

**TOWN OF GIBBONS
AGENDA
SIXTEENTH REGULAR MEETING OF COUNCIL
SEPTEMBER 28, 2022
TO BE HELD AT THE MUNICIPAL OFFICE AT 10:00 AM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
 - 6.1 Regular Meeting of Council September 14, 2022
- 7.0 FINANCE
 - 7.1 Accounts Paid as at September 26, 2022
 - 7.2 2021 Annual Report
- 8.0 APPOINTMENTS
 - 8.1 Long-Time Service Award – Fire Chief Eric Lowe
- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
 - 10.1 Gibbons Library Board Appointments
 - 10.2 Regular Meeting of Council – December 28, 2022
- 11.0 BYLAWS & POLICIES
- 12.0 STAFF REPORTS
 - 12.1 Administration Report
- 13.0 COMMITTEE REPORTS
- 14.0 PRESS COMMENTS & QUESTIONS

15.0 CORRESPONDENCE

15.1 Service Line Warranties of Canada

16.0 CLOSED SESSION

16.1 South End Development

16.2 West End Development Homestead Development

16.3 West End Development Landrex

17.0 ADJOURNMENT

**MINUTES OF THE FIFTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS
HELD ON WEDNESDAY SEPTEMBER 14, 2022, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS**

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl

Council Absent:

Staff Present: Farrell O'Malley – CAO
Mike Dubreuil, Assistant CAO
Monique Jeffrey – Interim Director of Finance
Eric Lowe – Superintendent of Public Works
Louise Bauder – Planning and Development
Kelsea Brown – Interim Director Community Services
Chris Pinault – Recording Secretary

Staff Absent:

As there was a quorum present, Mayor Deck called the meeting to order at 9:58 am.

Mayor Deck called a moment of silence in Remembrance of Her Majesty Queen Elizabeth II.

3.0 ADDITIONS TO THE AGENDA

4.0 ADOPTION OF THE AGENDA

Councillor Harris moved to accept the agenda as presented.

22.234	MOTION CARRIED
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5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – AUGUST 24, 2022

Councillor Berry moved to accept the minutes of the August 24, 2022; Regular Meeting of Council as presented.

22.235	MOTION CARRIED
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7.0 FINANCE

7.1 ACCOUNTS PAID AS AT SEPTEMBER 12, 2022

Councillor Sandahl moved that Council accept the Accounts Paid as at September 12, 2022, as information as presented.

22.236	MOTION CARRIED
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7.2 NON-RESIDENTIAL RECREATION USER FEES

Councillor Berry moved that Council direct Administration to advise the City of St. Albert that the Town of Gibbons declines their invitation at this time

22.237	MOTION CARRIED
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7.3 NORTHERN LIGHTS LIBRARY BOARD LEVY

Councillor Berry moved that Council approve the 1.5% increase per capital from Northern Lights Library System.

22.238	MOTION CARRIED
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8.0 APPOINTMENTS

9.0 OLD BUSINESS

10.0 NEW BUSINESS

10.1 REGULAR MEETING OF COUNCIL

Councillor Sandahl moved that Council reschedule the September 28, 2022, Regular Meeting of Council from 7:00 pm to 10:00 am.

22.239	MOTION CARRIED
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10.2 COMMUNITY JUSTICE CENTRE STAKEHOLDER ENGAGEMENT

Councillor Harris moved that accept this report as information.

22.240	MOTION CARRIED
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10.3 CN RAIL SAFETY WEEK

Councillor Harris moved that Council proclaim September 19-25, 2022, as Rail Safety Week.

22.241	MOTION CARRIED
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11.0 BYLAWS AND POLICIES

11.1 BYLAW PI 3-22 FIRE INSPECTION FEES

Councillor Sandahl moved that Council give 1st Reading to Bylaw PI 3-22 Fire Inspection Fees.

22.242	MOTION CARRIED
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Councillor Berry moved that Council give 2nd Reading to Bylaw PI 3-22 Fire Inspection Fees.

22.243	MOTION CARRIED
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Councillor Harris moved that Council hold 3rd Reading of Bylaw PI 3-22 Fire Inspection Fees.

22.244	MOTION CARRIED UNANIMOUSLY
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Councillor Kozak moved that Council give 3rd Reading to Bylaw PI 3-22 Fire Inspection Fees.

22.245	MOTION CARRIED
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12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Millante moved to accept the Administration Report as information.

22.246	MOTION CARRIED
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13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Northern Lights Library Board virtual meeting

- FCSSAA Policy Committee meeting
- Meet the Community Night
- Homeland Housing Board meeting
- Echo Glen Park Grand Reopening
- FCSSAA Board meeting
- Memorial Park Grand Reopening

Councillor Harris attended:

- Meet the Community Night
- Gibbons Town Wide Garage Sale

Councillor Kozak had nothing to report.

Councillor Millante attended:

- Echo Glen Park Grand Reopening
- Sturgeon County Fire Services Awards
- Gibbons Town Wide Garage Sale
- Edmonton Global virtual update

Councillor Sandahl attended:

- State of the County Address – Leduc County
- Edmonton Global virtual update
- Meet the Community Night
- Echo Glen Park Grand Reopening
- Memorial Park Grand Reopening

Mayor Deck attended:

- Edmonton Global virtual update
- Virtual meeting with University of Alberta Vice President
- Meeting with Danielle Smith and Dale Nally and the Gibbons Cultural Centre
- State of the County Address – Leduc County
- Breakfast with Mayor McRae of Redwater and Deputy Mayor Schueler of Bruderheim
- Alberta Industrial Heartland Board meeting
- Meet the Community Night
- Roseridge Landfill meeting
- Echo Glen Park Grand Reopening
- Memorial Park Grand Reopening

Councillor Kozak moved to accept the committee reports as information.

22.247	MOTION CARRIED
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15.0 CORRESPONDENCE

15.1 NORTHERN LIGHTS LIBRARY SYSTEM

Councillor Berry moved that Council direct Administration to write a letter of support to the Province of Alberta requesting that the province increase funding to meet inflation for library services in partnership with municipalities.

22.248	MOTION CARRIED
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15.2 NATIONAL POLICE FEDERATION

Councillor Harris moved that Council accept this as information.

22.249	MOTION CARRIED
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15.3 VICTIM SERVICES REDESIGN

Councillor Harris moved that Council direct Administration to write a letter to Sturgeon Victim Services requesting that a member of Council be permitted to sit on the Board.

22.250	MOTION CARRIED
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Mayor Deck called a recess at 10:41 am.

Mayor Deck called the meeting back to order at 10:52 am.

16.0 CLOSED SESSION

Councillor Harris moved that Council move to Closed Session as per Section 197 (2) of the *Municipal Government Act* with respect to the following items at 10:52 am and invite Monique Jeffrey, Interim Finance Director, to stay for item 16.1.

Ms. Jeffrey left the meeting at 10:56

22.251	MOTION CARRIED
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Councillor Harris moved that Council revert to normal seating 11:33 am.

22.252	MOTION CARRIED
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16.1 TAX REPAYMENT PLAN – TAX ROLLS 746.000 AND 667.000

Councillor Sandahl moved that Council approve the proposed repayment schedule for the following Tax Rolls on the terms and conditions as stated below:

746.000

36 monthly payments of \$204.62

667.000

14 monthly payments of \$509.64

22.253	MOTION CARRIED
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16.2 SOUTH END DEVELOPMENT

Councillor Millante moved that Council accept this as information.

22.254	MOTION CARRIED
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16.3 WEST END DEVELOPMENT

Councillor Berry moved that Council accept this as information.

22.255	MOTION CARRIED
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16.4 PERSONNEL

Councillor Sandahl moved that Council accept this as information.

22.256	MOTION CARRIED
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17.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting 11:35 am.

Mayor, Dan Deck

CAO, Farrell O'Malley



TOWN OF GIBBONS

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Cheque Listing For Council

2022-Sep-26
10:04:19AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20221881	2022-09-13	RBC COMMERCIAL VISA/SCS		PAYMENT		17,130.71
			V334_624	LOWE/ASTROTURF/REPAIRS/SUBSI	5,647.15	
			V336_106767	SANDAH REGIST/SUBSISTENCE	141.87	
			V354_82	MILLANTE-2022 AB MUNIC CONVEN	787.50	
			V369_272	SCHMIDT MTCN DISPLAY/FUEL/HAM	657.64	
			V464_58	HARRIS-GIBBONSHOTEL	450.00	
			V593_81	DECK - APPLE.COM	11.54	
			V619_76	POWLES LAND ARENA SUPPLIES	802.05	
			V629_68	KOBZA/MFC SUPPLIES	61.43	
			V634_56	GILES 1ST AID/FOOD SAF/SUPPLIES	708.46	
			V660_33	EDMONDS/OFFICE SUPPLIES	120.76	
			V676_45	JEFFREY/TRAINING/LUNCH SUPPLIE	4,629.49	
			V682_53	PATERSON SUMPROGM/FLY PROG/I	2,668.26	
			V697_21	KBROWN WRKING ALONE/SUPPLIES	260.81	
			V699_9	KOZAK 2022 GOLF TOURNAMENT	183.75	
20221882	2022-09-13	RBC COMMERCIAL AVION VISA/SCS		PAYMENT		17,289.96
			V437_460	O'MALLEY/GOLF/SOFTWARE/SUBSI	1,019.79	
			V450_219	PINAULT/AUMA REG/AMAZON/SUBSI	7,946.06	
			V519_146	DUBREUIL/COMPUTER/STAFF LUNC	8,324.11	
20221883	2022-09-15	OSBORNE, CINDY				
20221884	2022-09-15	ELENI AK, RONALD J				
20221885	2022-09-15	ALLEN, JAMES R				
20221886	2022-09-15	LOWE, ERIC D				
20221887	2022-09-15	CHARTRAND, DENISE M				
20221888	2022-09-15	STEVENTON, CHRISTINE A				
20221889	2022-09-15	SCHMIDT, LAURA L				
20221890	2022-09-15	PARISIAN, NOELLE J				
20221891	2022-09-15	PINAULT, CHRISTINA J				
20221892	2022-09-15	ADAMS, JIM W				
20221893	2022-09-15	TERLECKI, QUENTIN G				
20221894	2022-09-15	BRADLEY, HAILEY				
20221895	2022-09-15	DUBREUIL, MICHAEL D				
20221896	2022-09-15	NORRIS, ANTHONY J				
20221897	2022-09-15	PATTISON, TERRA L				
20221898	2022-09-15	POWLES LAND, JOEL F				
20221899	2022-09-15	LOCHRIE, JAMES D				
20221900	2022-09-15	PATERSON, ERIC D				
20221901	2022-09-15	PARSONS, CURTIS				
20221902	2022-09-15	GINGELL, SUSAN				
20221903	2022-09-15	KOBZA, JESSICA				
20221904	2022-09-15	BROWN, KELSEA				
20221905	2022-09-15	FLANAGAN, LORIA				
20221906	2022-09-15	GILES, CHRISTINE M				
20221907	2022-09-15	RICHARDSON, ELIZABETH D				
20221908	2022-09-15	STEVENTON, KENDRA N				
20221909	2022-09-15	TOWLE, KRISTEN				

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Cheque Listing For Council

2022-Sep-26
10:04:19AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20221910	2022-09-14	ACCU-FLO METER SERVICE LTD	104205	PAYMENT METERS	51,450.00	51,450.00
20221911	2022-09-14	ASSOCIATED FIRE SAFETY	34843	PAYMENT VANTAGE 180X USB BLK	283.50	283.50
20221912	2022-09-14	BORDER PAVING LTD	72435	PAYMENT BRIDGE SURFACE REHAB	44,334.05	44,334.05
20221913	2022-09-14	BUFFALO HEATING & AIR CONDITIONING INC	533654 533750 533751 533755 533761 533772	PAYMENT GCC SERVICE CURLING CLUB KLABOUR ARENA SERVICE AT OUTDOOR RINK LEARNING CENTRE AC SYSTEM REPAIR & MAINTENANCE	1,743.00 684.60 2,667.53 462.00 5,149.41 2,476.74	13,183.28
20221914	2022-09-14	CALMONT EQUIPMENT	W09202	PAYMENT MAINTENANCE & REPAIRS	639.81	639.81
20221915	2022-09-14	CANADIAN NATIONAL RAILWAY COMPANY	91647973	PAYMENT RR CROSSING	296.50	296.50
20221916	2022-09-14	CANOE PROCUREMENT GROUP OF CANADA	AB128323 AB128324 AB128703 AB128990 AB129919 PF-10534-101776	PAYMENT SERVICE CALL FOR JD 310 TRACTO LOADER REPAIRS BARTLE & GIBSON 12346351 ARMTEC FOR DENISE CHARTRAND CULVERT AUGUST 2022 FUEL	48.29 449.27 1,261.14 1,091.01 928.20 2,718.06	6,495.97
20221917	2022-09-14	CAPITAL H2O SYSTEMS INC	18602	PAYMENT SERVICE CHLORINE ANALYZERS	466.82	466.82
20221918	2022-09-14	CAPITAL REGION NORTHEAST WATER	20220062	PAYMENT AUGUST 2022 CONSUMPTION	36,887.13	36,887.13
20221919	2022-09-14	CHARTRAND, DENISE	288	PAYMENT STAPLES/CLEANING PRODUCTS SH	939.99	939.99
20221920	2022-09-14	CHINOOK EQUIPMENT	IL02678	PAYMENT COUPLER & CYLINDER	940.99	940.99
20221921	2022-09-14	CRYSTAL CLEAN WATER DELIVERY	W244737	PAYMENT WATER FOR SHOP	56.00	56.00
20221922	2022-09-14	CRYSTAL GLASS CANADA LTD.	2242931884 2242931889	PAYMENT WINDSHIELD WINDSHIELD	221.55 267.70	489.25
20221923	2022-09-14	DEERLAND FARM EQUIP.(1985) LTD	207983	PAYMENT WEEDWAKER STRING	140.06	140.06
20221924	2022-09-14	DIRECT ENERGY REGULATED SERVICES/SCS	8390239	PAYMENT MUSEUM	177.62	177.62
20221925	2022-09-14	DISTRIBUTEL COMMUNICATIONS LTD	1290844	PAYMENT SEPT 2022 INVOICE	484.45	484.45
20221926	2022-09-14	EDMONTON GRANITE MEMORIALS LTD	7289	PAYMENT FISHER INSCRIPTION	619.50	619.50
20221927	2022-09-14	GIBBONS GUARDIAN PHARMACY	06075230011	PAYMENT GLUCOSE LIQUID	14.47	14.47
20221928	2022-09-14	HARBER, ALLISON	22	PAYMENT SUPPLIES	79.12	79.12
20221929	2022-09-14	HYDROBLAST	27111 27112 27162	PAYMENT KITCHEN EXHAUST CLEANING KITCHEN EXHAUST CURLING RINK GCC KITCHEN EXHAUST	614.25 614.25 603.75	1,832.25
20221930	2022-09-14	LANDREX INC.		PAYMENT		10,500.00

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Cheque Listing For Council

2022-Sep-26
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Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20221930	2022-09-14	LANDREX INC.	2022-146	SEPT 22 MANAGEMENT FEE	10,500.00	10,500.00
20221931	2022-09-14	MEMJ CONSULTING LTD.	2021043	PAYMENT SEPT 1-15 2022 CONTRACT	6,679.51	6,679.51
20221932	2022-09-14	MORINVILLE NAPA	033-028543	PAYMENT VESTS	151.14	151.14
20221933	2022-09-14	P3 CAPITAL PARTNERS INC.	1420	PAYMENT SEPT 2022 ADVISORY	5,250.00	5,250.00
20221934	2022-09-14	PACIFIC TIER SOLUTIONS INCORPORATED	INV-0408	PAYMENT OCT-DEC 2022 SUBSCRIPTION	2,323.63	2,323.63
20221935	2022-09-14	PARSONS, CURTIS				
20221936	2022-09-14	PINAULT, CHRISTINA	219	PAYMENT CANDY/PER DIEM/SUBSISTENCE	223.95	223.95
20221937	2022-09-14	PITNEY BOWES	3202043293-09-2	PAYMENT POSTAGE METER	552.01	552.01
20221938	2022-09-14	PRIME 2 FINISH LTD.	1-00212 A-00207 A-00211 A-00213	PAYMENT LIBRARY BATHROOM LIBRARY CEILING MUSEUM GENERAL STORE CEILING	1,738.78 916.63 3,194.04 1,312.50	7,161.95
20221939	2022-09-14	RFS CANADA	5021558331	PAYMENT OCT 2022 RICH0	189.00	189.00
20221940	2022-09-14	ROSERIDGE WASTE COMMISSION	20220401	PAYMENT AUG 2022 WEIGHTS	4,983.54	4,983.54
20221941	2022-09-14	SPROUSE FIRE & SAFETY	0413371 0413472 0413524 0413529	PAYMENT DEW DROP IN INSPECTION FIRE HALL INSPECTIONS INSPECTION FIRE ALARM INSPECTION	26.46 2,247.13 1,616.13 519.75	4,409.47
20221942	2022-09-14	TRINUS TECHNOLOGIES INC.	R73491-36356	PAYMENT FIREHALL ONBOARDING	8,815.80	8,815.80
20221943	2022-09-14	ULINE CANADA CORPORATION	10936196	PAYMENT SHELVING/STORAGE CABINET	4,615.80	4,615.80
20221944	2022-09-14	WATER EXCHANGE LP	WE3123	PAYMENT AUG 2022 WEB SERVICES	395.08	395.08
20221945	2022-09-14	WORKERS' COMPENSATION BOARD - AB/SCS	25837453	PAYMENT QUARTERLY REMITTANCE	6,920.00	6,920.00
20221946	2022-09-14	ZEMBAL ELECTRIC INC.	2231	PAYMENT ELECTRICAL WORK	6,989.34	6,989.34
20221947	2022-09-14	1156173 ALBERTA LTD.	33976	PAYMENT FRASER PROP. MULCHING & CLEAN	14,752.50	14,752.50
20221948	2022-09-14	BUCHANAN, IDA				
20221949	2022-09-14	COLLINS, SHELLEY				
20221950	2022-09-14	DELCORP ENVIRONMENTAL SERVICES (2009) INC	10917	PAYMENT INFILTRATION STUDY FLOW MONITC	5,418.00	5,418.00
20221951	2022-09-14	HAZMASTERS INC.	6652343	PAYMENT LINED MASK BAG	188.97	188.97
20221952	2022-09-14	MATETICH, CASSIDY	51730	PAYMENT FIRE SUSBSIST/FIT TESTING	257.45	257.45
20221953	2022-09-14	SWAMP DONKEY JANITORIAL		PAYMENT		1,508.89

Cheque Listing For Council

2022-Sep-26
10:04:19AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20221953	2022-09-14	SWAMP DONKEY JANITORIAL	790	STRIP SEAL REFINISH	1,508.89	1,508.89
20221954	2022-09-14	WESTERN ASPHALT PRODUCTS	107017	PAYMENT COLDMIX ASPHALT	420.95	420.95
20221955	2022-09-15	ALBERTA MUNICIPAL SERVICES CORP/SCS	46320157013	PAYMENT AUG 2022 POWER/GAS	31,042.62	31,042.62
20221956	2022-09-15	GFL ENVIRONMENTAL INC	388071	PAYMENT (AUG 2022) GARBAGE CONTRACT	12,053.59	12,053.59
20221957	2022-09-15	AMSC INSURANCE SERVICES	40067	PAYMENT SEPT 2022 BENEFITS	18,736.64	18,736.64
20221958	2022-09-15	RECEIVER GENERAL/SCS	1263	PAYMENT RP0001- DEDUCTIONS	17,465.86	17,465.86
20221959	2022-09-20	BAUDER, LOUISE				
20221960	2022-09-20	JEFFREY, MONIQUE	45	PAYMENT 2022 BY-ELECTION	800.00	800.00
20221961	2022-09-20	KOBZA, JENNIFER	68	PAYMENT AUG 16 - SEPT 15/22	1,674.24	1,674.24
20221962	2022-09-20	LAPP C/O ASP	67	PAYMENT SEPT 1-15 2022	10,821.32	10,821.32
20221963	2022-09-20	PINAULT, CHRISTINA	220	PAYMENT 23022 BY-ELECTION	1,100.00	1,100.00
20221964	2022-09-20	SCHMIDT, LAURA	272	PAYMENT 2022 BY-ELECTION	225.00	225.00
20221965	2022-09-20	BAUDER, JIM				
20221967	2022-09-12	STAPLES	9e2a7688	PAYMENT OFFICE SUPPLIES - TAPE, FOLDERS	144.18	144.18
20221968	2022-09-21	O'MALLEY, FARRELL	460	PAYMENT (OCT 15 2022) CONTRACT	8,241.38	8,241.38
20221969	2022-09-23	BAUDER, LOUISE R				
20221970	2022-09-23	FLANAGAN, LORIA				
20221971	2022-09-23	LOCKEN, JODY L				
20221972	2022-09-23	GILES, CHRISTINE M				
20221973	2022-09-23	RICHARDSON, ELIZABETH D				
20221974	2022-09-23	GIBBONS, DENISE A				
20221975	2022-09-23	BRAKE, NATHAN M				
20221976	2022-09-23	KOBZA, JENNIFER L				
20221977	2022-09-23	MAHONEY, SAMANTHA C				
20221978	2022-09-23	PAZIUK, DARRYL T				
20221979	2022-09-23	BENSON, DANI L				
20221980	2022-09-23	KOBZA, BROOKELYN L				
20221981	2022-09-23	EDMONDS, RYAN A				
20221982	2022-09-23	POVEY, KYLE				
20221983	2022-09-23	ANTONIUK, LUKAS				
20221984	2022-09-23	PAZIUK, AYAKAH M				



Cheque Listing For Council

2022-Sep-26
10:04:19AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20221985	2022-09-23	BOETTGER, VALERIE				
20221986	2022-09-23	MOORE, KIMBERLY				
20221987	2022-09-23	SALCEDO, EVAN				
20221988	2022-09-23	CONLEY, MICHELLE				
20221989	2022-09-23	BEST, JAIDEN				
20221990	2022-09-26	564045 ALBERTA LTD O/A RICHARDS	2981	PAYMENT CHECK ENGINE LIGHT ON	413.37	413.37
20221991	2022-09-26	ACCU-FLO METER SERVICE LTD	104287	PAYMENT 2 MACH 10 METERS	7,077.00	7,077.00
20221992	2022-09-26	BELL MOBILITY/SCS	246 247	PAYMENT CELL PHONES / IPADS - COUNCIL CELL PHONES / BULK WATER DATA	876.90 667.68	1,544.58
20221993	2022-09-26	CAM-TRAC INSPECTION SERVICES LTD	12597 12598	PAYMENT FLUSH STORM LINES FLUSH & CCTV LINES	1,431.34 4,182.95	5,614.29
20221994	2022-09-26	CANADIAN RECREATION SOLUTIONS INC	2668	PAYMENT PARK FURNITURE TOUCHUP SPRAY	108.15	108.15
20221995	2022-09-26	CANOE PROCUREMENT GROUP OF CANADA	W044448	PAYMENT REPAIRS TO TRUCK AND SANDER	9,728.55	9,728.55
20221996	2022-09-26	CHARTRAND, DENISE	290	PAYMENT QUENCH BUGGY STORAGE	26.25	26.25
20221997	2022-09-26	CRYSTAL CLEAN WATER DELIVERY	W244823	PAYMENT WATER FOR SHOP	24.00	24.00
20221998	2022-09-26	GLOBAL SPORT RESOURCES	2845	PAYMENT RINK BOARD UPGRADE	4,949.30	4,949.30
20221999	2022-09-26	HYDROBLAST	27113	PAYMENT LTS KITCHEN EXHAUST	614.25	614.25
20222000	2022-09-26	J.R. PAINE & ASSOCIATES LTD.	IN023366	PAYMENT GEOTECHNICAL INVESTIGATION	9,240.00	9,240.00
20222001	2022-09-26	MACSWEEN, DAVID	20	PAYMENT MILEAGE	61.00	61.00
20222002	2022-09-26	MORINVILLE HOME HARDWARE	101-301335	PAYMENT PARK FURNITURE PARTS	247.91	247.91
20222003	2022-09-26	MORINVILLE NAPA	033-029501	PAYMENT SELF TAPING SCREWS	51.49	51.49
20222004	2022-09-26	MUNISIGHT LTD	INV4308895	PAYMENT SEPTEMBER 2022 SUPPORT	1,416.17	1,416.17
20222005	2022-09-26	PATERSON, ERIC	54	PAYMENT EDLER HONORARIUM	250.00	250.00
20222006	2022-09-26	POWLESLAND, JOEL	V619_77	PAYMENT BRONCO DISPLAY	150.00	150.00
20222007	2022-09-26	PRINCESS AUTO LTD	5438064	PAYMENT SPRAYER PARTS	115.28	115.28
20222008	2022-09-26	PROMOPROTEC INC.	2009-002	PAYMENT DOG TAGS	735.00	735.00
20222009	2022-09-26	QUATTRO MANAGEMENT SERVICES	11381	PAYMENT DRESSING ROOM FINAL	39,862.33	39,862.33
20222010	2022-09-26	RECEIVER GENERAL/SCS	1266	PAYMENT SEPTEMBER 2022	991.06	991.06
20222011	2022-09-26	REGENT SUPPLY		PAYMENT		261.30

70

Cheque Listing For Council

2022-Sep-26
10:04:19AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20222011	2022-09-26	REGENT SUPPLY	294557	GARBAGE BAGS & PAPER TOWELS	261.30	261.30
20222012	2022-09-26	RFS CANADA	5021717034	PAYMENT OCT 1-DEC 31 2022	1,942.01	1,942.01
20222013	2022-09-26	RICOH CANADA INC.	SCO03800545 SCO93798694 sco93800546	PAYMENT 05-20-22-08-20-22 GFRC COPIES GCC 05-30-22-08-30-22 05-20-22 - 08-20-22 COPY CHARGES	322.89 153.77 1,822.89	2,299.55
20222014	2022-09-26	SEALTECH ASPHALT SERVICES LTD	1008	PAYMENT COLD POUR FILL ROADS	42,000.00	42,000.00
20222015	2022-09-26	SELECT COMMUNICATIONS INC.	6548136	PAYMENT SEPT 14-OCT11/22 ANSW SERVICE	156.56	156.56
20222016	2022-09-26	SHAW CABLESYSTEMS PAYMENT CENTER/SCS	1262 1263 1264 1265 1266 1267 1268 1269 1270 1271	PAYMENT 1356 - PHONE / INTERNET CHARGES 0506 - PHONE / WIFI / FAX 1271 - INTERNET 5858 - INTERNET 3724 - GCC PHONES/ INTERNET / WI 1365 - INTERNET / PHONE / WIFI 4945- GCC INTERNET/WIFI 3275 - SECONDARY WIFI CONNECTI 3662 GFRC INTERNET 5751-FITNESS PHONE/ TV/ WIFI	125.95 180.44 105.00 94.50 125.95 160.60 125.95 108.10 146.95 194.20	1,367.64
20222017	2022-09-26	SPROUSE FIRE & SAFETY	0413600 0413603	PAYMENT GCC ANNUAL INSPECTION GCC INSPECTION & MAINTENANCE	1,394.40 1,800.65	3,195.05
20222018	2022-09-26	STURGEON COUNTY	IVC18466	PAYMENT RAIN BARRELS	2,095.20	2,095.20
20222019	2022-09-26	STURGEON PLUMBING & HEATING 2018 INC	1712 1713 1714	PAYMENT GCC CALL OUT OUT DOOR RING TRAILER PARK METER	438.42 455.69 199.58	1,093.69
20222020	2022-09-26	TELUS/SCS	3405	PAYMENT PHONE / FAX CHARGES	570.80	570.80
20222021	2022-09-26	TRINUS TECHNOLOGIES INC.	R76994-36424	PAYMENT OFFICE 2021 HOME & BUSINESS	789.60	789.60
20222022	2022-09-26	YARDVARK PROPERTY SERVICES INC	10019	PAYMENT RESTRIPE TOWN	5,512.50	5,512.50
20222023	2022-09-26	ANDERSON, JAMES	33977	PAYMENT ANDERSON JAMES FIT TESTING FO	86.52	86.52
20222024	2022-09-26	DES ENGINEERING LTD.	2022605COTTAGI	PAYMENT DESIGN ENGINEER SERVICES	8,268.75	8,268.75
20222025	2022-09-26	EHI ROYAL FLUSH	1550/1492	PAYMENT INV #1550 & 1492	1,622.25	1,622.25
20222026	2022-09-26	FARRER, DANIEL	127	PAYMENT REFUND ELECTION DEPOSIT	100.00	100.00
20222027	2022-09-26	GENEAU, JAMIE	46710	PAYMENT COOLANT FOR ENGINE 42	9.44	9.44
20222028	2022-09-26	HAMM, TRICIA	6652345	PAYMENT TIRE REPAIR FOR BRYNN HAMM	439.33	439.33
20222029	2022-09-26	SIMONOWITS, ROBERT	791	PAYMENT REFUND ELECTION DEPOSIT	100.00	100.00
20222030	2022-09-26	TOWN OF MORINVILLE	IVC12390	PAYMENT WAGES & UNIT CHARGES	1,845.47	1,845.47
20222031	2022-09-26	YUSHCHYSHYN, DALE		PAYMENT		100.00

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TOWN OF GIBBONS

Page 7 of 7

Cheque Listing For Council

2022-Sep-26
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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20222031	2022-09-26	YUSHCHYSHYN, DALE	8261	REFUND ELECTION DEPOSIT	100.00	100.00
20222032	2022-09-26	AMYOTTE, BEATRICE				
20222033	2022-09-26	BARTON, JASMINE				
20222034	2022-09-26	HANES, LARRY				
20222035	2022-09-26	HAWKINS, JENNIFER				

Total 620,586.82

*** End of Report ***

Report to Council



Date Submitted: September 28, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by Monique Jeffrey, Interim Director of Finance
Report Topic: 2021 Annual Report

Introduction

The purpose of this report is to request Council give consideration to the 2021 Annual Report for the Town of Gibbons.

Background

The purpose of this report is to provide Council a snapshot of the Town's activities and to increase the accountability and transparency of the Town's activities over the past year.

Options Available

1. That Council accept this report as information and direct Administration that it be posted to the Town website.
2. That Council direction Administration as to how it would like to proceed.

Recommendation for Action

1. That Council accept the 2021 Annual Report as information and direct Administration that it be posted to the Town website.

Submitted By:

A handwritten signature in dark ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Monique Jeffrey,
Interim Director of Finance

Approved By:

A handwritten signature in dark ink, featuring a large, stylized 'F' followed by the name 'Farrell O'Malley' in a cursive script.

Farrell O'Malley
CAO



2021 ANNUAL REPORT & A SNEAK PEEK INTO 2022

**"CONTINUALLY STRIVING
FOR PERFECTION!"**

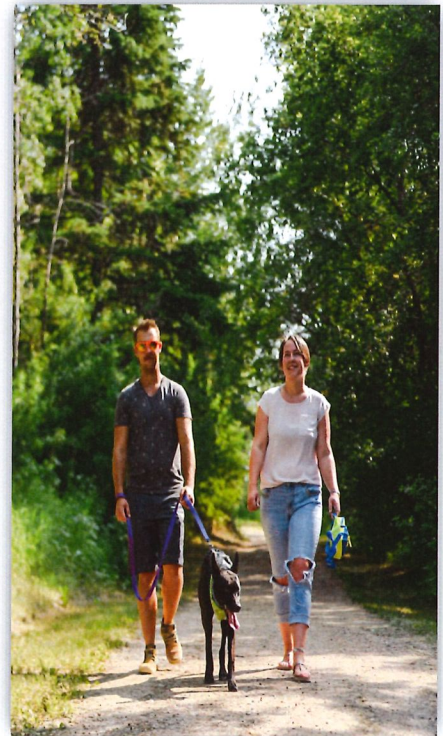


Just How Far Have We Travelled?



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Engage with us—it's easy	23





MAYOR AND COUNCIL

2021—2025

Top row left to right: Mayor Dan Deck, Councillor Lorraine Berry, Councillor Norm Sandahl

Middle row from left to right: Councillor Dale Yushchyshyn,
Councillor Amber Harris, Councillor Willis Kozak,

Bottom Row from left to right: CAO Farrell O'Malley, Councillor Jay Millante



MESSAGE FROM THE MAYOR

Greetings to all, it is with great joy I am writing this message. Over the past two years our town has continued to grow and develop. We have new residents and businesses that have come to town, and we welcome them all. Our services and amenities have grown, and we continue to strive to live up to our town Motto "ROOTED IN FAMILY". You can see this in the revitalization of our parks and other amenities.

Credit for this goes out to our citizens, volunteer groups and town staff who have worked diligently and supported our Vision for the town. As we embark on continuing to build and develop our town, I have one ask for the citizens of Gibbons, please remain engaged and active in what is going on in Town. Your town, community, and your council need you.

Thank you

Mayor Dan Deck



MESSAGE FROM THE CAO

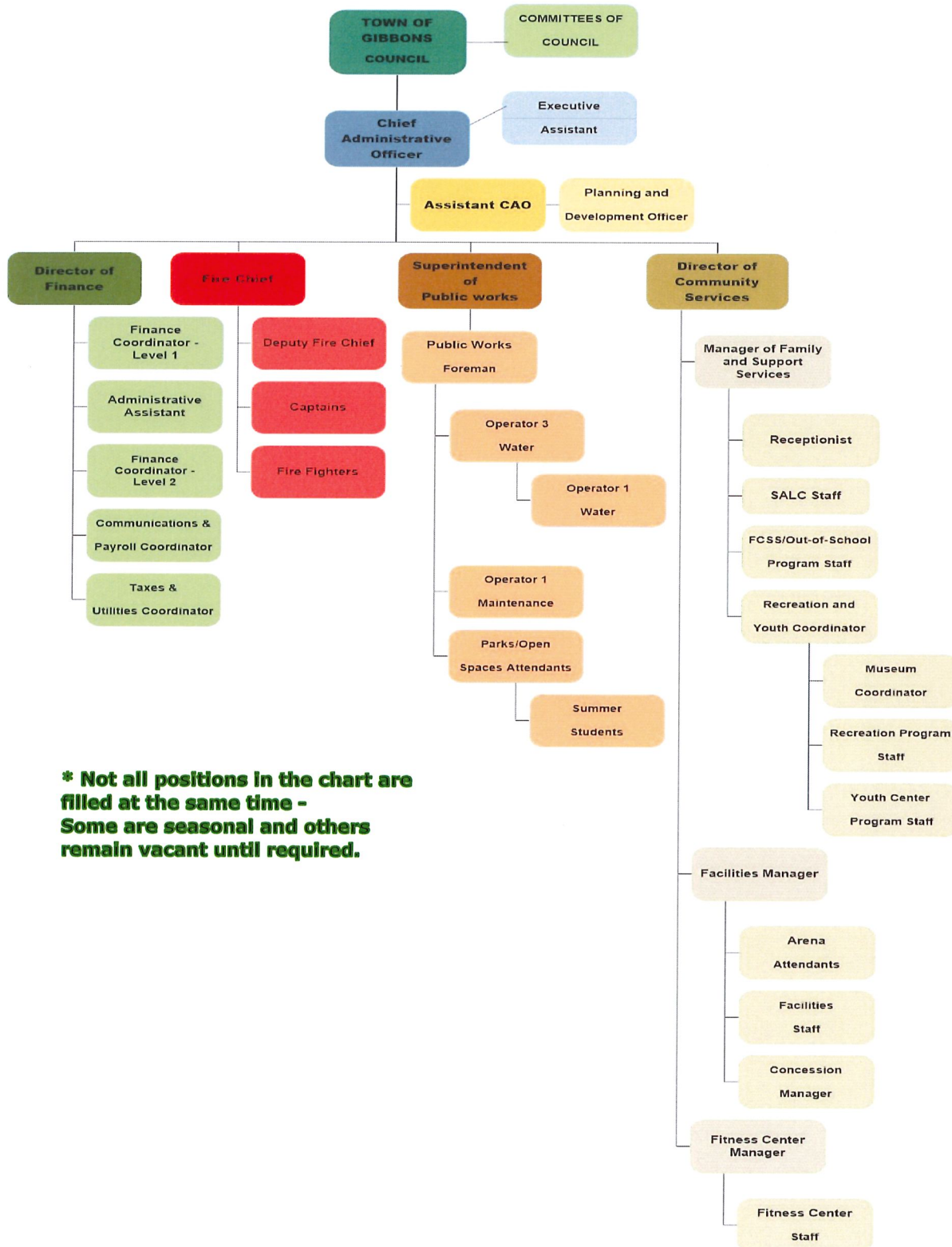
On behalf of the Administrative Team, I would like to express our deepest appreciation for the opportunity to provide service to you the citizens of the Community that is truly "Rooted in Family."

2021 presented a number of challenges in delivering services due to the pandemic. Services that included the traditional Seniors Almost Christmas Dinner delivered drive thru style. I am extremely proud of our Team who continued to focus on finishing new recreation and leisure spaces like the Pickleball and Basketball Courts in Poplar Park, the completion of the first phase (new playground) of three phases of the Memorial Park transformation, along with the upgrades to Echo Glen Park and fishing pond.

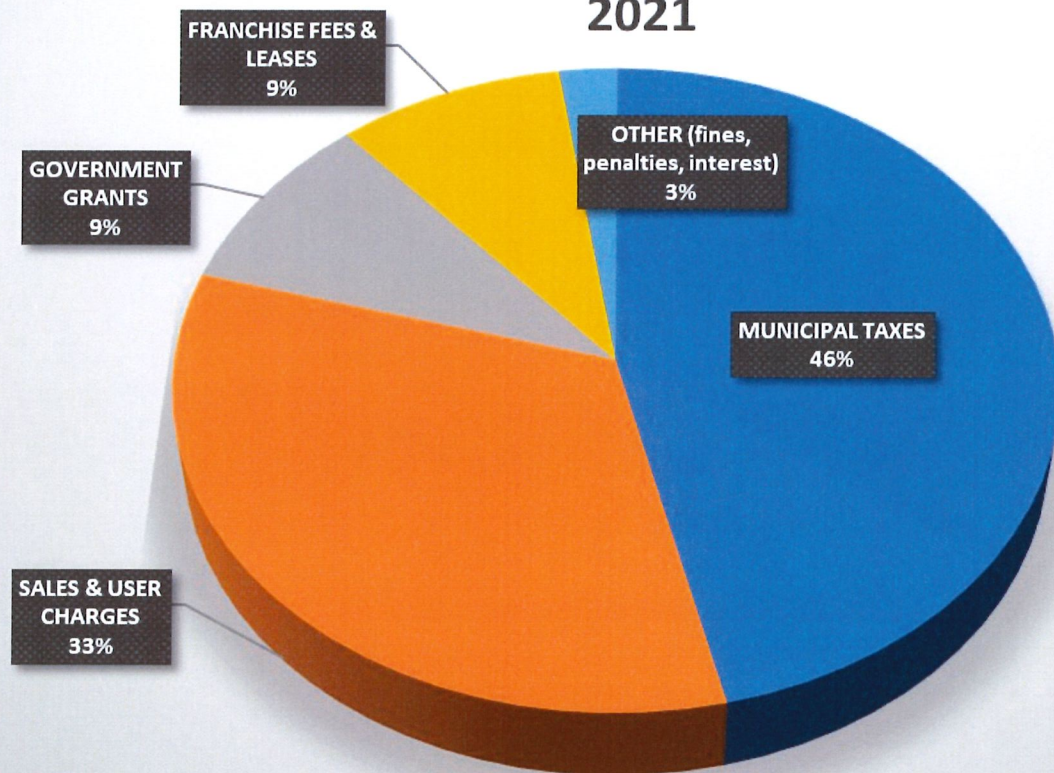
In addition, the Public Works department was able to rehabilitate the CN Crossing from asphalt to concrete which should provide a smoother entrance into Gibbons from the west and enhancing the overall drainage outfall line, strategically placed swales, and a variety of stormwater flow improvements.

In recognition of the great families and citizens in Gibbons, the Administrative Team working together with Mayor Deck and Members of Council, have always focused on delivering a "value for value exchange" of high quality projects and services and will continue to strive to be innovative and work to ensure we create a real sense of a Community "Rooted in Family" that encourages citizens to be proud to call Gibbons your Community.

Farrell O'Malley, CAO



WHERE DID THE MONEY COME FROM IN 2021



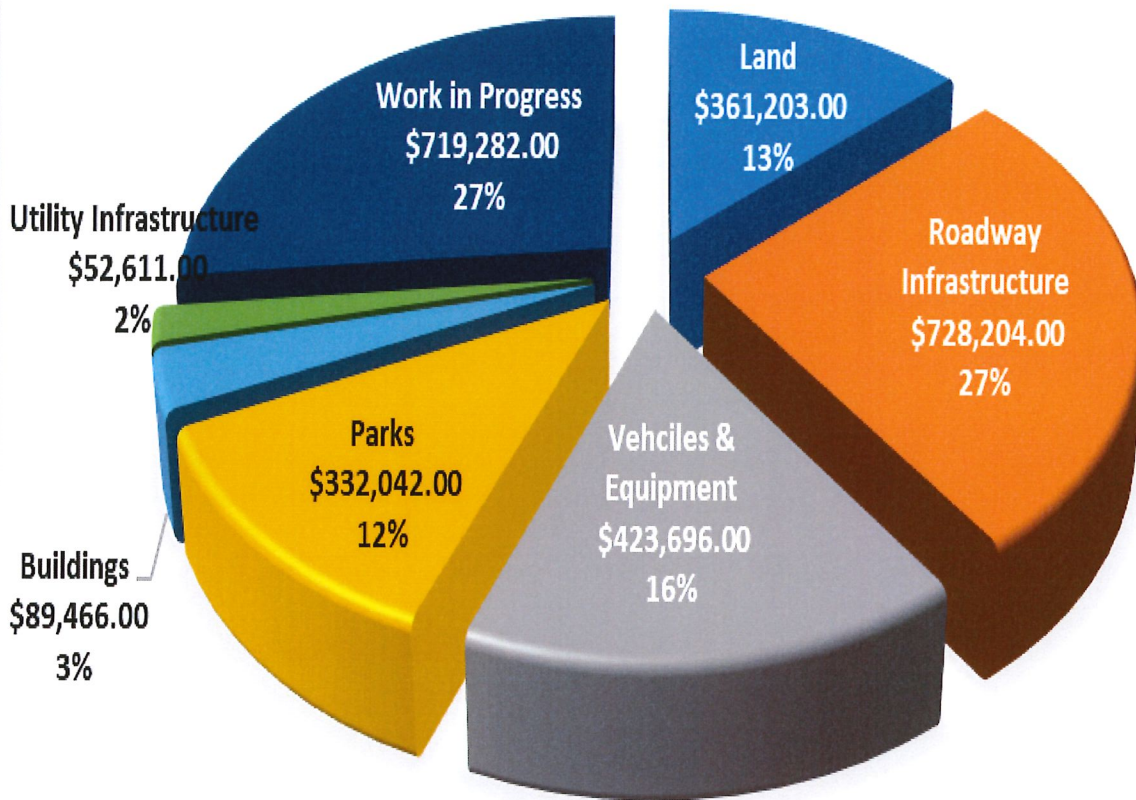
Municipal Taxes (46%) are the net municipal portion of all property taxes levied or collected.

Sales and User Fees (33%) are the funds raised for utilities and other services charged to the user.

Franchise Fees and Leases (9%) are funds raised through lease or license of municipal property and the fees charges to Fortis Alberta for its electric distribution system and ATCO GAS for its gas distribution system within the Town of Gibbons.

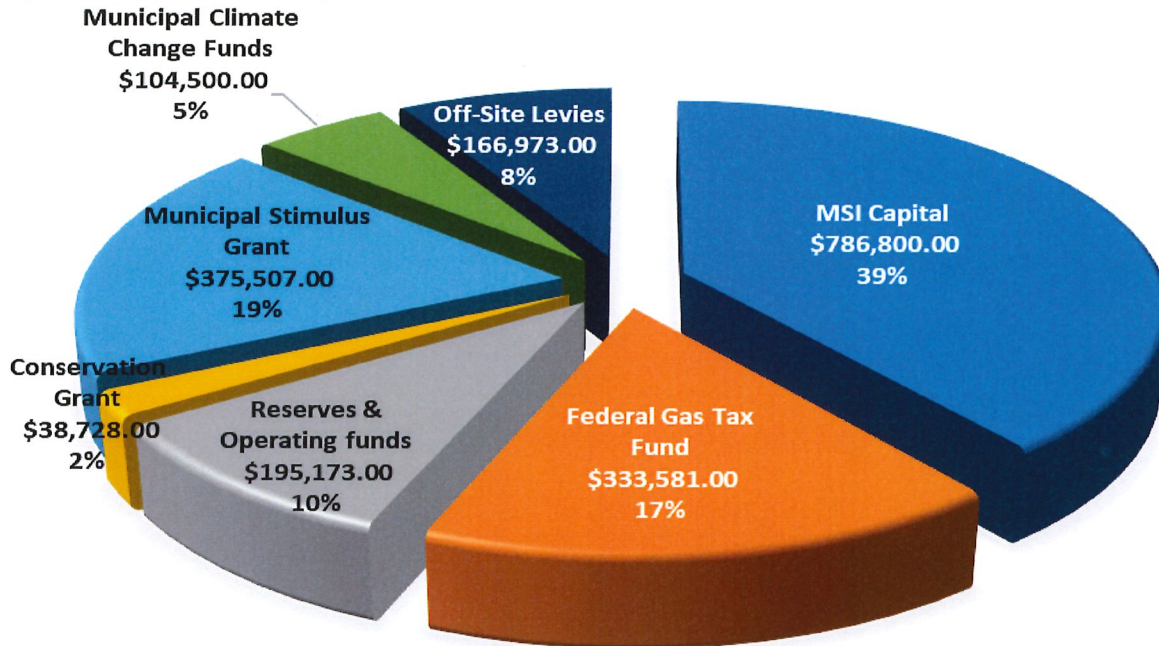
Other (3%) includes revenues which are not included in the above categories. This includes fines, interest, and some planning-related revenues.

Government Grants (9%) are funds provided by senior levels of government for operations within the Town.



2021 CAPITAL EXPENDITURE BY AREA

2021 was a busy year again spite of COVID 19. The Town pushed forward with all of its budgeted capital projects. Work was continued in Memorial Park; Public Works was able to replace some much needed aging equipment such as mowers and a new Zamboni was purchased for the arena. The CN Crossing was rehabilitated; the roof was replaced on the Gibbons Family Resource Center, and a new basket ball court was constructed at Poplar Park. A new gazebo was constructed in front of the Cultural Center and a liner was installed at the fish pond to prevent it from losing water on an annual basis. The curling rink downstairs saw a face lift and the curling rink kitchen saw a major upgrade. A noise abatement fence was constructed along Highway 28A and a new sound system was installed in Council Chambers. Upgrades to the Town's sidewalk system continued and the development of the Landing Trail keyholes was started.



2021 CAPITAL EXPENDITURE BY SOURCE

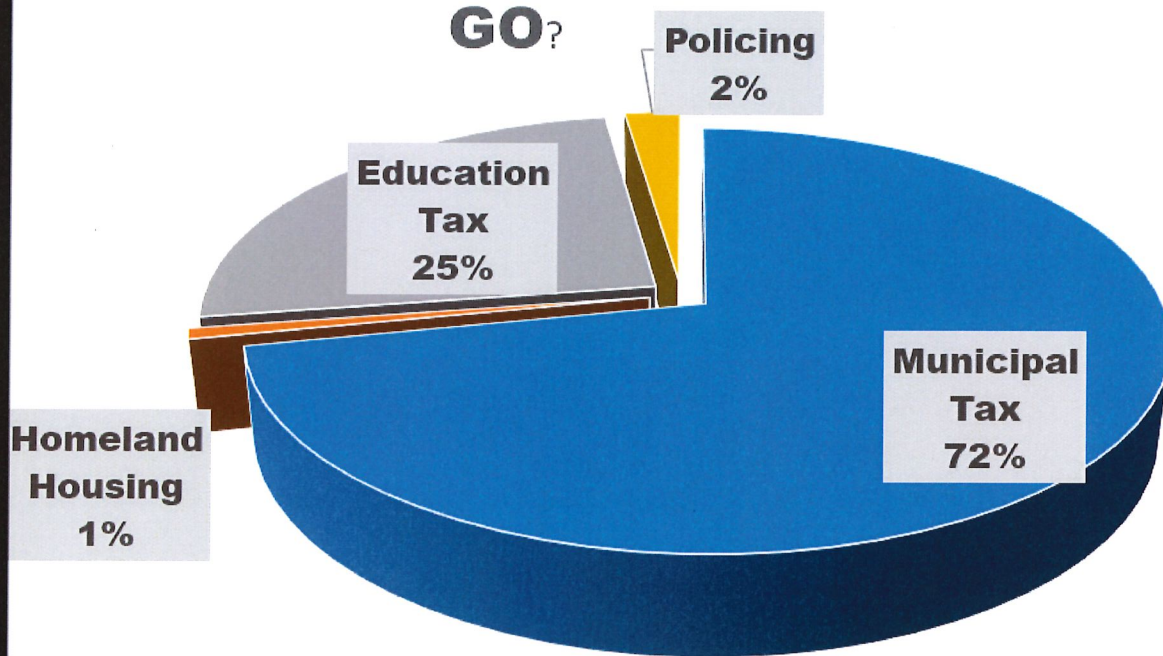
Municipal Sustainability Initiative (MSI) Capital funds comprised of 39% of the revenue for our capital projects, followed by revenue from the Municipal Stimulus Grant. Next on the Town's capital plan was usage of the Federal Gas Tax Fund. Off-Site levies were used for a portion of the CN crossing project. The upgrades to the arena lighting was funded through climate change funds and the fish pond was funded through a conservation grant.

The 2021 capital plan totaled \$2,001,262.00.



WHERE DO YOUR 2022 TAXES

GO?



The 2022 Non-Municipal charges or requisitions on your Gibbons Property Tax bill:

Alberta School Foundation Fund (Education Tax)

Alberta Police charges (Policing)

Homeland Housing (Seniors Housing)

In 2021 the Town began clearly noting Provincial charges/requisitions on municipal taxes that it is required to collect and remit. It is important to distinguish those elements from actual municipal taxes raised by the Town and approved by Council for local services.

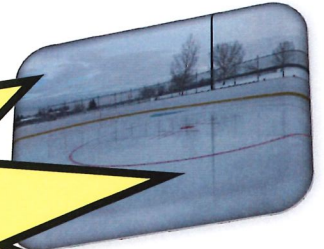


2021

RECREATION ENHANCEMENTS

IN 2021
(\$751,000)

OF RECREATION ENHANCEMENTS HAVE
TAKEN PLACE IN THE TOWN OF GIBBONS!



Williams Park Playground upgrade
Upgrades to Echo Glen Fish Pond
Memorial Park Phase One
Lighting Efficiency upgrades to Arena and GCC
Phase One of the Landing Trail Keyhole project

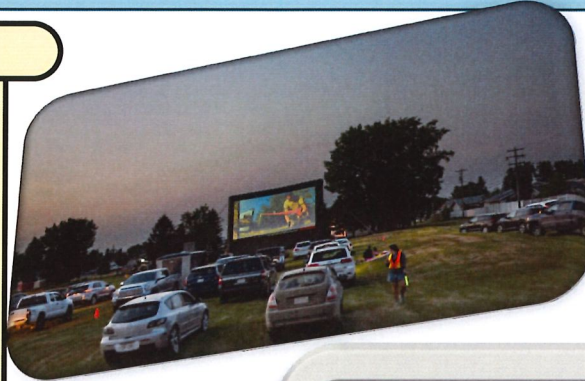
Basketball Courts at Poplar Park
Gazebo at GCC
New nets for the pickleball courts
Curling Rink Renos—downstairs & kitchen
New Zamboni for the Arena



2021

CULTURE ADDITIONS

**\$30,000
WAS SPENT ON
THE GAZEBO
AND THE
GRASSY AREA
HAS
BEEN
UPGRADED**



ROADS UPGRADES

CN Crossings
Sidewalk Repairs

Miscellaneous Overlays
Installation of Swales



**THESE OVERLAYS,
ADDITIONS, UPGRADES
AND ENHANCEMENTS
TOTALLED \$680,000 OVER
THIS LAST YEAR**

2021

WATER/SEWER & BUILDING UPGRADES

SEWER

Camera imaging of the sanitary system on 48 Avenue and 49th Avenue took place last year.



**\$50,000.00 WAS SPENT ON
SEWER INFRASTRUCTURE**

BUILDINGS

**Family Resource Centre
Roof**

**IN 2021 A TOTAL OF
\$30,000 WAS SPENT
ON BUILDING
UPGRADES.**



2021

EQUIPMENT & VEHICLES

Administration

No new equipment or upgrades took place within the Administration Department in 2021

Fire Department

No new vehicles or equipment was purchased in 2021 for The Gibbons Volunteer Fire Department



PUBLIC WORKS, RECREATION & PARKS, WATER & SEWER

New Water Meters

New side-by-Side

Tool Cat

Mowers and Boom Mower Attachment

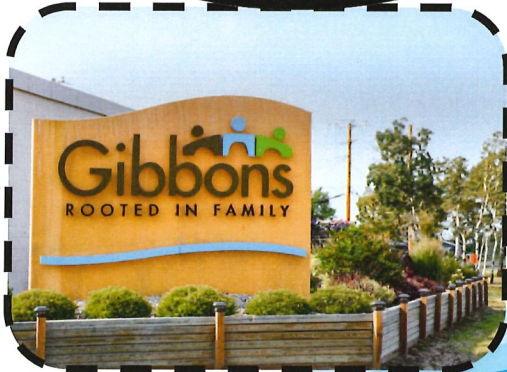
TOTAL SPENT **\$88,000**



LAND IMPROVEMENTS

Noise Abatement (Fence) along Highway 28A

\$80,000



2022

**PROPERTY TAX
PAYMENTS ARE DUE JUNE 30TH
ANNUALLY OR ON THE LAST
BUSINESS BEFORE JULY 1ST**



PAYMENT OPTIONS

The following payment options are available:

By Mail: Box 68, Gibbons, AB. T0A 1N0

Payment must be postmarked on or before June 30TH to avoid penalties

In Person: Gibbons Town Office, 4807 - 50 Avenue during regular office hours

(Monday - Friday 8:30 a.m. - 12:00 p.m. and 12:30 p.m. - 4:30 p.m.)

Drop Box: Mail slot located at the entrance of the Town Office

Tax Prepayment Plan: For more information please call the office at 780-923-3331 or
download the form from the Town website www.gibbons.ca

PENALTIES

A 10% penalty is applied on July 1 on any current outstanding amounts.

Another 16% penalty is applied on January 1 on all outstanding amounts.

MORTGAGE COMPANY PAYMENTS

If your mortgage payment includes property taxes, your mortgage company will receive a copy of the tax notice and you will receive the original. You are responsible for ensuring your taxes are paid by the due date.

Tax penalties will apply if your mortgage holder does not pay by the due date.

Tax Rates History

Residential

Year	Mun	Allow	Total	School	Senior	
2022	7.316385	0.037	7.353385	2.60885	0.08609	10.04833
2021	6.999751	0.037	7.036751	2.60655	0.09957	9.742871
2020	6.7854	0.037	6.8224	2.52554	0.093833	9.441773
2019	6.754	0.037	6.791	2.615	0.0953	9.5013
2018	6.4041	0.0368	6.4409	2.5866	0.0958	9.1233
2017	6.195	0.0368	6.2318	2.5516	0.0969	8.8803
2016	5.966	0.0368	6.0028	2.4403	0.0952	8.5383
2015	5.8778	0.0375	5.9153	2.3557	0.0932	8.3642
2014	5.5965	0.0393	5.6358	2.43	0.0939	8.1597
2013	5.1514	0.0405	5.1919	2.579	0.0946	7.8655
2012	4.948	0.0143	4.9623	2.5061	0.0967	7.5651

increase
over 11
years

32.82%

In the last eleven years municipal taxes for residential have increased by 32.82% an average of 2.98% per year and non-residential taxes have increased by 28.29% an average of 2.57% per year.

Tax Rates History Non-Residential

Year	Mun	Allow	Total	School	Senior	
2022	13.57241	0.037	13.60941	3.8371	0.08609	17.5326
2021	12.98504	0.037	13.02204	3.797	0.09957	16.91861
2020	12.7854	0.037	12.8224	3.3675	0.093833	16.28373
2019	12.3406	0.037	12.3776	3.4401	0.0953	15.913
2018	11.866	0.0368	11.9028	3.6321	0.0958	15.6307
2017	11.465	0.0368	11.5018	3.3687	0.0969	14.9674
2016	11.1288	0.0368	11.1656	3.4128	0.0952	14.6736
2015	11.1288	0.0375	11.1663	3.559	0.0932	14.8185
2014	10.5965	0.0393	10.6358	3.558	0.0939	14.2877
2013	10.1514	0.0405	10.1919	3.6333	0.0946	13.9198
2012	9.948	0.0143	9.9623	3.6074	0.0967	13.6664

increase
over 11
years

28.29%

2021

UTILITY RATES INFO

2021 UTILITY RATES PER MONTH RESIDENTIAL

SEWER FLAT RATE	\$22.75
SEWER CONSUMPTION RATE	\$1.36 PER CUBIC METER
WATER FLAT RATE	\$22.75
WATER CONSUMPTION RATE	\$1.74 PER CUBIC METER
GARBAGE RATE	\$23.50

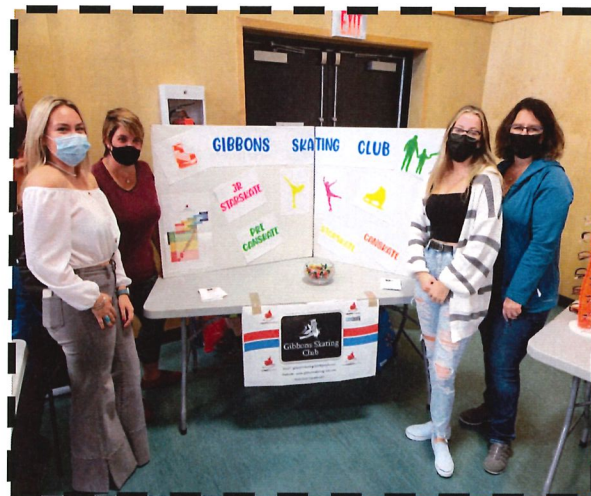


2021 UTILITY RATES PER MONTH COMMERCIAL

SEWER FLAT RATE	\$42.75
SEWER CONSUMPTION RATE	\$1.36 PER CUBIC METER
WATER FLAT RATE	\$27.75
WATER CONSUMPTION RATE	\$1.74 PER CUBIC METER
GARBAGE RATE	\$0.00

- WATER METERS ARE READ MONTHLY AS SOON AS POSSIBLE AFTER THE 15TH OF THE MONTH.
- UTILITY BILLS ARE MAILED MONTHLY AFTER THE 20TH.
- UTILITIES ARE DUE 15 DAYS AFTER THE BILLING DATE AT WHICH TIME A 2% PENALTY IS APPLIED TO ALL OUTSTANDING ACCOUNTS.
- PRE-AUTHORIZED PAYMENTS ARE AVAILABLE BY MAKING APPLICATION TO THE TOWN. PRE-AUTHORIZED PAYMENTS ARE WITHDRAWN ON THE 5TH OF EVERY MONTH.

PLEASE SEE THE TOWN WEBSITE FOR AN APPLICATION FORM FOR THE PRE-AUTHORIZED PAYMENT PLAN.



CORPORATE SERVICES

In 2021 the Corporate Services department conducted business mostly as usual. COVID 19 did have some impact, but the Town Office was opened to the public throughout and staff continued to work from the office.

The office was short staffed at different times throughout 2021 due to staff illnesses but, nevertheless, we kept moving forward accomplishing our projects as anticipated.

In terms of municipal taxes, the Town was able to maintain the net tax collected at slightly above 2020 levels while maintaining levels of services. On the utility front, water and wastewater rates were not increased.

Despite the difficulties encountered from the pandemic, 2021 was a positive year and the Corporate Services Department will continue to work hard and be responsive to ratepayer needs. Please feel free to reach out to the Town office—we're happy to help.

PUBLIC WORKS OPERATIONS**ROADS,
SIDEWALKS &
CURBS**

- Completed various sidewalks, curbs and gutters around Town - this is an ongoing yearly project at \$100k per year. We have started to install concrete swales in the old core of Town as it is all surface drainage. The first 3 were installed in 2020, 3 more installed in 2021, with 3 to be installed every year thereafter until completed.
- We were finally, after receiving approval from CN, able to cement the CN crossing at 50th Avenue.
- Construction was completed on the Gazebo next to the Youth Center.

**VEHICLE OR
EQUIPMENT
PURCHASES**

Purchased in 2021

- new tool cat
- new side-by-side
- A boom mower attachment and a new JD I585 mower.

STAFFING

- We hired two summer students to assist with the summer work load.

COMMUNITY SERVICES

While navigating the challenges that COVID-19 brought to the world in 2020 the Gibbons Community Services Department pushed forward to safely provide Gibbons and area residents meaningful supports and activities to maintain and enrich quality of life during these unprecedented times.

Events:

Although some of these events were modified to meet Alberta COVID regulations, we were able to offer items such as take-away/drive-thru meals for seniors, youth movies, fireworks, parades, and much more!

Jan – Winter Walk Day / Babysitting Safety / Home Alone Safety / 2 classes of Virtual Yoga

February – Family Day Board Game Giveaway / Pink Shirt Day (contest)

April – Easter Art Showcase

May – Mental Health Week (youth bags)

June – Seniors Drive thru BBQ & Fries

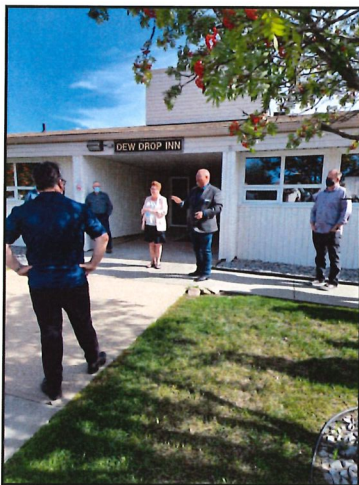
July – Pioneer Days -parade -drive in movie -fireworks / Summer Programs and Museum ran in person fully / Youth Centre was open only during summer (restrictions were back)

Sept – Town Wide Garage Sale / Orange Shirt Day / Community Week—Meet the Community Night—Recognition Wall Grand Opening—Dew Drop Inn Grand Reopening—Block Party Grants

Oct – Walking Group started and ran until April 2022 / Pumpkin carving contest / Babysitting Safety / Home Alone Safety / Jody Carrington Zoom event

Nov – Hometown Weekend—Christmas Market—Take Home Movie Bags—free burgers - outdoor concert

Dec – Gingerbread House Kit Giveaway



Facilities:

- Curling Club Renovations downstairs
- Momentum Fitness Club, Gibbons Arena, Gibbons Cultural Centre, and other facilities remained open when regulations allowed with strict cleaning practices and other provincially recommended actions in place to ensure safety of all staff and patrons during the pandemic
- Several facilities received fantastic upgrades and new amenities were added to the community as well.

Recreation:

Recreation services continued to be offered throughout the year. Some of these services might have looked a little different from other years but our staff worked hard to keep everyone safe, healthy, and connected.

Social Services:

- Out of School Care merged programs out of Bon Accord and Gibbons, moving to their new location in the Cultural Centre as "The Landing Pad."
- Social programs such as Home Alone, Babysitting, and Income Tax Programs continued.
- The Gibbons Family Resource Centre remained open to all in need, and to help maintain services of partner organizations and programs such as the Bon Accord Gibbons Food Bank, Meals on Wheels, and the Community Clothing Closet.



2021

DEPARTMENT UPDATES

GIBBONS VOLUNTEER FIRE DEPARTMENT

- We currently have 23 active members
- 5 members successfully completed the 1001 Level 1 course in 2020 and 8 in 2021.
- We had our inaugural 1021 level 1 program.

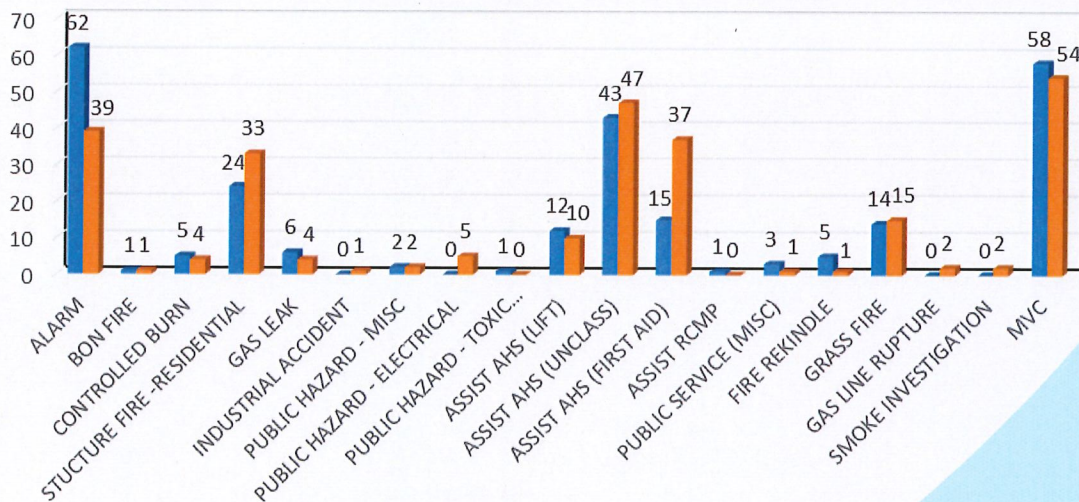


EQUIPMENT AND PERSONNEL

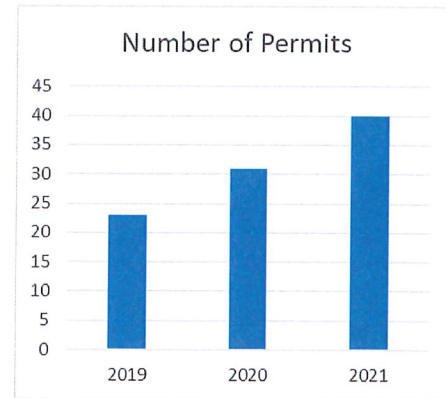
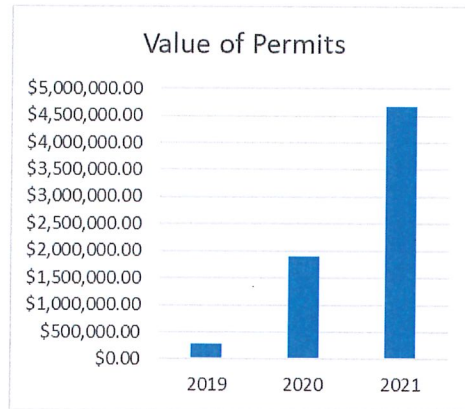
We recruited 4 new members and 3 were retained in 2021.

CALL VOLUME JAN 1 - DEC 31

■ 2020 ■ 2021



PLANNING AND DEVELOPMENT SERVICES



Significant development projects of note that were completed or received approval:

The Intermunicipal Development Plan between the Town of Gibbons and Sturgeon County received third reading on April 15, 2021.

There were no Subdivision or Land use Bylaw Amendment applications received in 2021.

ECONOMIC DEVELOPEMNT

We held two business Breakfast meetings at Mainstreet Public House with a good turnout for both events.

We continue to work with Mix 107.9 updating our advertising every 2—3 months with emphasis on the Meadows.

The 2020 Regional Business Breakfast was not held due to the ongoing Covid-19 restrictions.

We are continuing to provide new residents with community information packages, including some swag from local sponsoring businesses.

We had a promotional video with drone footage created for future promotional use.



Utility Bill Newsletter

This is sent out with the Utility Bills monthly and posted on the Town website and the Post Office community board. Call or email the Town if you would like the latest copy.

Council Meetings

The powers of Mayor and Council are exercised through the adoption of resolutions or the enactment of bylaws at regularly scheduled Council meetings. Council holds two regular meetings each month (one in July and one in August) on the second and fourth Wednesday of each month. Daytime meetings begin at 10:00 a.m. and Evening meetings begin at 7:00 p.m. Meetings are open to the public and agendas are available on the Town website at www.gibbons.ca.

Committees, Commissions and Boards

A variety of municipal topics and other functions are dealt with within committees and separately by commissions and boards. Council appoints representatives to these commissions and boards to ensure that the best interests of our residents are heard.

Town Website

Your guide to Town services, Council meetings, reports, financials, special events, projects and more. Find it all at www.gibbons.ca. Access agendas for upcoming meetings, review minutes from past meetings, research bylaws and details about past, present and future activities.

Social Media

Follows us on Facebook by clicking on the icons at www.gibbons.ca.

Electronic Signs

Our two electronic signs located downtown and at the Cultural Centre where highlights of events and programs are posted and updated weekly.

Public Information Meetings/Open Houses

Held on an "as-needed" basis, Public Information Meetings provide residents with key information about important topics such as the Town's Recreation Master Plan.

Annual Report

This new report is a means for the Town to report on basic financial and operational information, progress made on previous year's objectives and to set out current and future strategic goals and objectives.

Annual Financial Statements

Usually available for the prior year each spring, the audited financial statements provide more granular data with respect to the Town's financial position and legislative compliance for a public sector body. Once approved, these are publicly available and placed on the Town website.

OVERVIEW



Report to Council



Date Submitted: September 28, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Library Board Appointments

Introduction

The purpose of this report is to respectfully request that Council give consideration to the following Gibbons Library Board appointments.

Background

The Gibbons Library Board has proposed that the following individuals be appointed to the Gibbons Library Board:

Gord Carey – Appoint as Chair of the Gibbons Library Board for a term of 3 years

Rae Elson – Appoint to the Gibbons Library Board for a term of 3 years

Options Available

1. That Council appoint Gord Carey as Chairperson and Rae Elson as a board member both for a term of 3 years.
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council appoint Gord Carey as Chairperson and Rae Elson as a board member for a term of 3 years.

Submitted By:

A handwritten signature in black ink, appearing to read "Farrell O'Malley".

Farrell O'Malley

CAO

Report to Council



Date Submitted: September 14, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Regular Meeting of Council – December 28, 2022

Introduction

The purpose of this report is to respectfully request that Council give consideration to the Regular Meeting of Council scheduled for December 28, 2022.

Background

Every effort is taken to ensure that when the Council Meeting schedule is prepared that events such as Statutory Holidays are taken into consideration. For the 2022 Yearly Council Schedule, there is a meeting scheduled for December 28, 2022. The period between Christmas and New Year's has historically been a very slow period of time for Council and Administration with most organizations putting business on hold until after January 1.

As always, Council has the ability to call a Special Meeting of Council should something arise that needs Council's immediate attention.

Options Available

1. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council advise Administration as to how it would like to proceed.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley".

Farrell O'Malley

CAO

Report to Council

2022

Building the next
chapter of our success!

KEY MEETINGS

- Meetings with Developers
- Meeting at JW Marriott
- AB Munis Convention - Calgary



VOYENT ALERT!
GIBBONS Free
Notification App
SIGN UP TODAY!

STAFF MEETINGS

- Department Heads (2)
- All Staff (1)



News, Ongoing Events & Projects

Community Services Department

Key Items in Progress:

- Truth and Reconciliation events are scheduled for September 29th from 6:00 – 8:00 pm at the Cultural Centre
- Final negotiations are underway for the Arena Concession

Corporate Services Department

Key items in progress:

- Working on 2023 Capital and Operating Budget
- Completed Annual Report
- Working on 2023 Insurance Renewal

Planning & Development Department

Key Items in Progress:

- Working on Open House October 13th
- Regional Business Breakfast October 14th

**SUCCESS OCCURS WHEN
OPPORTUNITY MEETS
PREPARATION**

Public Works Department/Fire Department

- Manholes have been inspected
- Hydrants have been winterized
- Catch basins are currently being inspected
- Flowers have been removed, main street tree planting to begin
- Meter replacements are ongoing
- Asphalt and Concrete projects are on the go

FIRE DEPARTMENT

- Town Calls – 108
- County Calls – 125



Project Updates

EV Charging Stations

- Equipment arrival has been delayed due to supply chain issues

Arena/Curling Rink/Cultural Centre

- Automation grant has received conditional approval for improvements to the arena, curling rink and GCC through MCCAC
- Offsetting funds are in the 2022 budget.

Memorial Park

- Lighting is tentatively scheduled for late September

Cottages Subdivision

- Reservation of building lots has begun with 4 lots reserved.
- Work on engineering and design of in ground utilities is ongoing.



The Town of Gibbons

Scheduled Meetings & Workshops

- 2023 Budget Planning Session
- Edmonton Global – Mid Year Update
- Edmonton Global/Forward Slash
- Vacation – September 30 – October 9

**Please note subject to change on short notice.*

Gibbons...a Community...” Rooted in Family”

FARRELL O'MALLEY
CHIEF ADMINISTRATIVE OFFICER
TOWN OF GIBBONS-AB
PO BOX 68
GIBBONS AB T0A 1N0
CANADA

September 6, 2022

Dear Farrell,

I'm reaching out to share some exciting news. The Town of Bashaw is the first Alberta municipality to offer optional repair service plans from Service Line Warranties of Canada (SLWC), an approved supplier of the Rural Municipalities of Alberta (RMA). Town officials decided to implement this program to protect homeowners from the expense and inconvenience of a water or sewer line failure.

With the economic challenges currently being faced by consumers across Canada, it is more important than ever that municipalities have solutions to ensure the safety and livability of citizens' homes and help residents avoid unexpected household repair expenses.

Offered at no cost to municipalities, the SLWC program educates homeowners about their service line responsibilities and provides optional, affordable protection from unanticipated service line repair costs. Homeowners in participating municipalities are eligible to purchase low-cost repair service plans for broken or leaking outside water and sewer lines, covering up to \$10,000 per occurrence.

Benefits to residents and municipalities include:

- Educates homeowners and reduces local officials' frustration
- No cost for municipalities to participate
- Optional 5% royalty paid to municipal program partners for use of logo helps drive dollars back to the city
- Affordable rates for residents
- Increases citizen satisfaction

Important features of the program:

1. Program pays for the repairs, not your residents
2. Customers are provided with a 24/7/365 repair hotline staffed with live agents
3. All repairs performed to local code by rigorously vetted, licensed and insured local-area contractors
4. Encompasses all aspects of administration – educational outreach, billing, customer service, repairs, customer satisfaction measurement and partner reporting

SLWC currently partners with over 70 municipalities in Canada to offer this optional protection. To date 40,000 Canadian households have chosen to participate, purchasing over 75,000 service contracts. The program performs over 4,000 repairs annually, saving Canadian homeowners over \$5 million. The program is offered by HomeServe, a leading provider of home repair solutions in North America, with an outstanding reputation.

Enclosed is the press release announcing our new Alberta partner. We would welcome the opportunity to discuss the benefits of adopting this program for your citizens. Please feel free to reach out to Morty Smolash at msmolash@slwofc.ca or 514-894-3546 to set up a time to chat.

Sincerely,



Mike Van Horne
General Manager



Town of Bashaw Provides Homeowners Access to Low-Cost Home Repair Plans

NEWS PROVIDED BY

HomeServe

June 21, 2022, 09:00 ET

New Program with Service Line Warranties Canada (SLWC) is a First for Alberta Municipalities

BASHAW, AB, June 21, 2022/CNW/ - You notice a strange puddle in the front yard of your home. Or maybe a particularly unpleasant smell is wafting around your house, but you can't figure out the source. Worse, an unexplainable spike in your water bill or noticeably lower water pressure in your sinks and showers. These are issues homeowners face every day, and many don't realize that these problems are in most cases their responsibility to repair.

Service Line Warranties of Canada, or SLWC, offers optional repair service plans with the aim of protecting homeowners from these situations – and starting June 2022, Bashaw homeowners will be the first in the province of Alberta to have access to SLWC plans. Officials in the Town of Bashaw decided to implement this new optional program so that residents have the opportunity to spare themselves from the worry and cost when a failure occurs to the water or sewer line that connects their home to the town's systems.

SLWC'S no-deductible, low-cost service plans provide protection for repairs that are not covered under standard homeowner's insurance or by the town, filling a gap in coverage that residents can now have the chance to fill. The Town of Bashaw and SLWC work towards the same goal: to ensure resident homeowners do not have to pay hundreds or even thousands of dollars out of pocket for a repair and don't have to worry about finding a reputable contractor to do the work.

"We are excited to make these optional, low-cost repair plans available to our residents through a proven, reputable program like Service Line Warranties," says CAO Theresa Fuller. "Every homeowner knows that sometimes, unfortunate things happen. To provide access to our residents with a way to eliminate the financial burden or worry from these situations is a huge win for our community."

Since the SLWC program began in 2014, Canadian homeowners have saved more than \$6 million in repair expenses. While the program partnership marks the first for SLWC in the Province of Alberta, Bashaw joins 65 municipalities in Ontario that also provide their residents access to SLWC

repair service plans. The program is provided at no cost to Bashaw, and no public funds are used to promote or administer it.

The introduction of this option for homeowners in Bashaw comes at an important time. A recent "State of the Canadian Home" survey found that nearly one in five (19%) Canadian homeowners have nothing set aside for an emergency. The same survey found that close to one third (31%) of Canadian homeowners have just \$500 or less set aside for an unexpected issue.

Homeowners will soon receive information in the mail about the SLWC program and available service plans. There is no obligation to sign up for a plan – participation is voluntary. The mailings are administered by SLWC but will include the Town of Bashaw's logo to indicate that the mailing is legitimate and that there is a partnership in place between the town and SLWC.

"A SLWC service plan is a smart way for homeowners to prepare for a home emergency. These plans take the worry, inconvenience, and financial burden out of the repair," said Mike VanHorn, General Manager, Service Line Warranties of Canada, a HomeServe Company. "If something goes wrong, these plans equip Bashaw homeowners with reliable access to local, licensed, and vetted contractors who can quickly and professionally complete needed repairs on service lines."

Bashaw homeowners with questions or who wish to receive more information about SLWC or the plans available to residents can call 1-866-922-9004 or visit www.slwofc.ca.

About Service Line Warranties of Canada

Service Line Warranties of Canada (SLWC) is part of HomeServe, a leading provider of home repair solutions serving over 4.8 million customers across North America since 2003. Launched in 2014, SLWC is the trusted source of utility line protection programs across Canada, as recognized by the Association of Municipalities of Ontario (AMO) and the Rural Municipalities of Alberta (RMA). In addition, SLWC is a corporate partner of the Federation of Canadian Municipalities (FCM).

Together with HomeServe, SLWC is dedicated to supplying best-in-class repair plans and delivering superior customer service to consumers through over 1,100 leading city, municipal and utility partners across North America.

SOURCE HomeServe

For further information: Meghan Boyd, Meghan.boyd@hkstrategies.ca