

Community Group List Information Sheet

Organization Name

Contact Name

Contact Phone #

Position

Email

Organization's Mailing Address

Purpose of the Organization

Additional Contact's

Contact Phone #

Position

Email

Additional Information:

The personal information provided will be used for the Community Organizations List that is made available to any person who requests the information and will be used at the discretion of the Town of Gibbons. This information will also be used for communication purposes between the Community Group and the Town of Gibbons. This information is collected under the authority of section 33(C) in the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection and use of this information, please contact the Town of Gibbons FOIP Coordinator.

Under Section 38 of the *Freedom of Information and Protection of Privacy Act*, municipalities must protect the personal information it collects by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure, or destruction. Also, Municipalities must comply with Sections 39 and 40 when using and disclosing personal information.

If information is taken by phone:

I have informed the contact people of the use of their information

If information is taken in person, have them check the box sign below, indicating they understand the use of information:

I understand that this information will be used for public purposes.

Signature of Contact Person

Date

Office use only:

Information received by: _____

Date: _____