

**TOWN OF GIBBONS
AGENDA
THIRD REGULAR MEETING OF COUNCIL
FEBRUARY 9, 2022
TO BE HELD AT THE MUNICIPAL OFFICE AT 10:00 AM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
 - 6.1 Regular Meeting of Council January 26, 2022
- 7.0 FINANCE
 - 7.1 Accounts Paid as at February 7, 2022
 - 7.2 Northern Lights Library System Budget
- 8.0 APPOINTMENTS
 - 8.1 RCMP Quarterly Report
 - Chris Palfy, Staff Sergeant Morinville Detachment
- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
 - 10.1 Anti-Bullying Day Proclamation – February 23, 2022
- 11.0 BYLAWS & POLICIES
 - 11.1 Bylaw PI 1-22 – Repeal Inactive Bylaws
 - 11.2 Bylaw PLU 1-22 – Redistrict Pt. SE 3-56-24-W4
- 12.0 STAFF REPORTS
 - 12.1 Administration Report

- 13.0 COMMITTEE REPORTS
- 14.0 PRESS COMMENTS & QUESTIONS
- 15.0 CORRESPONDENCE
- 16.0 CLOSED SESSION
 - 16.1 Inter-Organizational Agreement
 - 16.2 South-end Development
 - 16.3 Personnel
- 17.0 ADJOURNMENT

**MINUTES OF THE FIRST REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD
ON WEDNESDAY JANUARY 26, 2022, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS**

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Darren McCann
Councillor Jay Millante
Councillor Norm Sandahl

Council Absent:

Staff Present: Farrell O'Malley – CAO
Mike Dubreuil, Assistant CAO
Louise Bauder – Planning and Development
Eric Lowe – Superintendent of Public Works
Monique Jeffrey – Interim Director Finance
Kelsea Brown – Interim Directory Community Services
Chris Pinault – Recording Secretary

Staff Absent:

As there was a quorum present, Mayor Deck called the meeting to order at 10:00 am.

3.0 ADDITIONS TO THE AGENDA

4.0 ADOPTION OF THE AGENDA

Councillor Sandahl moved to accept the agenda as presented.

22.016	MOTION CARRIED
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5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – JANUARY 12, 2022

Councillor McCann moved to accept the minutes of the January 12, 2021; Regular Meeting of Council as presented.

22.017	MOTION CARRIED
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7.0 FINANCE

7.1 ACCOUNTS PAID AS AT JANUARY 24, 2022

Councillor Berry moved to accept the Accounts Paid as at January 24, 2021, for information as presented.

22.018	MOTION CARRIED
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8.0 APPOINTMENTS

9.0 OLD BUSINESS

9.1 PROVINCIAL GOVERNMENT BILL 21

Councillor Harris moved that Administration forward the letter as presented.

22.019	MOTION CARRIED
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9.2 REP PROGRAM

Councillor Millante moved to accept this as information.

22.020	MOTION CARRIED
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9.3 BROWNLEE LLP – EMERGING TRENDS

Councillor Sandahl moved to accept this as information.

22.021	MOTION CARRIED
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9.4 RCMP – TOWN HALL MEETING

Councillor Berry moved to accept this as information.

22.022	MOTION CARRIED
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10.0 NEW BUSINESS

11.0 BYLAWS AND POLICIES

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Kozak moved to accept the Administration Report as information.

22.023	MOTION CARRIED
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13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Northern Lights Library System Committee meeting
- Edmonton Evergreen FCSS Directors meeting
- Alberta Municipalities meeting regarding Alberta Provincial Police Services meeting

Councillor Harris attended:

- Edmonton Salutes Committee meeting

Councillor Kozak had nothing to report.

Councillor McCann attended:

- CAO Briefing
- Alberta Capital Region Wastewater Committee meeting
- Alberta Capital Region Wastewater Committee General Manager meeting
- Edmonton Regional Waste Advisory Committee meeting

Councillor Millante had nothing to report

Councillor Sandahl attended:

- Capital Region Northeast Water Services Commission

Mayor Deck attended:

- Interview with Free Press regarding Morinville Medical Laboratory

- Meeting with CAO O'Malley and Mayor Hnatiw and CAO McCullough from Sturgeon County regarding Fire Services Agreement
- Alberta Municipalities meeting regarding Alberta Provincial Police Service
- Meeting with CAO O'Malley and the Mayors and CAOs of Redwater and Bruderheim

Councillor Millante moved to accept the committee reports as information.

22.024	MOTION CARRIED
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15.0 CORRESPONDENCE

Mayor Deck called a 10 minute recess at 10:33 am.

Mayor Deck called the meeting back to order at 10:46 am.

16.0 CLOSED SESSION

Councillor Berry moved that Council move to Closed Session as per Section 197 (2) of the *Municipal Government Act* with respect to the following items at 10:47 and that Monique Jeffrey Interim Director of Finance be invited to stay for item 16.2 and Michael Solowan from Brownlee LLP be invited to stay for item 16.3.

Ms. Jeffrey left the meeting at 11:12 am.

Michael Solowan left the meeting at 12:40 pm.

22.025	MOTION CARRIED
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Councillor Kozak moved that Council revert to normal seating 12:41 pm.

22.026	MOTION CARRIED
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16.1 INTER-MUNICIPAL AGREEMENTS

Councillor Sandahl moved that Council accept this as information.

22.027	MOTION CARRIED
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16.2 SOUTH-END DEVELOPMENT

Councillor Kozak moved to accept this as information.

22.028	MOTION CARRIED
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16.3 PERSONNEL

Councillor Berry moved to direct Administration to proceed as discussed.

22.029	MOTION CARRIED
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17.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting 12:43 pm.

Mayor, Dan Deck

CAO, Farrell O'Malley



TOWN OF GIBBONS

Cheque Listing For Council

Page 1 of 4

2022-Feb-7

3:32:46PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220115	2022-01-25	BAUDER, LOUISE R				
20220116	2022-01-25	FLANAGAN, LORIA				
20220117	2022-01-25	LOCKEN, JODY L				
20220118	2022-01-25	GILES, CHRISTINE M				
20220119	2022-01-25	KUGLER, SARA E				
20220120	2022-01-25	RICHARDSON, ELIZABETH D				
20220121	2022-01-25	MULLINS, JULIE				
20220122	2022-01-25	PINAULT, EVAN J				
20220123	2022-01-25	BRAKE, NATHAN M				
20220124	2022-01-25	KOBZA, JENNIFER L				
20220125	2022-01-25	MAHONEY, SAMANTHA C				
20220126	2022-01-25	PAZIUK, SHEYLYNN S				
20220127	2022-01-25	PAZIUK, DARRYL T				
20220128	2022-01-25	BENSON, DANI L				
20220129	2022-01-25	KOBZA, BROOKELYN L				
20220130	2022-01-25	EDMONDS, RYAN A				
20220131	2022-01-25	FOSTER, CALEB				
20220132	2022-01-25	POVEY, KYLE				
20220133	2022-01-25	GELETA, JOLENE				
20220134	2022-01-25	TURGEON, SARAH				
20220135	2022-01-25	WALKER, SHELBY				
20220136	2022-01-25	FOSTER, LEAH				
20220137	2022-01-25	SAUNDERS, MIKAYLA				
20220138	2022-01-25	ANTONIUK, LUKAS				
20220139	2022-01-25	BLACK RIDER, NEESHA M				
20220140	2022-01-25	PAZIUK, AYAKAH M				
20220142	2022-01-26	STAPLES	7b44f30c	PAYMENT OFFICE SUPPLIES - ENVELOPS, BIN	354.56	354.56
20220143	2022-01-26	LANGE, ED	202201241	PAYMENT REFUND OVERPYMT ON ACCT	2,500.00	2,500.00
20220144	2022-01-26	BAUDER, LOUISE				
20220145	2022-01-26	BROWN, KELSEA				
20220146	2022-01-26	CHARTRAND, DENISE				
20220147	2022-01-26	DUBREUIL, MICHAEL				
20220148	2022-01-26	HERBOLD, MIKE				
20220149	2022-01-26	NORRIS, ANTHONY				
20220150	2022-01-26	O'MALLEY, FARRELL		PAYMENT		8,241.38

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7.1

Cheque Listing For Council

2022-Feb-7
3:32:46PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220150	2022-01-26	O'MALLEY, FARRELL	415	FEBRUARY 15 CONTRACT	8,241.38	8,241.38
20220151	2022-01-26	PARSONS, CURTIS				
20220152	2022-01-26	PATERSON, ERIC				
20220153	2022-01-26	PINAULT, CHRISTINA				
20220154	2022-01-26	POWLESAND, JOEL				
20220155	2022-01-26	SHAW CABLESYSTEMS PAYMENT CENTER/SCS		PAYMENT		1,262.74
			1182	1356 - PHONE / INTERNET CHARGES	125.95	
			1183	0506 - PHONE / WIFI / FAX	180.44	
			1184	1271 - INTERNET	105.00	
			1185	5858 - INTERNET	94.50	
			1186	3724 - GCC PHONES/ INTERNET / WI	125.95	
			1187	1365 - INTERNET / PHONE / WIFI	55.70	
			1188	4945- GCC INTERNET/WIFI	125.95	
			1189	3275 - SECONDARY WIFI CONNECTI	108.10	
			1190	3662 GFRC INTERNET	146.95	
			1191	5751-FITNESS PHONE/ TV/ WIFI	194.20	
20220156	2022-01-26	TELUS/SCS		PAYMENT		555.97
			3396	JAN 20 - PHONE / FAX CHARGES	555.97	
20220157	2022-02-01	AMSC INSURANCE SERVICES		PAYMENT		16,548.18
			38224	FEB BENEFITS INV #0802-47, 587	16,548.18	
20220158	2022-01-26	ALBERTA MUNICIPALITIES		PAYMENT		4,002.15
			20220111	2022 ALBERTA MUNICIPALITIES MEI	4,002.15	
20220159	2022-01-26	BROWNLEE LLP		PAYMENT		2,149.88
			524992	COUNCILLOR CONDUCT MSS1	2,149.88	
20220160	2022-01-26	CHINOOK EQUIPMENT		PAYMENT		274.19
			IT05593	PUBLIC WORKS EQUIPMENT, LAMP,	274.19	
20220161	2022-01-26	HOMEFIELD		PAYMENT		1,519.76
			1087-10431	DIGITAL SOCIAL ADS - HEARTLAND I	840.00	
			1087-9771	DIGITAL SOCIAL ADS - HEARTLAND I	679.76	
20220162	2022-01-26	KOBZA, JENNIFER				
20220163	2022-01-26	MEMJ CONSULTING LTD.		PAYMENT		7,940.63
			2021028	JAN 17 - JAN 31, INTERIM DIRECTOF	7,940.63	
20220164	2022-01-26	MORINVILLE BUMPER TO BUMPER		PAYMENT		491.96
			2838150	SOCKET SET 22PC	247.26	
			2838153	DIESEL ANTIFREEZE, TORCH, FLOO	223.53	
			2838354	FIRE DEPT - AIR VALVE PARTS	33.65	
			2838454	RETURNED = FIRE DEPT AIR VALVE	(12.48)	
20220165	2022-01-26	NIKIFORUK CONSTRUCTION LTD		PAYMENT		8,953.88
			2022-004	4249 50 ST, RPLC CC FLARE, NEW C	8,953.88	
20220166	2022-01-26	O'MALLEY, FARRELL		PAYMENT		9,341.38
			417	FEBRUARY 28 CONTRACT	8,241.38	
			418	MARCH TRAVEL/ PHONE ALLOWANC	1,100.00	
20220167	2022-01-26	PITNEYWORKS		PAYMENT		3,150.00
			01.25.22	POSTAGE	3,150.00	
20220168	2022-01-26	PUROLATOR COURIER LTD.		PAYMENT		46.30
			449626263	SHIPPING CHLORINE TESTERS	46.30	
20220169	2022-01-26	RENE'S VACUUM SERVICE INC		PAYMENT		1,260.00
			48359	EMERGENCY LIFT STATION VACUUA	1,260.00	
20220170	2022-01-26	WEARPRO EQUIPMENT & SUPPLY LTD		PAYMENT		2,127.67



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2022-Feb-7
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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220170	2022-01-26	WEARPRO EQUIPMENT & SUPPLY LTD	S12107	ICE BLADE, PLOW BLADE, SCRAPEF	2,127.67	2,127.67
20220171	2022-01-26	WJF INSTRUMENTATION (1990) LTD	26274	PAYMENT CHLORINE TESTERS	115.50	115.50
20220172	2022-01-26	ZAG CREATIVE GROUP	07012021RG-LAN 10012021RG-LAN	PAYMENT HEARTLAND MEADOWS QUARTERL' HEARTLAND MEADOWS QUARTERL'	828.45 828.45	1,656.90
20220173	2022-01-26	EPCOR	01.19.22	PAYMENT ELECTRICITY - SPEER PROPERTY	93.70	93.70
20220174	2022-01-26	GOVERNMENT OF ALBERTA	2021-H238REVISI	PAYMENT NFPA 1001 LEVEL 1 EXAMINATION X	360.00	360.00
20220175	2022-01-26	MARTIN, LISA				
20220176	2022-01-26	POLLARD, SCOTT	01.21.22	PAYMENT FIRE DEPT - REPAIR HOSE KITS 1/4"	27.28	27.28
20220177	2022-01-26	SHARE CANADA	23923	PAYMENT GREASE FOR CHAINS ON ALL VEHIC	289.17	289.17
20220178	2022-01-28	SANDAH, NORMAN				
20220179	2022-01-28	HARRIS, AMBER C				
20220180	2022-01-28	McCANN, DARREN S				
20220181	2022-01-28	BERRY, LORAIN M				
20220182	2022-01-28	MILLANTE, JAYCINTH J				
20220183	2022-01-28	DECK, DAN J				
20220184	2022-01-28	KOZAK, WILLIS				
20220185	2022-01-28	OSBORNE, CINDY				
20220186	2022-01-28	ELENI, RONALD J				
20220187	2022-01-28	ALLEN, JAMES R				
20220188	2022-01-28	LOWE, ERIC D				
20220189	2022-01-28	CHARTRAND, DENISE M				
20220190	2022-01-28	STEVENSON, CHRISTINE A				
20220191	2022-01-28	HERBOLD, MICHAEL W				
20220192	2022-01-28	PARISIAN, NOELLE J				
20220193	2022-01-28	PINAULT, CHRISTINA J				
20220194	2022-01-28	ADAMS, JIM W				
20220195	2022-01-28	TERLECKI, QUENTIN G				
20220196	2022-01-28	DUBREUIL, MICHAEL D				
20220197	2022-01-28	HEDSTROM, ERIN E				
20220198	2022-01-28	NORRIS, ANTHONY J				
20220199	2022-01-28	PATTISON, TERRA L				
20220200	2022-01-28	INKSTER, DYVONNA D				
20220201	2022-01-28	POWLES, JOEL F				
20220202	2022-01-28	PATERSON, ERIC D				
20220203	2022-01-28	PARSONS, CURTIS				
20220204	2022-01-28	GINGELL, SUSAN				

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TOWN OF GIBBONS

Cheque Listing For Council

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2022-Feb-7
3:32:46PM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20220205	2022-01-28	KOBZA, JESSICA				
20220206	2022-01-28	BROWN, KELSEA				
20220207	2022-01-26	LAPP C/O ASP	51	PAYMENT JAN 16 - 31, LAPP CONTRIBUTION	9,033.87	9,033.87
20220208	2022-01-26	RECEIVER GENERAL/SCS	1221 1222	PAYMENT RP0001- DEDUCTIONS JAN 31 RP0002 - DEDUCTIONS JAN 31	16,977.71 12,952.47	29,930.18
20220209	2022-02-02	LOWE, ERIC D				
20220210	2022-02-02	WELLS, DYLAN R				
20220211	2022-02-02	DOUGLAS, NATHAN T				
20220212	2022-02-02	COVENEY, JASON E				
20220213	2022-02-02	DUREAULT, DALLAS L				
20220214	2022-02-02	GILES, RICHARD W				
20220215	2022-02-02	HARBER, ALISON F				
20220216	2022-02-02	MACSWEEN, DAVID				
20220217	2022-02-02	MCKAY, JORDAN J				
20220218	2022-02-02	BLANCHETTE, SYREENA				
20220219	2022-02-02	BARRETT, JASON				
20220220	2022-02-02	MYERS, KRISTOPHER				
20220221	2022-02-02	GENEAU, JAMIE				
20220222	2022-02-02	MOEN, SAVANNAH				
20220223	2022-02-02	SENCYSHYN, ANDREW				
20220224	2022-02-03	BEVERIDGE, MELANIE	202202031	PAYMENT CREDIT BALANCE PAID	639.09	639.09

Total 192,487.22

*** End of Report ***

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Report to Council



Date Submitted: February 9, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Northern Lights Library System

Introduction

The purpose of this report is to respectfully request that Council give consideration to the Northern Lights Library System Budget levy.

Background

Northern Lights Library System has proposed a levy increase of 0%. Attached to this report, please see the request from NLLS Board Chair, Vicky Lefebvre.

Options Available

1. That Council approve the 0% increase per capita from Northern Lights Library System.
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

2. That Council advise Administration as to how it would like to proceed.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive, flowing style.

Farrell O'Malley

CAO



5615 - 48 Street, Postal Bag 8, Elk Point, Alberta T0A 1A0
Tel (780) 724-2596 | info@nlls.ab.ca

January 14, 2022

Mr. Farrell O'Malley
Town of Gibbons
PO Box 68
Gibbons, AB
T0A 1N0
fomalley@gibbons.ca

Dear Mr. O'Malley,

As of Nov 27, 2021, the members of the Northern Lights Library System Board have approved the 2022 budget. The budget includes 0% levy increase for Municipalities and/or their Library Boards. Levies will be based on the 2016 population as per the Alberta Government website.

Please send a copy of your municipal council motion accepting or rejecting the presented Northern Lights Library System Board 2022 Budget at 0% levy increase.

2022 Levies:

\$5.23 per capita	Municipality
\$10.46 per capita	Municipality without Library Board

The total levy for 2022 equals **\$15,846.90** from the Town of Gibbons. (3030 x \$5.23)

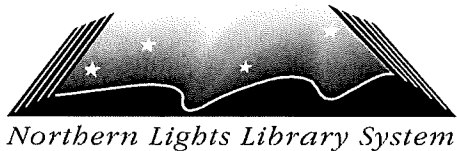
Within this levy is Library Book Allotment funds. \$6,514.50 (3030 x \$2.15) from the above \$5.23 per capita is allocated to the Gibbons Library.

If you have any questions, you may contact your Northern Lights Library Board member representative. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,

Vicky Lefebvre
Chairman
Northern Lights Library System Board

James MacDonald
Executive Director
Northern Lights Library System



Postal Bag 8
5615 48 Street
Elk Point, Alberta T0A 1A0
Tel: (780) 724-2596
Fax: (780) 724-2597

Town of Gibbons

Box 68
Gibbons, Alberta T0A 1N0

INVOICE

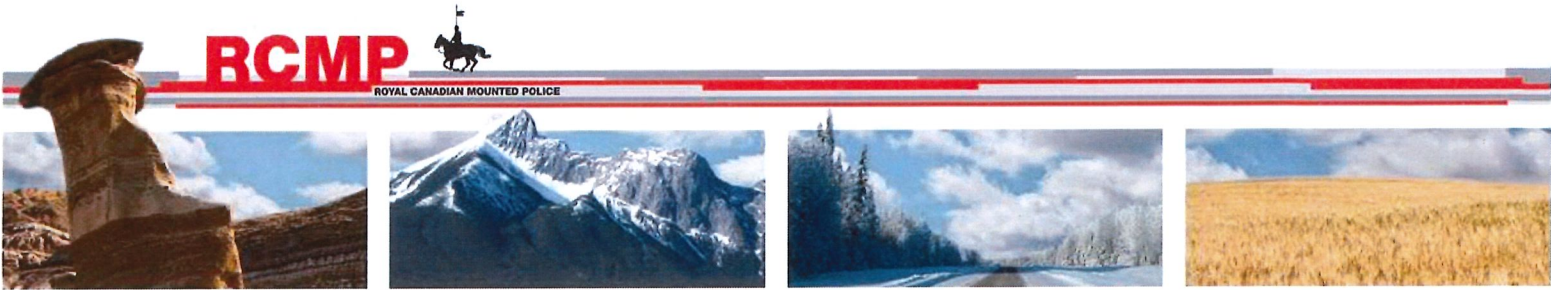
Invoice No.: 9947
Date: 01/19/2022
Ship Date:
Page: 1
Re: Order No.

Ship to:

Town of Gibbons
Box 68
Gibbons, Alberta T0A 1N0

Business No.: 131711335RP0001

Quantity	Description	Tax	Unit Price	Amount
3,030	Municipal Levy (has Board)		5.23	15,846.90
	Subtotal:			15,846.90
EFT PAYMENTS can be made to: ATB Institution: 219 Transit: 07989 Account: 617581300 E-Xfr accepted to: payonline@nlls.ab.ca				
Shipped By: Tracking Number:			Total Amount	15,846.90
Comment: NET DUE 30 DAYS. 2% INTEREST CHARGED ON OVERDUE AMTS				
Sold By:				



February 7, 2022

Mr. Farrell O'Malley
CAO
Gibbons, Alberta

Dear Mr. O'Malley,

Please find attached the quarterly Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Morinville Detachment. This report covers the October 1st to December 31st, 2021 reporting period. As part of our continued commitment to engage with the communities we serve in enhancing service delivery, this report is a key tool to address any questions or concerns you may have.

As we embark on 2022, the safety and security of Albertans remains to be the top priority for the Alberta RCMP. The inclusion of Body Worn Cameras on our front line members supports our long-standing commitment towards enhancing public safety and trust with the communities we serve by increasing the transparency of police interactions with citizens. Later this spring, a number of Body Worn Cameras will be piloted in locations across Alberta to inform the success of the provincial rollout that is aimed to follow in the 2022/23 fiscal year. Front-line officers at detachments in Grande Prairie, Parkland, St. Paul, and Gleichen will take part in the pilot. These locations were strategically chosen given their high volumes of calls and varying line speeds. This pilot will allow us to see how the system performs and make adjustments to ensure it meets our needs before the full roll-out.

We are also getting the process underway for multi-year financial plans for MPSA and PPSA contracts. If you are policed under a MPSA, you will be invited to an information session and I will be working with you to develop the multi-year financial plan for your community. If you are policed under the Provincial Police Service (communities under 5,000), the Alberta RCMP will be working directly with the Province of Alberta to develop the multi-year financial plan.

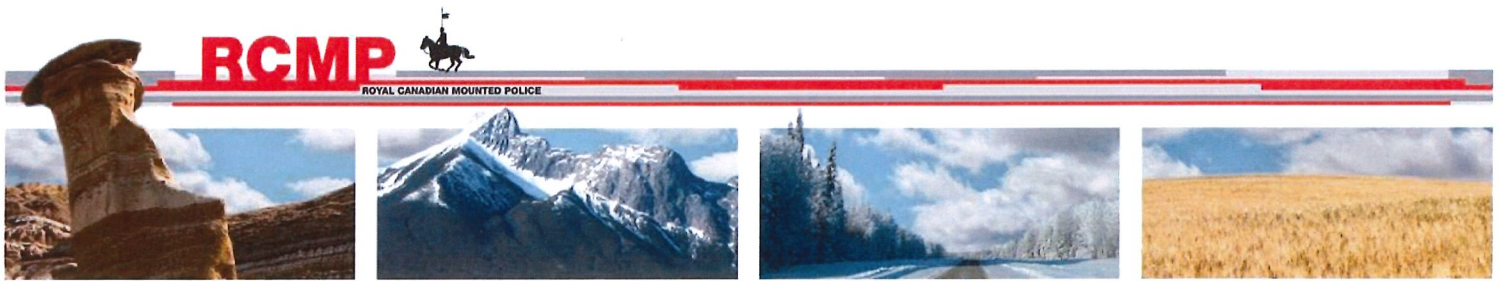
In addition, the Joint Business Plan is being finalized collaboratively by the Alberta RCMP and the Province of Alberta. The development of this plan has taken into consideration and input from communities as reflected in the Interim Police Advisory Board (PAB) report.



While this broader plan is nearing completion and is reflective of provincial policing priorities – in the coming weeks, detachment commanders will be engaging with communities to identify and discuss local policing priorities as they develop their detachment annual performance plans.

The attached reporting along with your valued feedback and guidance will support the reinforcement of your policing priorities, and help ensure we are meeting your community needs on an ongoing basis. As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

S/Sgt. Christopher Palfy
Detachment Commander
Morinville RCMP

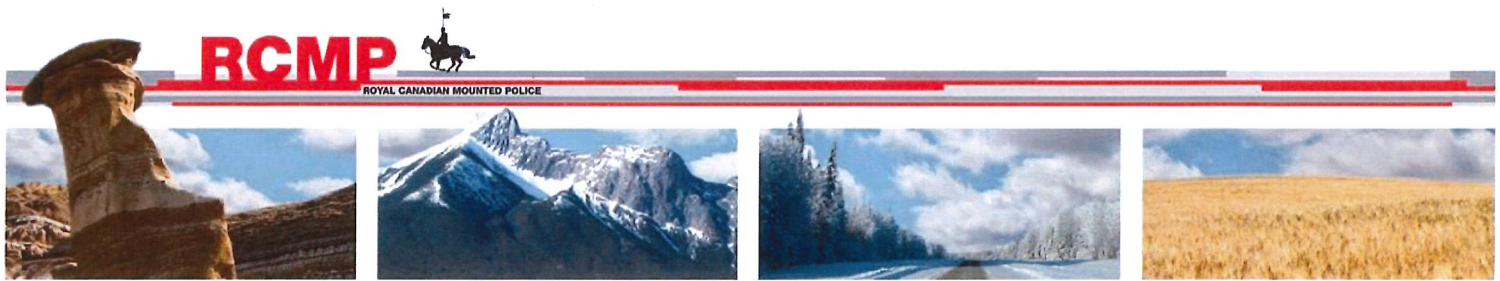


RCMP Provincial Policing Report

Detachment	Morinville Provincial
Detachment Commander	S/Sgt. Chris Palfy
Quarter	Q3 2021/22
Date of Report	2022-02-01

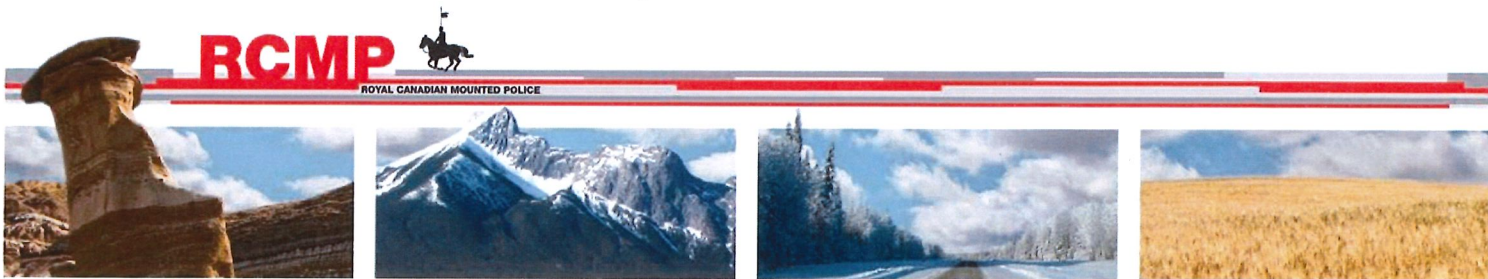
Community Consultations

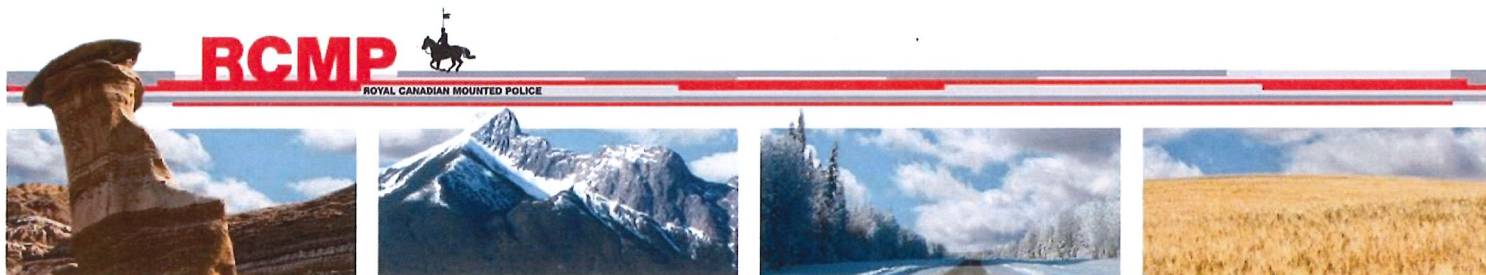
Date	Attendee(s)	Notes
2021-10-14	PALFY/BETTERIDGE	Discussion of Detachment Modifications
2021-10-26	PALFY, Morinville Council	Inaugural Meeting of Council - Morinville
2021-11-24	PALFY, Morinville ELT	Leadership Team Meeting
2021-11-24	PALFY, Gibbons Council	Council Update
2021-12-17	PALFY, Legal Council	Regular Council Meeting



Community Priorities

Priority 1	Crime Reduction - Prevent and Reduce Property Crime
Current Status & Results	<p>Patrol times tracking system that has been implemented in the 2nd Qt. is working effectively. Oct. we have seen a 71% increase, Nov. a 77% increase and Dec. a 76% increase. Morinville has believed to have completed 3,136 hours of patrol times. This brings the total to 9,257 hours 71% of the target goal.</p> <p>There has been an increase in PDC usage up to 32%. We are well on our way of meeting our target goal.</p> <p>The Lock it/Lose it campaign is meeting expectations. November. None of the four TFMV (under \$5000) occurrences were reported to involve unsecure vehicles or easily removable items within the vehicle. There was one TFMV (over \$5000) occurrence, where a bag containing hockey equipment was stolen from the box of a pickup truck. In December there were 12 TFMV, however, 6 were related to catalytic converters or licence plates. Of remaining 6, 3 were secure and 3 were unsecure. All but three of the 12 occurrences were in Morinville.</p>
Priority 2	Employee Wellness
Current Status & Results	<p>S/S Palfy continues to provide updates as to the latest happenings at Morinville Detachment, keeping everyone informed.</p> <p>Keeping within the parameters of the Covid-19 restrictions that are in place, there has been many opportunities for team building at Morinville detachment.</p> <p>November "A" organized a get together for a farewell to Cst. Legaarden who has transferred to Banif Detachment.</p> <p>December, - "B" watch had informal get together before Christmas</p> <p>- "C" watch had a small get together.</p> <p>- "D" watch held a small pre- Christmas get together</p> <p>S/Sgt. Palfy hosted a BBQ for the detachment personnel, enjoyed by all.</p> <p>Detachment Christmas party was held within the guidelines of the AHS Covid-19 restrictions, it was big success.</p>
Priority 3	Build and Maintain Positive Relationships within the Communities
Current Status & Results	<p>There has been a significant increase in business drop in during this Qt. The combined total between the watches were 71 business drop ins. There were more drop in in the rural areas such as, Alexander FN, Riviere Que Barre. Businesses in Morinville, Bon Accord, and Gibbons continue to occur as they have the majority.</p> <p>During this Qt. there were a combined total from the watches of 4 school drop ins. The numbers are down due to the provincial covid-19 restriction that are still in place. Cst. Tailfeathers continues to be proactive with the schools and has made several presentations (4). Beginning of next Qt. will have the SRO back in the schools and should see a substantial increase.</p> <p>S/Sgt. Palfy was involved in two council meetings, one in Bon Accord and one in Gibbons.</p> <p>This Qt. has seen substantial gains moving us forward in meeting our target goal. L. Simms.</p>





Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

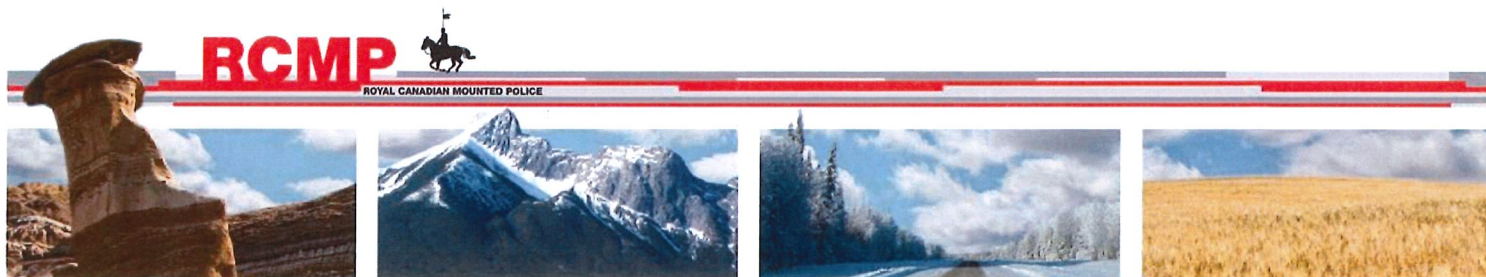
Category	October - December			January - December		
	2020	2021	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	404	344	-15%	1,627	1,598	-2%
<i>Persons Crime</i>	66	78	18%	317	361	14%
<i>Property Crime</i>	277	220	-21%	1,098	1,027	-6%
<i>Other Criminal Code</i>	61	46	-25%	44	65	48%
Traffic Offences						
<i>Criminal Code Traffic</i>	55	32	-42%	207	156	-25%
<i>Provincial Code Traffic</i>	702	785	12%	2,712	3,268	21%
<i>Other Traffic</i>	2	4	100%	27	12	-56%
CDSA Offences	4	7	75%	18	28	56%
Other Federal Acts	10	7	-30%	31	39	26%
Other Provincial Acts	111	92	-17%	468	472	1%
Municipal By-Laws	9	12	33%	74	68	-8%
Motor Vehicle Collisions	158	188	19%	482	474	-2%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Sexual Offences continue to be occurring at an above average rate. A project is currently being developed to curb this trend.

Property Crime continues to drop with the D2A initiatives being employed.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	15	16	2	0
Detachment Support	5	3	0	2

² Data extracted on December 31st, 2021 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 15 established positions, there are 16 working officers with 4 on Medical Leave. These positions have been backfilled to ensure coverage. 1 position has 2 officers assigned to it.
Detachment Support - All positions are occupied.

Quarterly Financial Drivers

Collective Bargaining Agreement mandated raise for regular members.

Morinville Provincial Detachment
Crime Statistics (Actual)
Q3: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		3	0	0	0	0	-100%	N/A	-0.6
Robbery		0	0	1	2	0	N/A	-100%	0.2
Sexual Assaults		5	5	3	7	13	160%	86%	1.8
Other Sexual Offences		1	2	1	2	2	100%	0%	0.2
Assault		59	38	44	35	39	-34%	11%	-4.3
Kidnapping/Hostage/Abduction		1	2	2	0	0	-100%	N/A	-0.4
Extortion		1	0	1	0	1	0%	N/A	0.0
Criminal Harassment		6	7	12	8	7	17%	-13%	0.3
Uttering Threats		18	13	11	12	16	-11%	33%	-0.5
TOTAL PERSONS		94	67	75	66	78	-17%	18%	-3.3
Break & Enter		64	30	47	34	29	-55%	-15%	-6.6
Theft of Motor Vehicle		40	23	32	31	32	-20%	3%	-0.8
Theft Over \$5,000		9	8	9	9	8	-11%	-11%	-0.1
Theft Under \$5,000		79	35	51	58	35	-56%	-40%	-6.5
Possn Stn Goods		35	25	23	42	27	-23%	-36%	0.1
Fraud		10	11	29	28	24	140%	-14%	4.5
Arson		5	2	2	3	1	-80%	-67%	-0.7
Mischief - Damage To Property		0	0	37	46	42	N/A	-9%	13.0
Mischief - Other		88	63	30	26	22	-75%	-15%	-16.9
TOTAL PROPERTY		330	197	260	277	220	-33%	-21%	-14.0
Offensive Weapons		5	3	8	15	9	80%	-40%	2.0
Disturbing the peace		5	11	4	11	6	20%	-45%	0.2
Fail to Comply & Breaches		15	26	16	18	14	-7%	-22%	-1.0
OTHER CRIMINAL CODE		15	13	10	17	17	13%	0%	0.8
TOTAL OTHER CRIMINAL CODE		40	53	38	61	46	15%	-25%	2.0
TOTAL CRIMINAL CODE		464	317	373	404	344	-26%	-15%	-15.3

Morinville Provincial Detachment
Crime Statistics (Actual)
Q3: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		8	8	3	3	6	-25%	100%	-0.9
Drug Enforcement - Trafficking		1	3	1	0	1	0%	N/A	-0.3
Drug Enforcement - Other		0	0	0	1	0	N/A	-100%	0.1
Total Drugs		9	11	4	4	7	-22%	75%	-1.1
Cannabis Enforcement		0	1	1	0	0	N/A	N/A	-0.1
Federal - General		5	3	1	6	0	-100%	-100%	-0.7
TOTAL FEDERAL		14	15	6	10	7	-50%	-30%	-1.9
Liquor Act		1	10	13	4	5	400%	25%	0.2
Cannabis Act		0	4	3	1	3	N/A	200%	0.3
Mental Health Act		41	29	36	44	43	5%	-2%	1.9
Other Provincial Stats		62	57	54	62	41	-34%	-34%	-3.7
Total Provincial Stats		104	100	106	111	92	-12%	-17%	-1.3
Municipal By-laws Traffic		0	0	1	0	0	N/A	N/A	0.0
Municipal By-laws		9	4	5	9	12	33%	33%	1.1
Total Municipal		9	4	6	9	12	33%	33%	1.1
Fatals		2	2	2	1	3	50%	200%	0.1
Injury MVC		15	17	16	23	14	-7%	-39%	0.4
Property Damage MVC (Reportable)		159	165	136	119	140	-12%	18%	-8.4
Property Damage MVC (Non Reportable)		31	36	24	15	31	0%	107%	-2.1
TOTAL MVC		207	220	178	158	188	-9%	19%	-10.0
Roadside Suspension - Alcohol (Prov)		0	0	0	2	0	N/A	-100%	0.2
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		478	936	1,088	702	785	64%	12%	38.0
Other Traffic		8	5	11	2	4	-50%	100%	-1.1
Criminal Code Traffic		46	39	46	55	32	-30%	-42%	-1.2
Common Police Activities									
False Alarms		118	45	48	17	30	-75%	76%	-20.4
False/Abandoned 911 Call and 911 Act		32	42	35	45	41	28%	-9%	2.1
Suspicious Person/Vehicle/Property		110	140	164	134	123	12%	-8%	2.0
Persons Reported Missing		13	11	12	16	17	31%	6%	1.3
Search Warrants		0	0	0	1	1	N/A	0%	0.3
Spousal Abuse - Survey Code (Reported)		64	67	49	58	56	-13%	-3%	-2.5
Form 10 (MHA) (Reported)		0	0	4	3	5	N/A	67%	1.3

Request for Decision



Date Submitted: February 9, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Eric Paterson, Recreation & Youth Coordinator
Report Topic: Anti-Bullying Day in Gibbons Proclamation

Introduction

The purpose of this report is to respectfully seek Council to proclaim **February 23, 2022** Anti-Bullying Day in Gibbons.

Background

Bullying is a major problem in our schools, workplaces, homes and over the internet. On **February 23, 2022**, we encourage everyone to practice kindness, and wear PINK to symbolize that you do not tolerate bullying.

Why the Proclamation?

By the Town of Gibbons officially joining this movement on **February 23, 2022**, it will help bring bullying awareness and education to its members and supports its effort to be a community "rooted in family".

The benefits of Proclaiming February 23, 2022 Anti-Bullying Day in Gibbons:

- Increase community awareness and education of the issues around Bullying.
- Offer opportunities for individuals and organizations to get involved and make a positive change in our community.

Options Available

1. That Council Proclaims Anti-Bullying Day in Gibbons on **February 23, 2022**.
2. That Council revise/change the Anti-Bullying Day in Gibbons Proclamation as they see fit.
3. That Council not approved this request for decision.

Recommendation for Action

Administration would like to respectfully request that Council consider to the following recommendation;

- | |
|--|
| 1. That Council proclaim February 23, 2022 as Anti-Bullying Day in Gibbons |
|--|

Submitted By:

Approved By:

A blue ink signature of Eric Paterson, written in a cursive style.

Eric Paterson
Recreation & Youth Coordinator

A black ink signature of Farrell O'Malley, written in a cursive style.

Farrell O'Malley
CAO

Report to Council



Date Submitted: December 9, 2020
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Bylaw MOG 2-21 A Bylaw to Rescind Old Bylaws

Introduction

The purpose of this report is to respectfully request that Council give consideration to Bylaw MOG 2-21 A Bylaw to Rescind Old Bylaws.

Background

Administration is continuing its ongoing "housekeeping" of bylaws on record for the Town. According to the MGA bylaws must be rescinded in the same way they were passed, by Motion of Council. The Bylaws listed below have either been replaced, are no longer required.

- Bylaw ALT 1-09 – Establish an Assessment Review Board – Replaced by Bylaw PI 3-19
- Bylaw MOG 1-00 – To Establish the Position of Designated Officer – Replaced by Bylaw TBE 2-19
- Bylaw MOG 1-05 – Appointment of an Assessor as Designated Officer – Replaced by Bylaw TBE 2-19
- Bylaw PI 6-08 – Amend Schedule "A" Cemetery Bylaw – Replaced by Bylaw PI 3-19
- Bylaw PI 4-10 – Waterworks and Sewer Servicing – Replaced by Bylaw PI 2-15

Options Available

1. That Council give 1st, 2nd and 3rd Reading to Bylaw PI 1-22 Repeal of Inactive Bylaws
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council give 1st, 2nd and 3rd Reading to Bylaw PI 1-22 Repeal of Inactive Bylaws.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley".

Farrell O'Malley

CAO



TOWN OF GIBBONS

Repeal of Inactive Bylaws

Bylaw PI 1/22

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO RESCIND OLD BYLAWS.

WHEREAS under provisions of the Municipal Government Act, being chapter M-26, Section 146.1 of the Revised Statutes of Alberta 2000 or thereof amended, Council may pass and rescind bylaws for municipal purposes.

AND WHEREAS: the Town of Gibbons wishes to repeal bylaws that are inoperative, obsolete, expired, spent or otherwise ineffective

NOW THEREFORE: the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

1. ***TITLE***

This bylaw may be cited as the "Repeal Inactive Bylaws" bylaw.

2. ***REPEAL OF BYLAWS***

2.1 The following bylaws and all respective amendments are now repealed:

- 2.1.1 Bylaw ALT 1-09
- 2.1.2 Bylaw MOG 1-00
- 2.1.3 Bylaw MOG 1-05
- 2.1.4 Bylaw PI 6-08
- 2.1.5 Bylaw PI 4-10

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

3. SEVERABILITY

- 3.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.
-

4. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this _____ of _____, 2022.

Read a second time this _____ of _____, 2022.

Read a third and final time this _____ of _____, 2022.

Mayor

Chief Administrative Officer

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

BYLAW NO. ALT 1/09

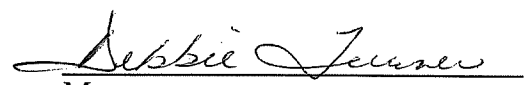
A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA TO AMEND "SCHEDULE A" OF BYLAW NO. 14/94 BEING A BYLAW TO ESTABLISH AN ASSESSMENT REVIEW BOARD

NOW THEREFORE, the Council of the Town of Gibbons pursuant to the authority vested in it, by the Municipal Government Act, R.S.A. 2000 and amendments thereto:

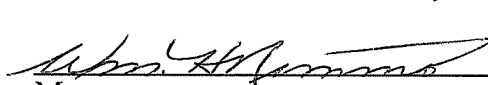
NOW THEREFORE, Council of the Town of Gibbons duly assembled enacts the amended "Schedule A" as attached.

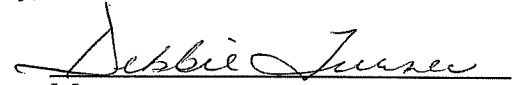
Read a first time this 28th day of January, 2009.


Mayor


Manager

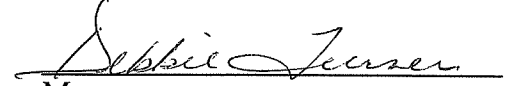
Read a second time this 28th day of January, 2009.


Mayor


Manager

Read a third and final time this 28th day of January, 2009.


Mayor


Manager

Schedule "A"

A fee for each parcel of Multi-Family Residential (more than three units), Non-residential (commercial), and machinery and equipment property on which a person wishes to register a complaint.	\$150.00
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A fee payable for each Single-Family Residential and/or Farmland parcel of property on which a person wishes to register a complaint	\$50.00
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BYLAW NO. MOG 1/00

**Being a Bylaw of The Town of Gibbons In The Province Of Alberta To Establish
The Position Of Designated Officers.**

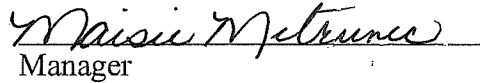
WHEREAS, pursuant to the provisions of the Municipal Government Act, being Chapter M26.1, 1994 and amendments thereto of the Statutes of Alberta, Council may by bylaw establish one or more positions to carry out the powers, duties and functions of a Designated Officer.

NOW THEREFORE, the Council of the Town of Gibbons duly assembled enacts as follows:

1. That effective upon the date shown below the position of Accounting Clerk is hereby established as a Designated Officer.
2. That effective upon the date shown below Debbie Turner is appointed to the position of Accounting Clerk.
3. That the powers, duties and functions of the Accounting Clerk be as set out in the Position Description.
4. That this bylaw shall come into force on May 1, 2000.

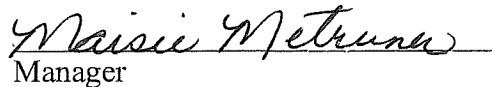
Read for a first time this 8 day of March AD 2000.


Mayor

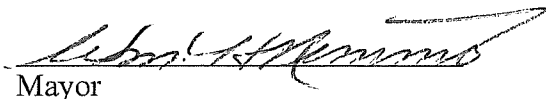

Manager

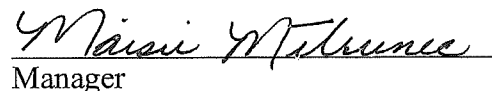
Read a second time this 8 day of March AD 2000.


Mayor


Manager

Read a third and final time this 8 day of March AD 2000.


Mayor


Manager

May 1/00
Date Signed

BYLAW NO. MOG 1/05

BEING A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE APPOINTMENT OF AN ASSESSOR AS A DESIGNATED OFFICER

WHEREAS, the Municipal Government Act, being Chapter M-26.1 of the Statutes of Alberta, 2000, as amended states as follows:

“A council may by bylaw establish one or more positions to carry out the powers, duties and functions of a designated officer under this or any other enactment or bylaw”

AND WHEREAS, pursuant to the Municipal Government Act, being Chapter M-26.1, Statutes of Alberta, 2000, defines as follows:

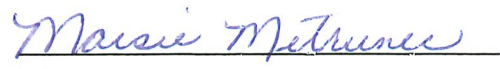
“assessor means a person appointed by a municipality to the position of designated officer to carry out the duties and responsibilities of an assessor under this act, and includes any person to whom those duties and responsibilities are delegated.”

NOW THEREFORE, the Council of the Town of Gibbons duly assembled enacts the following:

1. That Municipal Assessment Services Group Inc. be appointed as the designated officer to carry out the duties and responsibilities of the Municipal Assessor.
2. That this Bylaw shall take full force and effect upon third and final reading and upon signing in accordance with the Municipal Government Act, being Chapter M-26.1, Statutes of Alberta, 2000, as amended.
3. Bylaw No. 10/95 be and is hereby repealed.

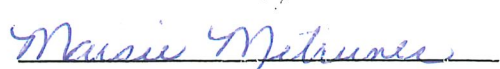
Read a first time this 9th day of March, 2005.


Mayor


Manager


Read a second time this 9th day of March, 2005.


Mayor


Manager

Read a third and final time this 9th day of March, 2005.


Mayor


Manager

BYLAW NO. PI 6/08

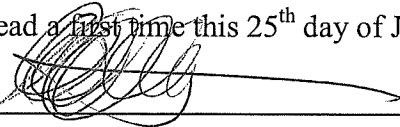
**BEING A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE
OF ALBERTA TO AMEND SCHEDULE "A" OF BYLAW NO. PI 4/05**

WHEREAS, the Town of Gibbons is the owner and operator of the Town of
Gibbons Municipal Cemetery

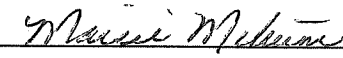
NOW THEREFORE, the Council of the Town of Gibbons duly assembled
enacts as follows:

1. That Schedule "A" of Bylaw No. PI 4/05 be amended, as attached.

Read a first time this 25th day of June, 2008.

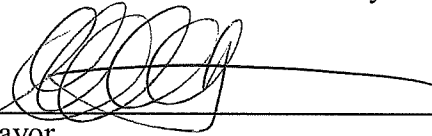


Mayor

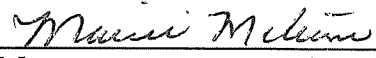


Manager

Read a second time this 25th day of June, 2008.

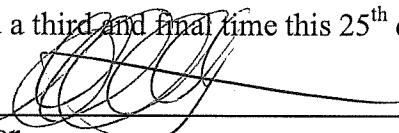


Mayor



Manager

Read a third and final time this 25th day of June, 2008.



Mayor



Manager

SCHEDULE "A"

CEMETERY FEES

Plots

	Grave	Perpetual Care	Weekday Open & Close	Saturday & Holiday Additional Charges for Open & Close
<u>Regular Plot</u>				
Summer	\$500.00	\$100.00	\$450.00	\$200.00(a.m.) \$275.00(p.m.)
Winter	\$500.00	\$100.00	\$550.00	\$200.00(a.m.) \$275.00(p.m.)

Veterans & Indigent

Summer	\$250.00	\$0	\$450.00	\$200.00(a.m.) \$275.00(p.m.)
Winter	\$250.00	\$0	\$550.00	\$200.00(a.m.) \$275.00(p.m.)

Cremation Plots – Family (one plot will accommodate up to 6 urns)

Summer - 1 st Urn	\$500.00	\$100.00	\$250.00	\$100.00(a.m.) \$175.00(p.m.)
Winter – 1 st Urn	\$500.00	\$100.00	\$300.00	\$100.00(a.m.) \$175.00(p.m.)
Summer – 2 nd to 6th		\$50.00	\$250.00	
Winter – 2 nd to 6th		\$50.00	\$300.00	

Cremation Plots – Individual

Summer	\$300.00	\$50.00	\$250.00	\$100.00(a.m.) \$175.00(p.m.)
Winter	\$300.00	\$50.00	\$300.00	\$100.00(a.m.) \$175.00(p.m.)

Cremation Plots – Interred with previous casket (two inurnments can be made in one site where a casket is interred)

Summer	-	\$50.00	\$250.00	\$100.00(a.m.) \$175.00(p.m.)
Winter	-	\$50.00	\$300.00	\$100.00(a.m.) \$175.00(p.m.)

Columbaria

Single Niche

Summer	\$400.00	\$150.00	\$250.00	\$100.00(a.m.) \$175.00(p.m.)
Winter	\$400.00	\$150.00	\$250.00	\$100.00(a.m.) \$175.00(p.m.)

Double Niche

Summer - 1 st opening	\$750.00	\$150.00	\$250.00	\$100.00(a.m.)\$175.00(p.m.)
Winter - 1 st opening	\$750.00	\$150.00	\$250.00	\$100.00(a.m.)\$175.00(p.m.)
Summer 2 nd opening	-	-	\$250.00	\$100.00(a.m.)\$175.00(p.m.)

Winter 2 nd opening	-	-	\$250.00	\$100.00(a.m.)\$175.00(p.m.)
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Other Charges

1. Transfer of Burial Deed - \$100.00
2. Disinternment (on production of certificate from Vital Statistics)
 - Casket - \$600.00
 - Cremains - \$300.00
3. Re-internments shall be at burial costs
4. Grave Marker Permit Fee - \$25.00
5. Inscription on Columbaria Doors – Double – as quoted by contractor + \$25.00/administration fee
(Schedule “F”) - Single – as quoted by contractor + \$25.00/administration fee
6. Memory Wall – Inscriptions & Plate – as quoted by contractor + \$50.00/administration fee
(Schedule “G”)

BYLAW NO. PI 4/10

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA RESPECTING WATERWORKS AND SEWER SERVICING IN THE TOWN OF GIBBONS AND TO PROVIDE FOR THE COLLECTION OF WATER AND SEWER SERVICE CHARGES IN THE TOWN

WHEREAS, the use and control of all public waterworks, common sewers and any sewage disposal works connected therewith, shall be in accordance with this Bylaw and with the Safety Codes Act;

AND WHEREAS, all waterworks, sanitary sewers, drains and sewage disposal works, belonging to the Town, shall be under the direct control and management of the Town;

NOW THEREFORE, the Council of the Town of Gibbons pursuant to the authority vested in it by the Municipal Government Act, R.S.A. 2000 and amendments thereto:

I. DEFINITIONS

1. **"ARREARS"** means an amount outstanding on a utility bill on the day after the noted due date.
2. **"AUTHORIZED PERSON"** means any employee of the Town of Gibbons authorized by the Town Manager for the purpose of providing sewer and/or water service or dealing with sewer and/or water service in any such manner as deemed necessary.
3. **"BACKFLOW PROTECTION"** means any equipment the Town deems necessary to prevent cross contamination.
4. **"BUILDER"** means any owner, agent, contractor or any person, firm or company required to obtain a development permit and as described in the Town's Land Use Bylaw and its amendments.
5. **"CONSUMER"** shall be understood and construed as including the owner of the lands and premises in, on or at which any water and/or sewer pipes are installed by or on behalf of the Town.
6. **"COUNCIL"** means the duly elected council for the Town of Gibbons.
7. **"DEFAULT"** means failure to meet a financial obligation as required by this bylaw.
8. **"DESIGNATED SEWER/WATER OFFICERS"** means a person authorized by the Municipality to carry out observations and inspections and take samples as prescribed in this Bylaw.
9. **"DOMESTIC WASTEWATER"** means waste produced on residential premises, or sanitary waste and wastewater from sanitary facilities produced on a non-residential property.

SCHEDULE "E"

PENALTIES

		1st Offence 2nd &	Consecutive
Section III, 2(f)	tampering with meter, meter reading equipment or water shut off.	\$ 250.00	\$500.00
Section III, 4(b)	tampering with any of the backflow protection equipment.	\$250.00	\$500.00
Section III, 7(a)	not obtaining permission to make connection to the public pipes or mains	\$250.00	\$500.00
Section III, 7(d)	making additional connections between the property line and meter	\$250.00	\$500.00
Section III, 8(a)	unauthorized opening/closing or operation of valve, hydrant, fire plug	\$100.00	\$200.00
Section III, 8(a)	illegally drawing water from hydrant	\$100.00	\$200.00
Section III, 10(a)	disposing of water	\$50.00	\$100.00
Section III, 11(a)	not following water restrictions	\$100.00	\$200.00
Section IV, 1(a)	Release of any matter not in accordance with Schedule "C"	\$500.00	\$1,000.00
Section IV, 1(b)	Release of any matter not in accordance with Schedule "D"	\$500.00	\$1,000.00
Section IV, 1(c)	Connection of storm water, roof drains, etc. to sanitary sewer	\$300.00	\$500.00
Section IV, 1(d)	Tampering with the manhole Covers or appurtenances	\$500.00	\$1,000.00
Section IV, 1(e)	Cutting or tapping into Town Sewers	\$250.00	\$500.00
Section IV, 1(f)	Obstructing flow of sewage	\$500.00	\$1,000.00
Section IV, 1(h)	Diluting wastewater	\$500.00	\$1,000.00
Section V, 1(k)	making the curb stop inaccessible	\$100.00	\$200.00

10. **"HAULED WASTEWATER/WASTE"** means any waste which is transported to and deposited into any location in the wastewater works, including waste removed from a residential wastewater system. (Cesspool, septic tank system, privy vault or privy pit, chemical toilet, portable toilet or wastewater holding tank).
11. **"INDUSTRIAL"** means of or pertaining to manufacturing, commerce, trade, business or institutions as distinguished from domestic or residential.
12. **"MANUFACTURED HOMES"** means a manufactured home, mobile home, modular home or travel trailer.
13. **"PROHIBITED WASTE"** means prohibited waste as defined in Schedule "C" of this Bylaw.
14. **"PERSON"** means firm, corporation, owner, occupier, lessee or tenant.
15. **"PROPERTY OWNER"** means the legal owner(s) of the property as reported on the official assessment roll of the Town of Gibbons.
16. **"READING DEVICE"** means an object that the municipality can use to read a meter without having to enter into the premises.
17. **"RENTER"** means a person/s or organization that holds, or has the use of, property by payment of rent or agreement to the property owner.
18. **"RESTRICTED WASTE"** means restricted waste as defined in Schedule "D" of this Bylaw.
19. **"SEWER SERVICE LINE"** means that line from the building to the main in the street and/or easement.
20. **"SPILLS"** mean a direct or indirect discharge into the wastewater works, storm sewer or the natural environment which is abnormal in quantity or quality in light of all the circumstances of the discharge.
21. **"STREET MAIN"** means that portion of land on which sewer and/or water main is laid for the service of more than one person.
22. **"STORM SEWER"** means a sewer for the collection and transmission of uncontaminated water, storm water, drainage from land or from a watercourse or any combination thereof but excluding any portion of a combined sewer works.
23. **"STORM WATER"** means the water running off the surface of a drainage area during and immediately after a period of rain or snow melt.
24. **"TOWN"** means the Town of Gibbons, within the Municipal Boundaries.

25. **“UTILITY BILL”** means an invoice for water charges, sewer charges and garbage pickup charges on a monthly basis.
26. **“WATER SERVICE LINE”** means that line from the building to the main in the street and/or easement.

II. AUTHORITY OF DESIGNATED SEWER/WATER OFFICERS TO INVESTIGATE

1. The Designated Sewer Officer has the authority to carry out any inspection reasonably required to ensure compliance with this bylaw, including but not limited:
 - a) Inspecting, observing, sampling and measuring the flow in any private
 - (i) drainage system,
 - (ii) wastewater disposal system,
 - (iii) storm water management facility, and
 - (iv) flow monitoring point;
 - b) Determine water consumption by reading water meters;
 - c) Test flow measuring devices;
 - d) Take samples of wastewater, storm, water, clear-water waste and subsurface water being released from the premises or flowing within a private drainage system;
 - e) Perform on-site testing of the wastewater, storm water, clear-water waste and subsurface water within or being released from private drainage systems, pretreatment facilities and storm water management facilities;
 - f) Collect and analyze samples of hauled wastewater coming to a discharge location;
 - g) Make inspections of the types and quantities of chemicals being handled or used on the premises in relation to possible release to a drainage system or watercourse;
 - h) Require information from any person concerning a matter;
 - i) Inspect and copy documents or remove documents from premises to make copies;
 - j) Inspect chemical storage areas and spill containment facilities and request Material Safety Data Sheets (MSDS) for materials stored or used on site;
 - k) Inspect the premises where a release of prohibited or restricted wastes or of water containing prohibited or restricted wastes has been made or is suspected of having been made, and to sample any or all matter that in his/her opinion could have been part of the release.
2. No person shall hinder or prevent the Designated Sewer Officer from carrying out any of his/her powers or duties

III. WATERWORKS

1. Supply of Water

- a) All property owner(s) desiring to be supplied with water by the Town of Gibbons shall file an application on the form provided by the Town.

- b) A property owner may designate (in writing on a form provided by the Town) a renter to be the person responsible for paying utility bills for a specified property.
- c) Where a renter has been designated the responsible person paying the utility bill, the renter must make application on the form provided by the Town and pay a security deposit within seven business days of application, after which if deposit remains unpaid services may be discontinued without notice.
- d) The property owner(s) shall not draw water from the service piping in advance of the meter. The property owner(s) shall keep his service piping and all fixtures connected thereto in good repair and well protected, at their own expense. The Town will not be responsible for any service line beyond its own curb stop plus one meter.
- e) Any authorized Town employee or Safety Codes Officer shall have the right at all reasonable times to enter houses or other places which have been connected to Town water, and facilities must be given him to ascertain that any suspect of water leakage or other problems may exist.
- f) Any property owner(s) or renter not making proper application for water turn off when home tenancy and/or ownership changes utilities shall continue to be billed to the property owner until such time as proper application for disconnection of billing is made.
- g) A minimum period of 72 hours shall be given for each turn on/off to be completed.

2. Water Meters

- a) The Town may install a meter on any service whether the consumer is to be supplied with water under the meter rates or not, and may refuse to supply or to continue to supply water to any premises whatsoever unless the person or persons requiring the water shall sign an agreement to take, use and pay for the water according to the rates provided for that purpose together with any deposits that may be required.
- b) All metered services shall include a reading device unless it is determined not to be required.
- c) All new construction shall include installation of water meter(s) by the Town, prior to providing water for building purposes. Meters will be obtained from the town by the property owner(s) or builder in accordance with Schedule "A"
- d) Every meter and meter reading equipment installed on any service shall be considered the property of the Town and is installed on the understanding that all owners, tenants, or occupiers shall give every facility for the introduction, placing, inspection, and reading of such meter, and shall protect it from interference or damage by frost or otherwise, and shall be liable for any damage which may occur to the meter or equipment.

- e) Any person(s) permitting any meter to be damaged by frost or otherwise shall be liable for all costs incurred in the repair of said meter.
- f) Any person(s) interfering with or tampering with any meter, meter seal, meter reading equipment or water shut off shall be liable to penalties as established in Schedule "E".
- g) Builders/Contractors shall install a water shutoff valve on either side of the water meter location, prior to the installation of the water meter by the Town.

3. Metering For Manufactured Housing Communities And Other Forms Of Multiple Housing

- a) Manufactured Housing Communities and other forms of multiple housing may be accommodated through a meter on the main line(s) servicing such development(s) or through individual metering where deemed appropriate by Council.
- b) If Council deems it most appropriate to install individual metering into Manufactured Housing Communities, each property owner(s) shall be required to make an initial deposit on each meter, in accordance with Schedule "A". This meter deposit is refundable upon the owner returning the meter to the Town and requesting a disconnection from the Town distribution system.
- c) It is the responsibility of the property owner(s) to install the meters and reading device at their cost.
- d) The owners of manufactured homes that have individual metering must guarantee protection to the meter against frost damage.

4. Backflow Prevention

- a) In order to protect the Town of Gibbons water supply from cross contamination, the Town may require backflow protection in any of the following manners:
 - i) in a commercial, institutional, industrial district, backflow protection must form part of the meter.
 - ii) in the balance of the community, backflow protection may be added to the residence at the outside tap outlets when deemed necessary by the Municipality.
- b) Any person(s) interfering with or tampering with any of the backflow protection equipment shall be subject to the penalties as established in Schedule "E".

5. Meter Reading

- a) All meters shall be read monthly. If something unforeseen happens, the accounts will be estimated.

- b) Should any person claim a meter is not working properly and is over-reading; said person shall deposit with the Town an amount specified in Schedule "B". The meter will then be removed from service and given a proper bench test. Should the said meter be found to over read by more than two percent (2%), the said person shall be refunded the deposit. Any meter, which meets the requirements previously stated, shall be considered adequate and the said person shall forfeit the said deposit to the Town to cover the costs of removal and test the said meter. All conveniences during the regular business hours shall be afforded the said persons to witness meter tests. Should the meter be found to over-read or under-read by more than two percent (2%), the rate charged for the preceding two meter reading periods, will be adjusted by the same percentage as the meter was found to be in error, provided however, that no rate shall be reduced below a minimum rate normally charged, if one exists.

6. Water Mains

- a) No person, without first having obtained permission to do so from the Town of Gibbons, shall make connection whatsoever to any of the public pipes or mains.
- b) The applicant shall be totally liable for any damage caused while making such connections, and also shall provide adequate safety provision during said construction.
- c) All water service pipes laid in private property, between the property line and the water meter, shall be of the material approved by the Town of Gibbons.
- d) No additional connections may be made to the water service pipe between the property line and the meter.

7. Hydrants and Valves

- a) No person(s) other than authorized employees of the Town or person(s) so authorized by the Town shall open or close or operate or interfere with any valve, hydrant, or fireplug, or draw water therefrom.
- b) The Chief of the Town Fire Department, his assistants, officers and members of that Department, are authorized to use the hydrants or plugs for the purpose of extinguishing fires, for fire protection, and for fire training practices, but all such uses shall be under the direction and supervision of the said chief or his duly authorized assistants, and in no event shall any inexperienced or incompetent person be permitted to manipulate or control in any way, hydrants or plugs.
- c) No person(s) shall in any manner obstruct the free access to any hydrant, valve or curb stop. No vehicle, building, rubbish or any other matter which would cause such obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located nor within fifteen (15) feet of the hydrant in a direction parallel with the said property line.

8. Wells and Other Sources of Supply of Water

- a) No well or other source of water except the Town water mains shall be in use for domestic consumption in the Town without a permit obtained from the Town for that purpose.
- b) No property owner and/or builder shall connect or cause to connect a well or other source of water to the Town of Gibbons water system, either directly or indirectly.
- c) All persons having charge of or being owners or occupiers of premises containing a well or other source of supply of water other than the water mains of the Town may apply to the Town for a permit to use the water from such well or other source of supply of water other than the water mains of the Town, and such application shall be accompanied by a payment fee of Twenty-Five (\$25.00) Dollars, and must be approved by the Medical Officer of the Health Unit and the Safety Codes Officer. Upon complying with the provision of this Bylaw, the applicant may be granted a permit to use the water in the said well or other source of supply of water.
- d) No such permit shall be granted in connection with any premises abutting on a street, avenue, land or road upon which there is a Town water main unless the supply obtained from such main is inadequate.
- e) If the use of any such well or other source of supply of water is continued contrary to the provisions of this Bylaw Forty-Eight (48) hours after notice to discontinue the use of the same has been given by the Town to the owner or occupier of the premises, such well or other source of supply of water may be declared to be a nuisance and dangerous to the public health or safety and shall be removed, filled up or otherwise abated.
- f) Any such permit as aforesaid may be withdrawn by order of the Town at any time without notice and no person shall use a well or other source of supply of water after a permit for use of the same has been withdrawn.
- h) No person shall use a well or other source of supply of water except from the Town water mains for the purpose of watering lawns, gardens, flowers, shrubs or trees without first having obtained a permit from the Town for the purpose.
- i) All applications for such a permit shall be accompanied by the payment of a fee of Five (\$5.00) Dollars and the permit shall only authorize the use of water for the purpose hereinbefore mentioned and no pipes or appurtenances from such a source of supply of water shall be connected to or laid within a structure having a supply of domestic water.
- j) No permit issued under this Section shall give, or be construed to give the holder of the said permit the right to sell or distribute water within the Town of Gibbons.

9. Disposal of Water

- a) No person being an owner, occupier, renter or inmate of any house, building or other premises which are supplied with water from the water system shall vend, sell, or dispose of water therefrom, or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others, or to any other use and benefits, or shall increase the supply of water beyond that fixed by the rating of the premises, or shall wrongfully or negligently waste any water.

10. Water Restrictions

- a) When an emergency in the water supply occurs, the Town may restrict the use of water from the Town supply system.
- b) When said restrictions are in effect, no persons shall water lawns, gardens, streets, yards, or grounds or use a hose or similar device to wash vehicles or the exteriors of houses or other buildings during such time that may be fixed by an authorized person of the Town, provided that notice of the time during which the use of water for the purposes specified herein is prohibited shall be given to the public in an announcement in the local newspaper, by personal letter, by public address system and or by a telecommunications system.
- c) The foregoing restrictions do not apply to a person using an ordinary sprinkling can or pail, where said water is used only for the watering of plants or shrubs.
- d) The authorized persons of the Town in fixing restrictions on the use of water for the purpose set out in this section may vary the hours and days of use for differing portions of the Town or may attach such conditions as they deem necessary.

11. Boiler Service

- a) In all cases where boilers are supplied with water or any system using water as a heating source, the Town shall not be liable for any damages which may result to any person or premises from shutting off the water main or service, or from failure of the water supply, for any purpose or cause whatsoever, even where no notice is given and no deductions from water bills will be made on consequence thereof. All users of steam or hot water boilers should protect themselves by installing a storage tank, sufficient to provide at least twelve-hour supply for each steam or hot water boiler.

12. Water Charges

- a) Water charges will form part of the utility bill in accordance with the rates set out in Schedule "A" attached hereto.

IV. SEWERS

1. Use and Protection of Sewer

- a) No person(s) shall release or permit the release of any matter that is prohibited relative to Schedule "C".

- b) No person(s) shall release or permit the release of any matter that is not in accordance with Schedule "D".
- c) No person(s) shall make or cause to be made any connection with any Town sewer, or house drain, or appurtenance thereof for the purpose of conveying, or which may convey into the same, any flammable or explosive material, storm water, roof drains, cistern, tank overflow, condensed or cooled water.
- d) No person(s), except duly authorized employees of the Town shall turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of the Town sewer.
- e) No unauthorized person(s) shall cut, break, pierce, or tap any Town sewer or appurtenance thereof, or introduce any pipe, tubes, conduit into any Town sewer.
- f) No person(s) shall interfere with the free discharge of any Town sewer, or part thereof, or do any act or thing which may impede or obstruct the flow or clog up any Town sewer or appurtenance thereof.
- g) Any authorized Town employee or Safety Codes Officer shall have the right at all reasonable times to enter houses or other places which have been connected with Town sewer, and facilities must be given him to ascertain whether or not any improper material or liquid is being discharged into the sewers, and he shall have the power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged which are liable to injure the sewers or obstruct the flow of water.
- h) No person(s) shall dilute wastewater so as to avoid the requirements of Schedules "C" and/or "D"

2. Industrial or Trade Wastes

- a) No waste or discharges resulting from any trade, industrial or manufacturing process shall be directly discharged to any Town sewer without such previous treatment as shall be prescribed by the Town for each such case. The necessary treatment works so prescribed shall be completely installed by the applicant at his expense, prior to the construction of the sewer connection and thereafter shall be continuously maintained and operated by the applicant.

3. Grease Traps

- a) Grease traps of sufficient size and approved design shall be placed on the waste pipes from all hotels, restaurants, laundries, and such other places as the Town, under advisement, may direct.

4. Spills

- a) In the event of a spill to a wastewater works and/or storm sewer works, the person responsible or the person having the charge, management and control of the spill shall immediately notify and provide any requested information with regard to the spill to:
 - i) If there is any immediate danger to human health and/or safety
 - (a) 9-1-1 emergency, or
 - ii) If there is no immediate danger:
 - (a) The Municipality, and
 - (b) The owner of the premises where the release occurred, and
 - (c) Any other person whom the person reporting knows or ought to know may be directly affected by the release.
- b) The person shall provide a detailed report on the spill to the Municipality, within five working days after the spill, containing the following information to the best of his or her knowledge:
 - i) Location where spill occurred;
 - ii) name and telephone number of the person who reported the spill and the location and time where they can be contacted;
 - iii) Date and time of spill;
 - iv) Material spilled;
 - v) Characteristics and composition of material spilled;
 - vi) Volume of material spilled;
 - vii) Duration of spill event;
 - viii) Work completed and any work still in progress in the mitigation of the spill;
 - ix) Preventive actions being taken to ensure a similar spill does not occur again; and
 - x) Copies of applicable spill prevention and spill response plans.
- c) The person responsible for the spill and the person having the charge, management and control of the spill shall do everything reasonably possible to contain the spill, protect the health and safety of citizens, minimize damage to property, protect the environment, clean up the spill and contaminated residue and restore the affected area to its condition prior to the spill.
- d) Nothing in this Bylaw relieves any persons from complying with any notification or reporting provisions of:
 - i) Other government agencies, including federal and provincial, or territorial agencies, as required and appropriate for the material and circumstances of the spill; or,
 - ii) Any other Bylaw of the Municipality.
- e) The Municipality may invoice the person responsible for the spill to recover costs of time, materials and services arising as a result of the spill.
- f) The Municipality may require the person responsible for the spill to prepare and submit a spill contingency plan to the Municipality to indicate how risk of future incidents will be reduced and how future incidents will be addressed.

5. Backup Valves

- a) Where it is deemed expedient by the Municipality to prevent or reduce the flooding of basements or cellars connected to the municipal sewage system, the Town may require the owner to install and operate a suitable backwater valve or other mechanical device for the purpose of cutting off or controlling the connection between the sewage system and the cellar or basement.
 - i) Where the installations of said valve is required at the time of connection to the Town sewer system, the cost of installation shall be the responsibility of the owner or applicant.

6. Sewer Connections

- a) No persons other than authorized employees of the Town or persons so authorized by the Town shall make any connections to, or shall cut or otherwise tamper in any way with a public or Town sewer without first having obtained a permit to do so. The applicant for said permit must be liable for any damages caused while making said connections and shall also be responsible for providing adequate safety facilities and signs during the time of construction.

7. Application for Sewer Connection

- a) No drain or private sewer shall be connected to the Town sewer until the owner thereof shall have obtained a permit for sewer connection. All applications for connections to the Town sewers must be made on the forms furnished by the Town. The application must be filed in the Town of Gibbons Office and must be signed by the owner of the property to be drained, or his authorized agent. Such application must be accompanied by a plan showing in detail the contemplated connection, the exact location and elevation thereof, and specify fully the character of the work to be done, the sizes of all pipes and the location and type of all fittings.
- b) It shall be a consideration of the granting of any application for a sewer connection that the Town or any of its employees shall not be liable for damages whatsoever in nature caused either directly or indirectly by such sewer connection and the applicant shall be responsible for backfill, surface replacement, safety, etc.
- c) The Town may revoke or annul any permit that may have been granted to connect with the Town sewers if it shall find that any of the work is not being done in accordance with the provisions of this bylaw, and the person or persons making such connections or their successors in interest, shall have no right to demand or claim any damages in consequence of such permits being revoked or annulled.
- d) The property owner(s) connected to a street main by a sewer service line, shall be required to keep the said sewer service line in operational condition at all times, and shall be fully responsible for the operation of the said service lines.

- e) The Town of Gibbons will only be responsible for maintenance and repair of the mains unless damage has been caused to the service connection by settling of any Town-owned property.

8. Sewer Charges

- a) Sewer Charges will form part of the utility bill in accordance with the rates as set out in Schedule "A" attached hereto.

V. CONSUMER COSTS AND SERVICE

1. Billing, Arrears and Discontinuance of Service

- a) A utility bill for utility services shall be forwarded monthly to the property owner or Renter as designated by the Property owner in Section III Subsection (b) and (c) connected to the water works system and/or sanitary sewage system and shall be payable at the Office of the Town of Gibbons within 15 days of the date of billing.

Accounts shall be deemed to be sufficiently forwarded if they are mailed by regular mail to the mailing address provided by the property owner.

- b) All service applications shall be made in the name of the owner of the property unless designated in Section III Sub-section (b) and (c). In the event of the property being occupied by a renter and the utility billing is in arrears as outlined in this bylaw a copy of the utility bill shall be mailed to the property owner. The account, however, shall remain the responsibility of the Renter.
- c) The rates hereby imposed shall be payable monthly, by the owner or their designated Renter.
- d) In the event that any such utility bill shall remain unpaid after the 15 day period, there shall be added thereto by way of penalty an amount which shall be two decimal zero (2.0%) percent of the then unpaid utility bill. The said penalty shall be added to and shall form part of the unpaid utility bill.
- e) In the event that any utility bill shall remain unpaid after the penalty date, the Town of Gibbons may take any or all of the following actions:
 - i) Turn off the Water with or without notice.
 - ii) Apply the unpaid balance to the Property Tax Account (where the Renter is NOT responsible for payment).
 - ii) Apply the Security Deposit of the Renter to the outstanding account.
 - iii) Increase the Security Deposit of the Renter by an additional \$100.00 (one hundred dollars).
 - iv) Charge a reconnection fee as outline in this bylaw.
- f) Any authorized Town employee or Peace Officer shall have the right at all reasonable times to enter houses or other places which have been connected to

Town water and does not have its own individual flow of water; the Town may discontinue services by a means so approved by the Town of Gibbons.

- g) In case of default of payment of the utility bill, the Town of Gibbons may enforce payment by action in a Court of competent jurisdiction or alternatively by distress and seizure of goods and chattels of the renter or in the case of an owner, it may be applied to the tax account and/or may take the following additional actions:
 - i) Turn off the Water with or without notice.
 - ii) Apply the Security Deposit of the Renter to the outstanding account.
 - iii) Increase the Security Deposit of the Renter by an additional \$100.00 (one hundred dollars).
 - iv) Charge a reconnection fee as outline in this bylaw.
- h) The Town may shut off the water supplied to the land or premises of any consumer who may be guilty of a breach or noncompliance with any of the provisions of this Bylaw or Board of Health regulations, and may refuse to turn on the water until satisfied and assured that the consumer intends to comply with this Bylaw or Health regulations.
- i) The Town hereby reserves the right to shut off the water without notice to the consumer, for any purpose, that, in the opinion of the Town, it may be expedient to do so.
- j) It is hereby declared that no person shall have any claim for compensation or damages as the result of the Town shutting off the water without notice or from the failure of the water supply from any cause whatsoever.
- k) No person shall interfere with, damage or make inaccessible any curb stop due to the construction of walks, driveways or in any other way.
- l) If it is required to make any repairs or construction changes due to inaccessibility or damage to a curb stop, the owners of the property serviced by said curb stop, shall in addition to the penalties of this Bylaw, be required to assume all costs involved.

VI. CONTRACTS SUBJECT TO THIS BYLAW

- 1. All contracts formed by the filing of an application for water and sewer connections and the acceptance thereof by the Town and hereby declared to be subject to all the terms and conditions of this bylaw, which shall be understood and construed by the said department as forming part of all contracts for the supply and distribution of water and the collection and disposal of sewage by the said departments on behalf of the Town.

VII. PENALTIES

1. Offence Tag

- a) A Peace Officer is hereby authorized and empowered to issue an offence tag to any person who contravenes any provision of this Bylaw.
- b) An Offence Tag shall be in a form approved by the Council and shall state, inter alia;
 - i) The name of the offender;
 - ii) The offence;
 - iii) The appropriate fine for the offence as specified in Schedule "E" of the Bylaw; and
 - i) that the fine shall be paid within 30 days of the issuance of the offence tag.
- c) Where a contravention of this Bylaw is of a continuing nature, further offence tags for the same offence may be issued by the Peace Officer, provided however, that no more than one offence tag shall be issued for each day that the contravention continues.

2. Violation Ticket

- a) If the fine specified on an offence tag is not paid within the prescribed time period, then a Peace Officer is hereby authorized and empowered to lay a complaint and issue a summons by means of a violation ticket.
- b) The Violation Ticket shall be in the form prescribed by Alberta Regulation, as amended, being the Violation Ticket Regulations passed pursuant to the Provincial Offences Procedures Act.
- c) Imprisonment in default of payment of a fine specified in the bylaw shall not be imposed under any circumstances.

VIII. REPEAL OF PREVIOUS BYLAWS

- 1. Bylaw No. PI 4/08 of the Town and all amendments thereto is hereby repealed.

IX. EFFECTIVE DATE OF BYLAW

This Bylaw shall take effect on the final passing thereof.

Read a first time this 26th day of May, 2010.


Mayor


Town Manager

Read a second time this 26th day of May, 2010.


Mayor


Town Manager

Read a third and final time this 26th day of January, 2011.


Mayor


Town Manager

SCHEDULE "A"

PURCHASE OF METERS

Purchase cost of a meter to be determined annually by the Municipality based on actual purchase price of meter and may include a value added fee.

DEPOSITS:

Meter: 100% of purchase costs for any individual metering to manufactured homes - refundable

Water: Manufactured Home Owners and Renters will be required to pay a water deposit in the amount of \$200.00 to be used against the outstanding or final water bill.

If the water is required to be disconnected for reasons of non-payment, prior to the reconnection an additional \$100.00 deposit may be required before the water service is resumed.

METERED SERVICES - WATER RATES

Residential - Basic - \$13.75 per month
- Usage - at the Water Commission rate per cubic meter used.

Commercial & Institutional
- Basic - \$18.75 per month
- Usage - at the Water Commission rate per cubic meter used.

High Density Residential (Apartments and Condominiums)

- Basic \$6.50 per unit per month
- Usage - at the Water Commission rate per cubic meter used.

Bulk Water – \$2.50 per cubic meter. Effective January 1, 2013

SEWER RATES

Residential - Basic - \$20.00 per month
- Usage - at the Sewer Commission rate per cubic meter of water used.

Commercial & Institutional

- Basic - \$40.00 per month
- Usage - at the Sewer Commission rate per cubic meter of water used.

High Density Residential (Apartments and Condominiums)

- Basic - \$10.00 per unit per month
- Usage - at the Sewer Commission rate per cubic meter used.

SCHEDULE "A"

PURCHASE OF METERS

Purchase cost of a meter to be determined annually by the Municipality based on actual purchase price of meter and may include a value added fee.

DEPOSITS:

Meter: 100% of purchase costs for any individual metering to manufactured homes - refundable

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METERED SERVICES - WATER RATES

Residential	- Basic	-	\$13.75 per month
	- Usage	-	at the Water Commission rate per cubic meter used.

Commercial & Institutional			
	- Basic	-	\$18.75 per month
	- Usage	-	at the Water Commission rate per cubic meter used.

High Density Residential (Apartments and Condominiums)

	- Basic		\$6.50 per unit per month
	- Usage	-	at the Water Commission rate per cubic meter used.

 Bulk Water – \$2.20 per cubic meter.

SEWER RATES

Residential	- Basic	-	\$20.00 per month
	- Usage	-	at the Sewer Commission rate per cubic meter of water used.

Commercial & Institutional

- Basic - \$40.00 per month
- Usage - at the Sewer Commission rate per cubic meter of water used.

High Density Residential (Apartments and Condominiums)

- Basic - \$10.00 per unit per month
- Usage - at the Sewer Commission rate per cubic meter used.

SCHEDULE "B"

SPECIAL SERVICES:

Damage to meter:	Repair costs or minimum of \$50.00 whichever is the greater
Application to use well other than water mains	\$250.00
Application to use well for purpose of watering lawns, gardens, flowers, shrubs or trees	\$25.00
Reconnection Fee	\$50.00 per connection - to be paid prior to reconnection
Meter Test up to 1"	\$300.00
Meter Test over 1"	cost of test

Other than where the Town has entered into a Development Agreement with private developers, every developer or property owner within the Town which will require a water service connection or sewer service connection shall pay to the Town, prior to the Town issuing a Building Permit (under the regulation of the Building Permit Bylaw) an offsite cost contribution for the extension of the water supply and distribution system relating to reservoir, pumping and supply of capacity of the system, for extension of oversizing of sewer lines, sewage treatment facilities, or upgrading or existing on the following basis of \$1,500.00 for each individual unit.

SCHEDULE "C"

PROHIBITED WASTES

The following are designated as Prohibited Wastes:

1. any matter in a concentration that may cause a hazard to human health;
2. any flammable liquid or explosive matter which, by itself or in combination with any other substance, is capable of causing or contributing in an explosion or supporting combustion;
3. any matter which by itself or in combination with another substance is capable of obstructing the flow of or interfering with the operation or performance of the sewerage system, watercourse or wastewater treatment facility including, but not limited to
 - a) agricultural wastes;
 - b) animals, including fish and fowl or portions thereof that will not pass a two (2) centimetre screen;
 - c) ashes;
 - d) asphalt;
 - e) concrete and cement based products;
 - f) gardening wastes;
 - g) glass;
 - h) gravel, into the sanitary sewerage system;
 - i) metal;
 - j) paper and cardboard, into the storm sewerage system;
 - k) plastics
 - l) rags and cloth;
 - m) rock;
 - n) sand, into the sanitary sewerage system;
 - o) sharps;
 - p) soil;
 - q) straw;
 - r) tar;
 - s) wash water from washing equipment used in the mixing and delivery of concrete and cement based products; or
 - t) wood, sawdust or shavings from wood;
4. any matter with corrosive properties which, by itself or in combination with another substance, may cause damage to any sewerage system or wastewater treatment facility;
5. any matter, other than domestic wastewater, with by itself or in combination with another substance is capable or creating an air pollution problem outside a sewerage system or in and around a wastewater facility;

6. any matter which, by itself or in combination with another substance, is capable of preventing safe entry into a sewerage system or wastewater treatment facility;
7. any matter
 - a) consisting of 2 or more separate liquid layers;
 - b) which when it comes in contact with storm water, clear-water waste or wastewater is capable of forming a separate liquid layer;
8. any matter which by itself or in combination with another substance is detrimental to the operation or performance of the sewerage system, watercourse, and wastewater treatment plant or to the environment, including, but not limited to:
 - a) biological waste;
 - b) elemental mercury;
 - c) paint, stains and coatings, including oil and water based;
 - d) prescription drugs; and
 - e) used automotive and machine oils and lubricants; and
9. radioactive material in solid form;
10. effluent from an industrial garbage grinder;
11. any matter which may;
 - a) cause a hazard to human health and that cannot be effectively mitigated by wastewater treatment;
 - b) cause a hazard to the environment;
 - c) cause a hazard to City workers responsible for operating and maintaining the sewerage system or the wastewater system;
 - d) cause an adverse effect to the sewerage system;
 - e) cause an adverse effect to the wastewater treatment facility;
 - f) result in the wastewater being released by the City's wastewater treatment facility being in contravention of Provincial regulatory requirements; or
 - g) restrict the beneficial use of biosolids from the City's wastewater treatment facility
12. Notwithstanding the above the General Manager of the Alberta Capital Region Wastewater commission may prohibit or set discharge concentrations and/or limit the loading rate for any other material or substance not included in the Bylaw sections where required to protect wastewater facilities or processes, meet effluent standards or other legislated requirements, or control biosolids quality.

SCHEDULE "D"

RESTRICTED WASTES

The following are designated as Restricted Wastes when present in wastewater, storm water, subsurface water or clear-water waste being released to the sanitary or combined sewerage system at a concentration in excess of the levels set out below, with concentrations being expressed as total concentrations unless specified otherwise:

1. a) Contaminants

i) Biochemical oxygen demand (B.O.D.)	10,000 mg/L,
ii) Chemical oxygen demand (C.O.D.)	20,000 mg/L,
iii) Oil and grease	800 mg/L,
iv) Phosphorus (P)	200 mg/L,
v) Suspended solids (S.S.)	5,000 mg/L,
vi) Total Kjeldahl nitrogen (T.K.N.)	500 mg/L,

b) Inorganic Constituents

i) pH (Hydrogen ion) less than 6.0 or greater than 11.5;	
ii) Arsenic (As)	1.0 mg/L,
iii) Cadmium (Cd)	0.10 mg/L,
iv) Chlorine (free) (Cl ₂)	5.0 mg/L,
v) Chromium (Hexavalent) (Cr ⁺⁶)	2.0 mg/L.
vi) Chromium (total) (Cr)	4.0 mg/L,
vii) Cobalt (Co)	5.0 mg/L,
viii) Copper (Cu)	1.0 mg/L,
ix) Cyanide (CN)	2.0 mg/L,
x) Lead (Pb)	1.0 mg/L,
xi) Mercury (Hg)	0.10 mg/L.
xii) Molybdenum (Mo)	5.0 mg/L,
xiii) Nickel (Ni)	4.0 mg/L,
xiv) Silver (Ag)	5.0 mg/L,
xv) Sulphide (S ⁻)	3.0 mg/L,
xiv) Thallium (TI)	1.0 Mg/L,
xvii) Zinc (Zn)	2.0 mg/L,

c) Organic Compounds

i) Hydrocarbons	50 mg/L,
ii) Phenols	1.0 mg/L,

d) Physical Property

- i) temperature greater than 75 degrees Celsius

2. Radioactive materials in concentrations greater than allowed under the Atomic Energy Control Act and the Atomic Energy Control Regulations as amended from time to time.
3. Notwithstanding the above the General Manager of the Alberta Capital Region Wastewater Commission may reduce the allowable concentration and/or limit the loading rate for items in Schedule "B" where required to protect wastewater facilities or processes, meet effluent standards or other legislated requirements, or control biosolids quality.

Request for Decision

Date Submitted: February 23, 2022
Submitted to: Mayor Deck and Members of Council
Submitted by: Susan Gingell, Development Officer
Report Topic: Bylaw PLU 01/22

Introduction

The purpose of Bylaw PLU 01/22 is to amend Land Use Bylaw PUL 8/06, Schedule "A" Land Use District Map redistricting Part of SE 3-56-23-W4 from Single Family Large Lot Residential (R-S) to Direct Control Commercial Industrial District (DC-CI-1) to align it with the future use as identified in the Municipal Development Plan.

Background

Bylaw PLU 01/22 will direct all future development permit applications for part of SE 3-56-23-W4 to Council for review and approval at the discretion of Council.

Options Available

- 1) Council gives 1st reading to Bylaw PLU 01/22 a bylaw to redistrict Part of SE 3-56-23-W4 from Single Family Large Lot Residential (R-S) to Direct Control Commercial Industrial District (DC-CI-1) and schedule a Public Hearing for March 23, 2022.
- 2) Council receives Bylaw PLU 01/22 as information only
- 3) That Council advises Administration on how it wishes to proceed

Recommendation for Action

- 1) That Council gives 1st reading to Bylaw PLU 01/22 a bylaw to redistrict Part of SE 3-56-23-W4 from Single Family Large Lot Residential (R-S) to Direct Control Commercial Industrial District (DC-CI-1)
 - 2) That Council sets the Public Hearing for Bylaw 01/22 for March 23, 2022, at 6:30 p.m.

Submitted By:


Susan Gingell
Development Officer

Authorized By:


Farrell O'Malley
CAO



TOWN OF GIBBONS

AMENDMENT TO PLU 8-06

Bylaw PLU 1-22

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, AMENDING BYLAW PLU 8-06, THE LAND USE BYLAW OF THE TOWN OF GIBBONS

WHEREAS: the Municipal Government Act R.S.A. 2000, as amended ("the Act") provides that a Municipal Council may amend its Land Use Bylaw.

AND WHEREAS: the Council of the Town of Gibbons wishes to amend its Land Use Bylaw as it affects certain lands.

NOW THEREFORE: the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

1. ***TITLE***

This bylaw may be cited as Bylaw PLU 1-22 Amending Bylaw to Bylaw PLU 8-06

2. ***AMENDMENT***

Bylaw PLU 8-06, the Land Use Bylaw of the Town of Gibbons, as amended, is hereby further amended as follows:

2.1 Part Three, Section 3.5 is hereby amended as follows:

Subsection (1) is deleted in its entirety and replaced with the following:

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

- (1) The Development Authority shall receive, review, consider and decide on all development permit applications with the exception of all Direct Control Districts.

The addition of the following after subsection (1) and renumbering all subsequent subsections accordingly:

- (2) The Development Authority shall receive and review all development permit applications for all Direct Control Districts prior to being sent to the Council of the Town of Gibbons for their consideration to approve, approve with conditions, or refuse.

2.2 Part Four, Section 4.1 is hereby amended as follows:

Subsection (2) is hereby deleted in its entirety and replaced with the following:

- (2) Notwithstanding Subsection (1) above, no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of this Bylaw were relaxed, varied, or misinterpreted.

2.3 Part Four, Section 4.1 is further amended by the addition of the following after subsection (4):

- (5) Despite Subsections (1), (2), (3) or (4) above, if a decision with respect to development permit application in a direct control district,
 - a. Is made by a council, there is no appeal to the subdivision and development appeal board or,
 - b. is made by a development authority, the appeal is limited to whether the development authority followed the directions of council, and if the subdivision and development finds the development authority did not follow the directions it lay, in accordance with the directions, substitute its decision for the development authority's decision.

2.4 Land Use Bylaw PLU 8-06, Schedule "A" Land Use District Map is hereby amended by rezoning Pt. SE 3-56-23-W4 from Single Family Large Lot Residential (R-S) to Direct Control Commercial Industrial District (DC-CI-1) as show on the attached "Schedule A".

3. SEVERABILITY

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

- 3.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

4. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this _____ of _____, 2018.

Read a second time this _____ of _____, 2018.

Read a third and final time this _____ of _____, 2018.

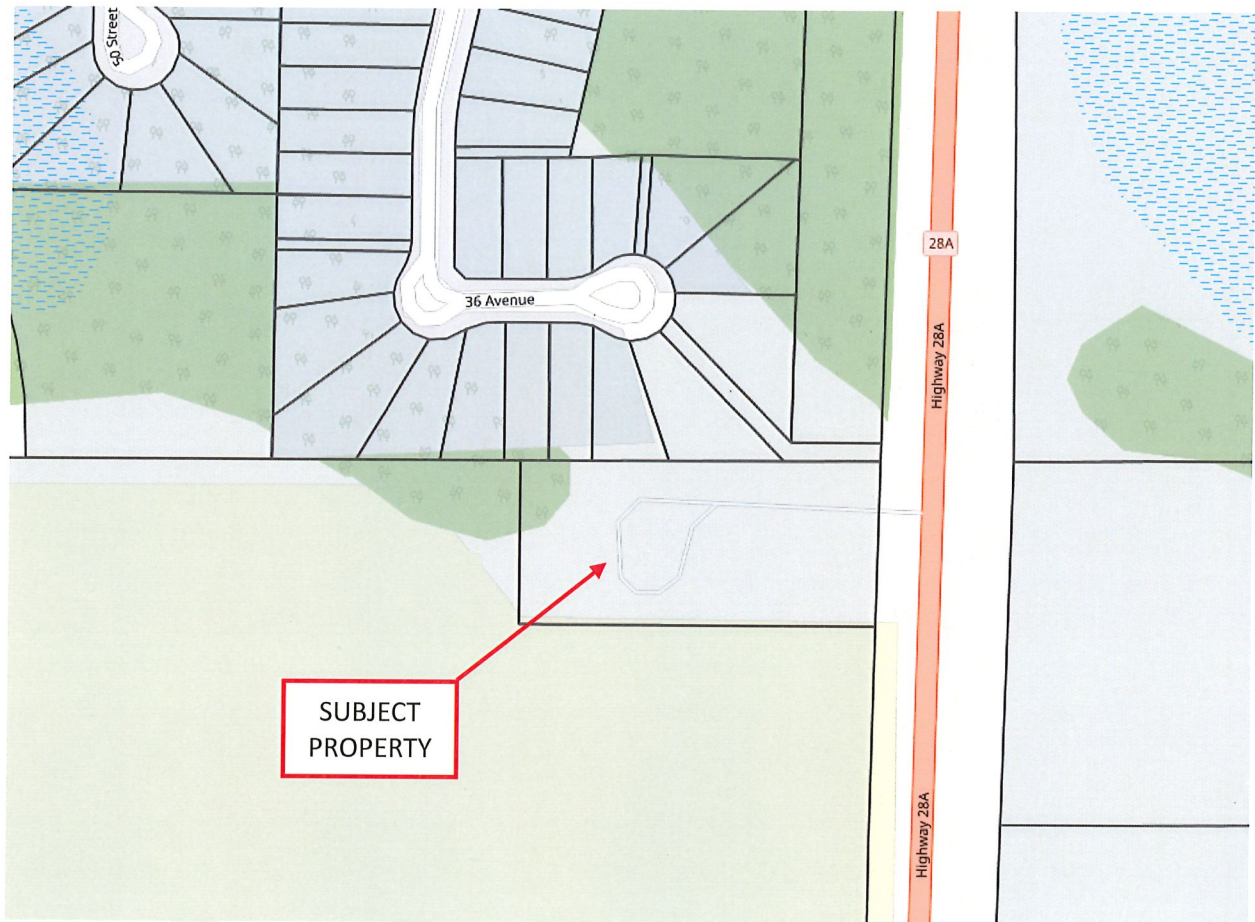
Mayor

Chief Administrative Officer

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

BYLAW 01/22
SCHEDULE "A"
Pt. SE 3-56-23-W4



Report to Council

2022

Building the next
chapter of our success!

KEY MEETINGS

- Meeting - Morinville RCMP Staff Sergeant Chris Palfy
- AIHA Orientation
- Meeting – Putnam Law
- Community Engagement Provincial Police
- Morinville Chamber of Commerce Provincial Update
- Meeting with Sturgeon County – Fire Services Agreement



VOYENT ALERT!
GIBBONS Free
Notification App
SIGN UP TODAY!

STAFF MEETINGS

- Department Heads (2)
- All Staff (0)



News, Ongoing Events & Projects

Community Services Department

Key Items in Progress:

- Outdoor rink is doing well despite weather fluctuations
- Poplar Park ice rink is weather dependent
- Increase in individuals seeking counselling services at the GFRC
- Winter walk day was February 8 at Landing Trail School
- Board game give away for Family Day this year
- Anti-Bullying Day is February 23rd.

Corporate Services Department

Key items in progress:

- Year End preparations are underway.
- Working on Capital Budget for 2022.

Planning & Development Department

Key Items in Progress:

- Working with Resilient Rurals re: Water Shortage and Cooling Station

**SUCCESS OCCURS WHEN
OPPORTUNITY MEETS
PREPARATION**

Public Works Department/Fire Department

- Working on eliminating ice ruts on the road and opening Catch Basins
- Sewer Manhole overflow reported on January 24th reported at 4:30 pm. Incident was under control and back in service by 8:30 pm.

FIRE DEPARTMENT

- Town Calls – 16
- County Calls – 22
- Upcoming meetings regarding Fire Services Agreement

12.1

2021 Project Updates

LED Retrofit - Arena, Curling Rink, GCC

- Automation grant application is in the cue for review

EV Charging Stations

- Submitted an Expression of Interest to the Municipal Climate Change Action Centre for funding to install EV Charging Stations at Town Owned locations. Pay for Use stations would be geared towards private vehicles not commercial ones.

Memorial Park

- A grant through the Canada Community Revitalization Fund was submitted on July 19th requesting \$750,000 in Federal Funding towards phases 2 and 3. A follow up request was submitted on February 3rd with no response to date.

Arena Expansion

- Modular unit constructions is near completion.
- Installation of new gas lines to addition and the lockers should be installed by February 15th
- Once gas is hooked up it anticipated to take 2-3 weeks to complete any onsite construction and connections.



The Town of Gibbons

Scheduled Meetings & Workshops or Away from Office

- Regional Fire Services Meeting
- Meeting with Dolphin Daycare
 - Emerging Trends

**Please note subject to change on short notice.*

Gibbons...a Community... Rooted in Family