

## TOWN OF GIBBONS AGENDA FIFTEENTH REGULAR MEETING OF COUNCIL SEPTEMBER 14, 2022 TO BE HELD AT THE MUNICIPAL OFFICE AT 10:00 AM

1.0	ROLL	CALL			
2.0	CALL	TO ORDER			
	2.1	Moment of Silence for Queen Elizabeth II			
3.0	ADDI <sup>-</sup>	TIONS TO THE AGENDA			
4.0	ADOF	PTION OF THE AGENDA			
5.0	PUBL	IC HEARING MINUTES			
6.0	ADOF	PTION OF THE MINUTES			
	6.1	Regular Meeting of Council August 24, 2022			
7.0	FINANCE				
	7.1 7.2 7.3	Accounts Paid as at September 12, 2022 Non-Residential Recreation User Fees Northern Lights Library Board – Levy			
8.0	APPO	INTMENTS			
9.0	OLD E	BUSINESS			
10.0	NEW	BUSINESS			
	10.1 10.2 10.3	Regular Meeting of Council – September 28, 2022 Community Justice Stakeholder Engagement CN Rail Safety Week			
11.0	BYLA	WS & POLICIES			
	11.1	Bylaw PI 3-22 Fire Inspection Services			
12.0	STAF	REPORTS			
	12.1	Administration Report			



13.0	COMMITTEE REPORTS
14.0	PRESS COMMENTS & QUESTIONS
15.0	CORRESPONDENCE
	<ul><li>15.1 Northern Lights Library System</li><li>15.2 National Police Federation</li><li>15.3 Victim Services Redesign</li></ul>
16.0	CLOSED SESSION
	<ul> <li>16.1 Tax Payment Repayment – Tax Rolls 746.000, 667.000</li> <li>16.2 Southside Development FOIP S.25</li> <li>16.3 Westside Development FOIP S.25</li> <li>16.4 Personnel FOIP S.19</li> </ul>
17.0	ADJOURNMENT

MINUTES OF THE FOURTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY AUGUST 24, 2022, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS

**Council Present:** 

Mayor Dan Deck

Councillor Loraine Berry Councillor Amber Harris Councillor Willis Kozak Councillor Jay Millante Councillor Norm Sandahl

**Council Absent:** 

Staff Present:

Farrell O'Malley - CAO

Mike Dubreuil, Assistant CAO

Monique Jeffrey – Interim Director of Finance Eric Lowe – Superintendent of Public Works Louise Bauder – Planning and Development

Kelsea Brown – Interim Director Community Services

Chris Pinault - Recording Secretary

**Staff Absent:** 

As there was a guorum present, Mayor Deck called the meeting to order at 6:59 pm.

#### 3.0 ADDITIONS TO THE AGENDA

Mr. O'Malley requested that item 9.3 – Funding for the Memorial Park Revitalization Project be added to the agenda.

Councillor Millante requested that item 16.3 be removed from the agenda.

#### 4.0 ADOPT ON OF THE AGENDA

Councillor Berry moved to accept the agenda as amended.

#### 22.213 MOTION CARRIED

#### 5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

#### 6.0 ADOPTION OF THE MINUTES

#### 6.1 REGULAR MEETING OF COUNCIL – JULY 27, 2022

Councillor Harris moved to accept the minutes of the July 27, 2022; Regular Meeting of Council as presented.

22.214	MOTION CARRIED	

#### 7.0 FINANCE

#### 7.1 ACCOUNTS PAID AS AT AUGUST 24, 2022

Councillor Sandahl moved that Council accept the Accounts Paid as at August 24, 2022, as information as presented.

22.215 MOTION CARRIED		
-----------------------	--	--

#### 7.2 2022 TAX COLLECTION UPDATE

Councillor Millante moved that Council accept the 2022 Tax Collection Update as information.

22.216	MOTION CARRIED			
--------	----------------	--	--	--

#### 8.0 APPOINTMENTS

#### 8.1 RCMP QUARTERLY UPDATE

Staff Sergeant Chris Paffy of the Morinville RCMP updated Council with the quarterly report.

Staff Sergeant Chris Palfy left at 7:20 pm.

Councillor Kozak moved to accept this as information.

22 217 MOTION CAPPIED				
ZZ.ZI/   WOITON CARRIED	22.217	MIC	OTION CARRIED	

#### 8.2 CONCERNED CITIZENS

Darryl Burak of 4607 - 36 Ave., Rod Smart of 4516 - 36 Ave., Alvin Fry of 4619 - 36 Ave., and Colton Guy of 4610 - 36 Ave., discussed with Council their safety concerns regarding the clearing of the 4.5 Acre parcel on the south end of Town.

Darryl Burak, Rod Smart, Alvin Fry, and Colton Guy left the meeting at 8:38 pm.

Councillor Sandahl moved to accept this as information.

#### 22.218 MOTION CARRIED

Mayor Deck called at 10-minute recess at 8:38 pm.

Mayor Deck called the meeting back to order at 8:55 pm.

#### 9.0 OLD BUSINESS

#### 9.1 COUNCIL ACCESS TO CIVIC OFFICE

Mr. O'Malley updated Council with the investigation into the modifications required to the Civic Office to allow Council access to the civic office after business hours.

Councillor Sandahl moved that Council accept this as information.

#### 22.219 MOTION CARRIED

#### 9.2 UPDATE - BY-ELECTION

Mr. O'Malley updated Council with the names of the candidates running in the Municipal By-Election including the Advanced Poll date and the Election Date.

Councillor Harris moved to accept this as information.

			53 737		 
I	22 220	A A O TI O A I O A D DIED	NAME OF THE PARTY	All III	
ı	22.220	MOTION CARRIED		E E	

#### 9.3 FUNDING FOR THE MEMORIAL PARK REVITALIZATION PROJECT

Councillor Kozak moved that Council approve the offset funding for the Sturgeon River Agricultural Society's CEEP grant for the upset amount of \$750,000.00 on the condition that the CFEP application is approved for the full request amount of \$711,894.00.

#### 22.221 MOTION CARRIED

#### 10.0 NEW BUSINESS

#### 10.1 PURCHASE AND LEASE OF PROPERTY

Councillor Berry moved that Council proceed with the purchase of 5028 – 49 Street at a cost of \$217,500.00 plus \$79,000.00 for building improvements for an upset amount of \$296,500.00 exclusive of GST with the funds to come from the Line of Credit.

22.222	MOTION CARRIED	

#### 10.2 PROPOSED PROGRAM ROLLOUT – ALBERTA PROVINCIAL POLICE

Councillor Sandahl moved that accept this report as information.

22.223 MOTION CARRIED

#### 10.3 BACK-ALLEY PROGRAM

Councillor Harris moved that Council accept the 2022 Back-Alley Paving Project as information.

22.224 MOTION CARRIED

#### 10.4 EDMONTON REGIONAL METROPOLITAN BOARD GROWTH PLAN

Councillor Millante moved that Council accept this report as information.

22.225 MOTION CARRIED

#### 10.5 GIBBONS COMMUNITY WEEK

Councillor Berry moved that Council accept this as information.

22.226 MOTION CARRIED

#### 11.0 BYLAWS AND POLICIES

#### 12.0 STAFF REPORTS

#### 12.1 ADMINISTRATION REPORT

Councillor Sandahl moved to accept the Administration Report as information.

22.227 MOTION CARRIED

#### 13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Bon Accord Harvest Days Parade
- Redwater Discovery Days Parade

Councillor Harris had nothing to report.

Councillor Kozak attended:

- Redwater Golf Tournament
- Boys & Girls of Canada Golf Tournament

- Redwater Discovery Days Parade
- Subdivision Authority Meeting

#### Councillor Millante attended:

- 75<sup>th</sup> Anniversary Royal Canadian Legion Branch 226
- Sturgeon Regional Emergency Management Partnership Committee meeting
- Subdivision Authority Meeting

#### Councillor Sandahl attended:

- Redwater Golf Tournament
- Bon Accord Harvest Days Parade
- · Boys & Girls Club of Canada Golf Tournament
- Redwater Discovery Days Parade

#### Mayor Deck attended:

- Strathcona County Mayor's Golf Tournament
- Meeting with CAO, Landrex and Bio Tech Firm
- Meeting Steve Arsenault Pioneers Hockey Team
- Meeting with D. Burak Concerned Resident
- Event with Travis Toews
- Event with Rebecca Sehulz
- Redwater Golf Tournament
- Meeting with S. Goodin from Gibbons Community Gardens
- Sturgeon Regional Emergency Management Partnership Committee meeting

Councillor Millante moved to accept the committee reports as information.

#### 22.228 MOTION CARRIED

#### 15.0 CORRESPONDENCE

#### 15.1 FCM REPORT - RCMP RETROACTIVE COSTS

Councillor Harris moved to accept the correspondence as information.

22 229	MOTION CARRIED

#### 16.0 CLOSED SESSION

Councillor Sandahl moved that Council move to Closed Session as per Section 197 (2) of the *Municipal Government Act* with respect to the following items at 9:38 pm.

22.230	MOTION CARRIED	l
--------	----------------	---

Councillor Kozak moved that Council revert to normal seating 9:50 pm.

22.231	MOTION CARRIED	
22.231		

#### 16.1 INTER-MUNICIPAL AGREEMENT

Councillor Sandahl moved that Council accept this as information.

		 -
22.232	MOTION CARRIED	

#### 16.2 SOUTH END DEVELOPMENT

Councillor Harris moved that Council accept this as information

22.233	MOTION CARRIED	

#### 17.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting 9.50 pm.

Mayor, Dan Deck CAO, Farrell O'Malley



Page 1 of 5

#### Cheque Listing For Council

Cheque	Cheque	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20221756			919	PAYMENT GARAGE SALE	266.70	266.70
20221757	2022-08-24	564045 ALBERTA LTD O/A RICHARDS	2692 2702 2745 2841 2849	PAYMENT REPAIPRS TIRES/SHOCKS/BEARINGS REPLACE FRAME SELF TAPPERS REPAIRS TIRES & BEARINGS	3,940.41 1,281.58 589.89 445.95 1,225.53	7,483.36
20221758	2022-08-24	ALBERTA WATER & WASTEWATER OPERATORS ASSO	43581	PAYMENT MEMBERSHIP RENEWAL	60.00	60.00
20221759	2022-08-24	ALS ENVIRONMENTAL	3311219708	PAYMENT ANNUAL S TESTS 2022	2,083.20	2,083.20
20221760	2022-08-24	AMSC INSURANCE SERVICES	40066	PAYMENT AUG 1 - 31 2022 PREMIUMS	19,161.94	19,161.94
20221761	2022-08-24	BELL MOBILITY/SCS	244 245	PAYMENT CELL PHONES / IPADS - COUNCIL CELL PHONES / BULK WATER DATA	930.27 654.87	1,585.14
20221762	2022-08-24	BENSON, WILLIAM R	162	PAYMENT TRAINING PREP	101.26	101.26
20221763	2022-08-24	BORDER PAVING LTD	72163	PAYMENT ASPHALT & FREIGHT	3,902.54	3,902.54
20221764	2022-08-24	BUFFALO HEATING & AIR CONDITIONING INC	533641	PAYMENT ROOFTOP ON CULTURAL CENTER	993.30	993.30
20221765	2022-08-24	CAPITAL REGION NORTHEAST WATER	20220054	PAYMENT JULY 2022 CONSUMPTION	45,941.24	45,941.24
20221766	2022-08-24	CHARTRAND, DENISE	285	PAYMENT SHOP SUPPLIES	183.37	183.37
20221767	2022-08-24	CHINOOK EQUIPMENT	WL02019	PAYMENT CHECK LOADER	551.25	551.25
20221768	2022-08-24	CRYSTAL CLEAN WATER DELIVERY	W244638	PAYMENT WATER FOR SHOP	24.00	24.00
20221769	2022-08-24	DISTRIBUTEL COMMUNICATIONS LTD	2399462	PAYMENT JULY 2022 PHONE SYSTEM	482.86	482.86
20221770	2022-08-24	FIRST TRUCK CENTRE EDMONTON INC	R001162932:01	PAYMENT REPAIRS TO 2011 FLT	3,049.54	3,049.54
20221771	2022-08-24	HARBER, ALLISON	21	PAYMENT BATTERIES - COSTCO	20.99	20.99
20221772	2022-08-24	HOME HARDWARE BUILDING CENTRE	2423018	PAYMENT FENCE POST COMPOSITE	323.25	323.25
20221773	2022-08-24	HOMEFIELD	1087-14900 1087-15662	PAYMENT JULY 2022 DIGITAL ADS SOCIAL AUGUST 2022 DIGITAL ADS SOCIAL	840.00 840.00	1,680.00
20221774	2022-08-24	MACSWEEN, DAVID	19	PAYMENT DROP OFF RESCUE UNIT	63.26	63.26
20221775	2022-08-24	MORINVILLE & DIST CHAMBER OF COMMERCE	1	PAYMENT 2022 CHAMBER GOLF TOURNAMEN	409.50	409.50
20221776	2022-08-24		101-290984 101-292580	PAYMENT SUPPLIES FENCE POST COMPOSITE & PLYERS	69.13 145.78	214.91
20221777	2022-08-24		033-022608 033-023196	PAYMENT WEED WHACKER CORD FILTER FOR 2012 FREIGHTLINER	62.98 30.91	691.79

## Gibbons

#### **TOWN OF GIBBONS**

#### Cheque Listing For Council

Cheque	Cheque	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20221777	2022-08-24	MORINVILLE NAPA	033-023266	PRUNER & PART FIOR TRIMMER	597.90	691.79
20221778	2022-08-24	MUNISIGHT LTD	INV222923 INV4302319 INV4306553	PAYMENT BALANCE TAXES & UTILITIES PAYROLL TRAINING AUG 2022 SUPPORT AGREEMENT	32.55 210.00 1,416.17	1,658.72
20221779	2022-08-24	ORKIN CANADA	288 289 290 291	PAYMENT GFRC PEST CONTROL GCC PEST CONTROL CURL CLUB PEST CONTROL ARENA PEST CONTROL	109.52 109.52 109.52 109.52	438.08
20221780	2022-08-24	PARSONS, CURTIS	25	PAYMENT LEVEL 1 H20 EXAM/RENTAL	185.45	185.45
20221782	2022-08-24	RFS CANADA	5021156462	PAYMENT 2019 RICOH MP C3004EX	189.00	189.00
20221783	2022-08-24	ROSERIDGE WASTE COMMISSION	20220400	PAYMENT JULY 2022 WEIGHTS	5,486.56	5,486.56
20221784	2022-08-24	SELECT COMMUNICATIONS INC.	6526713	PAYMENT AUG/22 ANSWER SERVICE	156.56	156.56
20221785	2022-08-24	SHERWOOD SHARP SHOP	4760	PAYMENT SHARPEN BLADES	202.13	202.13
20221786	2022-08-24	STURGEON COUNTY	IVC18419	PAYMENT MUTUAL AID/HONORARIUMS	211.00	211.00
20221787	2022-08-24	TELUS MOBILITY/SCS	24232385 24232386	PAYMENT TABLETS CELL PHONES	31.50 435.02	466.52
20221788	2022-08-24	TRINUS TECHNOLOGIES INC.	R75713-36167	PAYMENT RDX DATA BACKUP CARTRIDGE	726.60	726.60
20221789	2022-08-24	WATER EXCHANGE LP	WE3060	PAYMENT JULY/22 WEB SERVICES	415.35	415.35
20221790	2022-08-24	ALBERTA NFPA CERTIFICATION PROGRAM	2022-H199	PAYMENT PUMPER LEVEL EXAMS	585.00	585.00
20221791	2022-08-24	DEPENDABLE PRINTERS	10910	PAYMENT BY-ELECTION BALLOTS	383.25	383.25
20221792	2022-08-24	EASY-KLEEN PRESSURE SYSTEMS LTD.	118308	PAYMENT SHOP SUPPLIES/SERVICE	652.44	652.44
20221793	2022-08-24	ESTATE OF JOHN ST. NICOLAAS	1446	PAYMENT DAMAGE DEP REFUND AUG 20/22	750.00	750.00
20221794	2022-08-24	GODLIEN, GRAHAM	46708	PAYMENT REFUND NOMINATION FEE	100.00	100.00
20221795	2022-08-24	HEARTLAND FORD SALES INC.	312334	PAYMENT FORD F150	804.57	804.57
20221796	2022-08-24	IRVINE, TYLER				
20221797	2022-08-24	MYERS, KRIS	51729	PAYMENT DROP OFF RESCUE UNIT	63.26	63.26
20221798	2022-08-24	ROMANSKY, DEREK	16470	PAYMENT ROMANSY, D MUSEUM SUPPLIES	79.47	79.47
20221799	2022-08-24	VEGREVILLE CENTENNIAL LIBRARY	10056	PAYMENT LOST BOOK FROM LIBRARY	39.00	39.00
20221800	2022-08-24	HOBEN, JUSTIN	202208241	PAYMENT JUNE/JULY/AUG 2022 PAYMENTS	986.01	986.01
20221802	2022-08-25	ALBERTA MUNICIPAL SERVICES CORP/SCS		PAYMENT		22,579.74





Page 3 of 5

#### Cheque Listing For Council

Cheque	Cheque # Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20221802	2022-08-25	ALBERTA MUNICIPAL SERVICES CORP/SCS	46320157010	INV #22 - GAS/ POWER CHARGES	22,579.74	22,579.74
20221803	2022-08-25	RECEIVER GENERAL/SCS	1257	PAYMENT 2021 DEFICIENCY	172.90	172.90
20221804	2022-08-25	RECEIVER GENERAL/SCS	1258	PAYMENT RP0001- DEDUCTIONS	17,693.16	17,693.16
20221805	2022-08-25	RECEIVER GENERAL/SCS	1260	PAYMENT JULY16-AUG 15 2022	812.09	812.09
20221806	2022-08-25	O'MALLEY, FARRELL	455	PAYMENT (SEPT 15 2022 CONTRACT	8,241.38	8,241.38
20221807	2022-08-30	SANDAHL, NORMAN				
20221808	2022-08-30	HARRIS, AMBER C				
20221809	2022-08-30	BERRY, LORAINE M				
20221810	2022-08-30	MILLANTE, JAYCINTH J				
20221811	2022-08-30	DECK, DAN J				
20221812	2022-08-30	KOZAK, WILLIS				
20221813	2022-08-30	OSBORNE, CINDY		.,, .,		
20221814	2022-08-30	ELENIAK, RONALD J				
20221815	2022-08-30	ALLEN, JAMES R	VIII.			
20221816	2022-08-30	LOWE, ERIC D		V-V-V-V-V-V-V-V-V-V-V-V-V-V-V-V-V-V-V-		
20221817	2022-08-30	CHARTRAND, DENISE M			***************************************	
20221818	2022-08-30	STEVENTON, CHRISTINE A				
20221819	2022-08-30	SCHMIDT, LAURA L	.,.			
20221820	2022-08-30	PARISIAN, NOELLE J				
20221821	2022-08-30	PINAULT, CHRISTINA J				
20221822	2022-08-30	ADAMS, JIM W				
20221823	2022-08-30	TERLECKI, QUENTIN G				
20221824	2022-08-30	STEVENTON, KENDRA N				···
20221825	2022-08-30	BRADLEY, HAILEY				
20221826	2022-08-30	DUBREUIL, MICHAEL D				
20221827	2022-08-30	NORRIS, ANTHONY J				
20221828	2022-08-30	PATTISON, TERRA L				
20221829	2022-08-30	POWLESLAND, JOEL F				
20221830	2022-08-30	LOCHRIE, JAMES D				
20221831	2022-08-30	PATERSON, ERIC D				
20221832	2022-08-30	PARSONS, CURTIS				
20221833	2022-08-30	GINGELL, SUSAN				
20221834	2022-08-30	KOBZA, JESSICA				
20221835	2022-08-30	BROWN, KELSEA				
20221836	2022-08-30	HARRIS, AMBER C				
20221837	2022-08-30	RUTH, DARREN & ANNAMAE				
20221838	2022-08-31	MOLNAR, BRAM				
			·,···			



Page 4 of 5

#### Cheque Listing For Council

Cheque	Cheque # Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20221839	2022-09-01	2100036 ALBERTA LTD. (REVIEW & FREE PRESS)	1110	PAYMENT BI-ELECTION AD	279.30	279.30
20221840	2022-09-01	BAUDER, LOUISE			0	
20221841	2022-09-01	BEHRENDS BRONZE INC	221528	PAYMENT W ARIAL PLAQUE	315.13	315.13
20221842	2022-09-01	BROWN, KELSEA				
20221843	2022-09-01	BUNZL	1866781	PAYMENT DISPENSERS & H2ORANGE	2,103.80	2,103.80
20221844	2022-09-01	CANOE PROCUREMENT GROUP OF CANADA	AB126588 AB127061	PAYMENT FOUNTAIN TIRE 2014 FORD 3821H JOHN DEERE	683.01 1,648.04	2,331.05
20221845	2022-09-01	CHARTRAND, DENISE				
20221846	2022-09-01	DUBREUIL, MICHAEL				
20221847	2022-09-01	HERBOLD, MIKE				
20221848	2022-09-01	LAPP C/O ASP	66	PAYMENT AUG 16-31 2022	11,224.17	11,224.17
20221849	2022-09-01	LOCHRIE, JAMES				
20221850	2022-09-01	LOWE, ERIC D	623	PAYMENT ACTIVE 911 REPAYMENT US DOLLAF	700.00	700.00
20221851	2022-09-01	MEMJ CONSULTING LTD.	2021042	PAYMENT AUG 16-31 2022 CONTRACT	8,661.39	8,661.39
20221852	2022-09-01	METRIX GROUP LLP	EPD4471-1	PAYMENT LIBRARY AUDIT	892.50	892.50
20221853	2022-09-01	MORINVILLE HOME HARDWARE	101-295413	PAYMENT PLIER SETS (2)	42.50	42.50
20221854	2022-09-01	MORINVILLE NAPA	033-025969	PAYMENT WASHER FLUID	37.80	37.80
20221855	2022-09-01	NORRIS, ANTHONY				
20221856	2022-09-01	NORTHERN LIGHTS LIBRARY SYSTEM	55555	PAYMENT SPINE LABELS	54.60	54.60
20221857	2022-09-01	ORKIN CANADA	IN-188819982	PAYMENT LANDING PAD OSC	52.50	52.50
20221858	2022-09-01	PARSONS, CURTIS				
20221859	2022-09-01	PATERSON, ERIC	51	SUMMER PROGR/MUSEUM	291.31	
20221860	2022-09-01	PINAULT, CHRISTINA				
20221861	2022-09-01	PITNEY BOWES	3202043293	PAYMENT LEASE CHARGES	552.01	552.01
20221862	2022-09-01	POWLESLAND, JOEL				
20221863	2022-09-01	RECEIVER GENERAL/SCS		PAYMENT		30,363.34



Page 5 of 5

#### Cheque Listing For Council

2022-Sep-12 10:49:47AM

Cheque	Cheque # Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20221863	2022-09-01	RECEIVER GENERAL/SCS	1261 1262	RP0001 DEDUCTIONS AUG/22 RP0002 - DEDUCTIONS AUG/22	17,326.72 13,036.62	30,363.34
20221864	2022-09-01	REDLICK, BRIAN	16 17	PAYMENT JULY 2022 BUS DRIVER AUGUST 2022 BUS DRIVER	310.00 405.00	715.00
20221865	2022-09-01	SCHMIDT, LAURA				
20221866	2022-09-01	SHAW CABLESYSTEMS PAYMENT CENTER/SCS	1252 1253 1254 1255 1256 1257 1258 1259 1260 1261	PAYMENT  1356 - PHONE / INTERNET CHARGES  0506 - PHONE / WIFI / FAX  1271 - INTERNET  5858 - INTERNET  3724 - GCC PHONES/ INTERNET / WI  1365 - INTERNET / PHONE / WIFI  4945- GCC INTERNET/WIFI  3275 - SECONDARY WIFI CONNECTI  3662 GFRC INTERNET  5751-FITNESS PHONE/ TV/ WIFI	125.95 180.44 105.00 94.50 125.95 160.60 125.95 108.10 146.95 194.20	1,367.64
20221867	2022-09-01	STEVENTON, KENDRA	3	PAYMENT SEPT 2022 PHONE ALLOWANCE	60.00	60.00
20221868	2022-09-01	TRINUS TECHNOLOGIES INC.	R76812-36333	PAYMENT SEPT 2022 MONTHLY BILLING	3,809.89	3,809.89
20221869	2022-09-01	WELLS, DYLAN	147	PAYMENT BLS/WASHER TIPS/KEY RINGS	137.03	137.03
20221870	2022-09-01	WOLF CREEK BUILDING SUPPLIES	455306	PAYMENT REBUILD COMMUNTY BOARD	120.66	120.66
20221871	2022-09-01	B & R RENTALS	TG006	PAYMENT GATE FABRICATION INSTALL	4,504.50	4,504.50
20221872	2022-09-01	CORUS SALES INC.	635	PAYMENT APRIL 2022 BILLING	4,611.47	4,611.47
20221873	2022-09-01	ELITE PROMOTIONAL MARKETING, (ELITE SPORTSW	557047	PAYMENT PROMO JACKETS & SHIRTS	4,301.70	4,301.70
20221874	2022-09-01	GENEAU, JAMIE	46709	PAYMENT EASY CLEAN COUPLER	59.51	59.51
20221875	2022-09-01	HANKEL, DIANE				
20221876	2022-09-01	KAPICKI, LEDA	2544	PAYMENT 8 PIES	100.00	100.00
20221877	2022-09-01	PRO DETAIL SUPPLY 2008 INC.	1650	PAYMENT SUPPLIES GCC	833.21	833.21
20221878	2022-09-01	SCHIILE, TARA	27634	PAYMENT BLOCK PARTY GRANT	250.00	250.00
20221879	2022-09-06	O'MALLEY, FARRELL	457 458	PAYMENT SEPT 30 2022 CONTRACT OCTOBER TRAVEL/ PHONE ALLOWA	8,241.38 1,100.00	9,341.38

Total 299,554.05

\*\*\* End of Report \*\*\*



#### Report to Council



**Date Submitted:** 

September 14, 2022

Submitted to:

**Mayor Deck and Members of Council** 

Submitted by:

Farrell O'Malley, CAO

**Report Topic:** 

Intermunicipal Collaboration Framework/Cost Sharing Agreement

#### Introduction

The purpose of this report is to respectfully request that Council give consideration an Intermunicipal Collaboration Framework (ICF) or Cost Sharing Agreement with the City of St. Albert.

#### **Background**

The Council of the City of St. Albert has passed a motion to institute Non-Residential User Fees at recreation centres for residents of communities that do not have an ICF or Cost Sharing Agreement with the city and is inquiring if the Town of Gibbons would be interested in entering into an agreement with the City of St. Albert prior to April 1, 2023 for future collaborative planning for recreation facilities and services and would ensure non-resident fees are not applied to Gibbons residents.

#### **Options Available**

1. That Council advise Administration as to how it would like to proceed.

#### **Recommendation for Action**

Administration respectfully requests that Council give consideration to the following:

1. That Council advise Administration as to how it would like to proceed.

Submitted By:

Farrell O'Malley

CAO



Office of the Deputy Chief Administrative Officer

Phone: 780-459-1607

5 St. Anne Street St. Albert, AB T8N 3Z9 www.stalbert.ca

SENT VIA EMAIL: fomalley@gibbons.ca

File: C00

September 2, 2022

Farrell O'Malley Town of Gibbons 4807 – 50 Avenue, Box 68 Gibbons, AB TOA 1N0

Dear Mr. O'Malley:

55116, 715 1671 1116

#### Re: Non-Residential Recreation User Fees

On June 7, 2022, St. Albert City Council passed a motion (Attachment 1) that effective April 1, 2023, the City implement non-resident user fees at recreation centres within St. Albert, for residents of communities the City does not have an intermunicipal collaboration framework or cost-sharing agreement with for recreation services.

St. Albert currently has two such frameworks with the City of Edmonton and Town of Morinville, which are available on our website at: <a href="mailto:stalbert.ca/cosa/leadership/advocacy/">stalbert.ca/cosa/leadership/advocacy/</a>

City Administration is reaching out to you to gauge your interest in completing a similar agreement prior to April 1, 2023, which focuses on future-state collaborative planning for recreation facilities and services at an administrative level. This would not require cost-sharing between municipalities for recreation services and would ensure non-resident fees are not applied to your respective community.

If you are interested in completing this work, please contact me at <a href="khilts@stalbert.ca">khilts@stalbert.ca</a> or Trevor Duley, Manager, Government Relations at <a href="tduley@stalbert.ca">tduley@stalbert.ca</a> before November 1, 2022.

Farrell O'Malley Page 2 of 2 September 2, 2022

Thank you in advance. Please feel free to reach out if you have any questions.

Sincerely,

Kerry Hilts

**Deputy Chief Administrative Officer** 

#### Attachment:

• June 7, 2022 City of St. Albert Council Motion

cc: William (Bill) Fletcher, CAO, City of St. Albert

Diane Enger, Interim Assistant Deputy CAO, External Services, City of St. Albert

Trevor Duley, Manager, Government Relations

#### Attachment 1: June 7, 2022 City of St. Albert Council Motion

That the City of St. Albert invite all surrounding municipalities to enter into an intermunicipal collaboration agreement or equivalent, that do not already have one in place with the City.

That effective April 1, 2023, the City of St. Albert implement non-resident recreation user fees and charges for programs and services which are higher than those charged to St. Albert residents, with the exception of those non-residents from municipalities that have an intermunicipal collaboration framework, memorandum of understanding or other partnership or contribution agreement, pertaining to recreation, that benefits both the City and the other party, and that these fees are maintained until such time an intermunicipal collaboration framework or equivalent is established with that municipality.

That Administration bring back a report to Council by the end of Q4 2022 with an update on the agreement status with surrounding municipalities, and an implementation plan, fees schedule and the applicable programs and services if agreements cannot be formed with all affected municipalities.

# INTERMUNICIPAL COLLABORATION FRAMEWORK

CITY OF ST. ALBERT & TOWN OF MORINVILLE

### **TABLE OF CONTENTS**

1. DEFINITIONS	5
2. TERM AND REVIEW	7
3. LIMITATION	7
4. SCHEDULES	7
5. BACKGROUND	8
6. PURPOSE	9
7. GOALS	9
8. OBJECTIVES	9
9. COMMITMENTS	10
9.1. Good Faith Commitment	10
9.2. Collaboration Commitment	10
10. METHODOLOGY	10
10.1. Scope	10
10.2. Recreation Service Identification and Inventory	11
10.3. Recreation Service Classification	11
11. GOVERNANCE	11
11.1. Working Group	11
11.2. Decision-Making	12
12. COMMUNICATION & INFORMATION SHARING	12

13. DISPUTE RESOLUTION PROCESS	12
14. FUTURE WORK	15
14.1. Prioritization Criteria	15
14.2. Data Collection	15
14.3. Protocol for Introducing New Recreation Services	15
14.4. Service Agreements	15
15. ADMINISTRATIVE MATTERS	16
15.1. Costs	16
15.2. Administrative Support	16
15.3. Bylaws	16
15.4. Correspondence	16
16. AMENDMENTS	17
17. SERVICE ANALYSIS	17
17.1. Areas of Agreement	17
17.1.1. Joint Opportunities	17
17.1.2. Independent Opportunities	17
17.2. Areas for Future Discussion	17
18. EXECUTION	18
19. SCHEDULE A: Recreation Service Inventory	19
20. SCHEDULE B: Classification Matrix	20
21. SCHEDULE C: Agreed Upon Joint Opportunities	23

22. SCHEDULE D: Agreed Upon Independent Opportunities	24
23. SCHEDULE E: Areas for Future Discussion	26

#### 1. DEFINITIONS

In this Framework, unless the context otherwise states:

**Amenity** means a specific component of a Recreation Facility.

**Classification Matrix** means the tool outlined in Schedule B to aid in the classification of a particular Recreation Service as either a municipal, intermunicipal or Regional service.

**EMRB** means the Edmonton Metropolitan Region Board, a growth management board that collaboratively and strategically guides growth and servicing to support long-term regional prosperity as outlined in the *Edmonton Metropolitan Region Board Regulation*, Alta Reg 189/2017, amended from time to time.

**Framework** means this document, the Intermunicipal Collaboration Framework (ICF) created pursuant to section 708.28 of the MGA and adopted by the Partners via council resolution.

**Intermunicipal Facility** means a Recreation Facility that the Partners agree serves or could serve as the Primary Facility for residents in the Partner municipalities, but not the entire Region.

**Joint Opportunity** means an agreed upon opportunity for the Partners to collaborate on an existing or planned Intermunicipal Facility or Recreation Service.

**MGA** means the *Municipal Government Act*, RSA 2000, c M-26, amended from time to time, and any applicable regulations thereto.

**Municipal Facility** means a typical Recreation Facility that the Partners agree only serves or would only serve the host municipality, and any Recreation Facility the Partners do not agree is an existing or planned intermunicipal facility or regional facility.

**Partners** means the City of St. Albert and the Town of Morinville .

**Primary Facility** means a Recreation Facility that would likely be frequented by residents in a particular residential area on a regular basis due to proximity and/or convenience.

**Recreation Facility** means a publicly accessible venue for recreation activity.

**Recreation Service** means a service that provides physical, social, intellectual and creative individual and community well-being that:

- Takes place within a tangible space (either outdoors or indoors), such as a Recreation Facility, but is not a natural area or park;
- 2) Is not an event or festival unless mutually agreed to by the Working Group in accordance with section 10.1(b) of this Framework; and
- 3) Is provided, funded or managed by one or more municipalities, or through a partnership with a municipality.

**Recreation Service Inventory** means the listing of Recreation Service facilities compiled in Schedule A that are within or planned to be within the Partners' boundaries and within which Recreation Services are provided or planned to be provided.

**Region** means the lands lying within the boundaries of the participating municipalities of the EMRB, as outlined in the *Edmonton Metropolitan Region Board Regulation*, Alta Reg 189/2017, amended from time to time.

**Regional** means pertaining to the Region.

**Regional Facility** means a Recreation Facility the Partners agree is unique and significant enough to draw users from around the Region and/or elsewhere.

**Representative** means a person selected by a Partner holds a senior position with the Partner and who has authority to negotiate for or settle a dispute on behalf of the Partner.

**Working Group** means a group consisting of Representatives and other administrative staff from, and agreed upon by, each of the Partners established to administer this Framework, make recommendations to their respective municipal Councils on issues arising under this Framework, and engage in dispute resolution in accordance with this Framework.

#### 2. TERM AND REVIEW

In accordance with the MGA, this is a permanent Framework and comes into force on the day the last Partner's Council passes a resolution which contains the Framework. A review of the Framework will be completed at least once every 5 years, or sooner at the direction of the Working Group.

#### 3. LIMITATION

This Agreement does not supersede or extinguish any rights or obligations that either of the Partners has under existing or future legislation, regulations, or agreements of any nature unless a Partner, insofar as is possible, explicitly agrees to subordinate its rights.

#### 4. SCHEDULES

The following schedules are attached to, and form part of, this Framework:

- 1. Schedule A Recreation Service Inventory
- 2. Schedule B Classification Matrix
- 3. Schedule C Agreed Upon Joint Opportunities
- 4. Schedule D Agreed Upon Independent Opportunities
- 5. Schedule E Areas for Future Discussion

#### 5. BACKGROUND

The City of St. Albert is an urban municipality of over 66,000 residents immediately Northwest of the City of Edmonton. St. Albert is one of Alberta's most beautiful communities and is known as The Botanical Arts City. This phrase reflects the key things St. Albert values, enjoys and celebrates: sustainability, creativity, innovation, an appreciation for nature, active lifestyles and cultural heritage. St. Albert is governed by a Council made up of the Mayor and six Councilors who are elected to a four-year term to represent the residents of St. Albert. The City of St. Albert is administered by the Chief Administrative Officer ("CAO"), who oversees the work of all City staff. St. Albert employs approximately 1,000 full-time and casual staff who provide a large variety of municipal services to the residents and visitors of St. Albert.

The Town of Morinville is a growing and vibrant community in the heart of the greater Edmonton region. Morinville is conveniently located 19 kilometers north of Edmonton on Alberta Highway 2 and is growing steadily with a current population of 10,578. Morinville serves a regional population of more than 32,000 people who regularly use the facilities, programs and attend community events. Morinville is governed by a Council made up of the Mayor and six Councilors who are elected to a four-year term to represent the residents of Morinville. The Town of Morinville is administered by the Chief Administrative Officer ("CAO"), who oversees the work of all Town staff. Morinville employs approximately 160 full-time and casual staff who provide a large variety of municipal services to the residents and visitors.

The Town of Morinville and the City of St. Albert have a long-standing history of working together to achieve items of mutual interest for the benefit of both communities. While the two municipalities do not share a jurisdictional border, it is generally understood that residents and users of municipal services operate "borderless." As both communities continue to grow, it is expected that the

relationship and collaboration will continue to grow also. It is upon this foundation of collaboration and borderless service provision that the two municipalities therefore agree to establish this Framework.

The Partners are members of the EMRB and do not have common boundaries. As members of the EMRB, the Partners are exempt from the requirement to prepare an Intermunicipal Development Plan as part of this Framework.

With the EMRB's members completing a Metropolitan Region Servicing Plan that addresses transportation, water and wastewater, solid waste, and emergency services, this Framework only addresses Recreation Services between the Partners.

#### 6. PURPOSE

The purpose of this Framework is to create an Intermunicipal Collaboration
Framework addressing Recreation Services between the Partners. The Framework will
list the Recreation Services being provided by each Partner, identify which Recreation
Services are best provided on a municipal and intermunicipal basis, outline an
agreed-upon process, method, and accountability structure for the Partners to
explore opportunities on an ongoing basis for joint Recreation Service planning,
delivery, and funding.

#### 7. GOALS

The Partners have committed to this Framework with the aim of optimizing Regional resources, fostering Regional prosperity and improving the quality of life for residents of the Region while maximizing the return on ratepayer dollars.

#### 8. OBJECTIVES

Through this Framework, the Partners intend to:

a) explore ways to deliver cost-effective services through strategic Recreation
 Facility planning and delivery;

- b) enhance the quality of Recreation Services available in the Region;
- c) explore the equitable distribution of the costs and benefits of Recreation Service delivery in the Region;
- d) strengthen intermunicipal collaboration through ongoing discussion and collaboration on Recreation Services; and
- e) support Regional recreation data collection and sharing for informed decisionmaking and planning purposes.

#### 9. COMMITMENTS

#### 9.1. Good Faith Commitment

The Partners agree to operate in good faith.

#### 9.2. Collaboration Commitment

- a) The Partners agree and acknowledge that each operates at a high level of autonomy.
- b) The Partners also agree that the Intermunicipal Collaboration Framework offers an opportunity to jointly explore innovative and efficient Recreation Service planning, funding and delivery.
- c) With these understandings, the Partners agree to work together in a relationship of ongoing consultation and cooperation on the commitments outlined in the Framework.

#### 10. METHODOLOGY

#### 10.1. Scope

a) The Partners agree to limit the scope of the discussions under this Framework to Recreation Services.

b) The Partners reserve the right to expand the definition of Recreation Services to include cultural facilities, events, festivals and/or other related topics in the future, if mutually agreed to by the Partners.

#### 10.2. Recreation Service Identification and Inventory

- a) The Partners will use the agreed upon definition of Recreation Service to identify the services to be considered in this Framework.
- b) The Partners agree to compile and maintain an inventory of Recreation Services that will form the basis of the discussions under this Framework in Schedule A: Recreation Services Inventory.
- c) Amendments to Schedule A: Recreation Services Inventory will be made five years after the date of signing, or sooner if mutually agreed to by the Partners.

#### 10.3. Recreation Service Classification

The Partners agree to use the tool in Schedule B: Classification Matrix to aid in the classification of the Recreation Services in Schedule A – Recreation Services Inventory.

#### 11. GOVERNANCE

#### 11.1. Working Group

- a) The Partners agree to create a Working Group within 90 days of the adoption of this Framework.
- b) The Working Group will establish and be governed by a terms of reference that addresses, at a minimum, the membership, roles, responsibilities, decision-making authority, record keeping and reporting expectations of the Working Group.
- c) Members of the Working Group will report to their respective Councils on an as-needed basis.

#### 11.2. Decision-Making

- a) The Working Group will use a consensus approach to decision-making.
- b) Members of the Working Group agree to bring forward to their respective Councils recommendations that require Council approval to be implemented.
- c) Unless otherwise delegated or prescribed in this Framework, the MGA, or a regulation, the Councils of the Partner municipalities are the final decisionmaking authorities.

#### 12. COMMUNICATION & INFORMATION SHARING

- a) The Partners agree to notify each other and share information on potential Joint Opportunity Recreation Facilities, service delivery options, or other relevant information, as requested by the Working Group. A more detailed communication and information sharing protocol may be developed, if deemed necessary by the Working Group.
- b) The Partners recognize that they may be bound by confidentiality provisions with third parties respecting potential Recreation Services. As much as possible, direct liaison and full disclosure of information relevant to Recreation Services between the Partners, as required, is authorized.
- c) Unless determined otherwise by the Working Group, work done under the umbrella of this Framework will be kept confidential.
- d) Any public engagement on the work done under the umbrella of this
   Framework will be mutually determined and agreed upon by the Working
   Group.
- e) Messaging to the media and/or general public regarding this Framework and the associated discussions shall be reviewed and unanimously agreed to by the Partners prior to such messaging being disseminated.

#### 13. DISPUTE RESOLUTION PROCESS

To satisfy the requirements of section 708.29(3.1) of the MGA, the Partners agree to

use the following model dispute resolution process.

- a) When a Partner believes there is a dispute under this Framework and wishes to engage in dispute resolution, that party must give written notice of the matters under dispute to the other Partner.
- b) Within 14 days after the notice is given under subsection 13(a), each Partner must appoint a Representative to participate in one or more meetings, in person or by electronic means, to attempt to negotiate a resolution of the dispute.
- c) If the dispute cannot be resolved through negotiations, the Representatives must appoint a mediator to attempt to resolve the dispute by mediation. The initiating party must provide the mediator with an outline of the dispute and any agreed statement of facts. The Partners must give the mediator access to all records, documents and information that the mediator may reasonably request. The Partners must meet with the mediator at such reasonable times as may be required and must, through the intervention of the mediator, negotiate in good faith to resolve their dispute. All proceedings involving a mediator are without prejudice, and, unless the Partners agree otherwise, the cost of the mediator must be shared equally between the parties.
- d) If the dispute has not been resolved within 6 months after the notice is given under subsection 13(a), the initiating party must, within 21 days, prepare and provide to the other Partner a report. Without limiting the generality of the foregoing, the report must contain a list of the matters agreed on and those on which there is no agreement between the Partners.
- e) Despite subsection 13(d), the initiating party may prepare a report under subsection 13(d) before the 6 months have elapsed if the Partners agree, or the Partners are not able to appoint a mediator under subsection 13(c).
- f) Within 14 days of a report being provided under subsection 13(d), the Representatives must appoint an arbitrator and the initiating party must

- provide the arbitrator with a copy of the report. If the Representatives cannot agree on an arbitrator, the initiating party must forward a copy of the report referred to in subsection 13(d) to the Minister with a request to the Minister to appoint an arbitrator. In appointing an arbitrator, the Minister may place any conditions on the arbitration process as the Minister deems necessary.
- g) Where arbitration is used to resolve a dispute, the arbitration and arbitrator's powers, duties, functions, practices and procedures shall be the same as those in Division 3 of Part 17.2 of the MGA. In addition, the arbitrator may do the following: (i) require an amendment to the Framework; (ii) require a Partner to cease any activity that is inconsistent with the Framework; (iii) provide for how a Partner's bylaws must be amended to be consistent with the Framework; and (iv) award any costs, fees and disbursements incurred in respect of the dispute resolution process and who bears those costs.
- h) The arbitrator must resolve the dispute within one year from the date the notice of dispute is given under subsection 13(a).
- i) Unless the Partners resolve the disputed issues during the arbitration, the arbitrator must make an order as soon as possible after the conclusion of the arbitration proceedings. The arbitrator's order must be in writing, must be signed and dated, must state the reasons on which it is based, must include the timelines for the implementation of the order, and must specify all expenditures incurred in the arbitration process for payment under section 708.41 of the MGA. The arbitrator must provide a copy of the order to each party. If an order of the arbitrator is silent as to costs, a Partner may apply to the arbitrator within 30 days of receiving the order for a separate order respecting costs.
- j) Subject to an order of the arbitrator or an agreement by the Partners, the costs of an arbitrator must be paid on a proportional basis by the Partners to the Framework. Each municipality's proportion of the costs must be determined by dividing the amount of that municipality's equalized

assessment by the sum of the equalized assessments of both of the municipalities' equalized assessments as set out in the most recent equalized assessment.

#### 14. FUTURE WORK

#### 14.1. Prioritization Criteria

The Partners agree to discuss and develop a set of criteria to evaluate and prioritize current and proposed Joint Opportunity Recreation Services.

#### 14.2. Data Collection

The Partners agree to develop data collection requirements and to create a terms of reference for how this data is shared, managed and stored.

#### 14.3. Protocol for Introducing New Recreation Services

- a) The Partners agree to develop a protocol for introducing potential new Joint Opportunity Recreation Services or delivery options.
- b) The protocol may prescribe particular information requirements. In such a case, the Partner proposing a new Joint Opportunity Recreation Service is responsible for the cost of acquiring the required information. A portion of these costs may be shared between the Partners, at the discretion of the Working Group.

#### 14.4. Service Agreements

The Working Group may determine and recommend to the respective Councils that a future service agreement is required. Such future service agreement will address the following matters for a particular Recreation Service:

- a) which municipality will lead the service delivery;
- b) how it will be funded;
- c) a transition plan if a service is to be discontinued in lieu of a joint service;

- d) timeline for when the service will be provided jointly; and
- e) supporting details (e.g, financial details).

#### 15. ADMINISTRATIVE MATTERS

#### 15.1. Costs

- a) Costs associated with administering this Framework will be shared as determined by the Working Group.
- b) The Partner responsible for ensuring financial accounting and accountability on behalf of the Partners will be determined by the Working Group on a case-by-case basis.

#### 15.2. Administrative Support

Each Partner will contribute to the administrative support required to implement the Framework, as determined by the Working Group.

#### **15.3. Bylaws**

The Partners acknowledge that each will align any of its applicable bylaws (except the Land Use Bylaw) with this Framework within two years of adoption as contemplated in the MGA.

#### 15.4. Correspondence

Written notice under this Framework shall be addressed as follows:

a) In the case of the City of St. Albert to:

City of St. Albert c/o Chief Administrative Officer St. Albert Place, 5 St. Anne Street St. Albert, AB T8N 3Z9 b) In the case of the Town of Morinville to:

Town of Morinville c/o Chief Administrative Officer 10125 100 Avenue Morinville, AB T8R 1L6

#### **16. AMENDMENTS**

The Partners agree to give at least 30 days' written notice of a proposed amendment to this Framework. The Partners may create a more detailed amendment process at the direction of the Working Group.

#### 17. SERVICE ANALYSIS

#### 17.1. Areas of Agreement

#### 17.1.1. Joint Opportunities

The Partners agree to further explore joint planning, funding and/or delivery for the Recreation Services identified in Schedule C: Agreed Upon Joint Opportunities.

#### 17.1.2. Independent Opportunities

The Partners agree that the Recreation Services identified in Schedule D: Agreed Upon Independent Opportunities are best planned, funded and delivered independently.

#### 17.2. Areas for Future Discussion

a) The Partners agree to discuss the Recreation Services identified in Schedule E:

Areas for Future Discussion at a future date to further explore and determine,
within the spirit and intent of this Framework, whether they should be
considered in the future as independent opportunities or joint opportunities.

- b) To further clarify section 17.2(a), the Partners agree that the discussions pursuant to 17.2(a) will not pertain to capital or operating costs executed or planned prior to the adoption of the respective resolutions creating this Framework.
- c) The Partners agree that adopting this Framework does not predetermine the outcomes of the future discussions provided for by this Framework.
- d) The Partners will adhere to any mutually agreed upon next steps identified for each area of future discussion.
- e) The Partners agree to pursue the development of Principles of Collaboration and to consider jointly planning for Recreation Services and Recreation Facilities to ensure that any future Joint Opportunities for the Partners are mutually identified, examined, understood and articulated.

#### 18. EXECUTION

The Partners agree to this Framework, including the Schedules attached hereto.

Cathy Heron (Sep 22, 2021 12:46 MDT)	Barry Turner (Oct 7, 2021 22:54 MDT)
Cathy Heron, Mayor	Barry Turner, Mayor
City of St. Albert	Town of Morinville
Date:	Date:
fer to blo	Stephane Labonne Stephane Labonne (Oct 7, 2021 09:05 MDT)
Kevin Scoble, CAO	Stephane Labonne, CAO
City of St. Albert	Town of Morinville
Date:	Date:

#### 19. SCHEDULE A: Recreation Service Inventory

Recreation Service
City of St. Albert
1. BMX Park
2. Fountain Park Recreation Centre
3. Fowler Athletic Park
4. Grosvenor Outdoor Pool
5. Jarome Iginla & Kinex Arenas
6. Legion Memorial Ball Diamonds
7. Meadowview Ball Diamonds
8. St. Albert Curling Club
9. Servus Credit Union Place
10. Woodlands Water Play Park (includes skateboard park)
11. Larry Olexiuk Field
12. St. Albert Soccer Association Fields
13. St. Albert Rugby Football Club Fields

14. Riel Rodeo Grounds, RV Park and Community Hall/Clubhouse

# 1. Morinville Leisure Centre 2. Skyline Ball Diamonds 3. Bob Foster Extreme Park 4. Meadows Ball Diamonds 5. Ray MacDonald Sport Grounds (includes outdoor rink, splash park

# 20. SCHEDULE B: Classification Matrix

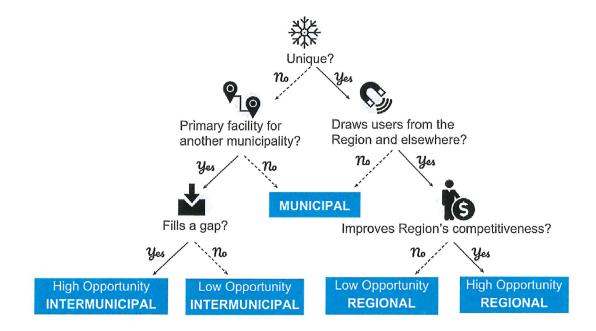
6. Soccer Fields

Figure 1 is a graphic representation of the decision-tree that will aid in the categorization of a Recreation Service. Answers to a series of ordered, binary questions will help to determine whether a particular Recreation Service has the potential - and the degree of that potential - to be planned, funded and/or delivered jointly between the Partners (Intermunicipal or Regional Facility), or not (Municipal Facility).

The following is a description of the qualities of a Recreation Service that are evaluated in the decision-tree:

- 1. **UNIQUENESS** Is the Recreation Service the only facility or Amenity of its kind in the Region?
- 2. **PRIMARY FACILITY** Is the Recreation Service likely the Primary Facility for users in another municipality? In other words, are users in another municipality within close proximity to the facility and/or not able to as conveniently access a similar facility within their own municipality?
- 3. **FILLS A GAP** Does the Recreation Service fill a service gap (i.e., the demand for the Recreation Service cannot be absorbed by existing Recreation Services)
- 4. **DRAW** Does the Recreation Service draw users from around the Region and/or elsewhere? If not, the Recreation Service is likely not significant enough to be relevant to all municipalities in the region.
- 5. **COMPETITIVENESS** Would new or improved Recreation Services enhance our Region's status compared to other Canadian regions? For example, does another Canadian region offer the Recreation Service, but not the Edmonton Metropolitan Region? Does another Canadian region offer a higher quality version of the Recreation Service? Is the Recreation Service the first of its kind in Canada? High quality Recreation Services contributes to the quality of life for regional residents, which helps attract and retain residents, as well as tourists. In this way, high quality Recreation Services can contribute to the Region's economic competitiveness.

Figure 1: Recreation Service Classification Decision-Tree



# 21. SCHEDULE C: Agreed Upon Joint Opportunities

RECREATION SERVICE	CURRENT PROVIDER (municipal, intermunicipal, third party)	CLASSIFICATION
City of St. Albert		
TBD	TBD	
Town of Morinville		
TBD	TBD	

# 22. SCHEDULE D: Agreed Upon Independent Opportunities

RECREATION SERVICE	CURRENT PROVIDER (municipal, intermunicipal, third party)
City of St. Albert	
1. BMX Park	City partners in infrastructure. Third party operated.
Fountain Park Recreation  Centre	Municipal
3. Fowler Athletic Park	Municipal
4. Grosvenor Outdoor Pool	Municipal
5. Jarome Iginla & Kinex Arenas	Municipal
6. Legion Memorial Ball Diamonds	City partners in infrastructure. Third party operated.
7. Meadowview Ball Diamonds	City partners in infrastructure. Third party operated.
8. St. Albert Curling Club	City partners in infrastructure. Third party operated.
9. Servus Credit Union Place	Municipal
10. Woodlands Water Play Park (includes skateboard park)	Municipal
11. Larry Olexiuk Field	Municipal

12. St. Albert Soccer Association Fields	City partners in infrastructure. Third party operated.
13. St. Albert Rugby Football Club Fields	City partners in infrastructure. Third party operated.
14. Riel Rodeo Grounds, RV Park and Community Hall/Clubhouse	City partners in infrastructure. Third party operated.
Town of Morinville	
1. Morinville Leisure Centre	Municipal
2. Skyline Ball Diamonds	Municipal
3. Bob Foster Extreme Park (includes skateboard park)	Municipal
4. Meadows Ball Diamonds	Municipal
5. Ray Macdonald Sports Grounds – includes splash park and outdoor rink	Municipal
6. Soccer Fields	Municipal

# 23. SCHEDULE E: Areas for Future Discussion

RECREATION SERVICE	CURRENT PROVIDER (municipal, intermunicipal, third party)	NEXT STEPS
City of St. Albert		
Community Amenities Site     Planning	Municipal	Working Group to develop Workplan
Ice Surface Access for St.  Albert User Groups	Municipal	Working Group to develop Workplan
Town of Morinville		
Morinville Leisure Centre     Lands Plan	Municipal	Working Group to develop Workplan
Town of Morinville and City	of St. Albert	
Facility and Program Cross- Marketing	Municipal	Working Group to develop Workplan
2. Program Synergies	Municipal	Working Group to develop Workplan

# Report to Council



**Date Submitted:** 

September 14, 2022

Submitted to:

**Mayor Deck and Members of Council** 

Submitted by:

Farrell O'Malley, CAO

**Report Topic:** 

**Northern Lights Library System** 

# **Introduction**

The purpose of this report is to respectfully request that Council give consideration to the Northern Lights Library System Budget levy.

# **Background**

Northern Lights Library System has proposed a levy increase of 1.5%. Attached to this report, please see the request from NLLS Executive Director, James MacDonald

# **Options Available**

- 1. That Council approve the 1.5% increase per capita from Northern Lights Library System.
- 2. That Council advise Administration as to how it would like to proceed.

# **Recommendation for Action**

Administration respectfully requests that Council give consideration to the following:

2. That Council advise Administration as to how it would like to proceed.

Submitted By:

Farrell O'Malley

CAO

# **Farrell Omalley**

From: James MacDonald <jmacdonald@nlls.ab.ca>

**Sent:** September 12, 2022 8:25 AM

To: Municipalities; Library Board Chairs

Cc: NLLS Board

**Subject:** FW: Budget Considerations

# Dear Mayor and Council.

On behalf of the Northern Lights Library Board I write to inform you that the Board met in late August to discuss our 2023 budget and a budget projection out to 2026. The Board and Staff have worked diligently to find efficiencies in delivering our services within our fiscal limits, including: reducing our van run from 3 to 2 vans, leasing a small portion of our building to a 3<sup>rd</sup> party, and undertaking a thorough organizational review and restructure. As a result we have decreased costs and increased revenues while maintaining and improving on system services.

2022 was the 3<sup>rd</sup> year at the current rate for our member municipalities and local library boards. The province has not increased their grant funding since 2015 when it went from \$4.60 to \$4.70 per resident. We recently sent a letter to Minister McIver requesting an increase to that grant and invited you to do the same.

Our proposed budget for 2023 includes a modest levy increase of 1.5%. In June we sent a letter to your representative confirming that the province will be using the 2016 population figures to calculate library grants in 2023 and therefore it is the population list we must use to calculate your levies. The Board will vote on the budget November 25<sup>th</sup>. We wanted to ensure you had this information in advance of your own budget deliberations. Included in this email is a table showing the municipality's levy in 2022 and the proposed change in 2023. We hope this will help with your budget deliberations. Municipalities with Library Boards divide the levy between the municipality and the Board.

Library services are essential to the health and well-being of your community. We thank you for your continued commitment and support of these services. Should you have any questions please do not hesitate to reach out.

# James MacDonald MLIS, DAS

**Executive Director |** Northern Lights Library System E jmacdonald@nlls.ab.ca | www.nlls.ab.ca P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.

Northern Lights Library Board		2022		2023		
Municipality	2016 Population	Amt	Levy Amt	Amt	Levy Amt	Diff
Andrew	379	\$5.23	\$1,982.17	\$5.31	\$2,011.90	\$29.73
Athabasca	2990	\$5.23	\$15,637.70	\$5.31	\$15,872.27	\$234.57
Athabasca County	7662	\$5.23	\$40,072.26	\$5.31	\$40,673.34	\$601.08
Beaver County (NB)	5689	\$10.46	\$59,506.94	\$10.62	\$60,399.54	\$892.60

Bon Accord	1488	\$5.23	\$7,782.24	\$5.31	\$7,898.97	\$116.73
Bondiss S.V. (NB)	106	\$10.46	\$1,108.76	\$10.62	\$1,125.39	\$16.63
Bonnyville	6921	\$5.23	\$36,196.83	\$5.31	\$36,739.78	\$542.95
Bonnyville No. 87, M.D.	13233	\$10.46	\$138,417.18	\$10.62	\$140,493.44	\$2,076.26
Boyle	948	\$5.23	\$4,958.04	\$5.31	\$5,032.41	\$74.37
Bruderheim	1348	\$5.23	\$7,050.04	\$5.31	\$7,155.79	\$105.75
Chauvin	345	\$5.23	\$1,804.35	\$5.31	\$1,831.42	\$27.07
Cold Lake	15736	\$5.23	\$82,299.28	\$5.31	\$83,533.77	\$1,234.49
Edgerton	401	\$5.23	\$2,097.23	\$5.31	\$2,128.69	\$31.46
Elk Point	1646	\$5.23	\$8,608.58	\$5.31	\$8,737.71	\$129.13
Frog Lake	2021	\$5.23	\$10,569.83	\$5.31	\$10,728.38	\$158.55
Fishing Lake	491	\$10.46	\$5,135.86	\$10.62	\$5,212.90	\$77.04
Gibbons	3030	\$5.23	\$15,846.90	\$5.31	\$16,084.60	\$237.70
Holden	381	\$5.23	\$1,992.63	\$5.31	\$2,022.52	\$29.89
Innisfree	220	\$5.23	\$1,150.60	\$5.31	\$1,167.86	\$17.26
Irma	457	\$5.23	\$2,390.11	\$5.31	\$2,425.96	\$35.85
Island Lake S.V. (NB)	243	\$10.46	\$2,541.78	\$10.62	\$2,579.91	\$38.13
Island Lake South S.V. (NB)	72	\$10.46	\$753.12	\$10.62	\$764.42	\$11.30
Kitscoty	976	\$5.23	\$5,104.48	\$5.31	\$5,181.05	\$76.57
Lac La Biche County	9531	\$5.23	\$49,847.13	\$5.31	\$50,594.84	\$747.71
Lamont	1753	\$5.23	\$9,168.19	\$5.31	\$9,305.71	\$137.52
Lamont County	3872	\$5.23	\$20,250.56	\$5.31	\$20,554.32	\$303.76
Mannville	803	\$5.23	\$4,199.69	\$5.31	\$4,262.69	\$63.00
Marwayne	667	\$5.23	\$3,488.41	\$5.31	\$3,540.74	\$52.33
Mewatha Beach S.V. (NB)	79	\$10.46	\$826.34	\$10.62	\$838.74	\$12.40
Minburn No. 27, County of	3383	\$10.46	\$35,386.18	\$10.62	\$35,916.97	\$530.79
Morinville	9893	\$5.23	\$51,740.39	\$5.31	\$52,516.50	\$776.11
Mundare	855	\$5.23	\$4,471.65	\$5.31	\$4,538.72	\$67.07
Myrnam (NB)	370	\$10.46	\$3,870.20	\$10.62	\$3,928.25	\$58.05
Paradise Valley	174	\$5.23	\$910.02	\$5.31	\$923.67	\$13.65
Pelican Narrows S.V. (NB)	162	\$10.46	\$1,694.52	\$10.62	\$1,719.94	\$25.42
Redwater	2116	\$5.23	\$11,066.68	\$5.31	\$11,232.68	\$166.00
Ryley	497	\$5.23	\$2,599.31	\$5.31	\$2,638.30	\$38.99
Smoky Lake	1022	\$5.23	\$5,345.06	\$5.31	\$5,425.24	\$80.18
Smoky Lake County (NB)	2459	\$10.46	\$25,721.14	\$10.62	\$26,106.96	\$385.82
St. Paul	6004	\$5.23	\$31,400.92	\$5.31	\$31,871.93	\$471.01
St. Paul No. 19, County of	6168	\$5.23	\$32,258.64	\$5.31	\$32,742.52	\$483.88
Sturgeon County (NB)	19578	\$10.46	\$204,785.88	\$10.62	\$207,857.67	\$3,071.79
Sunset Beach S.V. (NB)	44	\$10.46	\$460.24	\$10.62	\$467.14	\$6.90
Thorhild County	3417	\$5.23	\$17,870.91	\$5.31	\$18,138.97	\$268.06

Tofield	2182	\$5.23	\$11,411.86	\$5.31	\$11,583.04	\$171.18
Two Hills	1431	\$5.23	\$7,484.13	\$5.31	\$7,596.39	\$112.26
Two Hills No. 21, County of	3435	\$10.46	\$35,930.10	\$10.62	\$36,469.05	\$538.95
Vegreville	5758	\$5.23	\$30,114.34	\$5.31	\$30,566.06	\$451.72
Vermilion	4545	\$5.23	\$23,770.35	\$5.31	\$24,126.91	\$356.56
Vermilion River, County of	8317	\$10.46	\$86,995.82	\$10.62	\$88,300.76	\$1,304.94
Viking	1041	\$5.23	\$5,444.43	\$5.31	\$5,526.10	\$81.67
Vilna	290	\$5.23	\$1,516.70	\$5.31	\$1,539.45	\$22.75
Wainwright	6289	\$5.23	\$32,891.47	\$5.31	\$33,384.84	\$493.37
Wainwright No. 61, M.D. of	4138	\$10.46	\$43,283.48	\$10.62	\$43,932.73	\$649.25
Waskatenau	255	\$5.23	\$1,333.65	\$5.31	\$1,353.65	\$20.00
West Baptiste S.V. (NB)	52	\$10.46	\$543.92	\$10.62	\$552.08	\$8.16
Whispering Hills S.V. (NB)	108	\$10.46	\$1,129.68	\$10.62	\$1,146.63	\$16.95

# Report to Council



**Date Submitted:** 

September 14, 2022

Submitted to:

**Mayor Deck and Members of Council** 

Submitted by:

Farrell O'Malley, CAO

**Report Topic:** 

**Regular Meeting of Council** 

### Introduction

The purpose of this report is to respectfully request that Council give consideration to the Regular Meeting of Council scheduled for September 28, 2022.

# **Background**

Every effort is taken to ensure that when the Council Meeting schedule is prepared that major events and conventions are taken into consideration. Occasionally events are scheduled with dates that are beyond our control. Such is the case with the Edmonton Global event, Forward/Slash, of which Council and Administration will be in attendance. This event is scheduled for the evening of September 28<sup>th</sup>, the same time as the Council Meeting.

Considering this, Council has the option of either rescheduling the Council Meeting to 10:00 am or cancel the meeting entirely. As always, Council has the ability to call a Special Meeting of Council should something arise that needs Councils immediate attention.

# **Options Available**

- 1. That Council reschedule the September 28, 2022, Regular Meeting of Council from 7:00 pm to 10:00 am.
- 2. That Council cancel the September 28, 2022, Regular Meeting of Council.
- 3. That Council advise Administration as to how it would like to proceed.

# **Recommendation for Action**

Janell O'Halley.

Administration respectfully requests that Council give consideration to the following:

1. That Council reschedule the September 28, 2022, Regular Meeting of Council from 7:00 pm to 10:00 am.

Submitted By:

Farrell O'Malley

CAO

# Report to Council



**Date Submitted:** 

**September 14, 2022** 

Submitted to:

**Mayor Deck and Members of Council** 

Submitted by:

Farrell O'Malley, CAO

**Report Topic:** 

**Community Justice Centre Stakeholder Engagement** 

# Introduction

The purpose of this report is to respectfully request that Council give consideration to the stakeholder holder engagement being hosted by the Justice and Solicitor General for a Community Justice Centre.

# **Background**

The Justice and Solicitor General will be starting a stakeholder engagement on how a Community Justice Centre could improve access to justice and improve the root causes of crime within our community. These engagements are scheduled to take place between September and November 2022. Attached, Council will find a list of the available times and dates of these engagements. Should a member of Council wish to attend one of these events, please advise Administration so they may be registered.

# **Options Available**

1. That Council accept this report as information.

# **Recommendation for Action**

Administration respectfully requests that Council give consideration to the following:

1. That Council accept this report as information.

Submitted By:

Farrell O Malley

tanell Oifalles

CAO

10.2

# **Farrell Omalley**

From:

JSG Engagement <JSG.Engagement@gov.ab.ca>

Sent:

September 6, 2022 2:45 PM

Cc:

JSG Engagement

**Subject:** 

Community Justice Centre (CJC) Stakeholder Engagement

Attachments:

Registration Instructions .docx

Good afternoon,

Justice and Solicitor General is excited to be starting stakeholder engagement on how a Community Justice Centre (CJC) could improve access to justice and address the root causes of crime in your community. These conversations will occur between September 2022 and November 2022 and will be open to First Nations and Metis community leaders (elected and technicians) and community-based organizations that support Indigenous peoples as well as representatives from law enforcement, organizations representing municipalities, non-governmental organizations, social service agencies, legal groups, and community groups representing cultural and ethnic diversity.

CJCs are places where justice processes are integrated with health and social services to facilitate a coordinated approach that more effectively addresses the root causes of crime, breaks the cycle of offending, and improves public safety and community well-being. CJCs can take different forms, from a physical setting that brings together a courtroom and social services, to a virtual linking of different providers aligned with justice system processes.

The design of CJCs needs to be driven by communities, providing the ability to directly address the unique challenges they face, and being informed by their own priorities and cultural protocols.

The engagement sessions will explore the concepts of CJCs, gather feedback on these ideas as well as local Court perspectives that will be used to refine the CJC proposed model and inform federal government decision making. Your participation in this engagement would be highly valued and is an integral part of understanding how CJCs could be implemented in Metis and First Nation communities and will inform a report back to the federal government, who has funded this engagement initiative.

In the attachment, you will find a list of dates, times and locations for these engagement sessions along with a hyperlink to register for a session near you. There are 4 sessions geared specifically for representatives from indigenous organizations and communities. They are marked with an asterisk(\*). Representatives of Indigenous organizations and communities are welcome to attend another session in the list if the location or dates marked with the asterisk do not work with your schedule.

I encourage you or a representative from your community or organization to attend an engagement session to discuss the proposed model for an Alberta CJC, and to discuss what this model could mean for your community. If you have questions about the engagement sessions or suggestions of stakeholders who should also be invited to the sessions, please contact the department by emailing <a href="mailto:JSG.Engagement@gov.ab.ca">JSG.Engagement@gov.ab.ca</a>.

Sincerely,

JSG Engagement Team

Classification: Protected A

# Registration Instructions

Justice and Solicitor General: Community Justice Centres

# Event overview

The Government of Alberta is engaging with stakeholders and Indigenous community members and organizations on Community Justice Centres (CJCs).

The department of Justice and Solicitor General will be facilitating in-person engagement sessions with municipalities between September and November 2022, and virtual engagement sessions with Edmonton and Calgary in early 2023.

The in-person sessions are open to representatives from represent law enforcement, organizations representing municipalities, non-governmental organizations, social service agencies, legal groups, and community groups representing cultural and ethnic diversity.

The engagement sessions will explore the concepts of CJCs, gather feedback on these ideas as well as local Court perspectives that will be used to refine the CJC proposed model and inform federal government decision making.

Space is limited and the content is the same for all sessions. For this reason, we ask individuals only sign-up for one session in this series and limit registration to up to two people per organization. There are four sessions geared specifically for representatives from Indigenous organizations and communities. They are marked with an asterisk(\*). Representatives of Indigenous organizations and communities are welcome to attend another session in the list if the location or dates marked with the asterisk do not work with your schedule.

Participants are encouraged to sign-up for a session near their community. Specific event locations will be added as soon they are available and registrants will receive an email when the event address is updated.

# Instructions

To register for a session, follow the Eventbrite link to the session that works best for your location and schedule.

# Registration Links

Dates (2022)	Time	Location	Registration Link
September 19	1:00pm to 4:00pm	Cold Lake	https://www.eventbrite.ca/e/jsg- community-justice-centre-engagement- tickets-405429359127
September 20	1:00pm to 4:00pm	St. Paul*	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-405432949867
September 21	9:00am to 12:00pm	Lloydminster	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-405433541637
September 27	1:00pm to 4:00pm	Peace River	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-405435868597

Last Updated: September 1, 2022

Classification: Protected A

September 28	9:00am to 12:00pm	Peace River*	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-405436219647
September 29	9:00am to 12:00pm	Grande Prairie	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-405436751237
October 17	8:30am to 11:30am	Drumheller	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-412462665937
October 17	1:45pm to 4:30pm	Airdrie	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-410829621457
October 18	1:00pm to 4:00pm	Lethbridge	https://www.eventbrite.ca/e/jsg-community- justice-centre-engagement-tickets- 410837525097
October 19	9:00am to 12:00pm	Medicine Hat	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-410839440827
October 24	1:00pm to 4:00pm	Fort McMurray	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-412386127007
October 25	9:00am to 12:00pm	Fort McMurray*	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-412392385727
October 26	9:00am to 12:00pm	Lac La Biche	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-412407831927
November 7	1:00pm to 4:00pm	Drayton Valley	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-412415254127
November 8	1:00pm to 4:00pm	Wetaskiwin	https://www.eventbrite.ca/e/jsg-community- justice-centre-engagement-tickets-412419747567
November 9	1:00pm to 4:00pm	Red Deer*	https://www.eventbrite.ca/e/jsg-community-justice-centre-engagement-tickets-412427661237

 $<sup>*\,</sup>Session\,geared\,towards\,representatives\,from\,Indigenous\,organizations\,and\,communities\\$ 

# Request for Decision



**Date Submitted:** 

September 14, 2022

Submitted to:

**Mayor Deck and Members of Council** 

Submitted by:

Farrell O'Malley, CAO

**Report Topic:** 

**CN Rail Safety Week - Proclamation** 

# **Introduction**

The purpose of this report is to respectfully seek Council to proclaim September 19 to September 25, 2022 as CN Rail Safety Week.

# **Background**

To help raise awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property, CN Rail is requesting municipalities across Canada declare September 19-25<sup>th</sup> as Rail Safety Week.

# **Options Available**

- 1. That Council proclaim September 19-25, 2022 as Rail Safety Week.
- 2. That Council advise Administration as to how it would like to proceed

# **Recommendation for Action**

Administration would like to respectfully request that Council consider the following recommendation.

1. That Council proclaim September 19-25, 2022 as Rail Safety Week.

Submitted By:

Farrell O'Malley

CAO

# **Building Safer Communities**





Interview with **Steve Covey**, CN's Chief Security Officer and Chief of Police North America.

# Q- The CN Police Service is closely involved with local communities in promoting rail safety. Can you give us a couple of examples?

A- Sure. First off, we continue to be active in communities right across our network -24 hours a day, 365 days a year - to promote safe behaviour around the railroad. Our activities include conducting enforcement initiatives at locations prone to incidents and delivering safety presentations to high-risk groups.

Another example is Rail Safety Week that takes place every September. CN Police officers and other employees partner with community leaders and law enforcement to get the message out to be careful at railway crossings and not trespass on tracks, because train accidents can result in loss of life, and our goal is to eliminate all injuries and fatalities on or near railway tracks. This year Rail Safety Week is taking place September 19 to September 25.

# Q- Media reports suggest aggressive driving incidents are on the rise over the past two years. What can we all do to help eliminate crossing accidents?

A- It's true. Numerous studies show a sharp rise in aggressive driving and pandemic stress might be partially to blame. Eliminating crossing accidents is simple: Obey the signals and stop when required; look both ways; and listen for approaching trains. NEVER try to beat an oncoming train because you could lose a lot more than time. And, if anyone witnesses a dangerous situation, at any time of day, call the CN Police at 1-800-465-9239 right away.

# Q- Hundreds of communities have signed resolutions or expressed their support for Rail Safety Week. Why is this collaboration important to support rail safety?

A- Because we can't do it alone. After all, rail safety is a shared responsibility. We encourage all communities from across our network to show their support for rail safety through coordinated policing and public crossing maintenance activities. In 2021, a record 378 communities signed resolutions or proclamations or expressed their support for Rail Safety Week, and we appreciate their support very much. Of course, our shared responsibility goes beyond resolutions and pledges. It's all about constant communication to warn of the dangers of trespassing and crossing illegally and to

sensitize citizens about safe behaviours that help save lives. All incidents can be prevented, and we all play a role in ensuring people know that.

# **RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK**

Whereas Rail Safety Week is to be held across Canada from September 19 to 25, 2022;

Whereas it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

**Whereas** Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

**Whereas** CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor	
seconded by Councillor	

It is hereby **RESOLVED** to support national *Rail Safety Week* to be held from September 19 to 25, 2022.

# Report to Council



**Date Submitted:** 

September 14, 2022

Submitted to:

**Mayor Deck and Members of Council** 

Submitted by:

Monique Jeffrey, Interim Director of Finance

**Report Topic:** 

Bylaw PI 3-22 Fire Inspection Fees Bylaw

### Introduction

The purpose of this report is to respectfully request that Council gives consideration to Bylaw PI 3-22 Fire Inspection Fees Bylaw.

# **Background**

The Fire Inspection Fees Bylaw that is current was last reviewed in 1995. Administration felt that it was time to review and update this bylaw.

The fees that will be pertain to this bylaw will be coming before Council in early winter when the Master Rates Bylaw gets presented for Council consideration. This Bylaw will not come into effect until January 1, 2023, therefore the old bylaw will remain in force until then.

### **Options Available**

Administration respectfully requests that Council give consideration to the following:

- 1. Provide all three readings of the Fire Inspection Fees Bylaw No. PI 3-22.
- 2. Provide 1<sup>st</sup> and 2<sup>nd</sup> readings of the Fire Inspection Fees Bylaw No. PI 3-22 and 3<sup>rd</sup> reading on September 28, 2022.
- 3. Council to advise Administration as to how it would like to proceed.

### **Recommendation for Action**

1. That Council provide all three readings for the Fire Inspection Fees Bylaw PI 3-22

Submitted By:

Monique Jeffrey.

Interim Director of Finance

Approved by:

CAO



# Town of Gibbons Fire Inspection Fees Bylaw No. PI 3-22

# A BYLAW TO AUTHORIZE THE ESTABLISHEMENT OF FEES FOR FIRE INPSECTIONS AND FIRE INVESTIGATIONS WITHIN THE TOWN OF GIBBONS.

**WHEREAS**, the Safety Codes Act, Chapter S-1 as amended, and Alberta Fire Code provides for municipalities to enact Bylaws respecting the implementation of fees for carrying out its powers and duties as an accredited municipality; and

**WHEREAS** the Council of the Town of Gibbons deems it necessary to implement fees for the carrying out its powers and duties as an accredited municipality within the corporate limits of the Town of Gibbons; and

**NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Town of Gibbons, in the Province of Alberta, enacts as follows:

### 1. TITLE

1.1 This Bylaw may be cited as the "Fire Inspection Fees Bylaw".

### 2. **DEFINITIONS**

- 2.1 In this Bylaw, unless the context other requires:
  - a) **Group "A" Division "1"** Assembly occupancies intended for the production and viewing of the performing arts.
  - b) Group "A" Division "2" Assembly occupancies not elsewhere classified in Group A.
  - c) **Group "A" Division "3"** Assembly occupancies of the arena type.
  - d) **Group "A" division "4"** Assembly occupancies in which occupants gather in the open air.
  - e) **Group "B" division "1"** Care or Detention occupancies in which persons are under restraints or are incapable of self-preservation because of security measures not under their control.
  - f) **Group "B" division "2"** Care of Detention occupancies in which persons have cognitive or physical limitations require special care treatment.
  - g) Group "C" Residential Occupancies
  - h) **Group "D"** Business and personal services occupancies.
  - i) **Group "E"** Mercantile occupancies.
  - j) **Group "F" Division "1"** High Hazard Industrial occupancies.
  - k) Group "F" Division "2" Medium Hazard Industrial occupancies.
  - 1) Group "F" Division "3" Low Hazard Industrial occupancies.
  - m) **Safety Codes Officer (SCO)** means an individual designated as a Safety Codes Officer under the Safety Codes Act.

### 3. INSPECTIONS AND RECORDS KEEPING

3.1 All inspections and record keeping shall be undertaken in accordance with the inspection and record keeping requirements of the Town of Gibbons Quality Management Plan as adopted by Council.

- 3.2 Each A, B, C, D, E, F, type occupancy in the Town of Gibbons requires one (1) Fire Safety Inspection annually.
- 3.3 No personal residence under the C type occupancy will have a Fire Safety inspection conducted, unless by written request of the owner.
- 3.4 Only Safety Code Officers and those training to be Safety Code Officers (under the guidance of a certified and designated Safety Code Officer) can conduct a Fire Safety Inspection.
- 3.5 If re-inspection(s) are required, the time limit accorded shall be at the sole discretion of the SCO and shall, always, be reasonable and based on the safety concerns related to the infraction(s).

### 4. FEES

4.1 The fees charged to cover and/or operator of the facility (as applicable) as per the Town of Gibbons Master Rates Bylaw shall be payable in advance or upon receipt of invoice.

### 5. ENFORCEMENT

5.1 The Town is not required to enforce this bylaw. In deciding whether to enforce this Bylaw, the Town may consider any practical concerns, including available municipal budget and personnel.

### 6. SEVERABILITY

Despite that any section of this bylaw, or any parts or parts thereof, may be found by any court of law to be invalid or illegal that section or sections or parts thereof shall be deemed to be severable, and all other sections of this bylaw, or parts thereof, are separate and independent there-from and enacted as such.

# 7. REPEAL

7.1 That Bylaw No 9/95 is repealed.

This Bylaw will come into force and effect on January 1, 2023.

READ a first time on this day of 2022.					
Chief Elected Official	Chief Administrative Officer				
READ a second time on this day of	2022.				
Chief Elected Official	Chief Administrative Officer				
READ a third and final time on this day of	2022.				
Chief Elected Official	Chief Administrative Officer				

# **Report to Council**

2022

Building the next chapter of our success!

# KEY MEETINGS

- Meetings with Developers
- NAIT Tour of Gibbons
- Edmonton Global Shareholder Briefing
- Meeting with Muniware
- State of the County Address – Leduc County
- Waste to Resource Meeting
- Meet the Community Night
- Fish Pond and Memorial Park Grand Openings
- Meeting with Auditors



# STAFF MEETINGS

- Department Heads (2)
- All Staff (1)



# **News, Ongoing Events & Projects**

**Community Services Department** 

# **Key Items in Progress:**

- Meet the Community night saw 40 vendors and over 400 attendees
- There were 300 downtown spots sold and 81 residential spots in the Town Wide Garage Sale
- 350 popsicles were handed out at Landing Trail School for Alberta Day
- We are planning an event for Truth and Reconciliation Day on September 29<sup>th</sup> from 6:00-8:00 pm
- Public Skating is currently being offered several days a week.

# **Corporate Services Department**

# Key items in progress:

- Working on 2023 Capital and Operating Budget
- Finalizing 2021 Annual Report

Planning & Development Department

### **Key Items in Progress:**

- Working on Open House October 13<sup>th</sup>
- Working on Regional Business Breakfast October 14<sup>th</sup>

# **Public Works Department/Fire Department**

- North outfall line has culvert has been completed. Old line will be removed next year
- Concrete work was started earlier this week
- Asphalt work scheduled to start on September 26<sup>th</sup>.
- Line painting is ongoing
- · Weed spraying is complete for this year

### FIRE DEPARTMENT

- Town Calls 103
- County Calls 113

SUCCESS OCCURS WHEN OPPORTUNITY MEETS



# **Project Updates**

# EV Charging Stations

Equipment arrival has been delayed due to supply chain issues

# Arena/Curling Rink/Cultural Centre

- Automation grant has received conditional approval for improvements to the arena, curling rink and GCC through MCCAC
- Offsetting funds are in the 2022 budget.

# **Memorial Park**

Lighting is tentatively scheduled for late September

# Cottages Subdivision

- Reservation of building lots has begun with 5 lots reserved.
- Work on engineering and design of in ground utilities is ongoing.



# **Scheduled Meetings & Workshops**

- AB Munis Convention Calgary
- 2023 Budget Planning Session
- Edmonton Global/Forward Slash
- Vacation September 30 October 9

\*Please note subject to change on short notice.

The Town of Gibbons

Gibbons...a Community..." Rooted in Family"



5615 - 48 Street, Postal Bag 8, Elk Point, Alberta T0A 1A0 Tel (780) 724-2596 Fax (780) 724-2597 info@nlls.ab.ca

Hon. Ric McIver
Deputy Leader, Minister of Transportation and Minister of Municipal Affairs
Government of Alberta

CC: Greg Smith, Chief of Staff for Ric McIver, Minister of Municipal Affairs, Government of Alberta

August 31, 2022

Dear Minister McIver,

The Northern Lights Library System, the 55 municipalites and the Indigenous communities it represents, would like to thank you for your ongoing support of libraries in our province and especially in our rural communities. Your choice to maintain consistent funding for libraries in the face of economic instability is applauded and welcomed. Thank you.

We are aware you have received a number of letters from across the province regarding library funding. Some have suggested updating the population list used to calcualte library grant funding. Others have rightly pointed out, that change alone would be insufficient in meeting the needs of rural municipalities that do not have rapidly growing populations but still feel the pressure of rising inflation. We recognize that funding models are complicated but support the request for further funding so libraries can continue to meet the needs of Albertans.

A simple shift to the population numbers used to calculate the grants will not meet the increasing demands on library services in rural Alberta. Most of our municipalities face a reduced or static tax base. Despite this, and for good reasons, local municipalities have made increasing investments in library services. Northern Lights Board has prepared a 4-year projected budget and is asking municipalities to commit to a modest levy increase each year to meet the demands of inflation.

The last increase from the province to library system grants was in 2015 when it moved from \$4.60 to \$4.70 (10 cents) per resident. Since that time our municipalities have raised their contributions by 29 cents per resident. We are asking the provincial government to commit with local municipalities to increase funding to at least meet inflation. Meeting inflation will ensure our libraries can continue to provide the services they do today. Greater funding would allow libraries to reach more Albertans, especially our underseved populations.

We are asking our local governments to recognize that cost increases are inevitable and to assist libraries in planning and preparing for the future. Modest, committed increases, will ultimately save Albertans money while ensuring sustainable services. We appeal to the province to meet their municipal partners in increasing funding for library services.

Respectfully,

Vicky Lefebvre Board Chair

Northern Lights Library System

# **Farrell Omalley**

From:

James MacDonald < jmacdonald@nlls.ab.ca>

Sent:

September 2, 2022 1:18 PM

To:

Municipalities

Subject:

Advocacy Letter Endorsement [Action Requested]

Attachments:

2022-08-30-funding-request.pdf

Dear Mayor and Council,

Northern Lights Library Board recently sent a letter to Minister McIver requesting additional funding for library services. We've attached the letter for your perusal. We invite you to endorse our letter by sending a letter of your own. Support for our request will directly support funding for your local library.

To maximize the impact these letters we ask that you write your own letter. Please use our letter as information rather than sending a form letter.

We hope you will include the following points in your letter:

- Reference and endorse our letter
- Provincial funding has not increased since 2015
- Local municipalities continue to increase funding to their libraries
- A change in the population list used to calculate grants is insufficient
- Rising inflation is putting stress on library services and the municipalities that fund them

We understand that the provincial government will be entering the budgeting process shortly. We encourage you to write your letters soon. We appreciate your support.

Please address letters to:

Hon. Ric McIver

Deputy Leader, Minister of Transportation and Minister of Municipal Affairs

Government of Alberta

CC: Greg Smith, Chief of Staff for Ric McIver, Minister of Municipal Affairs, Government of Alberta, greg.smith@gov.ab.ca

CC: Vicky Lefebvre, Board Chair, Northern Lights Library System, jmacdonald@nlls.ab.ca

Consider sending this to your local MLAs.

Thank you,

James MacDonald MLIS, DAS

Executive Director | Northern Lights Library System
E jmacdonald@nlls.ab.ca | www.nlls.ab.ca
P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First	Nations and Métis peoples.

# **Farrell Omalley**

From: Maryanne King <mking@npf-fpn.com>

**Sent:** September 12, 2022 9:02 AM

**To:** Farrell Omalley

Cc: Gov

**Subject:** Second Edition: Call to Action to the Government of Alberta

**Attachments:** Call to Action to the Government of Alberta.pdf

Good morning Mayor Deck,

Throughout Spring 2022, municipalities and stakeholder associations across Alberta have joined together in a Call to Action to the Government of Alberta to reconsider the proposal to transition to a provincial police service. This Call to Action was originally released on June 27, and we are pleased to share an **updated re-release including 92 signatories** to this Call to Action with you today.

You may see the Call to Action attached and hosted on the Keep Alberta RCMP website.

We appreciate each of the 92 signatories for standing together in requesting the Government to reconsider this costly and unsubstantiated proposal. This reflects what Albertans have been saying loud and clear - they do not want an expensive transition to replace the RCMP with a new provincial police service.

To further substantiate the voices of Albertans, please also see <u>recent polling data</u> conducted over July 2022 that clearly indicates Albertans are not interested in or supportive of a new, expensive Provincial Police Service. Some highlights of this data include:

- 84% of Albertans want to retain the Alberta RCMP outright or with improvements;
- The three most commonly identified top priorities for Albertans are affordability and cost of living, Alberta's economy, and health care; policing is cited as a first priority for only 2% of Albertans.
- Albertans would prefer that the Government focus on increased rural response time, increased resources for policing and increased resources to respond to petty crime.

Additional signatories to the Call to Action continue to be welcomed. As signatories are added, the <u>list of signatories</u> will be updated. If you are attending the RMA Fall Convention in November, we look forward to seeing you at the Tradeshow on Tuesday, November 8<sup>th</sup>.

Should you like to connect regarding the Call to Action, please don't hesitate to contact me at your convenience.

Maryanne King

Policy Advisor | Conseiller Politique

National Police Federation | Fédération de la Police Nationale

(587) 672-0695

https://npf-fpn.com

220 Laurier Avenue West/Ouest 8e Étage – Suite 800 Ottawa, Ontario K1P 5Z9

15.2



FÉDÉRATION DE LA POLICE NATIONALE



O NPF\_FPN

national políce federation

national Police Federation

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP members.La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des membres de la GRC.
This email may contain PRIVILEGED AND/OR CONFIDENTIAL INFORMATION intended only for the use of the addressee. If you are not the addressee or the person responsible for delivering it to the person to whom it was addressed, you may not copy or deliver this to anyone else. If you receive this email by mistake, please immediately notify us.

Ce courriel peut contenir des informations CONFIDENTIELLES ET/OU PRIVILÉGIÉES exclusivement restreintes à l'usage du/de la destinataire. Si vous n'êtes ni le/la destinataire, ni la personne responsable pour la livraison au/à la destinataire, il ne vous est pas permis de copier ou d'acherminer ceci à toute autre personne. Si vous avez reçu ce courriel par erreur, nous vous serions reconnaissants de bien vouloir nous faire part par téléphone ou courriel immédiatement.



# CALL TO ACTION TO THE GOVERNMENT OF ALBERTA

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:

- Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities
- Improve social services to address the root causes of crime (health, mental health, social and economic supports)
  - O Expand Police and Crisis Teams with police and Alberta Health Services
  - O Work with communities to provide targeted social supports
- Increase resources within the justice system
  - O Ensure timely trials by prioritizing violent over non-violent crimes
  - O Hire more Crown prosecutors and appoint more Provincial Court Judges





























BLACKFALDS



































































































































































### **Organizations:**

National Police Federation Alberta Community Crime Prevention Association Alberta Union of Public Employees Clearwater Community Crime Watch Public Service Alliance of Canada – Prairies Union of Safety and Justice Employees Victim Services Alberta

### Cities:

City of Wetaskiwin

### Towns:

Town of Athabasca
Town of Barrhead
Town of Beaverlodge
Town of Bon Accord
Town of Bowden
Town of Black Diamond
Town of Blackfalds
Town of Canmore
Town of Claresholm
Town of Coalhurst

Town of Crossfield

Town of Edson

Town of Elk Point

Town of Fairview

Town of Fort Macleod

Town of Grimshaw

Town of High Level

Town of High Prairie

Town of High River

Town of Innisfail

Town of Irricana

Town of Magrath

Town of Mayerthorpe

Town of McLennan

Town of Millet

Town of Penhold

Town of Ponoka

Town of Redwater

Town of Spirit River

Town of Swan Hills

Town of Sylvan Lake

Town of Tofield

Town of Trochu

Town of Two Hills

Town of Vauxhall

Town of Viking

Town of Wainwright

Town of Westlock

### Villages:

Paradise Valley Village of Alliance Village of Berwyn Village of Big Valley Village of Breton Village of Carmangay Village of Caroline Village of Champion Village of Chipman Village of Clive Village of Coutts Village of Delia Village of Donnelly Village of Edgerton Village of Elnora Village of Girouxville Village of Hines Creek Village of Longview Village of Marwayne Village of Myrnam Village of Nampa Village of Rosemary Village of Spring Break Village of Standard Village of Vilna Village of Waskatenau

### **Summer Villages:**

Summer Village of Betula Beach Summer Village of Crystal Springs Summer Village of Ghost Lake Summer Village of Jarvis Bay Summer Village of Kapasiwin Summer Village of Lakeview Summer Village of Seba Beach Summer Village of Silver Sands Summer Village of Southview

### **Counties:**

Big Lakes County
Brazeau County
Clearwater County
County of Northern Lights
County of St. Paul
County of Wetaskiwin
Northern Sunrise County
Smoky Lake County

### Municipalities:

Municipal District of Opportunity Municipal District of Peace Municipality of Crowsnest Pass





August 23, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

Dear Minister,

Re: Victim Services Redesign

Minister Shandro, Town of Tofield Council have only recently become aware of the Victim Services Redesign, and to say that we are both shocked and disappointed would be a vast understatement. Victim Services play an integral part in our community, and rural Alberta. Victim Services staff are as essential as first responders, and work cohesively with RCMP. These people help families and individuals through what could be the most traumatic experience of their lives. Having experience in dealing with trauma, unexpected loss, and extreme shock cannot be measured. Now, your government is looking to remove this from our community and proceed with a centralized approach.

The MLA led review did not engage municipalities, nor did it fully engage Victim Services Boards. Had our local Victim Services Board Chair not come forward to Mayor and Council, we would not be aware of this ill-thought-out change. Of interest, the two MLA'S leading this charge were from major urban centres, with no tie, nor thought to the impacts this would have on rural Albertans.

Not only will this change see a loss of jobs within our community, but more importantly it will leave this service to become reliant on an individual(s) residing outside our community boundaries. What does this mean for response time? Does this mean that response could be upwards of hours before assistance is provided, or does this also mean that it will be based upon the availability of staff? Neither of these scenarios is ideal, especially when dealing with crisis. Our current structure is comprised of hard working, caring individuals who provide an immeasurable service in what is the most trying of circumstances. These people respond in a quick, professional, and caring manner. Now, your government is removing this service from our community, and failing those who require what is often the immediate assistance of Victim Services.

Honorable Tyler Shandro Minister of Justice and Solicitor General Page 2

Minister Shandro, we can not fathom the rationale behind this decision, once again without input or consultation from those that this affects most. In our opinion this is a recipe for disaster and stands to only continue to fail rural Alberta. Mayor and Council implore you to pause on this decision and seek input from those forgotten, rural Alberta.

Sincerely,

Debora L. Durck

Debora Dueck Mayor

C.C AUMA Membership RMA Membership Jackie Lovely, MLA



# ALBERTA JUSTICE AND SOLICITOR GENERAL

Office of the Minister MLA, Calgary-Acadia

AR 52074

Sent via email to jedwards@tofieldalberta.ca

August 26, 2022

Her Worship Debra Dueck Mayor The Town of Tofield P.O. Box 30 5407 – 50 Street Tofield AB T0B 4J0

Dear Mayor Dueck:

Thank you for your letter of August 23, 2022 regarding the provincial changes to victim services announced July 19, 2022. I would like to reassure you that these changes, including the new zonal governance model, have been designed to ensure services to victims of crime remain consistent and uninterrupted across all regions of the province, including Tofield, while also ensuring that victims are supported locally from within their own communities. I appreciate the opportunity to provide further information about the redesign work that has occurred to date as it relates to your municipality and others like it.

I would like to ensure that you have the most up-to-date information about the consultations and engagements completed during, and following, the MLA led Review of Victim Services that took place over 2020/2021. The Rural Municipalities of Alberta (RMA) and the Alberta Municipalities (AM) were invited to, and attended, the engagements. This was intentional to ensure a linkage and a mechanism for information sharing. In addition, a specific meeting was held with the RMA and AM to ensure they were comfortable with this approach, and by all indications they were. Further, all MLAs were also invited, regardless of political affiliation.

Other engaged individuals and organizations included:

- Volunteers, staff, and board members of police-based victim services units;
- Victim-serving community and specialized organizations such as child advocacy centres, sexual assault centres, and domestic violence service providers;
- Representatives from the Alberta Police-based Victim Services Association;
- The Alberta Association of Chiefs of Police;

.../2

- The Alberta Federation of Police Associations;
- The Royal Canadian Mounted Police:
- Legal community representatives such as the Criminal Trial Lawyers Association and Legal Aid Alberta; and
- Indigenous organizations such as the Awo Taan Healing Lodge Society, and Métis Child and Family Services Society.

I can advise that the changes to victim services are particularly centred around stabilizing and improving program governance and leadership at a high level, in addition to the significantly enhances supports and services available to victims. There are no plans to interrupt service delivery within communities or at detachments, nor to disrupt victim service workers from continuing to engage in the important work they do. In fact, it is intended that these same locally based services will continue to be offered through the new zonal governance model, in the same co-located manner as they are now, but with more flexibility and sustainability than could be offered under the current governance model. In the new model, local front-line victim services workers will be supported by a core of professional support staff at the zonal level that will provide financial, legal, and human resource services; direct supervision and resource coordination; and personal support and guidance for each employee. There is no reduction in paid positions within the new model, in fact with the new professional support staff there will be approximately 40 additional positions available to Albertans.

To ensure that you and your colleagues have the most accurate and up to date information as to how the new victim services zones will operate, I encourage you to follow up with Trent Forsberg, the director of Victim Services at <a href="mailto:Trent.Forsberg@gov.ab.ca">Trent.Forsberg@gov.ab.ca</a>. He would be happy meet with you and relay further detailed information about the changes to victim services programs, and provide you with the opportunity to ask specific questions.

I also understand that you have a requested a meeting with MLA Jackie Lovely. I welcome the opportunity to have representatives from my office and our department staff who are leading this work attend this meeting. To schedule a meeting, please contact my scheduling coordinator Lisa Gentles at <u>Lisa.Gentles@gov.ab.ca</u>.

I am appreciative of any time you would be willing to dedicate to gaining a complete understanding of the improvements planned to the systems that serve victims of crime in Alberta. Thank you for ensuring the needs of victims in your community continue to be met.

Sincerely,

Honourable Tyler Shandro, QC, ECA

Minister

cc: Jackie Lovely, MLA Camrose

Alberta Municipalities

Rural Municipalities of Alberta