

**MINUTES OF THE SIXTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS  
HELD ON WEDNESDAY, DECEMBER 13<sup>th</sup>, 2017**

Council Present: Mayor Deck and Councillors Sandahl, Woodger, Harris, Millante, McCann and Berry.

Staff Present: Farrell O'Malley - CAO, Debbie Turner - Assistant CAO, Kausar Khanduker - Director Corporate Services, Mike Dubreuil – Community Services Director, Eric Lowe - Superintendent Public Works, Lanny Boutin – Director Sustainable Development and Terra Pattison – Recording Secretary.

As there was a quorum present, Mayor Deck called the meeting to order at 10:00 am.

**ADOPTION OF THE AGENDA**

Councillor McCann moved to accept the agenda as presented.

17/215 MOTION CARRIED

**ADOPTION OF THE MINUTES**

1. Regular Meeting of Council – November 8, 2017

Councillor Millante moved to adopt the minutes of the November 8, 2017 Regular Meeting of Council with the correct spelling of Councillor Sandahl's name.

17/216 MOTION CARRIED

**FINANCE**

1. Accounts Paid as at December 11, 2017

Councillor Harris moved to accept the Accounts Paid as at December 11, 2017 for information.

17/217 MOTION CARRIED

2. Interim Operating Budget for 2018

Councillor Woodger moved that Council adopt an Interim Operating Budget for 2018 based upon the expenditures adopted in the 2017 Operating Budget of \$6,815,757 plus \$8,640.00 (as per Resolution 17/159) for a total \$6,824,397 in expenses versus \$4,284,095 and that all Capital purchases must be approved by Council prior to being expended.

17/218 MOTION CARRIED

**APPOINTMENTS**

Mayor Deck presented Council and Staff with their plaques and gifts of recognition as follows:

Retirement Recognition of Council  
Edward Parsons – 19 Years – In attendance  
Doug Horner – 13 Years – Unable to attend  
Louise Bauder – 4 Years – In attendance

Jonathan Derouin – 4 Years – In attendance  
Norman Sandahl – 3 Years – In attendance  
James Rollison – 3 Years – In attendance

Long Term Recognition of Staff

Debbie Turner – 35 Years – In attendance  
Jim Allen – 10 Years – Unable to attend  
Eric Lowe – 10 Years – In attendance  
Farrell O'Malley – 5 Years – In attendance

Councillor McCann moved that Council recess at 10:10 a.m. to congratulate the recipients on their years of recognition.

17/219

MOTION CARRIED

Council reconvened at 10:24 a.m.

**OLD BUSINESS**

1. Meeting with R.C.M.P Update (Discussion)

Mr. O'Malley informed Council that Staff Sargent Dale Kendal and Inspector Shane Ramteemal will be in attendance at the January 10, 2018 council meeting to give their quarterly/year end update for 2017.

Councillor Sandahl moved to accept the information as presented.

17/220

MOTION CARRIED

2. Council Orientation – Part 2 Schedule Date (Discussion)

Mr. O'Malley advised that an email will be sent to Council to schedule a meeting date in the new year to go over Part 2 of the Council Orientation Package. Councillor McCann suggested that Tuesday, January 9 at 10:00 a.m be scheduled as the meeting date. An email will be sent to Council to confirm this date and time.

Councillor Berry also inquired about Muni 101 training. Mr. O'Malley advised Council that dates will be brought to Council for training, but would also like to extend the invitation to Redwater and Bon Accord to bring in legal counsel and auditors for information and training.

3. Council Strategic Planning Process Schedule (Discussion)

Mr. O'Malley advised that an email will be sent to Council to schedule a date for the Strategic Planning Session after the Part 2 Council Orientation has been completed. A facilitator will be hired and the Senior Leadership Team will be invited as well.

Councillor McCann moved to accept Council Orientation and Council Strategic Planning discussions to Council as information.

17/221

MOTION CARRIED

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**NEW BUSINESS**

1. Cancellation of December 27<sup>th</sup> Council Meeting

Councillor Berry moved that Council cancel the December 27, 2017 Council meeting.

17/222 MOTION CARRIED

**BYLAWS AND POLICIES**

1. Bylaw No. ALT 2/17 – Short Term Borrowing Bylaw

Councillor McCann moved to hold 1<sup>st</sup> reading of Bylaw ALT 2/17 – Short Term Borrowing Bylaw.

17/223 MOTION CARRIED

Councillor Millante moved to hold 2<sup>nd</sup> reading of Bylaw ALT 2/17 – Short Term Borrowing Bylaw.

17/224 MOTION CARRIED

Councillor Sandahl moved to hold third and final reading of Bylaw ALT 2/17 – Short Term Borrowing Bylaw.

17/225 MOTION CARRIED UNANIMOUSLY

Councillor Berry moved to hold 3<sup>rd</sup> and final reading of Bylaw ALT 2/17 – Short Term Borrowing Bylaw to establish a Revolving Line of Credit in the amount of \$1,000,000.00.

17/226 MOTION CARRIED

**STAFF REPORTS**

Councillor Millante moved to accept the Staff Reports as information.

17/227 MOTION CARRIED

**COMMITTEE REPORTS**

Councillors Harris and Sandahl were in attendance at the Capital Region Northeast Water Services Commission on November 13<sup>th</sup>. Councillor Harris was elected Vice Chair with Mel Smith the new Chair.

Councillors Sandahl, Woodger, Millante, McCann, Berry and Mayor Deck were in attendance on December 7<sup>th</sup> at the Alberta Emergency Management Agency Council Orientation in Redwater.

Councillor Woodger attended the Remembrance Day Ceremony at Bon Accord Schools on November 9<sup>th</sup>. Councillor Berry attended the November 11<sup>th</sup> ceremony.

Councillors Woodger and McCann were in attendance at the Seniors Lodge in Gibbons on November 9<sup>th</sup> for the Remembrance Day Service.

Mayor Deck attended the Remembrance Day Ceremony at Landing Trail School on November 9<sup>th</sup>.

Councillors Woodger, McCann and Mayor Deck were in attendance on November 11<sup>th</sup> at the Gibbons Cultural Centre for the Remembrance Day Ceremony.

Councillor Woodger was in attendance on November 10<sup>th</sup> for the Library Board Organizational meeting.

Mayor Deck and Councillors McCann, Millante, Berry, Woodger and Harris were in attendance at the Regional Council Orientation in Morinville on November 10<sup>th</sup> with George Cuff facilitating.

All of Council was in attendance on November 15<sup>th</sup> for Part 1 of our Council Orientation and Facility Tour.

Mayor Deck and Councillors Woodger, Harris, Berry, Millante and McCann were in attendance on November 17<sup>th</sup> at the Seniors Almost Christmas Dinner.

Mayor Deck and Councillors McCann, Millante and Woodger were in attendance on November 18<sup>th</sup> at the Seniors Breakfast. They also attended the Ag Society Craft Sale at the Gibbons Cultural Centre and Home Town Xmas events.

Mayor Deck and Councillors McCann, Millante, Berry and Woodger were in attendance at the AUMA Conference in Calgary from November 22<sup>nd</sup> to 24<sup>th</sup>.

Mayor Deck and Councillor McCann attended the Alberta Capital Region Wastewater Commission Awards Banquet. They also attended the NCIA in Fort Saskatchewan on December 4<sup>th</sup>.

Mayor Deck and Councillor Millante were in attendance at the Calahoo Public Forum on Policing in Sturgeon County on November 30<sup>th</sup>. The keynote speaker was Chief Superintendent of RCMP central zone. The RCMP has offered to facilitate a similar forum here for Gibbons and community residents.

Mayor Deck and Councillor Millante participated in the Gibbons Fire Department Annual Santa Food Bank Drive on December 10<sup>th</sup>. They helped to collect 6000 lbs of food and \$1500 for our local Food Bank.

Councillors Harris and McCann were in attendance at the North West Refinery – first barrel of diesel event.

Councillor Berry attended the two day, FCSSAA Conference in Edmonton.

Councillor Woodger was in attendance on November 28<sup>th</sup> at the Library Board meeting. The library will be closed from December 23<sup>rd</sup> to January 1<sup>st</sup>. Councillor Woodger also attended the Homeland Housing Organizational meeting on November 30<sup>th</sup>. Gord Putnam is the new Chair.

Councillor Millante was in attendance at the Sturgeon River Watershed meeting, the Gibbons Fire Department meeting, Northern Lights Library Services and the Gibbons Trail Committee meeting. He pointed out that the Gibbons Trail Committee is actively recruiting for two more Board Members.

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Councillor McCann was in attendance at the Gibbons School Remembrance Day Ceremony on November 9<sup>th</sup>. He attended the 50<sup>th</sup> birthday party of local businessman, Richard - from Richard's Auto Body. Councillor McCann attended a retirement function for the outgoing Leduc Council, the Alberta Capital Region Wastewater Commission and the Capital Region Waste Minimization Advisory Committee Meeting, where he was elected Vice Chair. On December 5<sup>th</sup> Councillor McCann attended the WEBA Business Mixer.

Mayor Deck was in attendance at the Global Edmonton meeting , the Roseridge Sanitary Landfill Commission meeting on November 9<sup>th</sup> and the Alberta Industrial Heartland Organizational Meeting, with Gale Katcher the new Chair. He also attended the Royal Canadian Artillery Band's Christmas Concert at the Winspear on December 8<sup>th</sup> in support of the Edmonton Garrison Military Family Resource Centre.

Councillor Millante moved to accept the committee reports as information.

17/228 MOTION CARRIED

**COMMITTEE REPORTS**

Councillor McCann moved to accept the correspondence as information.

17/229 MOTION CARRIED

**IN CAMERA**

1. Tax Repayment – Tax Roll 375.000
2. Tax Repayment – Tax Roll 761.000

Councillor Berry moved to go "In Camera" at 11:37 a.m.

Mayor Deck called for a quick recess at 11:37 a.m.

17/230 MOTION CARRIED

Councillor Sandahl moved to revert to normal sitting at 12:43 p.m.

17/231 MOTION CARRIED

Councillor Woodger moved that Council approve the proposed repayment schedule for Tax Roll 375.000 on the terms and conditions as stated below:

1. That the owner will pay to the Town the sum of \$195.59 per month in 24 equal instalments until the remaining balance of \$4,694.10 in principal owing (taxes) is paid in full beginning January 1, 2018 without missing a payment with the exception of the month of December of each year.
2. That the Owner will pay the amount of \$189.88 for the months of January through to December 31<sup>st</sup> of 2018 for Property Taxes (based upon 2017 Tax Assessment Notice) which will keep the balance current each and every month of 2018.

3. That the interest and penalties will continue to accumulate on the outstanding balance of the Tax Account but will not be considered a debt owing to the Town should the owner continue to make payments in accordance with this proposed repayment schedule as this will help to serve as an incentive to pay the balance in full.
4. In the event that the owner misses a scheduled payment at any time, the payment agreement will cease to exist; the balance will be due in full, interest penalties that have accumulated at normal rates will be immediately applied against Tax Roll: 375.000 and that the tax recovery process will be initiated and carried out.

17/232

MOTION CARRIED

Councillor Sandahl moved that Council approve the proposed repayment schedule for Tax Roll: 761.000 on the terms and conditions as stated below:

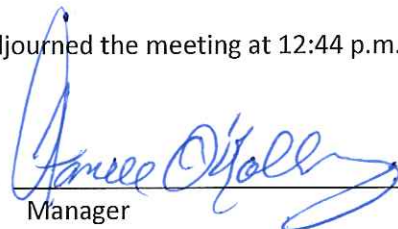
1. That the owner will pay to the Town the sum of \$189.10 per month in 24 equal instalments until the remaining balance of \$4,538.49 in principal owing (taxes) is paid in full beginning January 1, 2018 without missing a payment with the exception of the month of December of each year.
2. That the Owner will pay the amount of \$238.28 for the months of January through to December 31<sup>st</sup> of 2018 for Property Taxes (based upon 2017 Tax Assessment Notice) which will keep the balance current each and every month for 2018.
3. That the interest and penalties will continue to accumulate on the outstanding balance of the Tax Account but will not be considered a debt owing to the Town should the owner continue to make payments in accordance with this proposed repayment schedule as this will help to serve as an incentive to pay the balance in full.
4. In the event that the owner misses a scheduled payment at any time, the payment agreement will cease to exist; the balance will be due in full, interest penalties that have accumulated at normal rates will be immediately applied against Tax Roll: 761.000 and that the tax recovery process will be initiated and carried out.

17/233

MOTION CARRIED

There being no further business Mayor Deck adjourned the meeting at 12:44 p.m.

  
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Mayor

  
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Manager