	MILLANTE, JAYCINTH J				
20222533	2022-11-29	DECK, DAN J				
20222534	2022-11-29	KOZAK, WILLIS				
20222535	2022-11-29	YUSHCHYSHYN, DALE				
20222536	2022-11-29	OSBORNE, CINDY				
20222537	2022-11-29	ELENI, RONALD J				
20222538	2022-11-29	ALLEN, JAMES R				
20222539	2022-11-29	LOWE, ERIC D				
20222540	2022-11-29	CHARTRAND, DENISE M				
20222541	2022-11-29	STEVENSON, CHRISTINE A				
20222542	2022-11-29	SCHMIDT, LAURA L				
20222543	2022-11-29	HERBOLD, MICHAEL W				
20222544	2022-11-29	PARISIAN, NOELLE J				
20222545	2022-11-29	PINAULT, CHRISTINA J				
20222546	2022-11-29	ADAMS, JIM W				
20222547	2022-11-29	TERLECKI, QUENTIN G				
20222548	2022-11-29	STEVENSON, KENDRA N				
20222549	2022-11-29	BRADLEY, HAILEY				
20222550	2022-11-29	DUBREUIL, MICHAEL D				

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2022-Dec-12  
9:31:29AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20222551	2022-11-29	NORRIS, ANTHONY J				
20222552	2022-11-29	PATTISON, TERRA L				
20222553	2022-11-29	POWLESLAND, JOEL F				
20222554	2022-11-29	LOCHRIE, JAMES D				
20222555	2022-11-29	PATERSON, ERIC D				
20222556	2022-11-29	FERGUSON, KYLIE				
20222557	2022-11-29	PARSONS, CURTIS				
20222558	2022-11-29	GINGELL, SUSAN				
20222559	2022-11-29	KOBZA, JESSICA				
20222560	2022-11-29	BROWN, KELSEA				
20222561	2022-11-29	ANTONIUK, LUKAS				
20222562	2022-11-25	O'MALLEY, FARRELL	11.25.22	PAYMENT 2022 RETENTION ALLOWANCE	10,000.00	10,000.00
20222563	2022-11-29	564045 ALBERTA LTD O/A RICHARDS	3172 3425 3428 3488	PAYMENT REPLACE BLOWER MOTOR WIRING/INJECTOR CLEAN/SPARK PI 2019 FORD F150 REPAIRS SEASONAL TIRE SWAP	491.47 602.23 130.26 76.50	1,300.46
20222564	2022-11-29	BELL MOBILITY/SCS	250 251	PAYMENT CELL PHONES / IPADS - COUNCIL CELL PHONES / BULK WATER DATA	876.90 654.03	1,530.93
20222565	2022-11-29	BRANDT TRACTOR LTD	428738	PAYMENT 324G SKID STEER	71,784.30	71,784.30
20222566	2022-11-29	BUFFALO HEATING & AIR CONDITIONING INC	533869	PAYMENT LIFT STATION REPAIRS	530.78	530.78
20222567	2022-11-29	CANOE PROCUREMENT GROUP OF CANADA	AB140881	PAYMENT BRANDT TRACTOR 4673319	520.04	520.04
20222568	2022-11-29	CHAMPAGNE EDITION INC	91116	PAYMENT INDUSTRIAL MATTING	898.80	898.80
20222569	2022-11-29	CRYSTAL CLEAN WATER DELIVERY	w245259	PAYMENT SHOP WATER	16.00	16.00
20222570	2022-11-29	CRYSTAL GLASS CANADA LTD.	2242953602 2242971356	PAYMENT SILVERADO C1500 2 DOOR MUSEUM	198.45 202.98	401.43
20222571	2022-11-29	DIRECT ENERGY REGULATED SERVICES/SCS	50	PAYMENT MUSEUM	196.86	196.86
20222572	2022-11-29	HUNTERS PRINT & COPY	10376 9641 9900	PAYMENT 7 POSTERS 18 X 24 OFFICE SUPPLIES BUSINESS CARDS	202.42 29.57 487.12	719.11
20222573	2022-11-29	LAPP C/O ASP	71 72	PAYMENT NOV 1-15 2022 NOV 16-30 2022	11,755.84 11,755.84	23,511.68
20222574	2022-11-29	LOWE, ERIC D				
20222575	2022-11-29	MEMJ CONSULTING LTD.	2021048	PAYMENT NOV 16-30 2022 CONTRACT	7,125.76	7,125.76
20222576	2022-11-29	MORINVILLE HOME HARDWARE	101-322199	PAYMENT FURNACE FILTERS	192.28	192.28
20222577	2022-11-29	MORINVILLE NAPA		PAYMENT		136.24

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20222577	2022-11-29	MORINVILLE NAPA	033-041443	CUTTING DISCS	136.24	136.24
20222578	2022-11-29	MUNISIGHT LTD	INV4315467	PAYMENT INCREASE AR LIMIT	105.00	105.00
20222579	2022-11-29	ORKIN CANADA	301 303 304 305 306	PAYMENT PW SHOP GFRC PEST CONTROL GCC PEST CONTROL CURL CLUB PEST CONTROL ARENA PEST CONTROL	110.25 109.52 109.52 109.52 109.52	548.33
20222580	2022-11-29	PACIFIC TIER SOLUTIONS INCORPORATED	INV-0712	PAYMENT AUG-OCT 2022 ECOMMERCE FEES	32.93	32.93
20222581	2022-11-29	RECEIVER GENERAL/SCS	1276 1277	PAYMENT RP0001- NOV 30/22 RP0002 - NOV 2022 DEDUCTIONS	15,972.98 11,529.54	27,502.52
20222582	2022-11-29	REGENT SUPPLY	295951	PAYMENT SUPPLIES FOR DOLPHIN DAYCARE	51.46	51.46
20222583	2022-11-29	ROCKY MOUNTAIN PHOENIX	IN0137653	PAYMENT BADE FOR GMM-1	100.80	100.80
20222584	2022-11-29	STEVENTON, KENDRA	6			
20222585	2022-11-29	TELUS/SCS	3408	PAYMENT NOV 2022 PHONE / FAX CHARGES	570.80	570.80
20222586	2022-11-29	TRINUS TECHNOLOGIES INC.	R79723-37156	PAYMENT DEC 2022 MONTHLY BILLING	3,861.08	3,861.08
20222587	2022-11-29	ACS EXPRESS INC.	64488	PAYMENT ACS XPRESS - EUROPEAN CUTTER:	252.00	252.00
20222588	2022-11-29	ANDERSON, ROSE	64489			
20222589	2022-11-29	DELCORP ENVIRONMENTAL SERVICES (2009) INC.	10930	PAYMENT OCTOBER 2022 FLOW MONITORING	5,418.00	5,418.00
20222590	2022-11-29	MERIT RECOGNITION INC. O/A, AWARDS UNLIMITED	83373	PAYMENT AWARDS UNLIMITED PLAQUE	48.77	48.77
20222591	2022-11-29	MFC	83374	PAYMENT INV #3385 B. ANTONIUK	393.75	393.75
20222592	2022-11-29	MARCOUX, SIMON	202211291			
20222593	2022-12-06	O'MALLEY, FARRELL	473	PAYMENT DECEMBER 31 CONTRACT	8,187.92	8,187.92
20222596	2022-12-07	JEFFREY, MONIQUE	REPL-20222594 REPL-20222594	Replacement Cheque Replacement Cheque	200.00	200.00
20222597	2022-12-07	O'MALLEY, FARRELL	REPL-20222595 REPL-20222595	Replacement Cheque Replacement Cheque	250.00	250.00
20222598	2022-12-08	AMSC INSURANCE SERVICES	40070	PAYMENT DEC/22 BENEFITS INV #1978-2022-1	18,991.87	18,991.87
20222599	2022-12-08	RBC COMMERCIAL VISA/SCS	992 V334_630 V336_106771 V354_336 V369_278 V453_119 V461_93 V593_84 V594_44	PAYMENT YUSHCHUSHYN GIBBONS HOTEL LOWE TRAINING/STORAGE/SHOVEL SANDAHL CONFERENCE/MEALS MILLANTE VON'S STEAKHOUSE SCHMIDT CONFERENCE/SACD SUPI FLANAGAN PROGRAM SNACK & SUI BAUDER/SUPPLIES/SUBSISTENCE DECK COMPUTER/CONFERENCE RE BERRY ACCOM & CONFERENCE	106.00 1,124.11 1,738.08 241.44 1,969.83 266.81 528.50 1,875.28 840.22	20,823.08

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20222599	2022-12-08	RBC COMMERCIAL VISA/SCS	V619_81 V629_73 V634_60 V660_36 V676_49 V682_63 V697_26 V699_13	POWLESLAND ARENA SUPPLIES/ME KOBZA/PARKING/SUPPLIES GILES WEB HOSTING/SUPPLIES EDMONDS LIBR SUPPLIES/ADVERTI JEFFREY TRAINING STAFF RECOGN PETERSON ARPA HOMETOWN WEEI BROWN ARPA OK ALONE TRAINING KOZAK/CONFERENCE/MEALS	1,022.26 525.54 580.15 346.04 2,072.77 4,723.78 1,223.13 1,639.14	20,823.08
20222600	2022-12-08	SHAW CABLESYSTEMS PAYMENT CENTER/SCS	1282 1283 1284 1285 1286 1287 1288 1289 1290 1291	PAYMENT 1356 - PHONE / INTERNET CHARGES 0506 - PHONE / WIFI / FAX 1271 - INTERNET 5858 - INTERNET 3724 - GCC PHONES/ INTERNET / WI 1365-PHONE/INTERNET 4945- GCC INTERNET/WIFI 3275 - SECONDARY WIFI CONNECTI 3662 GFRC INTERNET 5751-FITNESS PHONE/ TV/ WIFI	125.95 180.44 105.05 94.50 125.95 160.60 125.95 108.10 146.95 194.20	1,367.69
20222601	2022-12-07	GOVERNMENT OF ALBERTA	12-22	PAYMENT TITLE SEARCHES	20.00	20.00
20222602	2022-12-08	ACCU-FLO METER SERVICE LTD	105504	PAYMENT SEND 1 RD2M13 ECODER REGISTEF	42.00	42.00
20222603	2022-12-08	ALBERTA WATER & WASTEWATER OPERATORS ASSC	45745 45763 48814	PAYMENT OPERATOR TRAINING PARSONS OPERATOR TRAINING PARSONS MEMBERSHIP	1,086.75 362.25 60.00	1,509.00
20222604	2022-12-08	APEX COMPACT TRACTOR SOLUTIONS LTD	860	PAYMENT VENTRAC 4500 LATCH RUBBER THA	62.90	62.90
20222605	2022-12-08	BARRICADES AND SIGNS	49272	PAYMENT 4 BUMP SIGNS	564.19	564.19
20222606	2022-12-08	CALMONT EQUIPMENT	P56375	PAYMENT TIRE/COUPLERS	2,295.27	2,295.27
20222607	2022-12-08	CAM-TRAC INSPECTION SERVICES LTD	12675	PAYMENT MANHOLE FLUSH & CLEAN	898.80	898.80
20222608	2022-12-08	CANADIAN NATIONAL RAILWAY COMPANY	91662256	PAYMENT DEC 2022 RRXING	296.50	296.50
20222609	2022-12-08	CANOE PROCUREMENT GROUP OF CANADA	PF-10738-103722	PAYMENT NOV/22 FUEL PURCHASES	1,690.75	1,690.75
20222610	2022-12-08	CHARTRAND, DENISE	297	PAYMENT SHOP SUPPLIES	69.78	69.78
20222611	2022-12-08	COVENEY, JASON E	90	PAYMENT FIRE INSPECTION SERVICES	950.00	950.00
20222612	2022-12-08	CUMMINS WESTERN CANADA LP	BM-67060	PAYMENT LIFT STATION MAINT & INSPECTION	2,186.93	2,186.93
20222613	2022-12-08	DISTRIBUTEL COMMUNICATIONS LTD	1298033	PAYMENT DEC 2022	483.93	483.93
20222614	2022-12-08	EDS GROUP INC.	32221-210 32225-210	PAYMENT TRANSP & TRAILS MASTER PLAN URBAN FOREST MGMT PLAN	26,901.00 31,605.00	58,506.00
20222615	2022-12-08	FIRST EDITION FIRST AID TRAINING INC	23147 23180	PAYMENT FIRST AID CARTRIDGE ADULT SMART PADS II TRAINING	155.89 101.46	257.35
20222616	2022-12-08	FLANAGAN, LORI	119			

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## Cheque Listing For Council

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9:31:29AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20222617	2022-12-08	GLOBAL PUBLIC AFFAIRS	INV014179 INV014269	PAYMENT SEPT/21 CONSULTING SERVICES NOV 21 CONSULTING SERVICES	5,250.00 5,250.00	10,500.00
20222618	2022-12-08	GOLDEN WEST BROADCASTING	1054-6236 1054-6358 1054-6439 1054-6558 1054-6676 1054-6799 1066-1736 1066-1778 1066-1814 1066-1848 1066-1866 1066-1899	PAYMENT MAY 2022 JUNE 2022 JULY 2022 AUGUST 2022 SEPT 2022 OCT 2022 MAY 2022 LEADERBOARD JUNE 2022 LEADERBOARD JULY 22 LEADERBOARD AUG 2022 LEADERBOARD SEPT 2022 LEADERBOARD OCT 2022 LEADERBOARD	2,079.00 2,079.00 1,984.50 2,173.50 2,079.00 1,984.50 618.45 598.50 618.45 618.45 598.50 618.45	16,050.30
20222619	2022-12-08	HOMEFIELD	1087-16402 1087-17124 1087-18539	PAYMENT SEPT 22 DIGITAL ADS SOCIAL OCT 22 DIGITAL ADS DEC 22 DIGITAL ADS	840.00 840.00 840.00	2,520.00
20222620	2022-12-08	J.R. PAINE & ASSOCIATES LTD.	INO24185	PAYMENT 01-22059-1.0 HEARLAND COMMONS	215.25	215.25
20222621	2022-12-08	LOWE, ERIC D	630	PAYMENT FIRE DEPT SUPPLIES FROM COSTC	86.46	86.46
20222622	2022-12-08	MARTIN DEERLINE LTD	P41764	PAYMENT PARTS FOR MOWER	59.01	59.01
20222623	2022-12-08	MCEWEN'S FUELS & FERTILIZERS LTD.	e1999451	PAYMENT NOVEMBER FUEL	6,351.00	6,351.00
20222624	2022-12-08	MILLANTE, JAYCINTH	337	PAYMENT NOV 17/22 MILEAGE	48.80	48.80
20222625	2022-12-08	MORINVILLE NAPA	033-043318 033-044913	PAYMENT SHARPENING TOOL/EAR PLUGS E LOWE PERSONAL BATTERY	121.41 126.83	248.24
20222626	2022-12-08	MUNISIGHT LTD	4315687	PAYMENT DEC 2022 SUPPORT	1,416.17	1,416.17
20222627	2022-12-08	NORRIS, ANTHONY	54	PAYMENT SHOP SUPP & BATTERIES FOR PETI	349.76	349.76
20222628	2022-12-08	PATERSON, ERIC	63	PAYMENT NOV 2022 MILEAGE	135.42	135.42
20222629	2022-12-08	PITNEY BOWES	3202093016	PAYMENT COPIER LEASE	552.01	552.01
20222630	2022-12-08	PITNEYWORKS	20221205	PAYMENT REPLENISH POSTAGE	3,150.00	3,150.00
20222631	2022-12-08	POWLESLAND, JOEL	81	PAYMENT CASE COFFEE CUPS	173.79	173.79
20222632	2022-12-08	PRINCESS AUTO LTD	5683318	PAYMENT HEATERS (2)	52.48	52.48
20222633	2022-12-08	PUROLATOR COURIER LTD.	452125667 452183534	PAYMENT SHIP TO ACCUFLOW COURIER - OSBORNE	77.58 46.00	123.58
20222634	2022-12-08	SCHMIDT, LAURA	278	PAYMENT MILEAGE WEM CONFERENCE	63.44	63.44
20222635	2022-12-08	TRINUS TECHNOLOGIES INC.	QR79938-12239	PAYMENT SSL CERTIFICATE EGOV	136.50	136.50
20222636	2022-12-08	WATER EXCHANGE LP		PAYMENT		314.46

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# TOWN OF GIBBONS

Page 6 of 6

## Cheque Listing For Council

2022-Dec-12  
9:31:29AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20222636	2022-12-08	WATER EXCHANGE LP	WE3342	NOV/22 WEB SERVICES	314.46	314.46
20222637	2022-12-08	ZEMBAL ELECTRIC INC.	2271	PAYMENT ARENA WORK	153.78	7,512.52
			2272	WORK DONE AT ALL FACILITIES	7,358.74	
20222638	2022-12-08	BANNER TRAILERS	TG010	PAYMENT GCC CANOPY INSTALLATION	4,466.34	4,466.34
20222639	2022-12-08	BERVIAN, GIOVANA	51840	PAYMENT NOV-DEC/22 YOGA	600.00	600.00
20222640	2022-12-08	BRADLEY, HAILEY	51838	PAYMENT BRADLEY H. MILEAGE FCSSAA	61.58	61.58
20222641	2022-12-08	EISENZIMMER, SARA	563659	PAYMENT NOV-DEC/22 CROSS TRAINING	900.00	900.00
20222642	2022-12-08	ELITE PROMOTIONAL MARKETING, (ELITE SPORTSW	563658	PAYMENT CHAMPION ROSETTES	96.86	96.86
20222643	2022-12-08	GOVERNMENT OF ALBERTA	20221008	PAYMENT 12 WILDLAND FIREFIGHTER EXAMS	540.00	540.00
20222644	2022-12-08	RURAL MUNICIPALITIES OF ALBERTA	RMA006714	PAYMENT ASSOCIATE MEMBERSHIP FEE	204.75	204.75
20222645	2022-12-08	SALCEDO, EVAN	528946	PAYMENT YOUTH CENTRE PARTY	73.60	73.60
20222646	2022-12-08	TETZ, DARRYL	37-2022	PAYMENT TETZ NOV/22 FITNESS CLASSES	300.00	300.00
20222647	2022-12-09	SALCEDO, EVAN				
20222648	2022-12-09	RBC COMMERCIAL AVION VISA/SCS	V437_476	PAYMENT O'MALLEY/IPAD & ACCES/REGISTR/	5,969.10	6,765.61
			V450_225	PINAULT/OFFICE SUPP/XMAS PART	796.51	

**Total 426,903.03**

\*\*\* End of Report \*\*\*

jo



# Report to Council



**Date Submitted:** December 14, 2022  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Interim Director of Finance  
**Report Topic:** Interim Operation Budget for 2023 and Proposed Interim Operating Budget for 2023 - 2025.

## Introduction

The purpose of this report is to respectfully request that Council approve an Interim Operating Budget for 2023 to allow for the day-to-day operations to continue uninterrupted until a formal Operating Budget for 2023 can be adopted.

## Background

Administration is requesting that Council approve only an Interim Budget with no change from the 2022 Operating Budget to allow Administration time to solidify all its numbers before coming forward with the Operating Budget in early 2023.

## Options Available

1. That Council adopt the 2023 Interim Operating Budget and the 2023 – 2025 Proposed Interim Operating Budget based upon the 2022 Operating Budget based upon total expenditures of \$8,887,499.00 against revenues of \$5,884,628.00
2. That Council present proposed changes and request Administration to rework the proposed 2023 Interim Operating Budget.

## Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendations.

1. That Council adopt the 2023 Interim Operating Budget and the 2023 – 2025 Proposed Interim Operating Budget based upon the 2022 Operating Budget based upon total expenditures of \$8,887,499.00 against revenues of \$5,884,628.00.

Submitted By:

A blue ink signature of Monique Jeffrey, consisting of several loops and a long horizontal stroke.

Monique Jeffrey,  
Interim Director of Finance

Approved By:

A blue ink signature of Farrell O'Malley, written in a cursive style.

Farrell O'Malley  
CAO



			2023 Expenses	2024 Expenses	2025 Expenses	2026 Expenses	2027 Expenses	MSI Capital	FGTF	Off Site	Reserves	Other	
Maintenance (Operating)	Maintenance & Operating	Sidewalk -Pedestrian Corridor Expansion	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ (100,000)			\$ -	\$ -	-100,000
		Arena Replacement Study	\$ -	\$ 80,000	\$ 150,000								0.00
		Roof for GFRC (soffit, roof, Fascia, Eaves)	\$ -	\$ -					\$ -				0.00
		Total Maintenance	\$ 100,000	\$ 180,000	\$ 250,000	\$ 100,000	\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -	\$ -	\$ (100,000)
Vehicles (Upgrades & Replacements)	Vehicle Upgrades & Replacements	3500 Truck	\$ -		\$ -			\$ -			\$ -	\$ -	\$0
		Half-Ton Truck	\$ -	\$ 45,000	\$ -			\$ -					\$0
		Backhoe				\$ 300,000			\$ -				\$0
		Fire Truck (WARRIOR)	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ (80,000)	\$ -		\$ -		(\$80,000)
			\$ -	\$ -	\$ -			\$ -	\$ -		\$ -	\$ -	\$0
		Grader	\$ 270,000	\$ -		\$ -			\$ -			\$ (270,000)	(\$270,000)
		Dump Truck	\$ -	\$ -		\$ 150,000		\$ -	\$ -				\$0
		Ventrax	\$ -	\$ -		\$ -	\$ 100,000	\$ -	\$ -		\$ -		\$0
		Sweeper	\$ -	\$ -	\$ 335,000			\$ -	\$ -		\$ -		\$0
			\$ -					\$ -	\$ -			\$ -	\$0
		Total Vehicles	\$ 350,000	\$ 125,000	\$ 415,000	\$ 530,000	\$ 180,000	\$ (80,000)	\$ -	\$ -	\$ -	\$ (270,000)	(\$350,000)
	Land	Heartland Cottages Properties - funds to come from LOC	\$ -									\$ -	\$0
		Total Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
Equipment (Upgrades & Replacement)	Equipment Upgrades & Replacement	Mower	\$ -				\$ 30,000					\$ -	\$0
		Battery Operated Hydraulic Extraction Tools	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ (25,000)			\$ -		(\$25,000)
		John Deere (Lawn mower)I585		\$ 77,000	\$ 77,000			\$ -	\$ -		\$ -		\$0
		IT-Main Server			\$ 45,000	\$ -					\$ -		\$0
		Total Equipment Upgrades & Replacement	\$ 25,000	\$ 102,000	\$ 147,000	\$ -	\$ 30,000	\$ (25,000)	\$ -	\$ -	\$ -		(\$25,000)
		Total Annual Capital	\$ 1,226,500	\$ 1,864,200	\$ 1,753,200	\$ 1,614,000	\$ 635,000						(\$1,226,500)
		Total P39 Borrowing Principal only	\$ 2,086,386	\$ 2,255,966	\$ 2,425,546	\$ 2,595,126	\$ 2,764,706						
OTHER		To Reserves-Restricted/Defined (from Utility)	\$ 295,500	\$ 345,500	\$ 345,500	\$ 345,500	\$ 345,500				\$ 210,547		
		Operating Budget Non Capital, Borrowing Skatepark-\$32,672, GCC 2nd floor - \$23.581, Rec Master Plan - \$25,000, Signage - \$7,000,	\$ 88,253	\$ 88,253	\$ 88,253	\$ 88,253	\$ 88,253				\$ -		
		Facility Debenture - Principal Payment to Operating Budget - Final Dec 15, 2027	\$ (244,339)	\$ (250,565)	\$ (256,949)	\$ (263,496)	\$ (263,496)				\$ -	\$ -	
		Project 39 Local Improvement Borrowing 15 year Bylaw 2019 - 2034 1st pymt due March 2020 and every 6 months thereafter Principal Payment Only	\$ (117,936)	\$ (121,093)	\$ (124,335)	\$ (127,663)	\$ (127,663)						
		Williams Park 2018 Residential San/Sewer Payback \$87,700 over 10 years	\$ 8,770	\$ 8,770	\$ 8,770	\$ 8,770	\$ 8,770				\$ 8,770		
		Project 39 Local Improvement Borrowing 15 year Bylaw 2019 - 2034 1st pymt due March 2020 and every 6 months thereafter Interest Payment Only	\$ (51,644)	\$ (48,487)	\$ (45,245)	\$ (41,917)	\$ (41,918)						
		Project 39 Local Improvement Borrowing 15 year Bylaw 2019 - 2034 1st pymt due March 2020 and every 6 months thereafter include both Principal and Interest	\$ (169,580)	\$ (169,580)	\$ (169,580)	\$ (169,580)	\$ (169,580)						
		Grant and Reserve spent						\$ (355,000)	\$ (301,250)	\$ -	\$ 159,317	\$ (510,250)	
		Unspent Grant and Reserves Available						\$ 42,709	\$ 12,317	\$ 291,591	\$ 412,695	\$ (510,250)	\$759,311
		Total Capital Budget	\$ 1,226,500	\$ 1,864,200	\$ 1,753,200	\$ 1,614,000	\$ 635,000						\$ (1,226,500)
		Date Capital Budget Passed: _____	_____				_____				704,286		
			Mayor:				CAO:						







# Report to Council



**Date Submitted:** December 14, 2022  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Interim Director of Finance  
**Report Topic:** Proposed 2023 Interim Capital Budget

## Introduction

During one of our training sessions from Municipal Affairs last week we learned that as per Section 245 of the *Municipal Government Act* "Each Council must adopt a capital budget for each calendar year by January 1, of that calendar year." This change took place on May 2022 when the Red Tape Reduction Act was amended. Municipal Affairs did say that we can adopt an interim budget before January 1 and then represent the Capital budget during the year to finalize it.

The purpose of this report is to respectfully request that Council approve the 2023 Interim Capital budget in the amount of \$1,226,500 that consists of the proposed projects as detailed in the Attached Appendix "A".

## Background

Administration is presenting the interim capital budget for Council consideration in order to meet with the MGA mandates with the knowledge that the final capital budget will be presented to Council in early 2023 once all of the concrete numbers are in.

## Options Available

1. That Council approve the 2023 Interim Capital Budget as presented in the total amount of \$1,226,500 to be funded through the utilization of Federal and Provincial Grant Programs and Municipal Reserves as identified.
2. That Council present proposed changes and request Administration to rework the proposed 2023 Interim Capital Budget.

## Recommendation for Action

Administration would like to respectfully request that Council give consideration to the following recommendation:

1. That Council approve the 2023 Interim Capital Budget in the amount of \$1,226,500.00 to be funded through the utilization of Federal and Provincial Grant Programs and municipal reserves as identified.

Submitted By:

Monique Jeffrey.  
Interim Director of Finance

Approved by:

Farrell O'Malley  
CAO



[illegible]



# Report to Council



**Date Submitted:** December 14, 2022  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Interim Director of Finance  
**Report Topic:** Signing Authorities

## Introduction

The purpose of this report is to respectfully request that Council appoints the signatories for the Town of Gibbons in the following manner.

## Background

Section 213(4) states as follows: *Agreements and cheques and other negotiable instruments must be signed or authorized (a) by the chief elected official or by another person authorized by council to sign them and, (b) a designated officer, or by a designated officer acting alone if so authorized by council."*

With the expected absence of our Assistant CAO Administration feels it necessary to add Authorized Signatures with Servus Credit Union. Effective immediately, Monique Jeffrey, Director of Corporate Services and Eric Lowe, Public Works Superintendent will be added to the list of Authorized signatories with Servus.

## Options Available

The options for consideration by Council include the following:

1. That Council appoints the following persons as authorized signatories; Mayor Dan Deck, Councillors Amber Harris, Loraine Berry, Jaycynth Millante, Willis Kozak, Norm Sandahl, Dale Yushchyshyn, CAO Farrell O'Malley, Assistant CAO Michael Dubreuil, Director of Corporate Services Monique Jeffrey, and Superintendent of Public Works Eric Lowe. That cheques require two signatures one from Council and the other from Administration.
2. That Council provide direction to Administration as to how it wishes to proceed.

## Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendation:

1. That Council appoints the following persons as authorized signatories; Mayor Dan Deck, Councillors Amber Harris, Loraine Berry, Jaycynth Millante, Willis Kozak, Norm Sandahl, Dale Yushchyshyn, CAO Farrell O'Malley, Assistant CAO Michael Dubreuil, Director of Corporate Services Monique Jeffrey, and Superintendent of Public Works Eric Lowe. That cheques require two signatures one from Council and the other from Administration.

Submitted by:

A blue ink signature of Monique Jeffrey, consisting of a large, stylized 'M' and 'J'.

Monique Jeffrey  
Interim Director of Finance

Approved by:

A blue ink signature of Farrell O'Malley, written in a cursive style.

Farrell O'Malley  
CAO

# 2021 NLLS VALUE STATEMENT



HOW STATS ARE  
CALCULATED

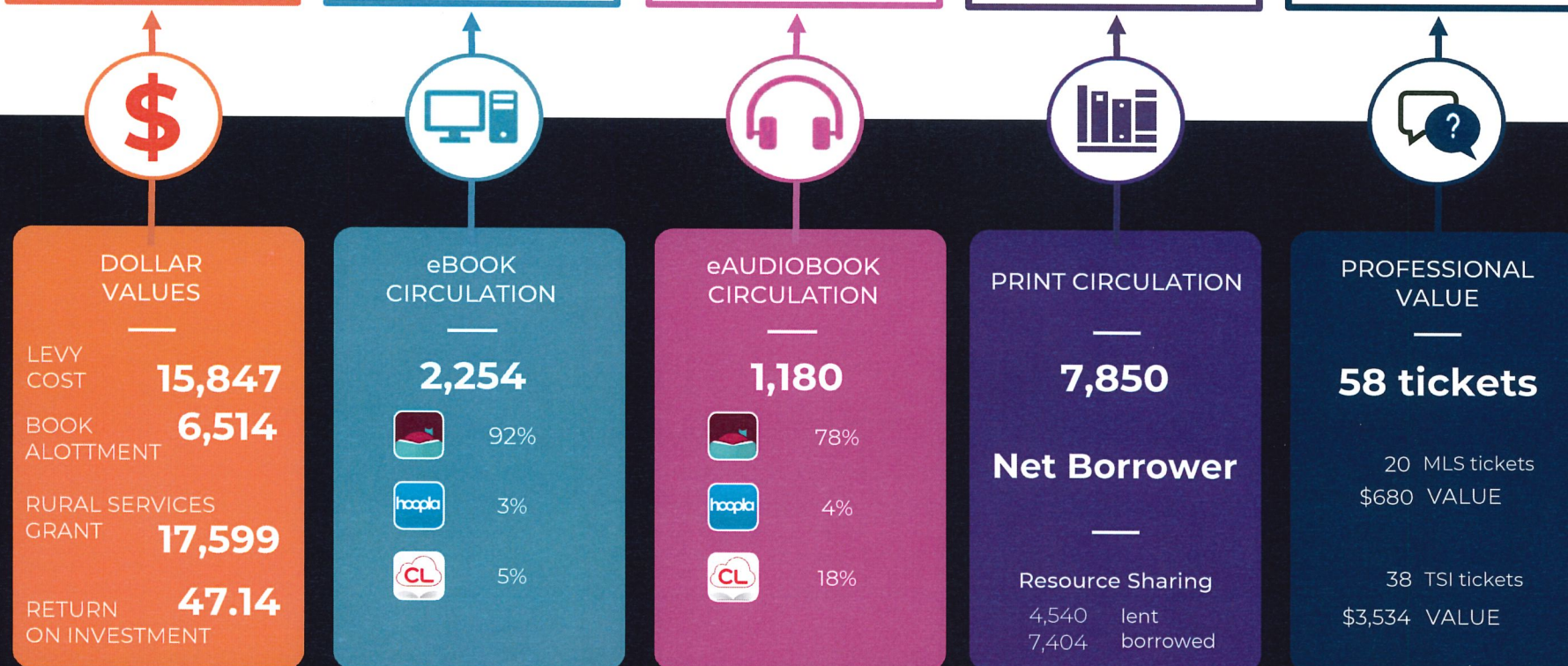
This value statement highlights the benefits of belonging to Northern Lights Library System. It is a snapshot of the health of your library and the value of your investment. For questions or concerns please contact James MacDonald, Executive Director, (780)-545-5072 or jmacdonald@nlls.ab.ca

NAME OF LIBRARY: **GIBBONS PUBLIC LIBRARY**  
NAME OF COUNTY/TOWN: **TOWN OF GIBBONS**  
POPULATION: **3,030**  
LIBRARY USERS: **663**

NLLS REP: **LORAIN BERRY**  
BOARD CHAIR: **GORD CAREY**  
LIBRARY MANAGER: **RYAN EDMONDS**  
NLLS CONSULTANT: **KAYLA REDDECLIFF**

**\$439,968**

TOTAL LIBRARY SAVINGS



**AQUISITION & CATALOGUING:** **471** items purchased with NLLS **\$3,420** saved via aquisition **\$1,884** cataloguing & processing value



# SYSTEM WIDE VALUE

TRAC = 200 Alberta libraries, public catalog, mobile app, access to  
3.5 million library items.

122,052  
ELECTRONIC CIRCULATION

831,950  
PHYSICAL CIRCULATION

\$29,314,422  
CIRCULATION VALUE



E-RESOURCES



SERVICE  
CATALOGUE



## HOW WE ARE FUNDED

LIBRARY  
**\$5.23**  
PER CITIZEN

+

MUNICIPAL  
LEVY  
**\$5.23**  
PER CITIZEN

+

PROVINCIAL  
GRANTS  
**\$4.70**  
PER CITIZEN

=

**\$15.16**  
PER CITIZEN

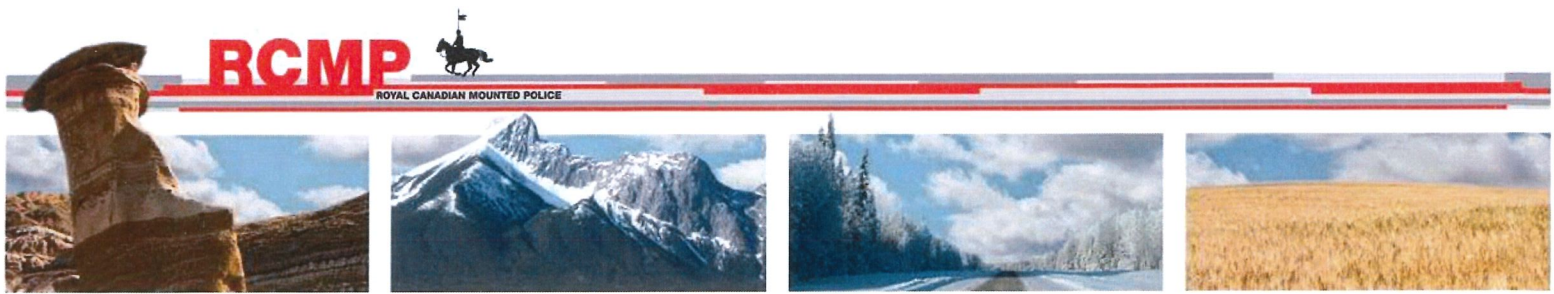
-

**\$2.15**  
LOCAL LIBRARY BOOK  
ALLOTMENT  
(\$374,143.90)

OPERATING BUDGET

**\$2,463,049**





November 8, 2022

Mr. Farrell O'Malley  
CAO  
Gibbons, AB

Dear Mr. O'Malley,

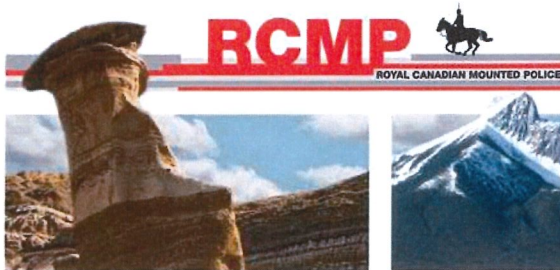
Attached you will find the quarterly Community Policing Report that encompasses the July 1<sup>st</sup> to September 30<sup>th</sup>, 2022 reporting period, and will provide you a quarterly snapshot of the human resources, financial data and crime statistics for the Morinville Detachment. These quarterly reports contribute greatly to ensuring that the police services provided by the Alberta Royal Canadian Mounted Police (RCMP) to you, and the citizens you represent, are meeting your needs on an ongoing basis.

This quarter I want to update you on the status of Body Worn Cameras (BWC), which are set to be field tested early in 2023 at three different pilot locations in Alberta. A total of 191 cameras will be distributed amongst front line officers in Grand Prairie, Parkland, and St. Paul Detachments respectively; the objectives of this Field Test will be as follows:

- Confirm the Contractor is able to deliver the required services as defined within the SOW (Statement of Work) and Request for Proposal (RFP).
- Provide an early opportunity to get cameras in the hands of 191 frontline officers who will be the primary users of the BWC and the accompanying Digital Evidence Management System (DEMS) Service.
- Capture preliminary "lessons-learned" to help refine service delivery processes for full implementation in Alberta.

Should the top vendor demonstrate they can meet our requirements, the next step will be full implementation later in 2023. The introduction of body-worn cameras and digital evidence management service will become a new national standard to enhance public trust, confidence and public safety. Although preliminary estimates were provided within the 2023/24 to 2027/28 Multi-Year Financial Plan for your community, the field test results may impact the estimated costs. As details are refined the forecast will be updated and shared with your community.





Your ongoing engagement and the feedback you provide guides our Detachment team in responding to the priorities of our citizens. It solidifies our strong community partnership that supports your Alberta RCMP Detachment in providing flexible and responsive policing services that reflect the evolving needs of those who we are proud to serve.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,

S/Sgt. Chris Palfy  
Detachment Commander  
Morinville RCMP





## Morinville Provincial Detachment Crime Statistics (Actual) Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	1	0	N/A	-100%	0.1
Robbery		2	0	0	1	0	-100%	-100%	-0.3
Sexual Assaults		4	7	11	8	8	100%	0%	0.9
Other Sexual Offences		4	5	0	4	0	-100%	-100%	-0.9
Assault		49	49	42	44	43	-12%	-2%	-1.7
Kidnapping/Hostage/Abduction		2	2	2	0	2	0%	N/A	-0.2
Extortion		1	1	0	0	1	0%	N/A	-0.1
Criminal Harassment		10	15	13	8	13	30%	63%	-0.1
Uttering Threats		15	8	19	17	13	-13%	-24%	0.5
<b>TOTAL PERSONS</b>		<b>87</b>	<b>87</b>	<b>87</b>	<b>83</b>	<b>80</b>	<b>-8%</b>	<b>-4%</b>	<b>-1.8</b>
Break & Enter		46	29	36	42	35	-24%	-17%	-0.9
Theft of Motor Vehicle		41	45	33	49	33	-20%	-33%	-1.2
Theft Over \$5,000		7	5	5	10	7	0%	-30%	0.5
Theft Under \$5,000		83	59	61	61	54	-35%	-11%	-5.6
Possn Stn Goods		35	22	48	39	11	-69%	-72%	-3.1
Fraud		26	17	13	21	17	-35%	-19%	-1.4
Arson		3	2	5	2	3	0%	50%	0.0
Mischief - Damage To Property		0	28	56	54	42	N/A	-22%	11.0
Mischief - Other		100	44	37	40	29	-71%	-28%	-14.6
<b>TOTAL PROPERTY</b>		<b>341</b>	<b>251</b>	<b>294</b>	<b>318</b>	<b>231</b>	<b>-32%</b>	<b>-27%</b>	<b>-15.3</b>
Offensive Weapons		10	2	20	15	4	-60%	-73%	0.1
Disturbing the peace		11	10	13	15	21	91%	40%	2.5
Fail to Comply & Breaches		12	16	19	17	24	100%	41%	2.5
<b>OTHER CRIMINAL CODE</b>		<b>16</b>	<b>12</b>	<b>10</b>	<b>16</b>	<b>11</b>	<b>-31%</b>	<b>-31%</b>	<b>-0.6</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>49</b>	<b>40</b>	<b>62</b>	<b>63</b>	<b>60</b>	<b>22%</b>	<b>-5%</b>	<b>4.5</b>
<b>TOTAL CRIMINAL CODE</b>		<b>477</b>	<b>378</b>	<b>443</b>	<b>464</b>	<b>371</b>	<b>-22%</b>	<b>-20%</b>	<b>-12.6</b>



## Crime Statistics (Actual)

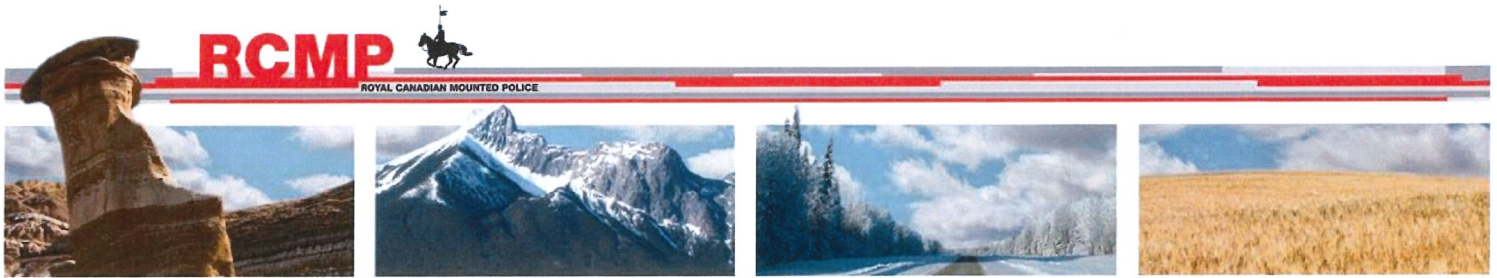
Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		6	2	4	5	1	-83%	-80%	-0.7
Drug Enforcement - Trafficking		2	1	2	4	4	100%	0%	0.7
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>9</b>	<b>3</b>	<b>6</b>	<b>9</b>	<b>5</b>	<b>-44%</b>	<b>-44%</b>	<b>-0.2</b>
Cannabis Enforcement		0	1	1	0	0	N/A	N/A	-0.1
Federal - General		4	1	2	1	3	-25%	200%	-0.2
<b>TOTAL FEDERAL</b>		<b>13</b>	<b>5</b>	<b>9</b>	<b>10</b>	<b>8</b>	<b>-38%</b>	<b>-20%</b>	<b>-0.5</b>
Liquor Act		5	14	11	7	4	-20%	-43%	-0.9
Cannabis Act		0	4	5	0	1	N/A	N/A	-0.2
Mental Health Act		27	40	44	55	41	52%	-25%	4.3
Other Provincial Stats		55	46	79	70	67	22%	-4%	4.8
<b>Total Provincial Stats</b>		<b>87</b>	<b>104</b>	<b>139</b>	<b>132</b>	<b>113</b>	<b>30%</b>	<b>-14%</b>	<b>8.0</b>
Municipal By-laws Traffic		2	4	0	2	1	-50%	-50%	-0.4
Municipal By-laws		14	26	27	25	8	-43%	-68%	-1.3
<b>Total Municipal</b>		<b>16</b>	<b>30</b>	<b>27</b>	<b>27</b>	<b>9</b>	<b>-44%</b>	<b>-67%</b>	<b>-1.7</b>
Fatals		2	2	3	3	1	-50%	-67%	-0.1
Injury MVC		13	10	16	18	24	85%	33%	3.0
Property Damage MVC (Reportable)		74	81	48	75	75	1%	0%	-0.4
Property Damage MVC (Non Reportable)		25	17	17	12	10	-60%	-17%	-3.5
<b>TOTAL MVC</b>		<b>114</b>	<b>110</b>	<b>84</b>	<b>108</b>	<b>110</b>	<b>-4%</b>	<b>2%</b>	<b>-1.0</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	6	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>981</b>	<b>1,065</b>	<b>847</b>	<b>817</b>	<b>598</b>	<b>-39%</b>	<b>-27%</b>	<b>-101.4</b>
Other Traffic		10	12	12	0	6	-40%	N/A	-2.0
Criminal Code Traffic		39	42	71	43	23	-41%	-47%	-3.1
<b>Common Police Activities</b>									
False Alarms		106	42	42	27	22	-79%	-19%	-18.3
False/Abandoned 911 Call and 911 Act		52	34	47	60	0	-100%	-100%	-7.8
Suspicious Person/Vehicle/Property		142	171	138	121	125	-12%	3%	-8.4
Persons Reported Missing		11	17	13	17	25	127%	47%	2.8
Search Warrants		0	1	5	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		63	54	70	21	60	-5%	186%	-3.9
Form 10 (MHA) (Reported)		0	2	3	2	3	N/A	50%	0.6





## RCMP Provincial Policing Report

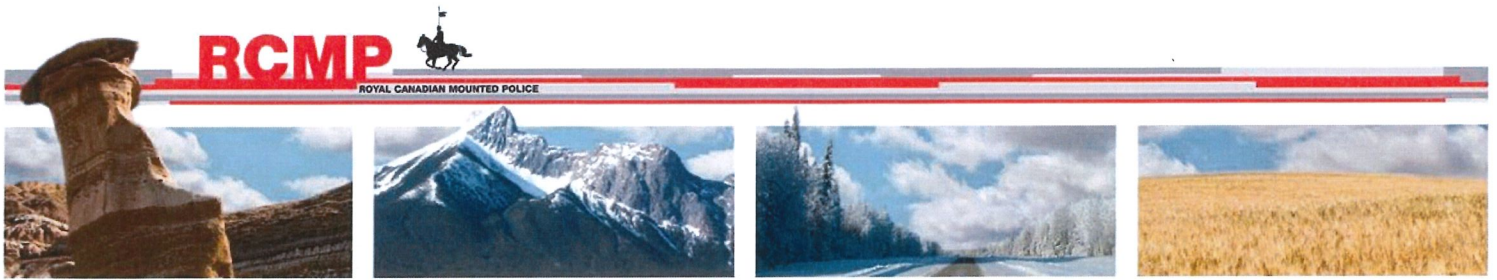
Detachment	Morinville Provincial
Detachment Commander	S/Sgt. Chris Palfy
Quarter	Q2 2022
Date of Report	2022-11-08

### Community Consultations

Date	2022-07-05
Meeting Type	Community Connection
Topics Discussed	Coffee With A Cop- COP program, crime trends, traffic
Notes/Comments	

Date	2022-08-02
Meeting Type	Meeting with Elected Officials
Topics Discussed	Crime Trends, Pinewood
Notes/Comments	

Date	2022-08-16
Meeting Type	Meeting with Elected Officials
Topics Discussed	RMC Bon Accord - Quarterly Report
Notes/Comments	

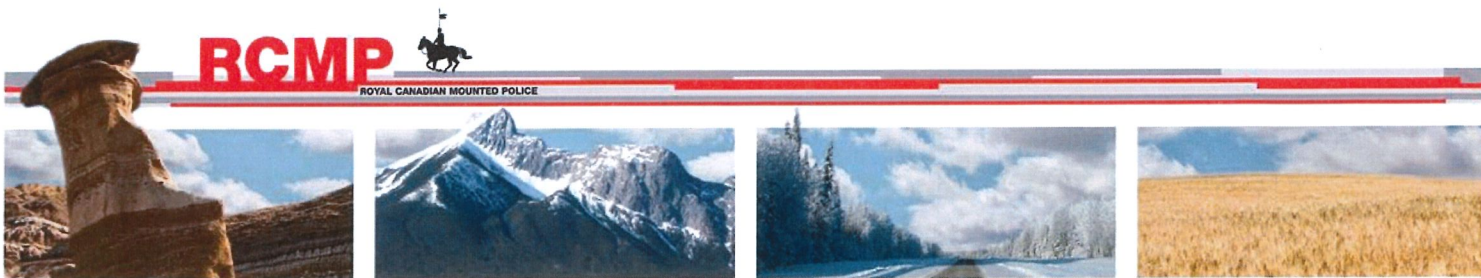


Date	2022-08-24
Meeting Type	Meeting with Elected Officials
Topics Discussed	RMC - Gibbons Quarterly Report
Notes/Comments	

Date	2022-09-08
Meeting Type	Community Connection
Topics Discussed	Coffee With a Cop - COP, Crime Trends, CPTED
Notes/Comments	

Date	2022-09-29
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	FCSS Sturgeon - Crime Prevention Project
Notes/Comments	

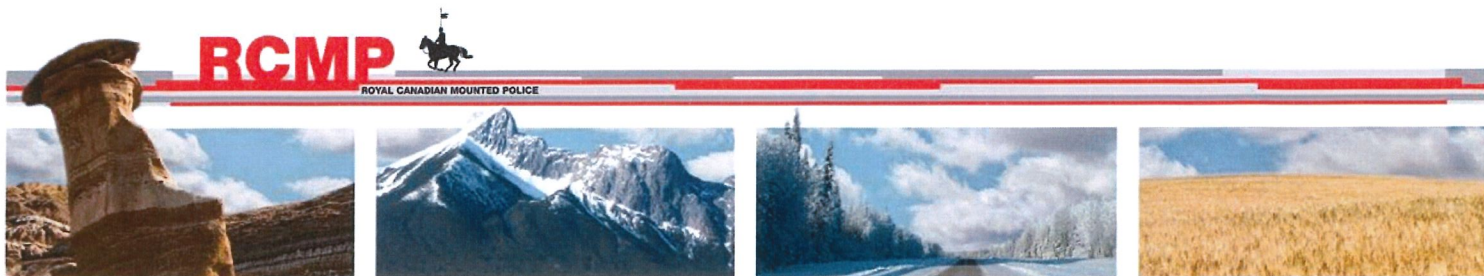




## Community Priorities

Priority 1	Crime Reduction
Current Status & Results	There were 13 lock it lose it patrols made in this quarter. This was partially due to manpower issues. HOT SPOTS members completed a total o 753 hot spot patrols with an additional 331 intelligence led patrols using the stats from SARU from the D2A project. 15 Prolific offenders checked with 10 found non compliant and charged. Resulting in 17 warrants being cleared up;
Priority 2	Employee Wellness and Respect
Current Status & Results	Tentative date set for October for the Detachment meeting, Conflict management will be brought in as one of the topics to discuss. In regards to social development, the social fun has now been re established, and using local communities in albert, some rewards have been purchased for members doing exceptional work.
Priority 3	Community Engagement
Current Status & Results	NCO's had two separate engangments with the community out in Bon Accord Met with 16 people total from the community which resulted is positive feed back. GIS met with the county councillor and individuals from the sub divisions north of gibbons and had a round table talk on property crime, working with the county to set up a COP group for these sub divisions. They will fall under the Legal COP board. Motions going forward in the county for a town hall, just awaiting a date





## Crime Statistics<sup>1</sup>

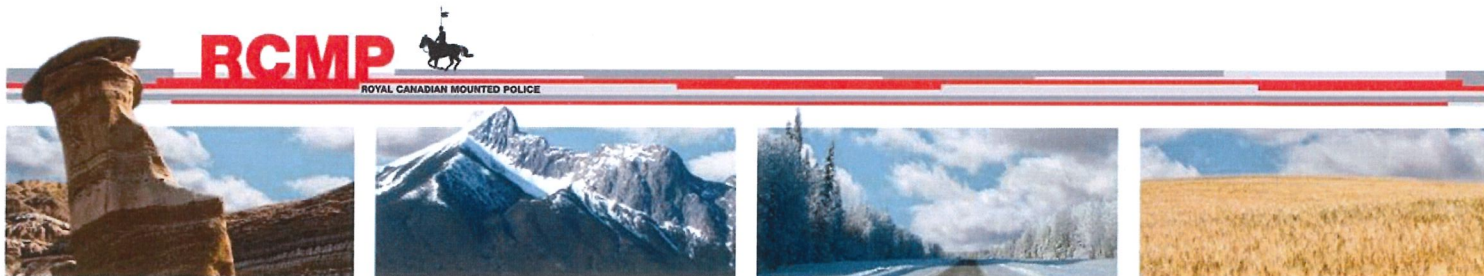
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
<b>Total Criminal Code</b>	464	371	-20%	1,627	1,598	-2%
<i>Persons Crime</i>	83	80	-4%	317	361	14%
<i>Property Crime</i>	318	231	-27%	1,098	1,027	-6%
<i>Other Criminal Code</i>	63	60	-5%	212	210	-1%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	43	23	-47%	207	156	-25%
<i>Provincial Code Traffic</i>	817	598	-27%	2,712	3,268	21%
<i>Other Traffic</i>	0	6	N/A	27	12	-56%
<b>CDSA Offences</b>	9	5	-44%	18	28	56%
<b>Other Federal Acts</b>	10	8	-20%	31	39	26%
<b>Other Provincial Acts</b>	132	113	-14%	468	472	1%
<b>Municipal By-Laws</b>	27	9	-67%	74	68	-8%
<b>Motor Vehicle Collisions</b>	108	110	2%	482	474	-2%

<sup>1</sup> Data extracted from a live database (PROS) and is subject to change over time.

## Trends/Points of Interest





### Provincial Police Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	15	17	2	0
Detachment Support	8	5	0	3

<sup>2</sup>Data extracted on September 30, 2022 and is subject to change over time.  
<sup>3</sup>Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.  
<sup>4</sup>Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

### Comments

Police Officers - Of the 15 established positions, 17 officers are currently working with 2 on Medical leave. the positions are backfilled to ensure coverage. 3 positions have 2 officers assigned to each.

Detachment Support - Of the 8 established support positions, 5 support staff are currently working.

### Quarterly Financial Drivers

# Report to Council



**Date Submitted:** December 14, 2022  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Appointment – Assistant Director of Emergency Management

---

## Introduction

The purpose of this report is to respectfully request that Council gives consideration to the appointment of the Assistant Director of Emergency Management.

## Background

Michael Dubreuil is the current Assistant Director of Emergency Management. To ensure a smooth transition this position needs to be appointed to another member of Administration. Monique Jeffrey, will be assuming the role effective immediately.

## Options Available

1. That Council accept this as information.
2. That Council provide direction to Administration as to how it wishes to proceed.

## Recommendation for Action

Administration would like to respectfully request that Council consider the following:

1. That Council accepts this report as information.

Submitted by:

  
Farrell O'Malley  
CAO



# Report to Council



**Date Submitted:** December 14, 2022  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Bylaw TBE 2-22 Designated Officers Bylaw

---

## Introduction

The purpose of this report is to respectfully request that Council give consideration to adopting Bylaw TBE 2-22 Designated Officers.

## Background

The Red Tape Reduction Statutes Act (formerly Bill 21) included changes to the Designated Officers, namely that the Assessment Review Board Clerk and the Subdivision and Development Appeal Board Clerk positions are no longer required to be Designated Officers.

Included in this bylaw is the addition to the duties of the Superintendent of Public Works to include the ability to sign cheques, agreements, and other negotiable instruments on behalf of the Town.

## Options Available

1. That Council give all 3 readings to Bylaw TBE 2-22 Designated Officers Bylaw.
2. That Council give only 1<sup>st</sup> Reading to Bylaw TBE 2-22 Designated Officers Bylaw
3. That Council not adopt Bylaw TBE 2-22 Designated Officers and advise Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council give all 3 readings to Bylaw TBE 2-22 Designated Officers.

Submitted By:

A handwritten signature in black ink, appearing to read "Farrell O'Malley".

Farrell O'Malley

CAO

11.1



## **TOWN OF GIBBONS**

### **Designated Officers**

#### **Bylaw TBE 2-22**

### **A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO ESTABLISH POSITIONS AND AUTHORITY OF DESIGNATED OFFICERS.**

**WHEREAS** under provisions of the Municipal Government Act, being chapter M-26, Section 146.1 of the Revised Statutes of Alberta 2000 or thereof amended, Council may pass bylaws for the establishment of one or more positions to carry out the powers, duties and functions of a designated officer.

**AND WHEREAS;** it is desirable and in the best interest of the Town of Gibbons that a bylaw be passed to appoint individuals as designated officers for assigned purposes.

**NOW THEREFORE;** the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

#### **TITLE:**

This bylaw may be cited as the "Designated Officers Bylaw".

#### **DEFINITIONS:**

"ACT" means the Municipal Government Act.

"CAO" means the person appointed to the position of Chief Administrative Officer by the Council of the Town of Gibbons and includes any person that the Chief Administrative Officer may appoint as his/her designate for purposes of carrying out responsibilities under the Bylaw and further includes any person that may be appointed to in the absence of the Chief Administrative Officer.

"Council" means the Municipal Council of the Town of Gibbons duly elected and holding office.

"Town" means the Town of Gibbons, a Municipal Corporation of the Province of Alberta and includes the area contained within the boundaries of the municipality.

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## **1. DESIGNATION**

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The following positions are designated officers of the Town:

- CAO
- Development Officer
- Municipal Assessor
- Bylaw Enforcement/Peace Officer
- Superintendent of Public Works
- ~~Assessment Review Board Clerk~~
- ~~Intermunicipal Subdivision and Development Appeal Board Clerk~~
- Assistant Municipal Administrator
- Director of Corporate Services

If a Designated Officer position has not been established by Council, or the Designated Officer position is vacant, the CAO may exercise all the powers, duties and functions of a Designated Officer.

---

## **2. Powers, Duties and Functions**

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### **2.1 CAO**

Please refer to the CAO Bylaw.

### **2.2 Assistant Municipal Administrator**

The Assistant Municipal Administrator is a designated officer for the purposes of:

- a. In the absence of the CAO, assume the duties of the CAO in accordance with the Act, the Chief Administrator Bylaw and any directive given by the CAO prior to the absence of the CAO.
- b. Sign agreements, cheques and other negotiable instruments on behalf of the Town.
- c. Opening and closing all accounts of the Town that hold money.
- d. Perform the duties and exercise the powers and functions assigned by the CAO.

### **2.3 Director of Corporate Services**

The Director of Corporate Services is a designated officer for the purposes of:

- a. Sign agreements, cheques and other negotiable instruments on behalf of the Town
  - b. Opening and closing of all accounts of the Town that hold money.
  - c. Ensure all requirements of the Assessment Notice have been met according to the Act.
  - d. Ensure all requirements of the Tax Notice have been met according to the Act.
-



- e. Ensure accurate records and accounts are kept of the financial affairs of the Town.
- f. Perform the duties and exercise the powers and functions assigned by the CAO.

#### **2.4 Development Officer**

The Development Officer is a designated officer for the purposes of:

- a. Municipal Inspections
- b. Order to remedy contraventions.
- c. Perform the duties and exercise the powers and functions assigned by the CAO.

#### **2.5 Superintendent of Public Works**

The Superintendent of Public Works is a designated officer for the purposes of:

- a. Inspection of public utility meters
- b. Perform the duties and exercise the powers and functions assigned by the CAO.
- c. ~~Sign agreements, cheques and other negotiable instruments on behalf of the Town.~~

#### **2.6 Municipal Assessor**

The Municipal Assessor is a designated officer for the purposes of:

- a. Carrying out the duties and responsibilities of an "assessor" under the Act
- b. Admissible evidence at hearings – assessment rolls and assessment notices
- c. Certifying copies of assessment roles and assessment notices.
- d. Perform the duties and exercise the powers and functions assigned by the CAO.

#### **2.7 Bylaw Enforcement/Peace Officer**

The Bylaw Enforcement/Peace Officer is a designated officer for the purposes of:

- a. Entering on land to inspect, remedy and enforce bylaws.
- b. Issuing orders to cease contravention of any Bylaw of the Town.
- c. Orders to remedy dangerous and unsightly property.
- d. Applying to the Provincial Court for an order regarding the inspection of public utility meters.
- e. Perform the duties and exercise the powers and functions assigned by the CAO.

#### **~~2.8 Assessment Review Board Clerk~~**

~~The Assessment Review Board Clerk is a designated officer for the purposes of:~~

- ~~a. Fulfilling the duties and responsibilities of the clerk of the Assessment Review Board as outlined in the Act.~~
  - ~~b. Receive and process Assessment complaints.~~
  - ~~c. Prepare and distribute the decision of the Assessment Review Board~~
-

**2.9 — Intermunicipal Subdivision and Development Appeal Board Clerk**

~~The Intermunicipal Subdivision and Development Appeal Board Clerk is a designated officer for the purposes of:~~

- ~~a. — Fulfilling the duties and responsibilities of the Intermunicipal Subdivision and Development Appeal Board Clerk as outlined in the Act.~~

---

**3. GENERAL PROVISIONS**

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- a. All Designated Officers are subject to the supervision of and accountable to the CAO.
- b. The CAO may appoint an acting designated officer during an illness, scheduled absence or other incapacity of a designated officer.
- c. A designated officer may delegate any of his or her powers, duties or functions to an employee of the Town, but the designated officer remains responsible to ensure that any delegate power, duty or function is properly exercised or carried out.

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**13. REVIEW**

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The Designated Officer Bylaw shall be reviewed every five years following the enactment of the Bylaw.

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**14. ENACTMENT**

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This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this \_\_\_\_ of \_\_\_\_ 2022.

Read a second time this \_\_\_\_ of \_\_\_\_ 2022.

Read a third and final time this \_\_\_\_ of \_\_\_\_ 2022.

**Bylaw TBE 2-19 is now repealed.**

---

Mayor

---

CAO

---

# Report to Council



**Date Submitted:** December 14, 2022  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Interim Director of Finance  
**Report Topic:** Municipal Credit Card Borrowing Bylaw ALT 6-22

## Introduction

The purpose of this report is to respectfully request that Council gives consideration to adopting a Municipal Credit Card Borrowing Bylaw ALT 6-22.

## Background

On December 1<sup>st</sup>, 2022, Administration attended a video conference hosted by Alberta Municipal Affairs and was advised that the use of Credit Cards is a form of short-term borrowing, therefore, a Municipal Credit Card Bylaw needs to be adopted establishing a credit card limit of \$100,000 that can be utilized to complete operating expenditures for convenience purposes and where required by suppliers.

## Supplemental Information

Administration is requesting that Council give consideration to giving all 3 readings to Bylaw ALT 6-22 Municipal Credit Card Borrowing Bylaw as it is required under the Municipal Government Act.

## Options Available

1. That Council proceeds with the establishment of a Municipal Credit Card Borrowing Bylaw in the amount of \$100,000 by giving Bylaw ALT 6-22 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> and Final Reading.
2. That Council receive this report as information.
3. Council to direct Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council proceed with the establishment of a Municipal Credit Card in the amount of \$100,000 by giving Bylaw ALT 6-22 Municipal Credit Card Borrowing Bylaw 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> and final reading.

Submitted By:

Monique Jeffrey.  
Interim Director of Finance

Approved by:

Farrell O'Malley  
CAO

11.2





**Town of Gibbons  
Bylaw ALT 6-22  
Municipal Credit Card Borrowing Bylaw**

**A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF BORROWING MONIES BY SECTION 256 ON THE MUNICIPAL GOVERNMENT ACT.**

**WHEREAS**, the Municipal Government Act, R.S.A. 2000, cM-26, as amended or repealed and replaced from time to time, provides that the Council of a municipality may, by bylaw, acquire short term funding for the purposes of financing operating and capital expenditures is a specific year; and

**WHEREAS** the Council of the Town of Gibbons deems it necessary to establish a Municipal Credit Card Borrowing Bylaw; and

**NOW THEREFORE** under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. This Bylaw may be cited as the **"Municipal Credit Card Borrowing Bylaw."**
2. The Municipality may borrow from RBC, (Royal Bank of Canada) up to the principal sum of One Hundred Thousand Dollars (\$100,000.00) repayable monthly upon demand at a rate of interest per annum not to exceed the Lending Rate of 23% from time to time established by RBC, and such interest will be calculated due and payable monthly upon receipt of the statements.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
  - a. To apply to RBC for the previously mentioned Credit Cards for the Corporation and to arrange with RBC the amount, terms and conditions for the loan and security or securities to be given to RBC.
  - b. As security for any money borrowed from RBC:
    - i. To execute promissory note and other negotiable instruments or evidence of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidence of debt.
    - ii. To give or furnish to RBC all such securities and promises as RBC may require repayment of such loans and interest thereon.
4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from RBC are annual property taxes and/or Federal and/or Provincial Grants.
5. Two forms of Credit Cards shall be applied for:
  - a. The RBC Avion Commercial Visa in the aggregate amount of \$30,000 in the names of the CAO, Assistant CAO, and Executive Assistant.
  - b. The RBC Commercial Visa in the aggregate amount of \$70,000 in the names of Members of Council, Management staff, SALC staff, Momentum Fitness Manager, Librarian, and members of Community Services.

6. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
7. This bylaw shall come into force and take effect on the day of the third and final reading.
8. This bylaw shall expire December 31, 2023.

READ a first time on this \_\_\_\_\_ day of December 2022.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a second time on this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a third and final time on this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer



# Report to Council

2022

Building the next  
chapter of our success!

## KEY MEETINGS

- Sturgeon Public Schools - Value Scoping Session
- Meetings with Developers
- Food and Agriculture Roundtable
- Regional CAO's meeting
- Hometown Weekend Events
- NR CAER Management Team Meeting



**VOYENT ALERT!**  
**GIBBONS Free**  
**Notification App**  
**SIGN UP TODAY!**

## STAFF MEETINGS

- Department Heads (2)
- All Staff (1)



## News, Ongoing Events & Projects

### Community Services Department

#### Key Items in Progress:

- Outdoor Rink Installation started again
- Fire Department 24<sup>th</sup> Annual Town Wide Food Bank Drive -7700lbs of food, \$1500 cash donations
- Bon Accord Gibbons Food Bank has 100 hampers requested
- Youth Centre is closed for December
- Winter Walk Day February 1
- Family Day Event February 19

### Corporate Services Department

#### Key items in progress:

- Continuing to work on Operating Budget for 2023
- Interim Audit for 2022
- Preparing for Year End

### Planning & Development Department

#### Key Items in Progress:

- Preparing the Land Use Bylaw for a rewrite
- 12 Days of Christmas project

**SUCCESS OCCURS WHEN  
OPPORTUNITY MEETS  
PREPARATION**

## Public Works Department/Fire Department

- The Loader is down, the estimated time for repair is about 2 months (waiting for parts)
- Water meters are ongoing, and we are at about 15%, this is due to time spent contacting residents
- Snow removal and shop work as required

#### FIRE DEPARTMENT

- Town Calls – 148
- County Calls – 155
- Membership is at 23
- Foodbank Drive was a little low this year, but we expected that: 7464.31 Pounds, \$1035.00

12.1





## Project Updates

### EV Charging Stations

- Equipment arrival has been delayed due to supply chain issues. Working towards a resolutions and updated timelines

### Arena/Curling Rink/Cultural Centre

- This new system will allow the facility operator one point of control via remote access.
- Expected Completion Date March 31, 2023.

### Memorial Park

- Lighting installation has been delayed. Currently working with Fortis for an updated timeline.

### Cottages Subdivision

- Reservation of building lots has begun with 4 lots reserved.
- Work on engineering and design of in ground utilities is ongoing.



The Town of Gibbons

#### Scheduled Meetings & Workshops

- Vacation December 17<sup>th</sup> – January 2, 2023
- February 16, 2023 Emerging Trends

*\*Please note subject to change on short notice.*

***Gibbons...a Community..." Rooted in Family"***

## 2022 Gibbons Issued Permits

Permit Issue Month	Permit Type														
	Building Permit			Electrical Permit			Gas Permit			Plumbing Permit			Total		
	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)
1	2	\$744.50	\$114,000.00										2	\$744.50	\$114,000.00
2	3	\$1,849.30	\$480,000.00	2	\$273.80	\$5,750.00	2	\$255.00	\$17,715.73	3	\$450.00	\$26,456.48	10	\$2,828.10	\$529,922.21
3	1	\$172.00	\$35,000.00	7	\$855.00	\$29,900.00	6	\$650.00	\$19,985.00	3	\$355.00	\$12,257.00	17	\$2,032.00	\$97,142.00
4	2	\$1,841.60	\$400,300.00	5	\$470.00	\$8,500.00							7	\$2,311.60	\$408,800.00
5	1	\$1,510.06	\$420,000.00	4	\$685.00	\$24,500.00	2	\$180.00	\$8,000.00				7	\$2,375.06	\$452,500.00
6	2	\$600.00	\$19,000.00	5	\$485.00	\$8,449.00	1	\$85.00	\$5,000.00				8	\$1,170.00	\$32,449.00
7	1	\$165.00	\$65,000.00	6	\$570.00	\$9,342.00	1	\$85.00	\$3,500.00				8	\$820.00	\$77,842.00
8				8	\$680.00	\$5,850.00	5	\$455.00	\$30,428.00				13	\$1,135.00	\$36,278.00
9	1	\$304.20	\$30,000.00	3	\$421.05	\$10,300.00	3	\$316.00	\$11,400.00	1	\$157.50	\$10,554.00	8	\$1,198.75	\$62,254.00
10	2	\$2,012.96	\$580,000.00	4	\$393.75	\$7,000.00	2	\$199.50	\$17,635.00	2	\$330.75	\$20,758.00	10	\$2,936.96	\$625,393.00
11	2	\$599.25	\$130,000.00	4	\$614.25	\$12,400.00	10	\$976.50	\$30,598.52	2	\$330.75	\$21,131.85	18	\$2,520.75	\$194,130.37
Total	17	\$9,798.87	\$2,273,300.00	48	\$5,447.85	\$121,991.00	32	\$3,202.00	\$144,262.25	11	\$1,624.00	\$91,157.33	108	\$20,072.72	\$2,630,710.58

Filter: All Permits with: All of (Municipality Name = "GIBBONS", Permit Issue Date on or after 01-Jan-2022, Permit Issue Date on or before 31-Dec-2022)





## Office of the Mayor

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November 23, 2022

Honourable Jason Copping  
Minister of Health  
432 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6  
[health.minister@gov.ab.ca](mailto:health.minister@gov.ab.ca)

Dear Minister Copping:

I am writing to you on behalf of our Ponoka Volunteer Fire Department. Actually, I think I could be writing on behalf of most volunteer fire departments in rural Alberta. However, right now I am very concerned for the volunteer fire fighters of my community who bravely step forward and protect us all.

My main concern is with the current state that we find our ambulance service in. This is something that isn't new. It has been brewing for a number of years now and I believe we are about to hit critical mass, which means we are not too far away from doing far more damage to all of our emergency services, simply because we cannot collectively get a handle on how to manage this situation.

On November 21, 2022, we had an incident in the Town of Ponoka, where a pedestrian was hit on one of our roads by a motor vehicle. The first responders on the scene were our volunteer fire fighters. They had an ambulance dispatched from Bashaw which is about 30 minutes away. Ten minutes after the dispatch it was rerouted to Red Deer. By this time the next dispatched ambulance was to come from Leduc, 42 minutes away. In the meantime, the patient was seizing and his heartbeat had dropped to 28 beats per minute. At that time rather than continue to wait for an ambulance and lose the patient, our firefighters made the decision to pack him into the box of one of their pickups, and with a police escort got him to our local hospital. This is a summation of the report I read, and the complete absurdity of this situation I find astounding.

Two months prior, on September 21, 2022, we had a shooting in our downtown. Once again, our volunteer fire fighters were first on the scene because an ambulance had to be dispatched out of Red Deer, about 45 minutes away. In the meantime, our volunteer fire department bandaged and stabilized the victim, and some of the members learned how to deal with a person who had their ear shot off.

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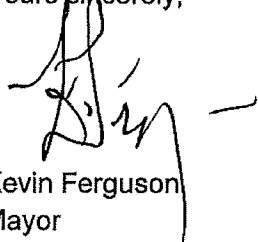
Honourable Jason Copping  
November 23, 2022  
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In the last year our volunteer fire department has been the first to arrive on the scene of a medical event 18 times. They do this for the love of their community, and are not being paid-----I would say for them money is not the issue. What is the issue is that after they have been faced with the trauma of a catastrophic medical event, they then have to go back to their real jobs the following day. So I put it to you, that while we are trying to somehow figure our way around this ambulance crisis, we are doing it on the backs of our rural volunteer fire fighters. I represent a rural municipality, and I am telling you what I see is that my friends, neighbours, and fellow citizens are being put at risk on a daily basis because we can't figure this ambulance thing out.

We are running out of time and something needs to be done not only for our cities, but for our rural communities too.

Yours sincerely,



Kevin Ferguson  
Mayor

c: Premier Danielle Smith  
Rachel Notley, Leader of the Opposition  
Ron Orr, MLA – Lacombe/Ponoka  
Mayors – Alberta Municipalities  
Reeve Paul McLauchlin, Ponoka County  
Donna Noble, Protective Services Coordinator – Ponoka County





ALBERTA  
PUBLIC SAFETY AND EMERGENCY SERVICES

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*Office of the Minister  
MLA, Calgary-West*

AR 53295

Dear Community Leader:

Over the last number of weeks, many of our Alberta municipalities have been in contact with government, requesting further information and clarification on a number of items related to the provincial changes to victim services announced July 19, 2022, and scheduled for implementation by April 1, 2024.

I have heard from the many of you about your concerns with the redesign initiative. I am writing to provide clarification on a number of points.

I would like to reassure you the move to a regional governance model for police-based victim services units has always been intended to improve the consistency, stability, and continuity of services received by victims of crime across all regions of the province - municipal, rural and remote. It was also designed to ensure that all victims would continue to be supported locally, by dedicated workers and volunteers from within and around their own communities. While board governance is moving toward integration, all front-line services remain local. I appreciate this opportunity to provide further information about the ongoing redesign work that has occurred to date as it relates to your community and others like it.

**Is victim services being removed from your community?**

In short, no. The new governance model will empower more than 130 paid, front-line victim caseworkers (full and part-time equivalents), each of them living and working in the communities they serve now. Our new model never contemplated centralizing front-line victim caseworkers in a regional office. They will continue to be co-located with RCMP members in their local detachments, work alongside their volunteer advocates, and be supported not only by their regional boards but also by a new, full-time centralized professional support staff (CPSS); one CPSS for each region. These CPSS teams will consist of, at minimum: an executive director; human resources professional; regional operations manager; regional court support coordinator; cultural safety specialist; admin/office manager; qualified financial management professional; and a retained legal resource.

For smaller, rural and remote communities in Alberta, the new regional governance model for police-based victim services means all areas of the province will have uniform, flexible and sustainable victim services. The new layer of full-time, professional support staff for front-line victim caseworks will stabilize and improve programs above and beyond what is offered under the current governance structure. Front-line caseworkers will have more time to focus on working alongside volunteer advocates and with their local RCMP officers to support victims in the immediate aftermath of a crime, to provide court support within an integrated and coordinated court support program, and for engaging with local and community partners.

**How will our communities be represented at the regional level?**

As stated, front-line staff will work in the same detachment areas in which they live, as will their cadre of volunteer advocates. The new regional governance boards themselves will be virtual in nature, and will consist of members from communities all across the region. While every detachment area will not necessarily be represented at the board level, no more than one board member per detachment area will be selected.

**Did the MLA-led review ever seek to engage municipalities, and did it engage local victim services units (VSUs)?**

The MLA-led review of victims services took place over 2020/21 and included participants from the Rural Municipalities of Alberta and the Alberta Municipalities. Other individuals and organizations engaged during this period included MLAs from across the political spectrum, volunteers and staff at police-based VSUs, victim-serving community organizations, a variety of police service representatives, the RCMP, legal experts and Indigenous organizations. Alberta held about 40 engagement sessions, with around 150 stakeholders and organizations attending. The Victim Service Redesign is based on feedback received during these engagements and reflects the final report and recommendations of the MLA-led review. The Victims Services Redesign team continues to meet with affected and/or interested groups and municipalities to gather any outstanding questions, concerns and suggestions. These meetings have already been instrumental in informing improvements to the model.

**Will there be a reduction in scope of services provided by the new victim services model, and will this new model serve Albertans who have been traumatized by non-criminal and tragic events?**

As Minister of Public Safety and Emergency Services, I recognize that services other than those provided solely to victims of crime, such as for victims of non-criminal trauma, are incredibly important to Albertans. As such, Albertans will not experience a reduction in services currently available, now nor when the new zonal model is implemented. If legislative amendments to the Victims of Crime and Public Safety Act are required to assure this, then our government will pursue those.

**Are program managers and other staff guaranteed jobs or do they have to re-apply for positions within the new zonal model?**



The hiring of the victim caseworker positions will be the responsibility of each new executive director and respective support staff group. GOAVS will collaborate with the support staff groups, preferring a process that honours the skills and experience of the current cadre of police-based victim services workers. We will be recommending that current VSU employees be invited into a stream-lined on-boarding process prior to any positions being advertised publicly.

These changes to victim services in Alberta are an exciting step forward to ensure victims in our province have the help they need when they need it most. Over the next year, we will continue to work closely with municipalities and Indigenous communities to design and implement the new service delivery model. To ensure that you continue to have the most accurate and up to date information about the new victim services redesign, I encourage you to maintain direct contact with the Director of Victim Services Trent Forsberg at [Trent.Forsberg@gov.ab.ca](mailto:Trent.Forsberg@gov.ab.ca). He would be happy meet with you should you have any future questions, concerns, or suggestions. We look forward to continuing to engage Alberta municipalities on this important initiative.

Thank you for your ongoing commitment to ensuring the needs of victims in your community continue to be met.

Sincerely,



Honourable Mike Ellis, ECA  
Minister

cc: Trent Forsberg, Director, Victims Services, Strategy, Support and Integrated Initiatives