

**TOWN OF GIBBONS
AGENDA
FIFTH REGULAR MEETING OF COUNCIL
MARCH 23, 2022
TO BE HELD AT THE MUNICIPAL OFFICE AT 7:00 PM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
 - 6.1 Regular Meeting of Council March 9, 2022
- 7.0 FINANCE
 - 7.1 Accounts Paid as at March 17, 2022
 - 7.2 2022 Capital Budget
 - 7.3 Angel Donor Program
 - 7.4 Tax Restructuring Funding
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
 - 10.1 AB Munis Power Plus Program
- 11.0 BYLAWS & POLICIES
 - 11.1 Bylaw PLU 01-22 An Amendment to Bylaw PLU 8-06
 - 11.2 Policy GA 73-22 Expense Remuneration to Staff
 - 11.3 Policy GA 74-22 Expense Remuneration to Arms of Council
(excluding the Gibbons Library)
 - 11.4 Policy L1-22 Remuneration to Members of Council
 - 11.5 Bylaw PI 2-22 Municipal Master Rates Bylaw
 - 11.6 Bylaw ALT 1-22 Short-term Borrowing Bylaw
 - 11.7 Bylaw ALT 2-22 Short-term Borrowing Bylaw

12.0 STAFF REPORTS

12.1 Administration Report

13.0 COMMITTEE REPORTS

14.0 PRESS COMMENTS & QUESTIONS

15.0 CORRESPONDENCE

16.0 CLOSED SESSION

16.1 Inter-Organizational Relations - Edmonton Global *FOIP S.25*

16.2 South-end Development *FOIP S.25*

16.3 Agreement Proposal *FOIP S.25*

16.4 West-end Development *FOIP S.25*

16.5 Inter-Organizational Relations - Sturgeon Public Schools *FOIP S.25*

16.6 Legal Matter *FOIP S.18*

17.0 ADJOURNMENT

**MINUTES OF THE FOURTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS
HELD ON WEDNESDAY FEBRUARY 23, 2022, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS**

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl

Council Absent: Councillor McCann is absent

Staff Present: Farrell O'Malley – CAO
Mike Dubreuil, Assistant CAO
Louise Bauder – Planning and Development
Eric Lowe – Superintendent of Public Works
Monique Jeffrey – Interim Director Finance
Kelsea Brown – Interim Directory Community Services
Chris Pinault – Recording Secretary

Staff Absent:

As there was a quorum present, Mayor Deck called the meeting to order at 10:01 am.

3.0 ADDITIONS TO THE AGENDA

Mr. O'Malley requested that item 10.3 Angel Donors be added to the agenda.

4.0 ADOPTION OF THE AGENDA

Councillor Harris moved to accept the agenda as amended.

22.050	MOTION CARRIED
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5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – FEBRUARY 9, 2022

Councillor Kozak moved to accept the minutes of the February 9, 2022; Regular Meeting of Council as presented.

22.051	MOTION CARRIED
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7.0 FINANCE

7.1 ACCOUNTS PAID AS AT FEBRUARY 22, 2022

Councillor Sandahl moved to accept the Accounts Paid as at February 22, 2022, for information as presented.

22.052	MOTION CARRIED
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8.0 APPOINTMENTS

8.1 EDMONTON GLOBAL

Guests from Edmonton Global were Malcolm Bruce, CEO, and Riya Ganguly, VP, Strategy and Innovation.

Edmonton Global representatives presented Council with an overview of Edmonton Global and what is anticipated in the future regarding Hydrogen around the Gibbons area.

Mr. Bruce and Ms. Ganguly left the meeting at 10:56 am.

Councillor Millante moved to accept this report as information.

22.053	MOTION CARRIED
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9.0 OLD BUSINESS

10.0 NEW BUSINESS

10.1 MARCH 9, 2022 REGULAR MEETING OF COUNCIL

Councillor Sandahl moved that Council cancel the Regular Meeting of Council scheduled on March 9, 2022, due to the Municipal Leaders Caucus scheduled for March 9 and 10, 2022.

22.054	MOTION CARRIED
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10.2 FOIP AND COMMISSIONER OF OATHS

Councillor Berry moved to accept this as information.

22.055	MOTION CARRIED
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10.3 ANGEL DONOURS

Councillor Harris moved that Council accept this as information.

22.056	MOTION CARRIED
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11.0 BYLAWS AND POLICIES

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Berry moved to accept the Administration Report as information.

22.057	MOTION CARRIED
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13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Brownlee LLP – Emerging Trends

Councillor Harris had nothing to report

Councillor Kozak attended:

- Alberta Health Services Roundtable Discussion – Access to Health Care Professionals
- Brownlee LLP – Emerging Trends
- NEBA Zoom meeting

Councillor McCann is absent.

Councillor Millante had nothing to report.

Councillor Sandahl attended:

- Brownlee LLP – Emerging Trends

Mayor Deck attended:

- AB Munis – Safe and Healthy Communities
- Roseridge Landfill Commission meeting

- Meeting with Mayor Trina Jones – Legal
- Brownlee LLP – Emerging Trends

Councillor Millante moved to accept the committee reports as information.

22.058	MOTION CARRIED
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15.0 CORRESPONDENCE

Mayor Deck called a 10 minute recess at 11:25 am.

Mayor Deck called the meeting back to order at 11:35 am.

16.0 CLOSED SESSION

Councillor Kozak moved that Council move to Closed Session as per Section 197 (2) of the *Municipal Government Act* with respect to the following items at 11:36 am.

22.059	MOTION CARRIED
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Councillor Kozak moved that Council revert to normal seating 11:52 am.

22.060	MOTION CARRIED
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16.1 SOUTHEND DEVELOPMENT

Councillor Sandahl moved that Council accept this as information.

22.061	MOTION CARRIED
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16.2 HOMESTEAD DEVELOPMENTS

Councillor Kozak moved to accept this as information.

22.062	MOTION CARRIED
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16.3 DOWNTOWN PROJECT

Councillor Harris moved to accept this as information.

22.063	MOTION CARRIED
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16.4 INTER-MUNICIPAL AGREEMENTS

Councillor Millante moved to accept this as information.

22.064	MOTION CARRIED
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16.5 PERSONNEL

Councillor Berry moved to accept this as information.

22.065	MOTION CARRIED
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17.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting 11: 54 am.

Mayor, Dan Deck

CAO, Farrell O'Malley



TOWN OF GIBBONS

Page 1 of 7

Cheque Listing For Council

2022-Mar-21
4:05:57PM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20220359	2022-02-25	PINAULT, CHRISTINA J				
20220360	2022-02-25	BAUDER, LOUISE R				
20220361	2022-02-25	FLANAGAN, LORI A				
20220362	2022-02-25	LOCKEN, JODY L				
20220363	2022-02-25	GILES, CHRISTINE M				
20220364	2022-02-25	KUGLER, SARA E				
20220365	2022-02-25	RICHARDSON, ELIZABETH D				
20220366	2022-02-25	MULLINS, JULIE				
20220367	2022-02-25	GIBBONS, DENISE A				
20220368	2022-02-25	BRAKE, NATHAN M				
20220369	2022-02-25	KOBZA, JENNIFER L				
20220370	2022-02-25	MAHONEY, SAMANTHA C				
20220371	2022-02-25	PAZIUK, SHEYLYNN S				
20220372	2022-02-25	PAZIUK, DARRYL T				
20220373	2022-02-25	BENSON, DANI L				
20220374	2022-02-25	KOBZA, BROOKELYN L				
20220375	2022-02-25	FOSTER, CALEB				
20220376	2022-02-25	POVEY, KYLE				
20220377	2022-02-25	GELETA, JOLENE				
20220378	2022-02-25	TURGEON, SARAH				
20220379	2022-02-25	WALKER, SHELBY				
20220380	2022-02-25	FOSTER, LEAH				
20220381	2022-02-25	SAUNDERS, MIKAYLA				
20220382	2022-02-25	ANTONIUK, LUKAS				
20220383	2022-02-25	BLACK RIDER, NEESHA M				
20220384	2022-02-25	PAZIUK, AYAKAH M				
20220385	2022-02-25	BOETTGER, VALERIE				
20220386	2022-02-25	OSBORNE, CINDY				
20220387	2022-02-25	ELENIAC, RONALD J				
20220388	2022-02-25	ALLEN, JAMES R				
20220389	2022-02-25	LOWE, ERIC D				
20220390	2022-02-25	CHARTRAND, DENISE M				
20220391	2022-02-25	STEVENTON, CHRISTINE A				
20220392	2022-02-25	HERBOLD, MICHAEL W				
20220393	2022-02-25	PARISIAN, NOELLE J				
20220394	2022-02-25	PINAULT, CHRISTINA J				
20220395	2022-02-25	ADAMS, JIM W				
20220396	2022-02-25	TERLECKI, QUENTIN G				
20220397	2022-02-25	DUBREUIL, MICHAEL D				

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70



TOWN OF GIBBONS

Page 2 of 7

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2022-Mar-21
4:05:57PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220398	2022-02-25	HEDSTROM, ERIN E				
20220399	2022-02-25	NORRIS, ANTHONY J				
20220400	2022-02-25	PATTISON, TERRA L				
20220401	2022-02-25	INKSTER, DYVONNA D				
20220402	2022-02-25	POWLESLAND, JOEL F				
20220403	2022-02-25	PATERSON, ERIC D				
20220404	2022-02-25	PARSONS, CURTIS				
20220405	2022-02-25	GINGELL, SUSAN				
20220406	2022-02-25	KOBZA, JESSICA				
20220407	2022-02-25	BROWN, KELSEA				
20220408	2022-02-24	ANDERSON, DEVON	02.14.22	PAYMENT JAN & FEB YOGA CLASSES	500.00	500.00
20220409	2022-02-25	EDMONDS, RYAN A				
20220410	2022-02-25	SANDAHL, NORMAN				
20220411	2022-02-25	HARRIS, AMBER C				
20220412	2022-02-25	McCANN, DARREN S				
20220413	2022-02-25	BERRY, LORAIN E M				
20220414	2022-02-25	MILLANTE, JAYCINTH J				
20220415	2022-02-25	DECK, DAN J				
20220416	2022-02-25	KOZAK, WILLIS				
20220417	2022-02-28	RECEIVER GENERAL/SCS	1225 1226	PAYMENT RP0001- DEDUCTIONS FEB 28 RP0002 - DEDUCTIONS FEB 28	17,923.33 14,538.34	32,461.67
20220418	2022-02-28	SHAW CABLESYSTEMS PAYMENT CENTER/SCS	1192 1193 1194 1195 1196 1197 1198 1199 1200 1201	PAYMENT 1356 - PHONE / INTERNET CHARGES 0506 - PHONE / WIFI / FAX 1271 - INTERNET 5858 - INTERNET 3724 - GCC PHONES/ INTERNET / WI 1365 - INTERNET / PHONE / WIFI 4945- GCC INTERNET/WIFI 3275 - SECONDARY WIFI CONNECTI 3662 GFRC INTERNET 5751-FITNESS PHONE/ TV/ WIFI	125.95 180.44 105.00 94.50 125.95 181.65 125.95 108.10 146.95 194.20	1,388.69
20220419	2022-02-28	CUSHMAN, ASHLEY				
20220420	2022-03-01	STAPLES	359d5a2a 47dbf4a2	PAYMENT OFFICE SUPPLIES - BLACK TONER & OFFICE SUPPLIES - COLOUR PAPER	273.27 57.83	331.10
20220421	2022-03-02	BARRICADES AND SIGNS	21114	PAYMENT FLASHING STOP SIGN REPLACED 5'	2,251.54	2,251.54
20220422	2022-03-02	BENSON, WILLIAM R	156	PAYMENT FIRE DEPT NOZZLE FORWARD TRAI	610.00	610.00
20220423	2022-03-02	BLUE WATER ALBERTA LP	259740	PAYMENT 40 TUBES GREASE, 2 PAILS DELVAC	378.64	378.64
20220424	2022-03-02	BUFFALO HEATING & AIR CONDITIONING INC	533548	PAYMENT REPAIRED ZAMBONI WATER HEATEI	252.00	252.00
20220425	2022-03-02	CANADIAN NATIONAL RAILWAY COMPANY	91620038	PAYMENT MARCH RR XING MAINTENANCE	296.50	296.50

70

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
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20220426	2022-03-02	CREATIVE DOOR SERVICES	E512418	PAYMENT OVERHEAD DOOR AT SHOP SERVIC	830.07	830.07
20220427	2022-03-02	DECK, DAN	73	PAYMENT MILEAGE	108.07	108.07
20220428	2022-03-02	LAPP C/O ASP	53	PAYMENT FEB 16-28, LAPP CONTRIBUTION	9,453.50	9,453.50
20220429	2022-03-02	MUNISIGHT LTD	INV222494	PAYMENT PAYROLL LICENSE INCREASE	262.50	262.50
20220430	2022-03-02	ORKIN CANADA	C-3201896	PAYMENT OSC - PEST CONTROL	52.50	52.50
20220431	2022-03-02	PACIFIC TIER SOLUTIONS INCORPORATED	7517 7518	PAYMENT APRIL - JUNE, BOOKING SOFTWARE SEPT 1/21- FEB 28/22, E-COMMERCE	2,323.63 41.16	2,364.79
20220432	2022-03-02	PUROLATOR COURIER LTD.	449689423 449917958	PAYMENT SHIPMENT TO WJF INSTRUMENTATI GFRC PACKAGE SHIPPED TO C.MIT	46.81 37.59	84.40
20220433	2022-03-02	RECEIVER GENERAL/SCS	02.28.22	PAYMENT ACCT #506571744RI, JAN 16 - FEB 16	897.88	897.88
20220434	2022-03-02	TRINUS TECHNOLOGIES INC.	R71603-34516	PAYMENT MARCH IT SUPPORT	3,635.73	3,635.73
20220435	2022-03-02	WATER EXCHANGE LP	WE2619	PAYMENT JANUARY - 664 TRANS @ 0.4020	280.28	280.28
20220436	2022-03-02	ZEMBAL ELECTRIC INC.	2190	PAYMENT ELECTRICAL WORK - ARENA DRESS	1,080.40	1,080.40
20220437	2022-03-02	ACFA REGIONALE DE CENTRALTA	3420	PAYMENT FRENCH CLASSES WINTER BEGINN	1,800.00	1,800.00
20220438	2022-03-02	ANDERSON, DEVON	02.24.22	PAYMENT YOGA INSTRUCTIONS - FEB/MARCH	400.00	400.00
20220439	2022-03-02	ELITE PROMOTIONAL MARKETING	544291	PAYMENT PINK SHIRT DAY T-SHIRTS & TOQUE	641.34	641.34
20220440	2022-03-02	EPCOR	02.18.22	PAYMENT ELECTRICITY - SPEER PROPERTY	54.88	54.88
20220441	2022-03-02	GOVERNMENT OF ALBERTA	2.28.22	PAYMENT DISCHARGE OF TAX NOTIFICATION	20.00	20.00
20220442	2022-03-02	LONG & MCQUADE MUSICAL INSTRUMENTS	r82000292	PAYMENT SOUND SYSTEM COUNCIL CHAMBEI	4,779.60	4,779.60
20220443	2022-03-09	2100036 ALBERTA LTD. (REVIEW & FREE PRESS)	309	PAYMENT TAX ASSESSMENT NOTICE & BYLAM	385.35	385.35
20220444	2022-03-09	ALBERTA MUNICIPAL SERVICES CORP/SCS	46320157005	PAYMENT INV #22 -1042664 GAS/ POWER CH/	43,017.36	43,017.36
20220445	2022-03-09	AQUATECH DIVING SERVICES	22009	PAYMENT DIVE TEAM TO CLEAN & INSPECT RI	14,332.50	14,332.50
20220446	2022-03-09	BAUDER, LOUISE				
20220447	2022-03-09	BROWN, KELSEA				
20220448	2022-03-09	CANADIAN NATIONAL RAILWAY COMPANY	9500235153	PAYMENT APR 1/22- MARCH 31/23, BASE RENT	157.50	157.50
20220449	2022-03-09	CANOE PROCUREMENT GROUP OF CANADA	AB103627 PF-101110-97930	PAYMENT EECOL - BATTERIES FOR RESERVIC FEBRUARY FUEL PURCHASES	48.24 1,265.56	1,313.80

70



TOWN OF GIBBONS

Page 4 of 7

Cheque Listing For Council

2022-Mar-21
4:05:57PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220450	2022-03-09	CHARTRAND, DENISE	268	PAYMENT PRINTER FOR SHOP	473.90	533.90
20220451	2022-03-09	DISTRIBUTEL COMMUNICATIONS LTD	1277390	PAYMENT MARCH PHONE SYSTEM	480.94	480.94
20220452	2022-03-09	DUBREUIL, MICHAEL				
20220453	2022-03-09	GFL ENVIRONMENTAL INC	388063	PAYMENT FEBRUARY GARBAGE CONTRACT	9,561.31	9,561.31
20220454	2022-03-09	GOVERNMENT FINANCE OFFICERS ASSOC	03.08.22	PAYMENT GFOA MEMBERSHIP X 2	201.18	201.18
20220455	2022-03-09	HERBOLD, MIKE				
20220456	2022-03-09	HUNTERS PRINT & COPY	183317	PAYMENT BUSINESS CARDS - KB, FO, JMK, NS	243.56	243.56
20220457	2022-03-09	LANDREX INC.	2022-019	PAYMENT MARCH 2022 MANAGEMENT FEE	10,500.00	10,500.00
20220458	2022-03-09	LINDE CANADA INC.	69088441	PAYMENT 1 YEAR LEASE EXP FEB 2023	171.41	171.41
20220459	2022-03-09	MCEWEN'S FUELS & FERTILIZERS LTD.	E197072	PAYMENT BULK DIESEL FUEL	5,069.73	5,069.73
20220461	2022-03-09	MORINVILLE & DIST CHAMBER OF COMMERCE	8396	PAYMENT LUNCHEON MEETING - MD & DD	50.00	50.00
20220462	2022-03-09	MORINVILLE BUMPER TO BUMPER	2844244	PAYMENT FUEL & AIR FILTER FOR LOADER	166.49	166.49
20220463	2022-03-09	NORRIS, ANTHONY				
20220464	2022-03-09	O'MALLEY, FARRELL	423 424	PAYMENT MARCH 31 CONTRACT APRIL TRAVEL/ PHONE ALLOWANCE	8,142.94 1,100.00	9,242.94
20220465	2022-03-09	PARISIAN, NOELLE	16	PAYMENT KEURIG COFFEE MAKERS	356.98	356.98
20220466	2022-03-09	PARSONS, CURTIS				
20220467	2022-03-09	PATERSON, ERIC				
20220468	2022-03-09	PINAULT, CHRISTINA	202	PAYMENT MILEAGE & ARENA CONCESSION SL	792.35	852.35
20220469	2022-03-09	PITNEY BOWES	3201928180	PAYMENT JAN 1 - MAR 31, POSTAGE METER LI	552.01	552.01
20220470	2022-03-09	PITNEYWORKS	03.07.22	PAYMENT POSTAGE	3,150.00	3,150.00
20220471	2022-03-09	POWLESLAND, JOEL				
20220472	2022-03-09	REGENT SUPPLY	282102 282102-1	PAYMENT KLEENEX, CLEANSER, TOWELS, CAS ROLL TOWEL, TOUCHLESS DISPENS	1,230.42 177.60	1,408.02
20220473	2022-03-09	ROSERIDGE WASTE COMMISSION	20220132	PAYMENT FEBRUARY WEIGHTS	2,883.30	2,883.30
20220474	2022-03-09	SCHMIDT, LAURA				

70



TOWN OF GIBBONS

Page 5 of 7

Cheque Listing For Council

2022-Mar-21
4:05:57PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220474	2022-03-09	SCHMIDT, LAURA				
20220475	2022-03-09	SELECT COMMUNICATIONS INC.	6398108	PAYMENT MAR 2 - MAR 29 - ANSWERING SERV	156.56	156.56
20220476	2022-03-09	ACS EXPRESS INC	60048	PAYMENT PICK UP & DELIVER TO & FROM EUF	210.43	210.43
20220477	2022-03-09	ALBERTA CARE	058	PAYMENT ALBERTA CARE MEMBERSHIP 2022	262.50	262.50
20220478	2022-03-09	CHALLENGER CLEAN SYSTEMS LTD	10006	PAYMENT LAUNDRY DETERGENT FOR PROTE	226.49	226.49
20220479	2022-03-09	ON THE LINE INC.	CINV-458 & 459	PAYMENT DISHWASHER REPAIRS AT LT SCHO	1,095.92	1,095.92
20220480	2022-03-09	SHEPPARD INSURANCE	03.03.22	PAYMENT POLICY #DOK0333917400 &COM505	100.00	100.00
20220481	2022-03-09	SOVDI MEDIA	164	PAYMENT COUNCIL PHOTO PRINTS	146.14	146.14
20220482	2022-03-15	FLANAGAN, LORI A				
20220483	2022-03-15	GILES, CHRISTINE M				
20220484	2022-03-15	RICHARDSON, ELIZABETH D				
20220485	2022-03-15	OSBORNE, CINDY				
20220486	2022-03-15	ELENIAC, RONALD J				
20220487	2022-03-15	ALLEN, JAMES R				
20220488	2022-03-15	LOWE, ERIC D				
20220489	2022-03-15	CHARTRAND, DENISE M				
20220490	2022-03-15	STEVENTON, CHRISTINE A				
20220491	2022-03-15	HERBOLD, MICHAEL W				
20220492	2022-03-15	PARISIAN, NOELLE J				
20220493	2022-03-15	PINAULT, CHRISTINA J				
20220494	2022-03-15	ADAMS, JIM W				
20220495	2022-03-15	TERLECKI, QUENTIN G				
20220496	2022-03-15	DUBREUIL, MICHAEL D				
20220497	2022-03-15	HEDSTROM, ERIN E				
20220498	2022-03-15	NORRIS, ANTHONY J				
20220499	2022-03-15	PATTISON, TERRA L				
20220500	2022-03-15	POWLESLAND, JOEL F				
20220501	2022-03-15	PATERSON, ERIC D				
20220502	2022-03-15	PARSONS, CURTIS				
20220503	2022-03-15	GINGELL, SUSAN				
20220504	2022-03-15	KOBZA, JESSICA				
20220505	2022-03-15	BROWN, KELSEA				
20220506	2022-03-10	RBC COMMERCIAL VISA/SCS	63 V334_614 V336_106761 V354_76 V453_109	PAYMENT TOOLS & SUPPLIES TRAINING LUNCH SUBSISTENCE SUBSISTENCE & KEYBOARD SUPPLIES	523.78 271.69 295.32 278.49 386.66	3,420.66

70

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2022-Mar-21
4:05:57PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice	Cheque
Cheque #	Date				Amount	Amount
20220506	2022-03-10	RBC COMMERCIAL VISA/SCS	V461_78 V569_111 V593_74 V594_37 V629_54 V634_48 V660_28 V676_36 V682_35 V697_10 V700_	COUNCIL EMERGING TRENDS TEST STRIPS & RETURN SCOOP SUBSISTENCE & MICROSOFT 365 BERRY-2002 SPRING MUN LEADERS SUPPLIES & WATER CANVA & FURTHER ED LIBRARY SUPPLIES GFOA REFUND COUNCIL LUNCH & A PROGRAM SUPPLIES & SUBSISTEN OK ALONE PROGRAM LATE FEE INTEREST	122.37 108.00 214.83 131.25 60.33 134.00 278.42 (441.52) 605.92 110.25 340.87	3,420.66
20220507	2022-03-11	ABSA	20220108	PAYMENT 2022 REGISTRATION FEE	103.00	103.00
20220508	2022-03-11	ALBERTA FIRE CHIEFS ASSOCIATION	IN22-199	PAYMENT TRAINING BOOKS	308.50	308.50
20220509	2022-03-11	CAPITAL REGION NORTHEAST WATER	20220012	PAYMENT FEBRUARY 2022 CONSUMPTION	31,174.23	31,174.23
20220510	2022-03-11	HARBER, ALLISON	18	PAYMENT GOODS & SUPPLIES	315.20	315.20
20220511	2022-03-11	MUNISIGHT LTD	INV222529	PAYMENT MARCH 2022 SOFTWARE SUPPORT	1,416.17	1,416.17
20220512	2022-03-11	PATTISON, TERRA	4	PAYMENT MILEAGE	48.48	48.48
20220513	2022-03-11	RBC COMMERCIAL AVION VISA/SCS	V437_426 V450_204 V519_137 V675_	PAYMENT AIHA 2022 & SUBSISTENCE CONFERENCES & SUBISTENCE 13 WAYS,KOFAX & SUPPLIES CREDIT CARD INTEREST	6,664.12 3,008.84 8,675.09 317.37	18,665.42
20220514	2022-03-11	RFS CANADA	5019100603	PAYMENT APRIL 2022	191.21	191.21
20220515	2022-03-11	RICOH CANADA INC.	SCO93592316 SCO93594154 SCO93594155	PAYMENT COPY CHARGES COPY CHARGES COPY CHARGES	108.75 319.40 1,746.19	2,174.34
20220516	2022-03-11	STEVENTON, CHRISTINE	41	PAYMENT MILEAGE	42.00	42.00
20220517	2022-03-11	HOLOIDAY, DARLENE				
20220518	2022-03-11	TETZ, DARRYL	530	PAYMENT FITNESS CLASSES	300.00	300.00
20220519	2022-03-14	MEMJ CONSULTING LTD.	2021031Rev	PAYMENT MARCH 1-15, INTERIM DIRECTOR OF	6,659.91	6,659.91
20220520	2022-03-15	INKSTER, DYVONNA D				
20220521	2022-03-15	INKSTER, DYVONNA D				
20220522	2022-03-17	ALBERTA FIRE GEAR CLEANING	220314	PAYMENT INSTALL LETTER & PATCHES	224.31	224.31
20220523	2022-03-17	FULTON, JONATHAN	7	PAYMENT 1002 PRE-TRIP TRAINING	75.00	75.00
20220524	2022-03-17	INKSTER, DYVONNA	29	PAYMENT SUPPLIES & SUBSISTENCE	234.61	234.61
20220525	2022-03-17	LAPP C/O ASP	54	PAYMENT MARCH 1 - 15 2022	10,859.23	10,859.23
20220526	2022-03-17	NORTHERN LIGHTS LIBRARY SYSTEM	9947	PAYMENT MUNICIPAL LEVY	15,846.90	15,846.90

70

Cheque Listing For Council

2022-Mar-21
4:05:57PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220527	2022-03-17	ORKIN CANADA		PAYMENT		451.50
			259	GFRC PEST CONTROL C-3296738	99.75	
			260	GCC PEST CONTROL IN18457266	99.75	
			261	CURL CLUB PEST CONTROL IN18456	99.75	
			262	ARENA PEST CONTROL IN18456383	99.75	
			263	LANDING PAD OSC IN18502167	52.50	
20220528	2022-03-17	RECEIVER GENERAL/SCS		PAYMENT		18,751.50
			1229	RP0001- DEDUCTIONS - MARCH 15	18,751.50	
20220529	2022-03-17	REDLICK, BRIAN		PAYMENT		380.00
			10	SENIORS BUS PER DIEM	170.00	
			9	SENIOR BUS PER DIEM	210.00	
20220530	2022-03-17	SCHMIDT, LAURA				
20220531	2022-03-17	TELUS MOBILITY/SCS		PAYMENT		266.44
			24232372	FEB 28 - TABLETS	15.75	
			24232373	MARCH 11 - CELL PHONES / IPADS	250.69	
20220532	2022-03-17	WATER EXCHANGE LP		PAYMENT		248.20
			WE2683	FEBRUARY 2022	248.20	
20220533	2022-03-17	WOLF CREEK BUILDING SUPPLIES		PAYMENT		1,516.56
			391273	BOLTS & WASHERS	65.10	
			391274	TREATED POSTS & RAILS	1,451.46	
20220534	2022-03-17	CRYSTAL GLASS CANADA LTD.		PAYMENT		3,487.05
			2052857041	ARENA GLASS	3,487.05	
20220535	2022-03-17	M.A.P. WATER & SEWER SERVICES LTD.		PAYMENT		38,573.32
			80809	RELEASE OF HOLDBACK WATERMA	38,573.32	
20220536	2022-03-17	TREMBLAY, CHRISTIANNE				
20220537	2022-03-17	TRI-TECH HVAC SERVICES INC.		PAYMENT		18,500.90
			531	GAS LINE & PERMITS & LABOUR	18,500.90	
20220538	2022-03-17	BLACK RIDER, NEESHA M				
20220539	2022-03-18	GOLDEN WEST BROADCASTING		PAYMENT		2,763.63
			1054-5711	DECEMBER - TOWN OF GIBBONS A	2,173.50	
			1066-1566	DECEMBER - NEWS LEADER & BIG E	590.13	

Total 479,623.27

*** End of Report ***

70

Report to Council

Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Monique Jeffrey, Interim Director of Finance
Report Topic: Proposed 2022 Capital Budget

Introduction

The purpose of this report is to respectfully request that Council approve the 2022 Capital budget in the amount of \$1,285,089 that consists of the proposed projects as detailed in the Attached Appendix "A".

Background

Through advertised Budget Meetings that were open to the public, Council has diligently reviewed a number of proposed Capital Projects that will have significant impact to our community for many years to come.

Options Available

1. That Council approve the 2022 Capital Budget as presented in the total amount of \$1,282,089.
2. That Council present proposed changes and request Administration to rework the proposed 2022 Capital Budget.

Recommendation for Action

Administration would like to respectfully request that Council give consideration to the following recommendation:

1. That Council approve the 2022 Capital Budget in the amount of \$1,282,089.00 to be funded through the utilization of Federal and Provincial Grant Programs and municipal reserves as identified.

Submitted By:



Monique Jeffrey.
Interim Director of Finance

Approved by:



Farrell O'Malley
CAO

			2022 Expenses	2023 Expenses	2024 Expenses	2025 Expenses	2026 Expenses	MSI Capital	FGTF	Off Site	Reserves	Other	
Maintenance (Operating)	Maintenance & Operating	Sidewalk -Pedestrian Corridor Expansion	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ (100,000)			\$ -	\$ -	-100,000
		Arena Replacement Study	\$ -	\$ 80,000	\$ 150,000								0.00
		Roof for GFRC (soffit, roof, Fascia, Eaves)	\$ -	\$ -					\$ -				0.00
		Total Maintenance	\$ 100,000	\$ 180,000	\$ 250,000	\$ 100,000	\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -	\$ -	\$ (100,000)
Vehicles (Upgrades & Replacements)	Vehicle Upgrades & Replacements	3500 Truck	\$ 60,000		\$ -			\$ (30,000)			\$ -	\$ (30,000)	(\$60,000)
		Half-Ton Truck	\$ -	\$ 45,000	\$ -			\$ -					\$0
		Backhoe				\$ 300,000			\$ -				\$0
		Fire Truck (WARRIOR)	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ (80,000)	\$ -		\$ -		(\$80,000)
			\$ -	\$ -	\$ -			\$ -	\$ -		\$ -	\$ -	\$0
		Grader		\$ -		\$ 450,000			\$ -				\$0
		Dump Truck	\$ -	\$ -		\$ 150,000		\$ -	\$ -				\$0
		Ventrax	\$ 46,000	\$ -		\$ -	\$ 100,000	\$ (46,000)	\$ -		\$ -		(\$46,000)
		Sweeper	\$ -	\$ -	\$ 335,000			\$ -	\$ -		\$ -		\$0
			\$ -					\$ -	\$ -			\$ -	\$0
		Total Vehicles	\$ 186,000	\$ 125,000	\$ 415,000	\$ 980,000	\$ 180,000	\$ (156,000)	\$ -	\$ -	\$ -	\$ (30,000)	(\$186,000)
	Land	Heartland Cottages Properties - funds to come from LOC	\$ -									\$ -	\$0
		Total Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
Equipment (Upgrades & Replacement)	Equipment Upgrades & Replacement	Mower	\$ -				\$ 30,000					\$ -	\$0
		Boom Mower Attachment	\$ -					\$ -			\$ -		\$0
		John Deere (Lawn mower)I585		\$ 77,000	\$ 77,000			\$ -	\$ -		\$ -		\$0
		IT-Main Server			\$ 45,000	\$ -					\$ -		\$0
		Total Equipment Upgrades & Replacement	\$ -	\$ 77,000	\$ 122,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -		\$0
		Total Annual Capital	\$ 1,285,089	\$ 1,839,200	\$ 1,728,200	\$ 2,064,000	\$ 635,000						(\$1,285,089)
		Total P39 Borrowing Principal only	\$ 2,086,386	\$ 2,255,966	\$ 2,425,546	\$ 2,595,126	\$ 2,764,706						
OTHER		To Reserves-Restricted/Defined (from Utility)	\$ 295,500	\$ 345,500	\$ 345,500	\$ 345,500	\$ 345,500				\$ 210,547		
		Operating Budget Non Capital, Borrowing Skatepark-\$32,672, GCC 2nd floor - \$23.581, Rec Master Plan - \$25,000, Signage - \$7,000,	\$ 88,253	\$ 88,253	\$ 88,253	\$ 88,253	\$ 88,253				\$ 88,253		
		Facility Debenture - Principal Payment to Operating Budget - Final Dec 15, 2027	\$ (244,339)	\$ (250,565)	\$ (256,949)	\$ (263,496)	\$ (263,496)				\$ (244,339)	\$ -	
		Project 39 Local Improvement Borrowing 15 year Bylaw 2019 - 2034 1st pymt due March 2020 and every 6 months thereafter Principal Payment Only	\$ (117,936)	\$ (121,093)	\$ (124,335)	\$ (127,663)	\$ (127,663)						
		Williams Park 2018 Residential San/Sewer Payback \$87,700 over 10 years	\$ 8,770	\$ 8,770	\$ 8,770	\$ 8,770	\$ 8,770				\$ 8,770		
		Project 39 Local Improvement Borrowing 15 year Bylaw 2019 - 2034 1st pymt due March 2020 and every 6 months thereafter Interest Payment Only	\$ (51,644)	\$ (48,487)	\$ (45,245)	\$ (41,917)	\$ (41,918)						
		Project 39 Local Improvement Borrowing 15 year Bylaw 2019 - 2034 1st pymt due March 2020 and every 6 months thereafter include both Principal and Interest	\$ (169,580)	\$ (169,580)	\$ (169,580)	\$ (169,580)	\$ (169,580)						
		Grant and Reserve spent						\$ (591,000)	\$ (263,183)	\$ -	\$ (83,019)	\$ (284,656)	
		Unspent Grant and Reserves Available						\$ (42,892)	\$ 134,989	\$ 291,591	\$ 351,512	\$ (284,656)	\$735,200
		Total Capital Budget	\$ 1,285,089	\$ 1,839,200	\$ 1,728,200	\$ 2,064,000	\$ 635,000						\$ (1,285,089)
										643,103			
		Date Capital Budget Passed: _____	_____			_____							
		Mayor: _____				CAO: _____							

Report to Council



Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Monique Jeffrey, Interim Director of Finance
Report Topic: Angel Donor Fund

Introduction

The purpose of this report is to respectfully request that Council consider setting up an Angel Donor Fund within the Town of Gibbons.

Background

Administration has received information concerning the effect that the severe increase in utility bills since Christmas (e.g., power and gas) has created insurmountable financial difficulties to our most vulnerable residents.

The Town has already set-up the tax restructuring program which has been used quite extensively these past two years and has seen some very positive results in residents being able to catch up and reach current status on their tax account.

We do have some individuals in our community who randomly come to our front counter with cash and their want is to apply these funds to a utility account that is in need. The request is now becoming that these individuals are asking for a charitable receipt for these donations. By setting up this Angel Donor Fund Account, charitable receipts can then be provided to the donor and the funds can then be distributed in a very careful manner to residents that need it most, therefore assisting where it will create the greatest impact.

1. Administration is requesting that Council consider setting up this account and allowing the funds received in this account to qualify for charitable tax receipts.
2. During the month of December 2021, the Town received a cash donation of \$1,000.00 through our FCSS department. Administration respectfully requests that a charitable contribution receipt be issued to the donor under this program.

Options Available

The options for consideration by Council include the following:

1. That Council directs staff to implement the Angel Donor Pool program as presented.
2. That Council provide direction to Administration as to how it wishes to proceed.

Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendations:

1. Council direct Administration to implement the Angel Donor Fund program in accordance with provided guidelines and that all receipts issued under this program qualify for charitable tax receipts in accordance with CRA legislation.

Report to Council

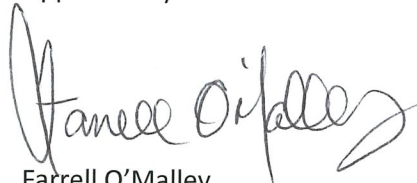
2. Council approve the issuance of a charitable tax receipt under this program for the \$1,000.00 cash donation received in December 2021 through the Town FCSS department.

Submitted by:



Monique Jeffrey
Interim Director of Finance

Approved by:



Farrell O'Malley
CAO



TOWN OF GIBBONS

ANGEL DONOR FUND CRITERIA

Funds from this program to be applied as per Schedule "A" attached.

1. Individual or families in arrears of Town Utilities.
2. Individual or families in financial distress as assessed by FCSS Manager and/or CAO.
3. Individual or families suffering insurmountable dire financial situations according to FCSS criteria or any other criteria that may be deemed eligible as approved by the CAO.
4. Individual or family that has had a chronic history of utility arrears may not be considered a priority from this fund if they have already received funding from this program.
5. Angel Donor Fund available to Town of Gibbons residents only.
6. Contributors to the Angel Donor Fund Program shall remain anonymous.
7. Yearly Report shall be presented to Council for information only.
8. Other Non-Profit Gibbons organizations that do not presently qualify as a CRA Donor may be approved to participate in this program.
9. Town Residents may voluntarily consent to a monthly contribution through their utility bills towards this program.
10. Individuals or families who have previously received funds from the Angel Donor Fund may not be considered a priority for future funding.

Town of Gibbons Angel Donor Fund



1. FCSS RESPONSIBILITIES:

- a. to keep a pulse for those in our community who may be struggling and in need of financial assistance
- b. to be ready and available to assess needs when approached
- c. to collectively work together to assess each need on an individual basis and complete the [Angel Donor Form](#)
- d. to collect and record the information needed to complete the [Angel Donor Form](#)
- e. to conform to CRA's regulations and only issue funds if the recipient understands the possible implications such as taxes or eligibility for benefits
- f. FCSS will sign off on the [Angel Donor Form](#) when the decision is made to disburse funds for the recipient's need
- g. to communicate with the CFO on a regular basis as to the total amount available in the Fund
- h. to be the direct contact with the recipient
- i. to keep all documentation for each disbursement on file for six years
- j. to keep a running total of all disbursements and report to the CFO for auditing purposes

2. CONFIDENTIALITY: All information collected will be kept confidential as per the *Freedom of Information and Privacy Act* (FOIP).

3. GUIDELINES FOR ASSESSMENT OF NEED: **This list is given as a guideline only and should not limit the use of funds should other specific needs arise. When assessing each situation, keep in mind other community organizations that offer resources that may be available to the person(s) in need for example but not limited to (Sturgeon Alliance Church Benevolent Fund, Food Bank, government assistance, etc.) and collaborate with these other community organizations accordingly to care for the person(s) in need.**

- a. by assessing each situation on an as needed basis
- b. by assessing and assisting each recipient in their efforts in becoming self-sustaining
- c. in general, the angel donor fund will not be ongoing to any one recipient, but rather assessed on an as needed basis for each situation
- d. angel donor funds will not be granted at a set amount but rather given based on actual need and availability of funds
- e. the Program reserves the right to request supporting documentation to verify need at the discretion of the program.



SCHEDULE "A"

ANGEL DONOR FUND FORM

This form will be completed by FCSS when processing a request to provide assistance to individuals or families who are experiencing financial or materials needs. This form is confidential and will be kept at the Gibbons family resource Centre.

IMPORTANT: Angel Donor Fund funds will be disbursed in accordance with CRA guidelines.

RECIPIENT'S INFORMATION:

Name: _____

Address: _____

Email: _____

ASSESSMENT OF NEED(S):

HOW WILL THE FUND BE DISPERSED:

Date	(Gift Card, Cash, pymt on Acct)	Amount	Need
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____

DISBURSEMENTS:

Date	Payable To	Amount	Need	Date Cheque Rec'd & Disb.
_____	_____	\$ _____	_____	_____
_____	_____	\$ _____	_____	_____
_____	_____	\$ _____	_____	_____

Signatures

Name:
FCSS Manager Town of Gibbons

Date of approval: _____

Name:
Chief Financial Officer Town of Gibbons

Date of approval: _____

CONTACT:

Town of Gibbons

Manager of Family and Support Services

Box 68, 5016, 50 Street

Gibbons, Alberta T0A 1N0

Phone: 780-923-2374

Cell: 780-690-4577

Fax: 780-923-2379

ANGEL DONOR FUND			2022
Month		Receipts	Disbursements
January		\$ 500.00	\$ 500.00
February		\$ 250.00	
March		\$ 250.00	
April			
May			
June			
July			
August			
September			
October			
November			
December			
		\$ 1,000.00	\$ 500.00

Report to Council



Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Monique Jeffrey, Interim Director of Finance
Report Topic: Tax Restructuring Funding

Introduction

Administration is requesting that Council approve the transfer of \$510,675.02, from the Taxes Restructuring Line-of-Credit to the Town's operating account, to maintain the cash flow required.

Background

As originally adopted this Tax Restructuring Line-Of-Credit was set up to cover the cash flow of the Town in the amount of taxes that have been restructured. From July 22, 2020, until today Council has approved the restructuring of taxes in the amount of \$140,131.38 of which \$94,025.27 was transferred to operating in 2021. The 1st quarter payment for the school tax requisition in the amount of \$253,594.74 is due March 31, 2022. The Town is presently awaiting the second installment of the 2021 MSI in the amount of \$424,276.00 early in the new fiscal year, therefore Administration is requesting that Council approves the transfer of \$510,675.02 from the \$2,000,000.00 line-of-credit that was approved by bylaw ALT 2-20 passed at the Special Council meeting dated March 28, 2020, and reinstated at the Council meeting dated March 10, 2021, as Bylaw ALT 2-21.

School Tax due March 31, 2022	\$253,594.74
2021 MSI funds already expended	\$210,974.17
Taxes through tax restructuring program	\$46,106.11
Request for transfer	\$510,675.02

Administration is also recommending that once the 2021 MSI Capital funds are received that the amount of \$210,974.17 be applied against the Tax Restructuring Line-of-Credit.

Options Available

1. Council to authorize Administration to transfer \$510,675.02 from the Taxes Restructuring Line-of-Credit of \$2,000,000.00 to the Town's operating account.
2. Council to advise Administration as to how it would like to proceed.

Recommendation for Action

1. That Council authorize Administration to transfer \$510,675.02 to the Town operating account from the \$2,000,000.00 Tax Restructuring Line-Of-Credit and that once the 2021 MSI Capital funds are received by the Town that the amount of \$210,974.11 be applied against the Tax Restructuring Line-of-Credit.

Submitted By:

A handwritten signature in black ink, appearing to be "Monique Jeffrey".

Monique Jeffrey.
Interim Director of Finance

Approved by:

A handwritten signature in black ink, appearing to be "Farrell O'Malley".

Farrell O'Malley
CAO

Request for Decision

Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: AB Munis – **Power+** Program

Introduction

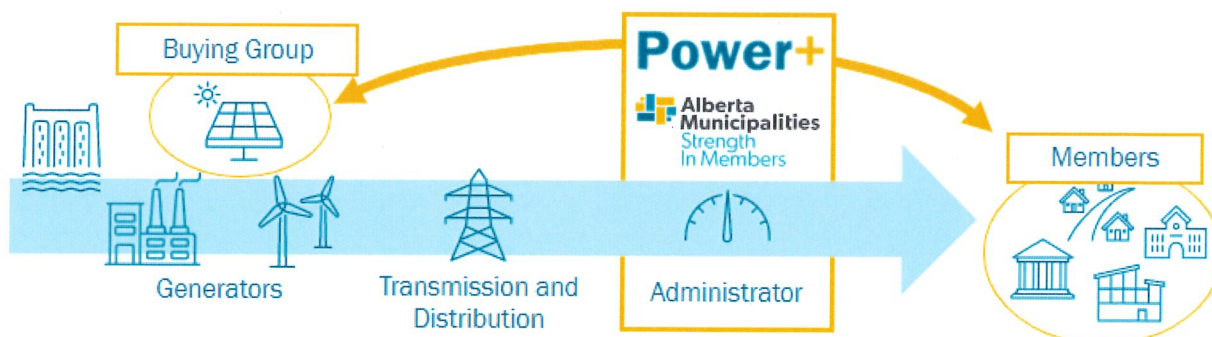
The purpose of this report is to respectfully request that Council give consideration to committing to becoming a member of the AB Munis **Power+** energy procurement program with understanding that it will be a 10-year commitment that may allow Gibbons to save an estimated \$226,329.00 or an average of \$22,633.00 per year.

Background

Two years ago, Administration met in Camrose with a number of municipal and corporate representatives to discuss the future of energy services provided by your municipal association – Alberta Municipalities (AUMA at that time). As a participant in this Energy Advisory Panel, AB Munis heard loud and clear that municipalities value low cost, long-term budget stability. This feedback was the catalyst for AB Munis to examine supply solutions that could achieve that primary objective.

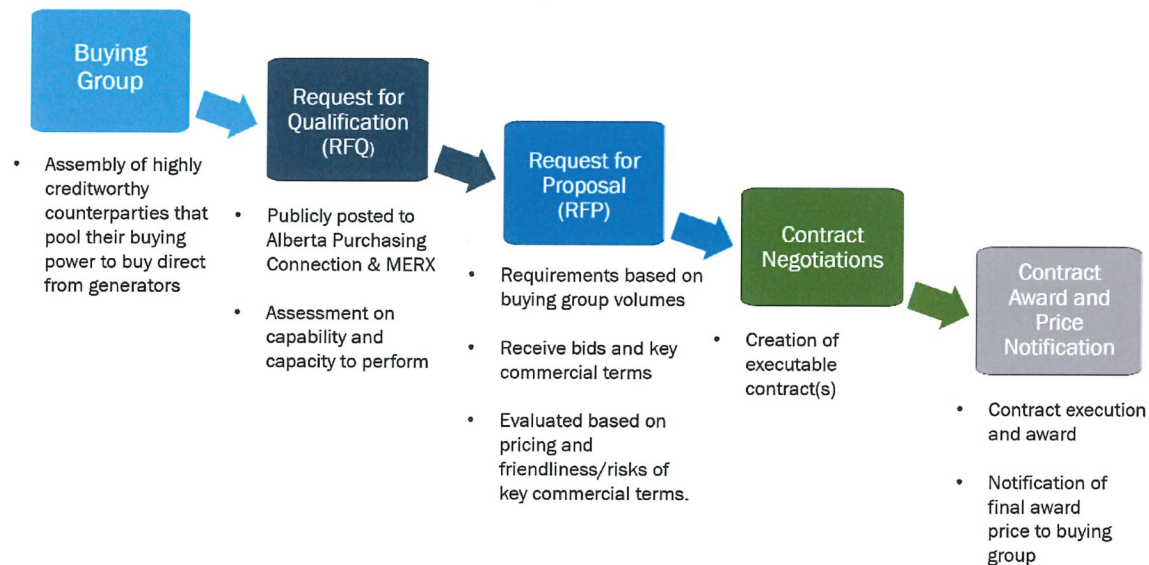
Since that time, AB Munis has been consulting with generators, project developers and financial institutions; working with industry experts; and reviewing program approaches with the AMSC Board of Directors to create incremental value in ways that municipalities and industry could not pursue on their own. AB Munis introduced on Wednesday at our 2022 Spring Municipal Leaders' Caucus, *Alberta Municipalities* announced the next evolution of its energy program, **Power+**.

This new program invites members to participate as one cohesive buying group, under one public procurement, in order to achieve economies of scale and access cost of production pricing while removing margin and fees charged by intermediaries such as wholesalers & traders, brokers and retailers. This new program will realize the value of high municipal creditworthiness in order to purchase electricity directly from its generation source under a 10-year supply arrangement. By accessing electricity pricing at its point of production, we can remove layers of cost to achieve cost savings and long-term budget stability for members.



Request for Decision

This will include information on the publicly posted, buying group procurement process outlined below.

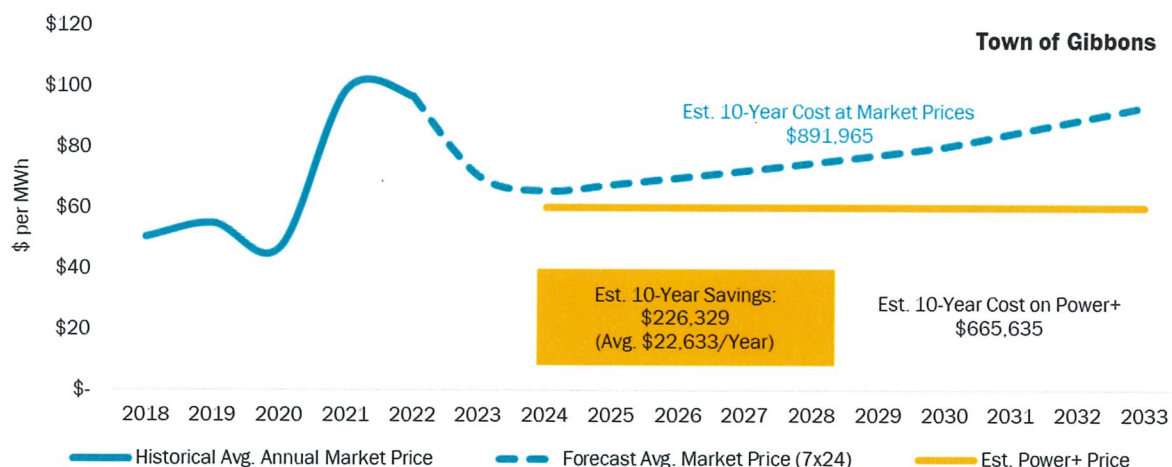


Power+ offers the same reliability and cost-savings achieved through the AB Munis traditional aggregation process combined with the ability to lock in your energy rates for 10 years. This long-term solution is designed to improve efficiency and access energy pricing right from its source, avoiding the costs incurred when dealing with intermediaries and mitigating long-term carbon cost increases. In other words, **Gibbons will be able to achieve budget certainty over the long-term.**

The AB Munis Energy team has reviewed the Town of Gibbons' energy use and estimates that a **commitment to Power+** could save Gibbons municipality an average of \$22,000 per year based on industry forecasts.

Gibbons estimated savings over 10 years through

Alberta Municipalities **Power+**



Request for Decision

Options Available

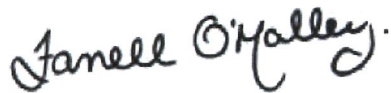
1. That Council direct administration to register to become a member of the AB Munis **Power+** energy procurement program with understanding that it will be a 10-year commitment that may enable Gibbons to save an estimated \$226,329.00 during the term of the agreement or an average of \$22,633.00 per year.
2. That Council direct administration to how it wishes to proceed.
3. That Council accept this report as information.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

That Council direct administration to register to become a member of the AB Munis **Power+** energy procurement program with understanding that it will be a 10-year commitment that may enable Gibbons to save an estimated \$226,329.00 during the term of the agreement or an average of \$22,633.00 per year.

Submitted By:



Farrell O'Malley
CAO

Request for Decision



Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Susan Gingell, Development Officer
Report Topic: Bylaw PLU 01-22

Introduction

The purpose of Bylaw PLU 01-22 is to amend Land Use Bylaw PUL 8-06, Schedule "A" Land Use District Map redistricting Part of SE 3-56-23-W4 from Single Family Large Lot Residential (R-S) to Direct Control Commercial Industrial District (DC-CI-1) to align it with the future use as identified in the Municipal Development Plan.

Background

Bylaw PLU 01-22 will direct all future development permit applications for part of SE 3-56-23-W4 to Council for review and approval at the discretion of Council. Bylaw PLU 01-22 received first reading on February 23, 2022. The Public Hearing was advertised in the March 8th & 15th issues of the Free Press and was held March 23, 2022.

Options Available

1. That Council gives 2nd and 3rd reading to Bylaw PLU 01-22 as presented.
2. That Council declines 2nd and 3rd reading and advises Administration on how it wishes to proceed.

Recommendation for Action

Administration would like to respectfully request that Council give consideration to the following:

1. That Council approve 2nd and 3rd reading to Bylaw PLU 01/22 a bylaw to redistrict Part of SE 3-56-23-W4 from Single Family Large Lot Residential (R-S) to Direct Control Commercial Industrial District (DC-CI-1) as presented.

Submitted By:

A blue ink signature of Susan Gingell, consisting of a stylized 'S' and 'G'.

Susan Gingell
Development Officer

Approved By:

A blue ink signature of Farrell O'Malley, written in a cursive style.

Farrell O'Malley
CAO



TOWN OF GIBBONS

BYLAW NO. PLU 01/22

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA AMENDING LAND USE BYLAW NO. PLU 8/06, THE LAND USE BYLAW OF THE TOWN OF GIBBONS.

WHEREAS the Municipal Government Act R.S.A. 2000, as amended ("the Act") provides that a Municipal Council may amend its Land Use Bylaw.

WHEREAS the Council of the Town of Gibbons wishes to amend its Land Use Bylaw as it affects certain lands.

NOW THEREFORE the Council of the town of Gibbons, duly assembled, enacts as follows.

1. **TITLE**

This bylaw may be cited as the "Bylaw PLU 01/22 Land Use Bylaw PLU 8/06 Amendment".

2. **BYLAW AMENDMENTS**

Bylaw No. PLU 8/06, the Land Use Bylaw of the Town of Gibbons, as amended, is hereby further amended as follows:

A. Part Three, Section 3.5 is hereby amended as follows:

Subsection (1) of deleted in its entirety and replaced with the following:

- (1) *The Development Authority shall receive, review, consider and decide on all development permit applications with the exception of all Direct Control Districts.*

The addition of the following after subsection (1) and renumbering all subsequent subsections accordingly:

- (2) *The Development Authority shall receive and review all development permit applications for all Direct Control Districts prior to being sent to the Council of the Town of Gibbons for their consideration to approve, approve with conditions or refuse.*

B. Part Four, Section 4.1 is hereby amended as follows:

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

Subsection (2) is hereby deleted in its entirety and replaced with the following:

(2) *Notwithstanding Subsection (1) above, no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of this Bylaw were relaxed, varied, or misinterpreted.*

C. Part Four, Section 4.1 is further amended by the addition of the following after subsection (4):

(5) *Despite Subsections (1), (2), (3) or (4) above, if a decision with respect to a development permit application in a direct control district,*

(a) *is made by a council, there is no appeal to the subdivision and development appeal board, or*

(b) *is made by a development authority, the appeal is limited to whether the development authority followed the directions of council, and if the subdivision and development finds the development authority did not follow the directions it may, in accordance with the directions, substitute its decision for the development authority's decision.*

D. Land Use Bylaw PUL 8/06, Schedule "A" Land Use District Map is hereby amended by rezoning Pt. SE 3-56-23-W4 from Single Family Large Lot Residential (R-S) to Direct Control Commercial Industrial District (DC-CI-1) as shown on the attached Schedule "A".

3. SEVERABILITY

Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

4. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this _____ of _____, 2022.

Read a second time this _____ of _____, 2022.

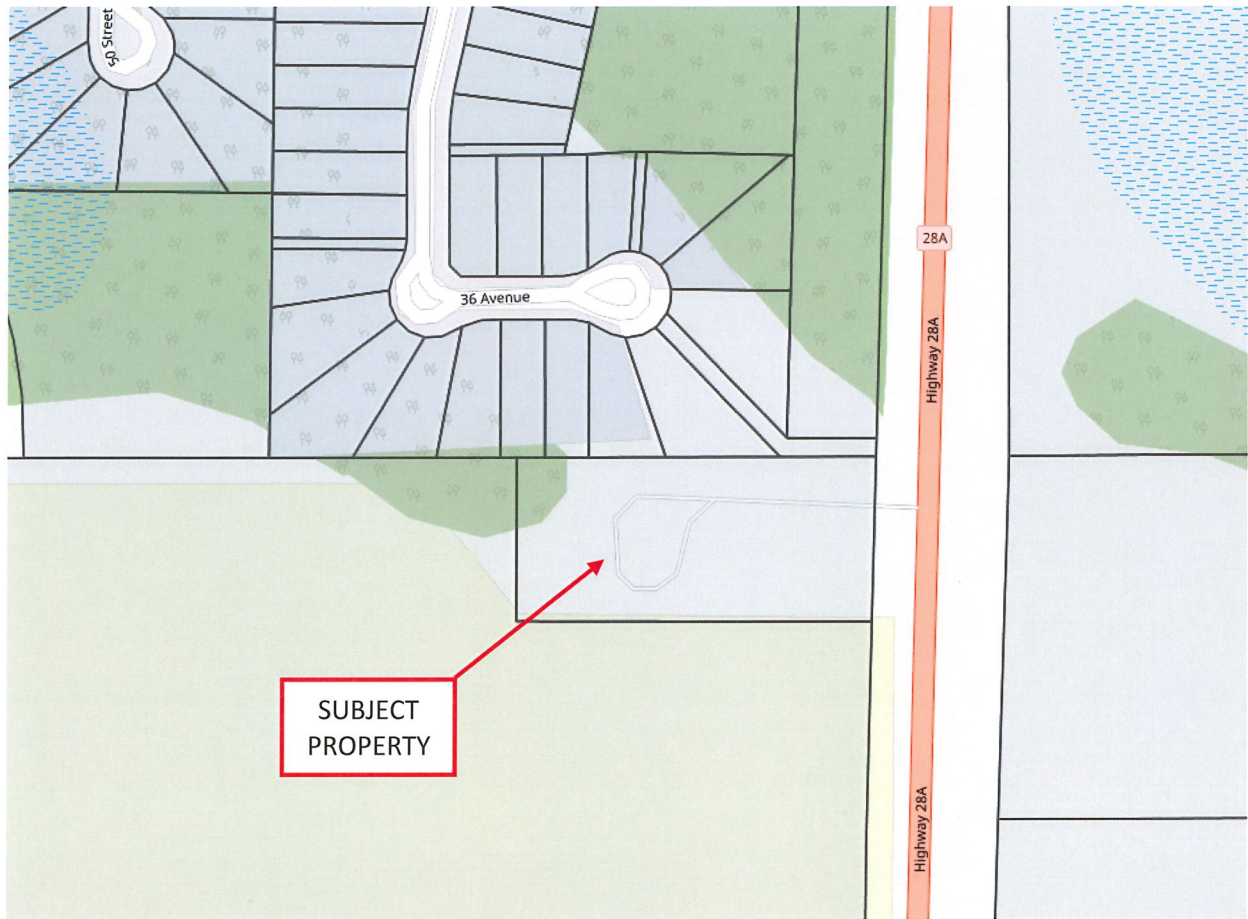
Read a third and final time this _____ of _____, 2022.

Mayor

Chief Administrative Officer

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

BYLAW 01/22
SCHEDULE "A"
Pt. SE 3-56-23-W4



Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

Report to Council



Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Policy GA 73-22 Expense Remuneration to Staff

Introduction

The purpose of this report is to respectfully request that Council give consideration to Policy GA 73-22 Expense Remuneration to Staff.

Background

Administration has conducted a review of the policy regarding Expense Remuneration to Staff. Through this review it was noted that the Government of Alberta rate for mileage of 0.505 per litre does not adequately reflect the cost of fuel, however, the Government of Canada rate of 0.59 per litre is found to be more comparable.

Options Available

1. That Council approve policy GA 73-22 Expense Remuneration to Staff with the change of mileage remuneration be changed from the Government of Alberta to the Government of Canada.
2. That Council not approve policy GA 73-22 Expense Remuneration to Staff and leave the mileage expense remuneration as the Government of Alberta.
3. That Council advise Administration as to how it would like to proceed.

Recommendation for Action


Administration respectfully requests that Council give consideration to the following:

1. That Council approve policy GA 73-22 Expense Remuneration to Staff with the change of mileage remuneration be changed from the Government of Alberta to the Government of Canada.

Submitted By:

Farrell O'Malley

CAO

	COUNCIL POLICY	
	Expense Remuneration to Staff	
	Policy Type: General Administrative	GA 73-22

PURPOSE:

To outline the process for remuneration to staff when attending Seminars, Workshops or Conferences.

POLICY STATEMENT:

The Town of Gibbons recognizes that from time to time, employees are required to attend meetings, seminars, workshops or conferences.

DEFINITIONS:

“Seminar” means a short presentation on a specific topic.

“Conference” means a broader range of topics to be discussed which would be of interest to a common user group

“Workshop” means a very specific topic where everyone is expected to participate

“Travel Time” means the time the individual is required to travel to the destination and the return travel time only.


GUIDING PRINCIPLES:

Staff members will receive the following remuneration in addition to their salaries:

1. When attending seminars, conferences or workshops outside their normal working hours, a per diem rate will be paid on the following basis:
 - a. Meetings up to 2 hours \$40.00
 - b. Meetings up to 4 hours \$90.00
 - c. Meetings that are 4 hours or more \$180.00

Document History

Policy Adopted	
Policy Revised and Adopted	
Policy Repealed	
Date to be Reviewed	

	COUNCIL POLICY	
	Expense Remuneration to Staff	
	Policy Type: General Administrative	GA 73-22

d. These rates shall be paid prior to leaving, if requested

2. Mileage will be paid at the rate ESTABLISHED BY the Government of Canada. The rate will be checked each year on April 1.
3. Travel expenses such as mileage and per diems for meals in the absence of a receipt should follow the Government of Alberta standard.
4. Meals and Incidentals:
 - i. Staff attending seminars, conferences, or workshops will be authorized up to \$100.00 per day for meals and incidentals (where meals are not included) for each day of the seminar, conference or workshop. This will be paid on production of receipt or it may be applied to a credit card if the staff person is a credit card holder.
 - ii. However, the Town recognizes that under certain restricted circumstances staying within the maximum daily allowance is not possible or practical. In those rare circumstances attendees are authorized to exceed the maximum \$100.00 per day. Receipts must be submitted.
5. As staff do not receive overtime for attendance at meetings, the designated staff will receive \$55.00 per meeting for meetings attended during the normal work week.

SUPERCEDES:

Policy GA 59-16

Document History

Policy Adopted	
Policy Revised and Adopted	
Policy Repealed	
Date to be Reviewed	

Report to Council



Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Policy GA 74-22 Expense Remuneration to Arms of Council (excluding the Gibbons Public Library)

Introduction

The purpose of this report is to respectfully request that Council give consideration to Policy GA 74-22 Expense Remuneration to Arms of Council (excluding the Gibbons Public Library).

Background

Administration has conducted a review of the policy regarding Expense Remuneration to Arms of Council (excluding the Gibbons Library). Through this review it was noted that the Government of Alberta rate for mileage of 0.505 per litre does not adequately reflect the cost of fuel, however, the Government of Canada rate of 0.59 per litre is found to be more comparable.

Options Available

1. That Council approve policy GA 74-22 Expense Remuneration to Arms of Council (excluding the Gibbons Public Library) with the change of mileage remuneration be changed from the Government of Alberta to the Government of Canada.
2. That Council not approve policy GA 74-22 Expense Remuneration to Arms of Council (excluding the Gibbons Public Library) and leave the mileage expense remuneration as the Government of Alberta.
3. That Council advise Administration as to how it would like to proceed.

Recommendation for Action


Administration respectfully requests that Council give consideration to the following:

1. That Council approve policy GA 74-22 Expense Remuneration to Arms of Council (excluding the Gibbons Public Library) with the change of mileage remuneration be changed from the Government of Alberta to the Government of Canada.

Submitted By:

Farrell O'Malley

CAO

	COUNCIL POLICY	
	Expense Remuneration to Arms of Council (excluding the Gibbons Public Library)	
	Policy Type: General Administrative	GA 74-22

PURPOSE:

To outline the process for remuneration to Arms of Council when attending Seminars, Workshops or Conferences.

POLICY STATEMENT:

The Town of Gibbons recognizes that from time to time, Board Members for Arms of Council are required to attend seminars, workshops, or conferences.

DEFINITIONS:

“Seminar” means a short presentation on a specific topic.

“Conference” means a broader range of topics to be discussed which would be of interest to a common user group

“Workshop” means a very specific topic where everyone is expected to participate

“Travel Time” means the time the individual is required to travel to the destination and the return travel time only.

GUIDING PRINCIPLES:

Board members will receive the following remuneration:


1. Chairman & Members

- | | |
|---|----------|
| i. Meetings up to 2 Hours | \$40.00 |
| ii. Meetings up to 4 Hours | \$90.00 |
| iii. Meetings that are 4 Hours or more | \$180.00 |
| iv. These rates shall be paid prior to leaving, if requested. | |

2. Mileage will be paid at the rate ESTABLISHED BY the Government of Canada. The rate will be checked each year on April 1.

Document History

Policy Adopted	
Policy Revised and Adopted	
Policy Repealed	
Date to be Reviewed	

	COUNCIL POLICY	
	Expense Remuneration to Arms of Council (excluding the Gibbons Public Library)	
	Policy Type: General Administrative	GA 74-22

3. Meals and Incidentals:

- i. Members attending seminars, conferences, or workshops will be authorized up to \$100.00 per day for meals and incidentals (where meals are not included) for each day of the seminar, conference or workshop. This will be paid on production of receipt or it may be applied to a credit card if the staff person is a credit card holder.
- ii. However, the Town recognizes that under certain restricted circumstances staying within the maximum daily allowance is not possible or practical. In those rare circumstances attendees are authorized to exceed the maximum \$100.00 per day. Receipts must be submitted.

4. Travel expenses such as mileage and per diems for meals in the absence of a receipt should follow the Government of Alberta standard.

SUPERCEDES:

Policy GA 60-16

Document History

Policy Adopted	
Policy Revised and Adopted	
Policy Repealed	
Date to be Reviewed	

Report to Council



Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Policy L 1-22 Remuneration to Members of Council

Introduction

The purpose of this report is to respectfully request that Council give consideration to Policy L 1-22 Remuneration to Members of Council.

Background

Administration has conducted a review of the policy regarding Remuneration to Members of Council. Through this review it was noted that the Government of Alberta rate for mileage of 0.505 per litre does not adequately reflect the cost of fuel, however, the Government of Canada rate of 0.59 per litre is found to be more comparable.

Options Available

1. That Council approve policy L 1-22 Remuneration to Members of with the change of mileage remuneration be changed from the Government of Alberta to the Government of Canada.
2. That Council not approve policy L 1-22 Remuneration to Members of Council and leave the mileage expense remuneration as the Government of Alberta.
3. That Council advise Administration as to how it would like to proceed.

Recommendation for Action


Administration respectfully requests that Council give consideration to the following:

1. That Council approve policy L 1-22 Remuneration to Members of Council with the change of mileage remuneration be changed from the Government of Alberta to the Government of Canada.

Submitted By:

Farrell O'Malley

CAO

	COUNCIL POLICY	
	REMUNERATION TO MEMBERS OF COUNCIL	
	Policy Type: Legislative	L1-22

DEFINITIONS:

“Seminar” – A short presentation on a specific topic

“Conference” – A broader range of topics to be discussed which would be of interest to a common user group

“Workshop” – A very specific topic where everyone is expected to participate

“Travel Time” – Shall be the time a member left town until the member returns to town.

Base Honorarium


1. Mayor - \$1,600.00 per month – paid monthly
2. Councillors - \$1,000.00 per month – paid monthly
3. The remuneration will be adjusted yearly based on Cost of Living Allowance (COLA)
4. Mayor and Councillors
 - a. When attending seminars, conferences or workshops, a per diem rate will be paid on the following basis:
 - i. Meetings up to 2 Hours \$40.00
 - ii. Meetings up to 4 Hours \$90.00
 - iii. Meetings that are 4 Hours or more \$180.00
 - iv. These rates shall be paid prior to leaving, if requested.
 - b. Per Diem should not exceed the budgeted amount per year per Councillor. In the event that a Councillor does not have sufficient funds within their current budget, permission from Council inquiring if the event will be subsidized is required. Funds for the subsidized event will be at the discretion of Council.
 - c. Appointments to boards and outside committees that provide remuneration to members need to be balanced by availability and are to be evaluated at the Organization Meeting held prior to the second Council Meeting in October of each year. Alternates are to be given the opportunity to either accompany the designate or attend in the stead to give the alternate experience.
 - d. There can be no claim for regular meetings of Council or if the Councillor is paid by an outside body.

Travel Expenses and Honorariums from Outside Bodies

5. If the Mayor and Council are attending a seminar, conference or workshop they may undertake the following:

Document History

Policy Adopted	
Policy Revised and Adopted	
Policy Repealed	
Policy Reviewed	

	COUNCIL POLICY	
	REMUNERATION TO MEMBERS OF COUNCIL	
	Policy Type: Legislative	L1-22

- a. They may charge against credit cards to a maximum of \$75.00 per day for meals and incidentals to an accrued total. Receipts must be submitted. If the charge is over the specified amount, the Mayor/Councillor must reimburse the Town of Gibbons.
- b. Conference attendees are granted authority to exceed the meal allowance maximum in circumstances where meals are not included. Meal receipts must be supplied.
6. Mileage will be paid at the rate ESTABLISHED BY the Government of Canada. The rate will be checked each year on April 1.
7. Travel expenses such as mileage and per diems for meals in the absence of a receipt should follow the Government of Alberta standard.

Budgets and Submission of Expenses

8. All expenses must be submitted to the office by the fifteenth (15th) of each month or the last business day prior to it in order for payment to be made by the end of that month.
9. Councillors may request an advance from their honorarium, with the advance not to exceed one month's honorarium value. Advances may be granted not more than twice within a calendar year.
10. The Town of Gibbons wishes to identify a means of reimbursing Councillors for miscellaneous expenses while performing Council business. Therefore, it is deemed that 1/3 of all annual remuneration paid to Council is a reimbursement of expenses above and beyond any other amounts claimed or paid by the municipality on behalf of Council.

Illness and Leave of Absence

11. In the event of a planned absence of more than 2 consecutive meetings, the member must request a leave of absence to be approved by Council. Unplanned absences due to emergencies or illness should be approved on a case by case basis by Council. Unapproved absences more than 2 consecutive meetings may result in the suspension of the Councillor's honorarium.

Policy Review

12. This policy shall be reviewed by a Council appointed Citizen's Group (made up of Rate Payers of the community at large) from time to time to ensure a fair and equitable remuneration and policy.

SUPERCEDES:

Policy L2-15

Document History

Policy Adopted	
Policy Revised and Adopted	
Policy Repealed	
Policy Reviewed	

Report to Council



Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Bylaw PI 2-22 Municipal Master Rates Bylaw

Introduction

The purpose of this report is to respectfully request that Council give consideration to Bylaw PI 2-22 Municipal Master Rates Bylaw.

Background

Bylaw PI 4-21 went to Council in December of 2021 with an effective date of January 1, 2022. At that time, it was anticipated that the Fire Services Agreement would be signed. To date, that agreement is still in deliberations. It should also be noted that the amount for the non-refundable development damage deposit under Development Permits was listed incorrectly and has now been rectified in this bylaw.

Options Available

1. That Council provide 1st, 2nd and 3rd Reading of Bylaw PI 2-22 Municipal Master Rates Bylaw
2. That Council amend Bylaw PI 2-22 Municipal Master Rates Bylaw as it sees fit.
3. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council provide 1st, 2nd, and 3rd Reading of Bylaw PI 4-22 Municipal Master Rates Bylaw

Submitted By:

A handwritten signature in black ink, appearing to read "Farrell O'Malley".

Farrell O'Malley

CAO



TOWN OF GIBBONS

Municipal Master Rates Bylaw

Bylaw PI 2-22

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO ESTABLISH RATES CHARGED FOR VARIOUS MUNICIPAL SERVICES

WHEREAS under provisions of the Municipal Government Act, being chapter M-26, Section 146.1 of the Revised Statutes of Alberta 2000 or thereof amended, Council may pass bylaws for municipal purposes of establishing fees for Municipal Services;

AND WHEREAS the Council of the Town of Gibbons deems it appropriate to establish rates, fees and charges for the various goods, services, Licenses and permits provided by the Town of Gibbons;

NOW THEREFORE the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

1. TITLE

This bylaw may be cited as the Municipal Master Rates Bylaw.

2. DEFINITIONS

"CAO" means the Chief Administrative Officer of the Town of Gibbons.

"COUNCIL" means the Council of the Town of Gibbons duly elected.

"FORMAL REQUEST" shall mean the request for information which is not routinely provided and requires the completion of a form in accordance with the *Freedom of Information and Protection of Privacy Act*.

"Town" means the Town of Gibbons.

3. GENERAL

- 2.1 The annual rates, fees and charges for various goods, services, permits and licenses shall be established as per Schedule "A", attached to and forming part of this Bylaw.
- 2.2 All applicable taxes shall be added to these rates at the point of sale.
-

4. SEVERABILITY

- 3.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.
-

5. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this _____ of _____ 2022.

Read a second time this _____ of _____ 2022.

Read a third and final time this _____ of _____ 2022.

Bylaw PI 4-21 is now repealed.

Mayor, Dan Deck

CAO, Farrell O'Malley

SCHEDULE "A"

ADMINISTRATIVE – GENERAL	
Photocopying - Black and White	\$0.25/page
Photocopying - Colour	\$0.50/page
Tax Certificate	\$50.00
Tax Certificate – RUSH SERVICE	\$100.00
Maps	At Town Cost
Copy of previously issued receipts	\$30.00
Landfill Tags	\$10.00 + GST
Faxing – Local	\$1.00/page
Faxing – Long Distance	\$2.00/page
Laminating	\$2.00/page
Water Meters	At Town Cost
NSF Charge	\$25.00
Tax Arrears Administration Fee (includes to Register and Release Caveat)	\$250.00
Tax Recovery Administration Fee	\$250.00
Formal Request – FOIPP	As specified in the Freedom and Information and Protection of Privacy Regulations

ANIMAL CONTROL BYLAW PI 3-21		
LICENSING		
DESCRIPTION	LICENSE FEE	AFTER JANUARY 31
Dog – Unaltered	\$60.00	\$90.00
Dog – Neutered Male / Spayed Female, Puppy under 1 year	\$30.00	\$45.00
Cat – Unaltered	\$30.00	\$45.00
Cat – Neutered Male / Spayed Female, Kitten under 1 year	\$20.00	\$30.00
OFFENCE		
Failure to obtain an Animal License		\$100.00
Keeping a Domestic Animal in a Residential District		\$150.00
Failure to ensure that license tag is worn when animal is off the Owner's premises		\$100.00

Permitting an animal to be AT LARGE	\$200.00
Failing to confine and house a female dog or cat in heat	\$100.00
Permitting a dog or cat to damage Public or Private Property	\$200.00
Permitting a dog to be in an area where a sign prohibits the presence of dogs	\$100.00
Interference with Animal Control Officer	\$1,000.00
Remove dog from possession of Animal Control officer	\$1,000.00
Exceeding the number of dogs or cats on a parcel of land	\$200.00
Failing to immediately remove a dog's or cat's defecation from Public or Private Property	\$150.00
Permitting a dog or cat to howl or bark excessively	\$300.00
Bite, attempt to bite, bark at, any person, chase livestock or other domestic animal	\$1,000.00
VICIOUS DOG OFFENCE	
Fail to muzzle and control Vicious Dog on Public or Private Property	\$2,000.00
Fail to surrender a Vicious Dog	\$2,000.00
Fail to license a Vicious Dog	\$2,000.00
Failure to notify Animal Control Officer when "Vicious Dog" leaves Town permanently	\$500.00
Fail to post sign indicating "Vicious Dog"	\$1,000.00
Bites, attempt to bite, barks at, chases a person, domestic animal or livestock by a "Vicious Dog"	\$2,500.00
Allow Vicious Dog to be AT LARGE	\$2,000.00
Fail to notify Animal Control Officer of Vicious Dog at large	\$1,000.00
Fail to ensure license tag is worn when Vicious Dog is off Owner's premises	\$1,000.00
MUNICIPAL SHELTER HOLDING FEES	
Dog – per day	\$10.00
Cat – per day	\$7.00

ASSESSMENT APPEAL FEES BYLAW ALT 1-20

Single Family Residence – 3 or fewer dwelling units	\$50.00
Multi Family Residence (4 or more dwelling units) and Non-Residential	\$650.00

BUSINESS LICENSE BYLAW PI 4-00		
Resident	January 1	\$30.00
	April 1	\$22.50
	July 1	\$15.00
	October 1	\$7.50
Non-Resident or Seasonal	January 1	\$150.00
	April 1	\$112.50
	July 1	\$75.00
	October 1	\$37.50
Accessory Home Occupation (Home Based Business)	January 1	\$100.00
	April 1	\$75.00
	July 1	\$50.00
	October 1	\$25.00
Student		\$15.00
Transient Trader/Hawker	Per Day	\$50.00
	Per Week	\$75.00
Transfer Fee		\$10.00
OFFENCE		
First Offence		\$50.00
Second Offence		\$100.00
Third and Subsequent Offences		\$250.00

CEMETERY BYLAW PI 4-05					
	Plot	Perpetual Care	Weekday Open & Close 9 am – 3 pm	Saturday & Holiday Additional Charges for Open & Close	
				AM	PM
Regular Plot					
Summer	\$1,050.00	\$200.00	\$450.00	\$200.00	\$275.00
Winter	\$1,050.00	\$200.00	\$650.00	\$200.00	\$275.00
Cremation Plot – (One Plot will accommodate up to 6 Urns)					
Summer – 1 st Urn	\$1,050.00	\$200.00	\$250.00	\$200.00	\$275.00
Winter – 1 st Urn	\$1,050.00	\$200.00	\$400.00	\$200.00	\$275.00
Summer – 2 nd – 6 th Urn	-	\$100.00	\$250.00	\$200.00	\$275.00

Winter – 2 nd – 6 th Urn	-	\$100.00	\$400.00	\$200.00	\$275.00
Cremation Plot – Interred with previous casket (2 inurnments can be made in one site where a casket is interred)					
Summer	-	\$100.00	\$250.00	\$200.00	\$275.00
Winter	-	\$100.00	\$400.00	\$200.00	\$275.00

Veterans & Indigent

The Town shall supply graves in the cemetery, or a columbarium Niche, at a charge of 50% of the current plot price, for the bodies of indigent persons or veterans. If the spouse of a Veteran is buried in the same plot/columbarium perpetual fees will apply to the spouse.

<u>Double Columbaria</u>	Plot	Perpetual Care	Weekday Open & Close 9 am – 3 pm	Saturday & Holiday Additional Charges for Open & Close	
				AM	PM
<u>Double Niche – Top Row</u>					
Summer – 1 st Opening	\$1,250.00	\$150.00	\$250.00	\$200.00	\$275.00
Winter – 1 st Opening	\$1,250.00	\$150.00	\$300.00	\$200.00	\$275.00
Summer – 2 nd Opening	-	-	\$250.00	\$200.00	\$275.00
Winter – 2 nd Opening	-	-	\$300.00	\$200.00	\$275.00
<u>Double Niche – 2nd Row</u>					
Summer – 1 st Opening	\$1,200.00	\$150.00	\$250.00	\$200.00	\$275.00
Winter – 1 st Opening	\$1,200.00	\$150.00	\$300.00	\$200.00	\$275.00
Summer – 2 nd Opening	-	-	\$250.00	\$200.00	\$275.00
Winter – 2 nd	-	-	\$300.00	\$200.00	\$275.00
<u>Double Niche – 3rd Row</u>					
Summer – 1 st Opening	\$1,150.00	\$150.00	\$250.00	\$200.00	\$275.00
Winter – 1 st Opening	\$1,150.00	\$150.00	\$300.00	\$200.00	\$275.00
Summer – 2 nd Opening	-	-	\$250.00	\$200.00	\$275.00
Winter – 2 nd Opening	-	-	\$300.00	\$200.00	\$275.00
<u>Double Niche – 4th Row</u>					
Summer – 1 st Opening	\$1,100.00	\$150.00	\$250.00	\$200.00	\$275.00
Winter – 2 nd Opening	\$1,100.00	\$150.00	\$300.00	\$200.00	\$275.00
Summer – 1 st Opening	-	-	\$250.00	\$200.00	\$275.00
Winter – 2 nd Opening	-	-	\$300.00	\$200.00	\$275.00

Veterans & Indigent

The Town shall supply graves in the cemetery, or a columbarium Niche, at a charge of 50% of the current plot price, for the bodies of indigent persons or veterans. If the spouse of a Veteran is buried in the same plot/columbarium perpetual fees will apply to the spouse.

CEMETARY – OTHER CHARGES	
Transfer of Burial Deed	\$200.00
Disinterment – Casket (on production of certificate from Vital Statistics)	\$600.00
Disinterment – Cremains (on production of certificate from Vital Statistics)	\$300.00
Re-internments	Burial Costs
Grave Market Permit Fee	\$25.00
Inscription Columbaria Doors – Double	As quoted by contractor plus \$100.00 Administration Fee
Inscription Columbaria Doors – Single	As quoted by contractor plus \$100.00 Administration Fee
Memory Wall – Inscription and Plate	As quoted by contractor plus \$50.00 Administration Fee

COMMUNITY STANDARDS BYLAW PI 2-18	
Not cleaning sidewalks within prescribed 72-hour limit	\$50.00
Placing ice, snow, etc. from private property onto a highway or other private or public property other than their own property.	\$100.00
Not clearing a dangerous accumulation of snow	\$100.00
Not keeping awning free of snow and ice	\$100.00
Not keeping sidewalk/street from ice forming from dripping	\$100.00
OFFENCE	
First Offence	\$250.00
Second Offence	\$500.00
Third and Subsequent Offences	\$750.00
Rectify problem caused by violation by Town of Gibbons	Costs incurred by Town

DEVELOPMENT PERMITS BYLAW PI 1-18	
Residential – New Single-Family Development	
Permitted Use	\$150.00
Discretionary Use or Variance	\$300.00
Residential Accessory Buildings (Sheds, Decks, Garages, Finished Basements Hot Tubs, Pools etc.)	\$100.00
Residential – Multi Family Dwellings	
Permitted Use	\$150.00 + \$100.00 per unit
Discretionary Use or Variance	\$300.00 + \$100.00 per unit
Secondary, Garage or Garden Suites	\$150.00
Demolition Permit	\$100.00
Commercial / Industrial / Institutional	
New Development Permitted Use	\$500.00 + \$0.15 per \$1,000 Project Value
Addition (Permitted Use)	\$150.00 Plus \$0.15 per \$1000 Project Value
Accessory Buildings – Permitted Use	\$150.00
Temporary Development – Temporary Structure	\$150.00
Storage Yard / Parking Lot	\$150.00
Demolition Permit	\$200.00
Compliance / Zoning Certificates	
Residential - Single Family Dwelling to 4 Plex	
Regular Services – within 3 Working Days	\$150.00
Rush Services – within 24 hours of receipt	\$200.00
Commercial, Industrial and Multi Family (Large than 4 Plex)	
Regular Service – within 3 working days	\$200.00
Rush Service – within 48 hours of receipt	\$250.00
Zoning Certificate, Municipal Approval of Use/Location - Letter	\$150.00
Development Permit – Signs (Each Occurrence)	\$100.00
Miscellaneous Development Charges	
Encroachment Agreement	\$150.00 plus legal costs
Submission of Revised Plans, per occurrence at Development Officer's discretion	\$150.00 Residential \$500.00 Commercial
Development Damage Deposit	\$1,000.00 (\$100.00 500.00 non-refundable)
Amendments	
Land Use Bylaw	\$1,500.00

Municipal Development Plan	\$1,500.00
Intermunicipal Development Plan	\$2,000.00
Area Structure Plan, Area Redevelopment Plan, Outline Plan (new or amended)	\$2,500.00
SUBDIVISION AND DEVELOPMENT APPEAL	
Subdivision Appeal Fee	\$500.00
Development Appeal Fee	\$300.00

FIRE SERVICES

Fire Services within the Town of Gibbons	\$600.00 per hour
Fire Inspections	\$75.00
Fire Inspections — 1 st re-inspection	\$100.00
Fire Inspections — 2 nd re-inspection	\$250.00
Fire Inspections — 3 rd re-inspection	\$500.00
Fire Investigations within the Town of Gibbons	\$200.00 per incident plus \$75.00 per hour
Letters of summary to Lawyers and/or Insurance Companies for Fire Investigation information	\$150.00 per letter
Occupancy Load and Certificate	\$125.00

OFFENCE

Failing to report property damaged by fire	\$100.00
Failing to report a release of dangerous goods	\$1000.00 plus all associated costs to remedy the release incurred by the Town
Interference with Performance of Duties	\$500.00
Move or Drive Over Apparatus or Equipment without Permission	\$500.00
Obstruction or interference with the operation or use of any fire hydrant or any apparatus required for the use of the Gibbons Fire Department	\$500.00
Using a fire hydrant for the purpose of obtaining or discharging water without permission	\$500.00 plus estimated water costs
Intentional obstruction of access roads or streets or other apparatus used for fire suppression	\$1000.00
Failing to assist when conscripted by the Fire Chief or Incident Manager	\$250.00
Obstruction of a Safety Codes Officer or Inspector to enter a premise for the purpose of inspecting or investigating	\$500.00
Damage or destroy Fire Department apparatus or equipment	\$1000.00 plus all associated costs
Falsely representing as a member of the Fire Department	\$500.00
Having in possession to wear or use any official badge, identification card, insignia, button, cap, helmet, or uniform of the Gibbons Fire	

Department unless such person is a regular or retired member of the Fire Department.	\$500.00
Having in possession keys for the Fire Hall or equipment unless authorized by the Chief	\$500.00
Making of a false alarm	\$600.00
Falsely soliciting on behalf of the Fire Department	\$500.00
Refusal to provide or cause to provide information requested by the Gibbons Fire Department	\$250.00
Entering fire boundaries without permission	\$250.00
Failing to adhere to a fire ban	\$500.00 plus all associated costs
Not controlling a fire and allowing it to become a running fire	\$500.00 plus all associated costs
Making a false statement in a Fire Permit application	\$500.00
Burning a material contrary to Federal, Provincial or Municipal legislation	\$1000.00 plus all associated costs
Burning normal waste from operation of a household or commercial business	\$500.00

GARBAGE AND WASTE

Weekly Curbside Garbage and Bi-weekly Curbside Recycle pickup	\$20.31/month Billed on the Utility Bill
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NOISE ABATEMENT BYLAW PI 4-02

1 ST Offence	\$200.00
2 ND Offence	\$500.00
3 RD Offence	\$1000.00

VEHICLE CONTROL BYLAW PI 2-17

	1 st Offence	2 nd Offence	Additional Offence
Parking a vehicle longer than 72 hours	\$75.00	\$150.00	\$300.00
Living in RV parked on highway for longer than 7 days	\$100.00	\$175.00	\$350.00
Parking on playground, recreational area or public park	\$75.00	\$150.00	\$300.00
Parking a trailer not attached to a vehicle	\$100.00	\$150.00	\$350.00

Parking a vehicle over 4800 kg where not authorized	\$250.00	\$375.00	\$500.00
Parking in a "passenger loading zone"	\$50.00	\$75.00	\$100.00
Stopping longer than 5 minutes in a passenger loading zone	\$50.00	\$75.00	\$100.00
Not parking within the confines of marked space	\$50.00	\$75.00	\$100.00
Parking a vehicle which obstructs traffic movement	\$250.00	\$375.00	\$500.00
Parking on private property without permission	\$100.00	\$150.00	\$200.00
Parking in Town of Gibbons reserved parking area	\$50.00	\$75.00	\$100.00
Parking or driving on Town owned land, i.e. buffer boulevard, reserves, land held for resale without permission	\$100.00	\$150.00	\$300.00
Parking on a construction site when not involved in the site	\$50.00	\$75.00	\$150.00
Parking in non-conformance to temporary signs	\$100.00	\$150.00	\$300.00
Parking longer than 12 hours after placement of temporary signs	\$125.00	\$175.00	\$350.00
Parking contrary to a traffic control device	\$125.00	\$175.00	\$350.00
Exceeding Posted Parking maximum time	\$50.00	\$75.00	\$150.00
Exceeding non-emergency parking time in Restricted parking areas	\$150.00	\$300.00	\$500.00
Parking along designated/active snow routes	\$150.00	\$300.00	\$500.00
Parking or driving to block, obstruct, impede, or hinder traffic	\$250.00	\$375.00	\$500.00
Not taking measures to promptly remove a vehicle obstructing traffic due to mechanical failure	\$250.00	\$375.00	\$500.00
Leaving a vehicle unattended while it is on jacks or part of the vehicle has been raised	\$300.00	\$400.00	\$600.00
Placing or permitting of an obstruction upon or above any highway without permission for the Town	\$200.00	\$250.00	\$300.00
Loading or unloading of goods, etc. where proper facilities have been provided or where access is from a lane	\$75.00	\$100.00	\$150.00
Holding of an unlawful parade	\$100.00	\$150.00	\$200.00
Riding a bicycle whereby the wheel diameter exceeds 50 cm, drive or park any vehicle on any sidewalk	\$100.00	\$150.00	\$200.00
Not operating a vehicle in conformance to traffic control devices	\$100.00	\$150.00	\$200.00
Removal or tampering with Town signs	\$150.00	\$250.00	\$500.00
Unlawful parking in a "Handicapped Parking" stall	\$150.00	\$250.00	\$500.00
Parking of dangerous goods on a highway	\$500.00	\$750.00	\$1000.00
Parking of dangerous goods closer than 15 meters from a building	\$500.00	\$750.00	\$1000.00
Operating a vehicle of 4800 kg where not authorized	\$200.00	\$250.00	\$300.00
Speeding	Offences Act	Offences Act	Offences Act
Operating a tracked vehicle	\$300.00	\$400.00	\$500.00
Pass beyond a traffic control device when an emergency exits	\$300.00	\$450.00	\$650.00
Depositing mud, ice, etc. on a highway due to washing a vehicle	\$100.00	\$150.00	\$175.00
Placing ice, snow, etc. from private property onto a highway	\$200.00	\$350.00	\$500.00

WATERWORKS AND SEWER BYLAW PI 1-19	
Utility Account Setup	\$25.00
Purchase of a Water Meter	At Town cost plus \$100.00 Administration Fee
Water Meter Deposit – Manufactured Home 100% Refundable	Town Cost plus \$100.00 Administration Fee
Water Deposit – Manufactured Home	\$200.00 to be used against outstanding or final water bill
METERED SERVICES – WATER RATES	
Residential – Basic	\$27.55/month
Residential – Usage	At the Water Commission rate per cubic meter used
Commercial and Institutional – Basic	\$32.55/month
Commercial and Institutional – Usage	At the Water Commission rate per cubic meter used
High Density Residential (Apartments & Condominiums) – Basic	\$27.55 per unit per month
High Density Residential (Apartments & Condominiums) – Usage	At the Water Commission rate per cubic meter used
BULK WATER	
Bulk Water Customers - purchased through the Town of Gibbons	January 1, 2022 – \$5.82/cubic meter adjusted annually in Bulk Water Rates for the Water Commission plus previous year's CPI for the Greater Edmonton Region
Bulk Water Customers - purchased through Online Program	10% discount on cubic meter rate (\$5.24/cubic meter as of January 1, 2022, adjusted annually in Bulk Water Rates for the Water Commission plus previous year's CPI for the Greater Edmonton Region)
Hydrant Rate	\$8.50/cubic meter
SEWER RATES	
Residential – Basic	\$23.66/month
Residential – Usage	At the Sewer Commission rate per cubic meter of water used
Commercial and Institutional – Basic	\$44.46/month
Commercial and Institutional – Usage	At the Sewer Commission rate per cubic meter of water used
High Density Residential (Apartments & Condominiums) – Basic	\$23.66 per unit per month

High Density Residential (Apartments & Condominiums) – Usage	At the Sewer Commission rate per cubic meter used
OTHER CHARGES	
Damage to Meter	Replacements or Minimum of \$100.00 whichever is greater
Application to use well other than water mains	\$250.00
Application to use well for purpose of watering lawns, gardens, flowers, shrubs or trees	\$25.00
Reconnection Fee	\$100.00 per connection to be paid prior to connection
Meter Test up to 1"	\$300.00
Meter Test over 1"	Cost of Test
Frost Plate	\$35.00

All Basic Rates for Water, Sewer and Waste will be adjusted annually based on previous years CPI for the Greater Edmonton Region, however, not to be adjusted lower based on CPI.

Other than where the Town has entered into a Development Agreement with private developers, every developer or Property Owner within the Town which will require a water service connection or sewer service connection shall pay to the Town, prior to the Town issuing a Building Permit (under the regulation of the Building Permit Bylaw) an offsite cost contribution for the extension of the water supply and distribution system relating to reservoir, pumping and supply of capacity of the system, for extension of oversizing of sewer lines, sewage treatment facilities or upgrading or existing on the following basis \$1,500.00 for each individual unit.

PENALTIES			
		1st Offence	2nd & Consecutive Offence
Section 2.5	Tampering with meter, meter reading equipment or water shut off	\$250.00	\$500.00
Section 5.2	Tampering with any of the backflow protection equipment	\$250.00	\$500.00
Section 7.1	Not obtaining permission to make connection to the public pipes or mains	\$250.00	\$500.00
Section 7.4	Making additional connections between the property line and meter	\$500.00	\$1,000.00
Section 8.1	Unauthorized opening/closing or operation of valve, hydrant, fire plug	\$500.00	\$1,000.00
Section 8.1	Illegally drawing water from hydrant	\$500.00	\$1,000.00
Section 10.1	Disposing of water	\$250.00	\$500.00
Section 11.2	Not following water restrictions	\$250.00	\$500.00
Section 14.1	Release of any matter not in accordance with Schedule "C"	\$500.00	\$1,000.00
Section 14.2	Release of any matter not in accordance with Schedule "D"	\$500.00	1,000.00
Section 21.1	Connection of storm water, roof drains etc. to sanitary sewer	\$300.00	\$500.00

Section 14.4	Tampering with the manhole covers or appliances	\$500.00	\$1,000.00
Section 14.5	Cutting or tapping into Town Sewers	\$500.00	\$1,000.00
Section 14.6	Obstructing flow of sewage	\$500.00	\$1,000.00
Section 14.8	Diluting wastewater	\$500.00	\$1,000.00
Section 15.2	Unauthorized use of the Gibbons RV Dumping Station	\$250.00	
Section 25.13	Making the curb stop inaccessible	\$100.00	\$200.00

Request for Decision



Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Short Term Borrowing Bylaw No. ALT 1-22

Introduction

The purpose of this report is to respectfully request that Council give consideration to establishing a revolving line of credit of \$1,000,000 that can be utilized to offset Operating and/or Capital expenses by adopting the Short-Term Borrowing Bylaw No. ALT 1-22 (See Appendix "A").

Background Information

Administration is proposing that the Town of Gibbons establish a revolving line of credit with Servus Credit Union to cover off possible shortfalls where incoming cash flows do or may not meet short term spending needs. In most cases, rather than liquidating investments it makes better financial sense to merely undertake short-term borrowing by way of an authorized revolving line of credit.

The negotiated line of credit is available year-round and generally will be used in situations where there is a gap between the beginning of the business year and when the full tax collection cycle begins and in specific situations where short term capital funds are required (e.g. land purchases, etc.) so the Town can take advantage of opportunities that present themselves from time-to-time without having to exhaust funds being held in reserves.

Further, to be able to utilize a revolving may significantly reduce the cost of borrowing as the Town will only pay for what it uses versus having to pay the full-term interest owing on debentures even if the Town is in the position to retire the principal ahead of schedule.

It is important to note that there are minimal to no stand-by charges or administration fees for having a standing line of credit in place and that the Town will only pay for the actual usage when funds are accessed. Although it is not anticipated that the revolving line of credit will be utilized frequently; however, it is prudent to have our borrowing by-law in place in order to protect our investments and to help the Town to control our interest costs on short term projects whenever possible.

Supplemental Information

Administration is requesting that Council give consideration to providing 1st, 2nd and 3rd Readings to the proposed bylaw as it is being presented with no changes other than technical details (i.e. update bylaw number, dates, etc.) presented for Council's consideration

Options Available

1. That Council proceed with the establishment of a Revolving Line of Credit in the amount of \$1,000,000.00 by giving the Short-Term Borrowing Bylaw No. ALT 1-22 1st, 2nd, and 3rd and final Reading.
2. That Council accept the Request for Decision as information.
3. Council direct Administration as to how it wishes to proceed.

Recommendation for Action

Administration would like to respectfully request that Council give consideration to the following recommendation:

1. That Council proceed with the establishment of a Revolving Line of Credit in the amount of \$1,000,000.00 by giving the Short-Term Borrowing Bylaw No. ALT 1-22 1st, 2nd, and 3rd and final Reading.

Submitted by:

A handwritten signature in black ink that reads "Farrell O'Malley".

Farrell O'Malley, CAO



**Town of Gibbons
Short Term Borrowing Bylaw No. ALT 1-22**

A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF BORROWING MONIES BY SECTION 256 ON THE MUNICIPAL GOVERNMENT ACT.

WHEREAS, the Municipal Government Act, R.S.A. 2000, cM-26, as amended or repealed and replaced from time to time, provides that the Council of a municipality may, by bylaw, acquire short term funding for the purposes of financing operating and capital expenditures is a specific year; and

WHEREAS, the Council of the Town of Gibbons deems it necessary to establish an operating line of credit; and

NOW THEREFORE under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. This Bylaw may be cited as the **"Short Term Borrowing Bylaw"**.
2. The municipality may borrow from Servus Credit Union, (SERVUS) up to the principal sum of One Million Dollars (\$1,000,000.00) repayable upon demand at a rate of interest per annum not to exceed the Prime Lending Rate less .25% (2.70%) from time to time established by Servus, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - a. To apply to SERVUS for the aforesaid loan to the Corporation and to arrange with SERVUS the amount, terms and conditions for the loan and security or securities to be given to SERVUS.
 - b. As security for any money borrowed from SERVUS:
 - i. To execute promissory note and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debt.
 - ii. To give or furnish to SERVUS all such securities and promises as SERVUS may require repayment of such loans and interest thereon.
4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from SERVUS are: monthly utility charges and/or Federal and/or Provincial Grants.
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. This bylaw shall come into force and take effect on the day of the third and final reading.
7. This bylaw shall expire March 31, 2023, or as soon as the reasons for this bylaw being enacted (COVID-19) and the need for this bylaw has expired that this bylaw will then cease to exist.

READ a first time on this 23rd day of March 2022.

Chief Elected Official

Chief Administrative Officer

READ a second time on this 23rd day of March 2022.

Chief Elected Official

Chief Administrative Officer

READ a third and final time on this 23rd day of March 2022.

Chief Elected Official

Chief Administrative Officer

Request for Decision



Date Submitted: March 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Short Term Borrowing Bylaw No. ALT 2-22

Introduction

The purpose of this report is to respectfully request that Council give consideration to establishing a revolving line of credit of \$2,000,000 that can be utilized to offset Operating and/or Capital expenses by adopting the Short-Term Borrowing Bylaw No. ALT 2-22 (See Appendix "A").

Background Information

Administration is proposing that the Town of Gibbons establish a revolving line of credit with Servus Credit Union to cover off possible shortfalls where incoming cash flows do or may not meet short term spending needs. In most cases, rather than liquidating investments it makes better financial sense to undertake short term borrowing by way of an authorized revolving line of credit.

The negotiated line of credit is available year-round and generally will be used in situations where there is a gap between the beginning of the business year and when the full tax collection cycle begins and in specific situations where short term capital funds are required (e.g. land purchases, etc.) so the Town can take advantage of opportunities that present themselves from time-to-time without having to exhaust funds being held in reserves.

Further, to be able to utilize a revolving may significantly reduce the cost of borrowing as the Town will only pay for what it uses versus having to pay the full term interest owing on debentures even if the Town is in the position to retire the principal ahead of schedule.

It is important to note that there are minimal to no stand-by charges or administration fees for having a standing line of credit in place and that the Town will only pay for the actual usage when funds are accessed. Although it is not anticipated that the revolving line of credit will be utilized frequently however; it is prudent to have our borrowing by-law in place in order to protect our investments and to help the Town to control our interest costs on short term projects whenever possible.

Supplemental Information

Administration is requesting that Council give consideration to providing 1st, 2nd and 3rd Readings to the proposed bylaw as it is being presented with no changes other than technical details (i.e. update bylaw number, dates, etc.) presented for Council's consideration

Options Available

1. That Council proceed with the establishment of a Revolving Line of Credit in the amount of \$2,000,000.00 by giving the Short-Term Borrowing Bylaw No. ALT 2-22 1st, 2nd, and 3rd and final Reading.
2. That Council accept the Request for Decision as information.
3. Council direct Administration as to how it wishes to proceed.

Recommendation for Action

Administration would like to respectfully request that Council give consideration to the following recommendation;

1. That Council proceed with the establishment of a Revolving Line of Credit in the amount of \$2,000,000.00 by giving the Short-Term Borrowing Bylaw No. ALT 2-22 1st, 2nd, and 3rd and final Reading.

Submitted by:

A handwritten signature in black ink that reads "Farrell O'Malley".

Farrell O'Malley, CAO



**Town of Gibbons
Short Term Borrowing Bylaw No. ALT 2-22**

A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF BORROWING MONIES BY SECTION 256 ON THE MUNICIPAL GOVERNMENT ACT.

WHEREAS, the Municipal Government Act, R.S.A. 2000, cM-26, as amended or repealed and replaced from time to time, provides that the Council of a municipality may, by bylaw, acquire short term funding for the purposes of financing operating and capital expenditures in a specific year; and

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2. The municipality may borrow from Servus Credit Union, (SERVUS) up to the principal sum of Two Million Dollars (\$2,000,000.00) repayable upon demand at a rate of interest per annum not to exceed the Prime Lending Rate less .25% (2.70%) from time to time established by Servus, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - a. To apply to SERVUS for the aforesaid loan to the Corporation and to arrange with SERVUS the amount, terms and conditions for the loan and security or securities to be given to SERVUS.
 - b. As security for any money borrowed from SERVUS:
 - i. To execute promissory note and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debt.
 - ii. To give or furnish to SERVUS all such securities and promises as SERVUS may require repayment of such loans and interest thereon.
4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from SERVUS are: annual property taxes and/or Federal and/or Provincial Grants.
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. This bylaw shall come into force and take effect on the day of the third and final reading.
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Chief Elected Official

Chief Administrative Officer

Report to Council

2022

Building the next chapter of our success!

KEY MEETINGS

- Meeting with Developers
- Municipal Leaders Caucus
- Recreation Transition Group Meeting
- RCMP Town Hall



VOYENT ALERT!
GIBBONS Free
Notification App
SIGN UP TODAY!

STAFF MEETINGS

- Department Heads (4)
- All Staff (1)



News, Ongoing Events & Projects

Community Services Department

Key Items in Progress:

- The Outdoor Rink is now closed for skating
- The Youth Centre will open on April 6, 2022
- Investigating programs that can be offered this Spring

Corporate Services Department

Key items in progress:

- 2022 Property Assessments have been mailed.
- Preparing for Year End Audit
- 2022 Capital Budget for Council review

Planning & Development Department

Key Items in Progress:

- Working on finalizing details for the Gibbons 1st Annual Golf Classic is scheduled for June 24th.

SUCCESS OCCURS WHEN
OPPORTUNITY MEETS
PREPARATION

Public Works Department/Fire Department

- Concentrating on water issues from snow melt
- Pothole filling has started
- Facility doors have been inspected for repair/service and quotes have been received
- Water Meter replacement program to start in April

FIRE DEPARTMENT

- Town Calls – 32
- County Calls – 31
- Membership - 18
- Drivers Course is now complete

12.1

2021 Project Updates

LED Retrofit - Arena, Curling Rink, GCC

- Automation grant application is in the cue for review

EV Charging Stations

- Submitted an application for funding to the Municipal Climate Change Action Centre for funding to install EV Charging Stations at Town Owned locations. Proposal includes 2 level 2 chargers and 1 level 3 for a value of \$115,000.

Memorial Park

- A grant through the Canada Community Revitalization Fund was submitted on July 19th requesting \$750,000 in Federal Funding towards phases 2 and 3. A follow up request was submitted on February 3rd with no response to date.

Arena Expansion

- Modular unit constructions is nearing completion. Final exterior work to be completed once weather allows.



The Town of Gibbons

Scheduled Meetings & Workshops or Away from Office

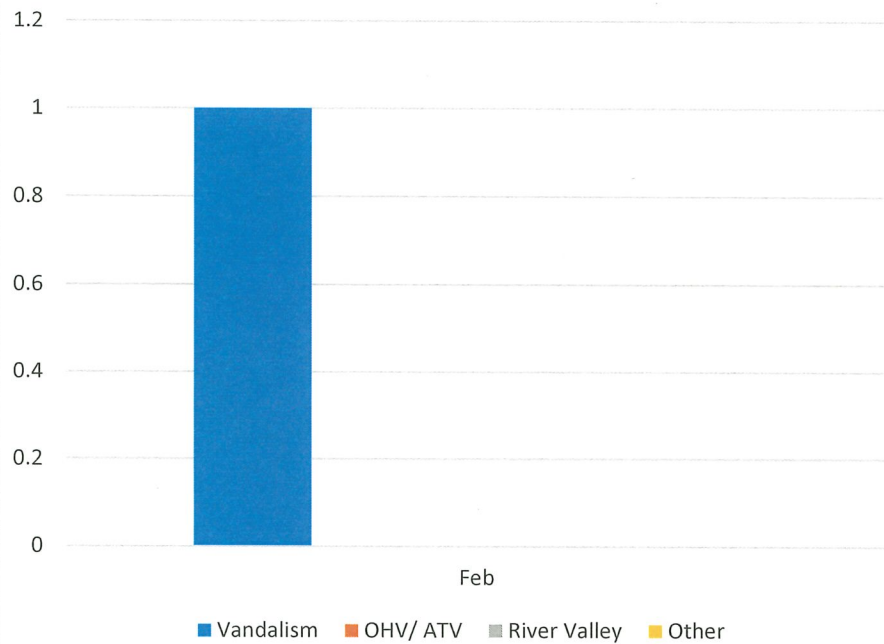
- Edmonton Global Shareholder Briefing
- State of the Region Address Spruce Grove
- LGAA Annual Conference – Red Deer

**Please note subject to change on short notice.*

Gibbons...a Community...” Rooted in Family”

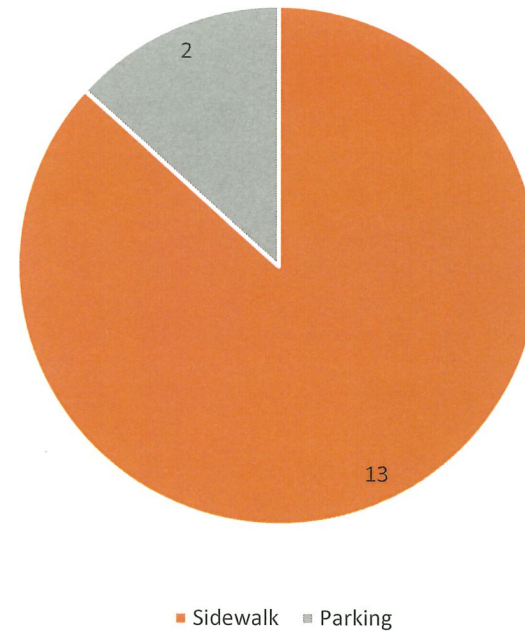
Matters Relating to Bylaw in the Town of Gibbons

**Division of Complaints Referred to
R.C.M.P
YTD February 2022**



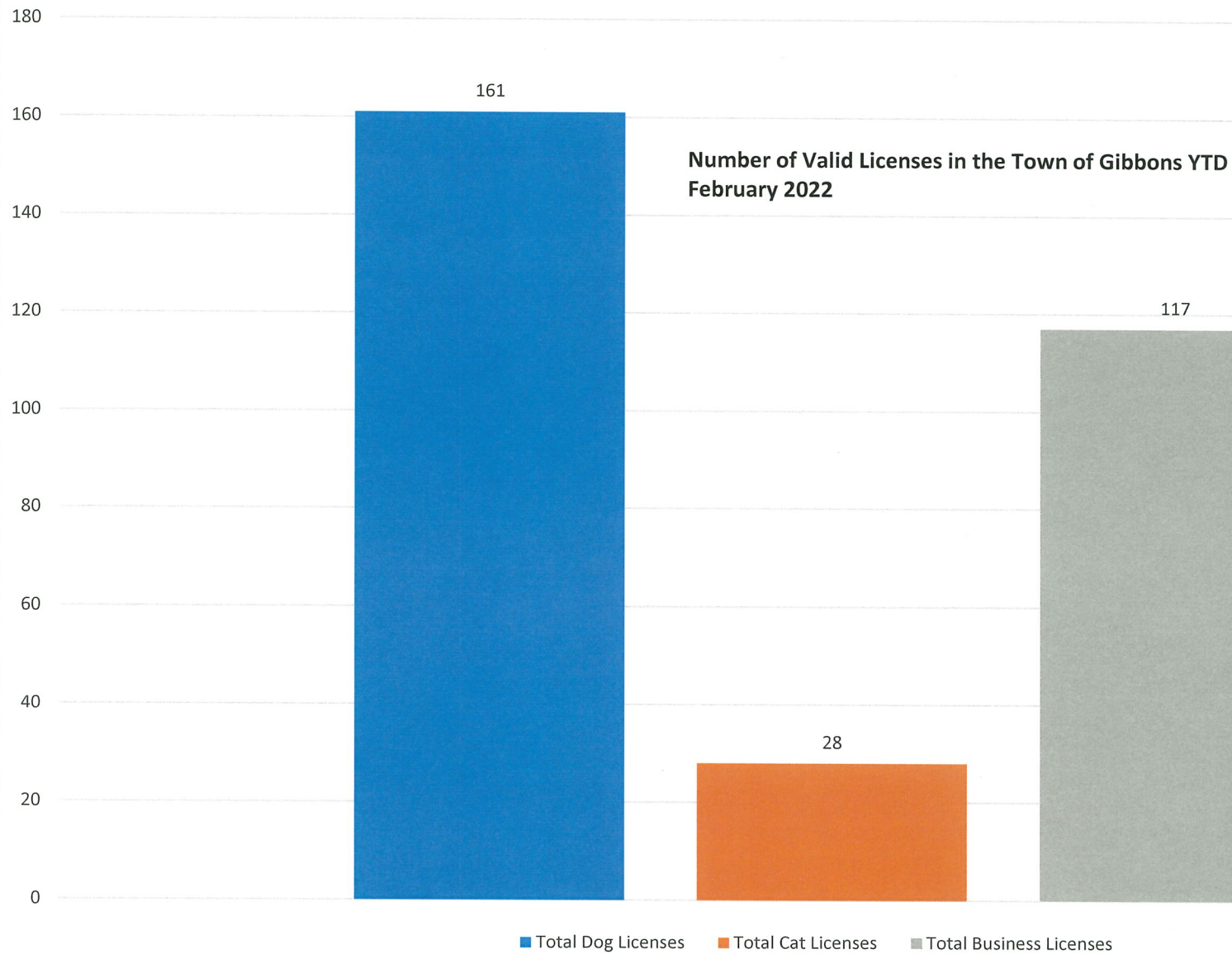
Number of Complaints referred to R.C.M.P – 1

**Formal Bylaw Complaints
February 2022**



Total number of Complaints Reported: 15

Matters Relating to Bylaw in the Town of Gibbons

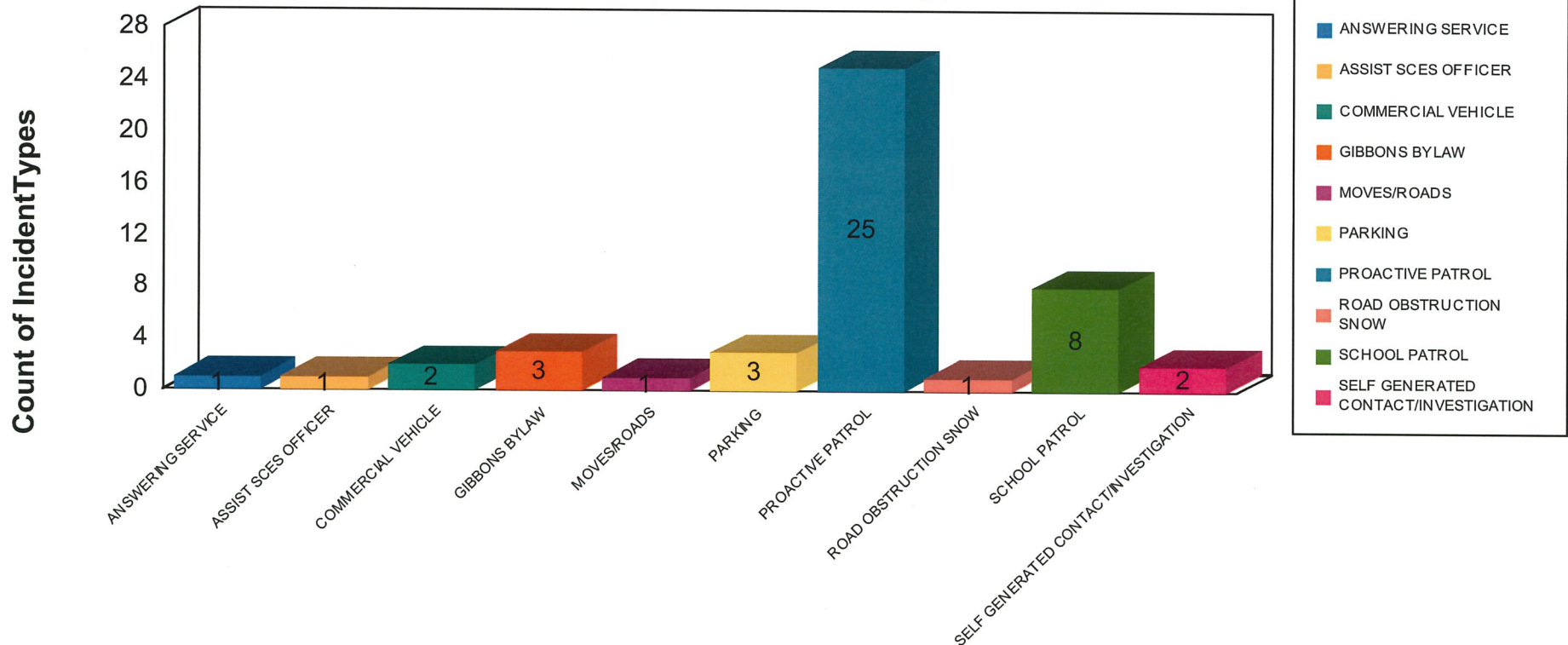


Sturgeon County

GIBBONS INCIDENT COUNT FEBRUARY 2022 Statistics from Occurred Date: 2/1/2022 12:00:00AM to 2/28/2022 11:59:00PM

Incident Report

Count of Incident Types



ANSWERING SERVICE: 1 2%

Incident Report

ASSIST SCES OFFICER: 1 2%

COMMERCIAL VEHICLE: 2 3%

GIBBONS BYLAW: 3 5%

MOVES/ROADS: 1 2%

PARKING: 3 5%

PROACTIVE PATROL: 25 38%

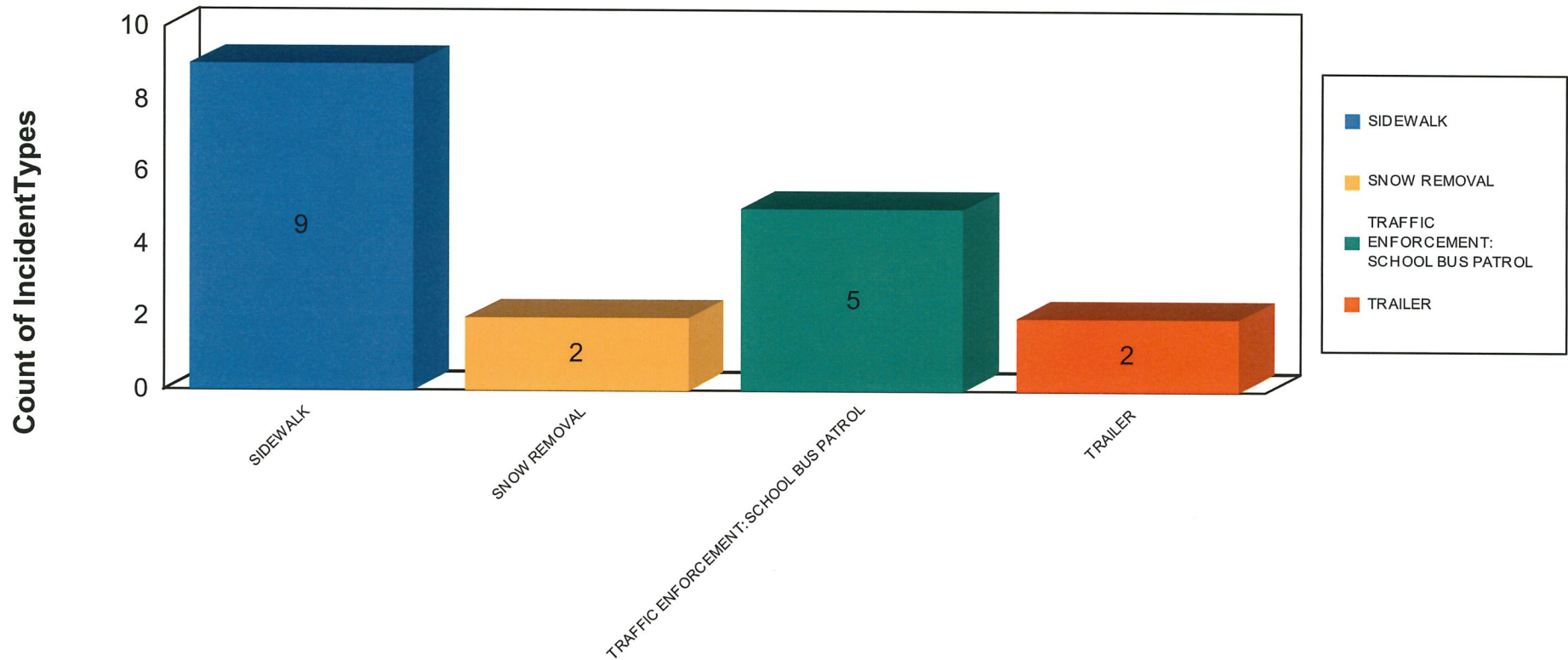
ROAD OBSTRUCTION SNOW: 1 2%

SCHOOL PATROL: 8 12%

SELF GENERATED CONTACT/INVESTIGATION: 2 3%

Incident Report

Count of Incident Types



SIDEWALK: 9 14%

SNOW REMOVAL: 2 3%

TRAFFIC ENFORCEMENT: SCHOOL BUS PATROL: 5 8%

TRAILER: 2 3%

Incident Report

Grand Total: 100.00% Total # of Incident Types Reported: 65

2022 Gibbons Issued Permits

Permit Issue Month	Permit Type														
	Building Permit			Electrical Permit			Gas Permit			Plumbing Permit			Total		
	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)
1	2	\$744.50	\$114,000.00										2	\$744.50	\$114,000.00
2	3	\$1,849.30	\$480,000.00	2	\$273.80	\$5,750.00	2	\$255.00	\$17,715.73	3	\$450.00	\$26,456.48	10	\$2,828.10	\$529,922.21
Total	5	\$2,593.80	\$594,000.00	2	\$273.80	\$5,750.00	2	\$255.00	\$17,715.73	3	\$450.00	\$26,456.48	12	\$3,572.60	\$643,922.21

Filter: All Permits with: All of (Municipality Name = "GIBBONS", Permit Issue Date on or after 01-Jan-2022, Permit Issue Date on or before 31-Dec-2022)