

**MINUTES OF THE NINTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, MAY 11, 2011**

Council Present: Mayor Nimmo, Deputy Mayor Horner, Councillors Fraser, Parsons, Sandahl and Wyatt

Council Absent: Councillor Rollison

Staff Present: Henry Taylor, Town Manager, Eric Lowe, Superintendent of Public Works and Chris Sutherland, Recording Secretary

As there was a quorum present, Mayor Nimmo called the meeting to order at 7:00 p.m.

**ADDITIONS TO THE AGENDA**

1. It was the consensus of Council that Items 9.3 and 9.4 be tabled until the May 25, 2011 Council meeting.

Eric Lowe, Superintendent of Public Works left the meeting at 7:02 p.m.

**ADOPTION OF THE AGENDA**

11/092 Councillor Wyatt moved that the agenda be adopted as amended. CARRIED.

**ADOPTION OF THE MINUTES**

1. Regular Meeting – April 27, 2011

Councillor Fraser advised that he was addressed as Deputy Mayor not Councillor on page 1 and there is a typo in Item 8.1.

11/093 Councillor Fraser moved that the minutes of the Regular Meeting held on April 27, 2011 be adopted as amended. CARRIED.

2. Special Meeting – May 4, 2011

11/094 Councillor Wyatt moved that the minutes of the Special Meeting held on May 4, 2011 be adopted as presented. CARRIED.

**ACCOUNTS**

1. Accounts

11/095 Mayor Nimmo moved that the total of the accounts in the amount of \$ 563,134.37 be ordered paid. CARRIED.

2. Monthly Statement – March 2011

11/096 Deputy Mayor Horner moved to approve the monthly statement for March 2011 as presented. CARRIED.

**OLD BUSINESS**

1. Grants Received by the Town of Gibbons – Provided by MLA Jeff Johnson

This item was received for information.

**NEW BUSINESS**

1. Sturgeon County Recreational Cost Sharing Agreement

11/097 Councillor Fraser moved to approve the Recreational Cost-sharing Agreement as presented. CARRIED.

2. Request by Legion for Renaming (50<sup>th</sup> Avenue) Main Street to Honour Our Military

Mayor Nimmo advised that he has asked staff to do some researching and ask the Military what they think would be appropriate. Henry Taylor suggested public input.

11/098 Councillor Sandahl moved to approve in principle renaming 50<sup>th</sup> Street from 50<sup>th</sup> Avenue to 51<sup>st</sup> Avenue to honour Veterans, name to be selected at a later date. CARRIED.

3. Capital Equipment Purchase – Loader

This item was table to May 25, 2011.

4. CRWMAC – Waste Strategy – James Rollison

This item was tabled to May 25, 2011.

5. Alberta Health Services – Emergency Medical Services

11/099 Councillor Fraser moved to declared May 15<sup>th</sup> to 21<sup>st</sup> as EMS Week. CARRIED.

**BYLAWS**

1. Bylaw No. PLU 1/11 – A Bylaw for Redesignation of Land Legally Described as Plan 0223247, Bloc 18, Lot 187

11/100 Bylaw No. PLU 1/11 being a bylaw of the Town of Gibbons in the province of Alberta to amend Bylaw No. PLU 8/06, being the Municipal Land Use Bylaw was read a first time on a motion by Councillor Wyatt. CARRIED.

**STAFF REPORTS**

1. CAO's Report

Community Advisory Panel – Heartland

I attended the Community Advisory Panel (PAC) meeting with our Manager of Sustainable Development (MSD) on April 28, 2011 at the Evonik Degussa Plant. The one thing that I did note at this meeting is that Redwater is very well represented on this Board with ten members while Gibbons is currently represented by three individuals. We are investigating the possibility of get another representative on the CAP. At this meeting we were permitted to highlight the proposed new Recreation Centre. Industry representatives were invited to offer input as to the design of the interior and our MSD indicated that naming rights would be available. The design and the idea of participating financially were positively received by industry representatives.

Possibility of Renaming Main Street:

On May 4<sup>th</sup> I met with a representative from our local Legion. Council has before it a request to rename 50<sup>th</sup> in a manner that would show support and honour our military. Many communities in our area have already done this. Suggestion for the Avenues renaming is before Council for consideration. The hope was that our residents who serve on the Military who live in our community along with members of the Legion could come up with a unique name, perhaps the press could assist in letting our residents participate in deciding this name. If approval from Council is given administration would like to see this process concluded and have the unveiling of the new avenue name for Canada Day.

Meeting With MLA Jeff Johnson:

I attended a meeting with our MLA and the Mayor of May 5<sup>th</sup>. The topics that were discussed were the Highway 28A and long range land use plans as well grant application for various youth recreational facilities (playgrounds).

Review of the West Gibbons ASP

A meeting with our town planner, our Manager of Sustainable Development, myself and because he was available I asked the Mayor to set in on the review of the West Gibbons ASP. The review was very detailed lasting more than 4 hours. From that meeting there were items to take back to our engineer for verification and there are a number of questions needing clarification from Council that are required as part of this review process. A preliminary meeting has been scheduled with Landrex for May 24<sup>th</sup>.

Sturgeon Regional Partnership – All Council Meeting

On May 7<sup>th</sup> town staff attended with members of our own Council and the Councils and Economic Development staff from across the Sturgeon Region at the Goose Hummock Golf Course. The purpose of the meeting was to continue the Regional efforts to collaborate on issues like economic development, recreation, emergency services planning, occupational health and safety and governance.

#### Muniware Training:

I will be out of the office on May 10<sup>th</sup> to complete my training with this financial software. Town Office staff is continuing to assist with the new SQL build of the Muniware Software and have to date provided valuable input into its operation and enhancement.

#### Gibbons Curling Club:

A meeting with the past and current president has been scheduled for May 12<sup>th</sup> at the Town office to review issues that arose during the season, discuss future planning, operational changes and the contract.

#### Sanitary Lift Station:

The commissioning of the Lift Station has been rescheduled for May 17<sup>th</sup> and is expected to take the entire day. After the commissioning the only major issue left will be the seeding and landscaping which will be done as soon as the risk of frost has past and the construction of the security fences, request by the Town which are on hold until the ground dries up.

#### Assessment and Property Tax Notices:

Administration will be sending these notices out on May 18<sup>th</sup>.

#### Up-coming Events and Meeting:

May 16<sup>th</sup> development meeting the owner of the Homestead proposed subdivision.

May 16<sup>th</sup> to May 20<sup>th</sup> I will be out of the office attending the annual convention of the Society for Local Government Managers.

May 28<sup>th</sup> Gibbons Fire Department Open House Appreciation 12:00 to 2:00Pm there will be a special presentation to the Fire Department at around 12:15 PM.

June 3<sup>rd</sup> Development meeting with Strata Development, initial discussion on subdivision approval of phase 7A.

## 2. Public Works Report

### a) Water

- Chlorine is at 1.51 mg/ltr average for two weeks. The minimum chlorine is 0.5 mg/ltr the high is 1.5 mg/ltr. This is at the reservoir; by the time it reaches the residence it is lower. We also do grab samples at various locations through the Town 5 days a week and send in a Bacterial Test to the lab once a week from various spots around Town.
- Reservoir is at 90% it has been maintaining this level steady.
- Valve checks will start in the next few weeks; I will keep a record of the sizes to confirm line size.
- CC repairs will start as soon as we locate enough to get Rene's started.
- Hydrant flushing will start in the next few weeks.

### a) Sewer

- Industrial Park holding still has lots running in, mostly ground water. We are still planning to re-enter at a later date.
- No backups this reporting period.

### b) Roads

- We are doing clean up on most streets and sweeping is in progress. Doing the Snow Route first followed by the Sub Divisions. We are not signing yet.
- We closed 51 Street between 50 and 49 Ave.
- Potholes are ongoing.
- 48 Ave in River View has a bulge in it caused by thaw and possibly garbage truck weight. I talked to Bob and we will be cutting it out and putting in a temporary patch in the near future.
- Back lanes are being graded as they dry out.

### c) Parks

- Park inspections are complete, there are repairs to be done and equipment that has to be replaced.
- The old flooring removal in the dressing room areas is 98% complete.

- RV station will be opened on Friday prior to the May long weekend if there is no frost in the forecast, as this will break our line.
- d) General
  - Lift station commissioning is slated for the 17<sup>th</sup> of this month.
  - We are starting to get our equipment ready for the summer season, the mowers are getting old we will repair the best we can. Spindles and bearings are going on the 935 and 1600 we will order them and replace them.
  - The lower trail to the lift station is passable now, I contacted Phoenix Fence and we will set a date for the fences to go up around the Lift Stations.
  - Flowers and Trees are ordered, most of the trees are for the Cemetery.
  - Communities in Bloom seasonal help is starting 16 May 2011
  - 2 Summer Students are starting 4 July.
  - Grass Bins for Recycling will start the 25<sup>th</sup> of May.
  - I would like to put some sort of gates across the easements; I will look into the type and discuss this with Kelly. The easements are being tore up by Dirt bikes and quads.

### 3. Sustainable Development Report

April 14, 15 - completed my Economic Development courses with Business Retention and Investment. The courses were very informative with lots of great ideas that are directly transferable to our Town.

April 18<sup>th</sup> – met with Brian Graham from TNC publishing regarding creating a glossy magazine like move in guide for the Town. We will be doing the editorial in house; they will be doing the printing, with the revenue from advertising sold. Their sales representative Mike Yauiwchuck has been talking with local business and has already sold some spaces. I see this as a win-win for both the Town and our local businesses.

April 19<sup>th</sup> - Kelly Taylor and I met with Colin Kobza from Boonstock. He is looking at a few projects that will be very good for the youth in Gibbons. More info to follow.

April 21 - met with Peter Russell regarding the vacant land across from the office. They are again looking at options for development of the land, but do not have any concrete plans right now.

April 26<sup>th</sup> - was the Business Associations monthly Executive meeting

April 26 from 1 to 2 pm - we held our first Business Clean Up Main Street event. The idea was to have businesses lend a staff member for one hour to help clean up the garbage on Main Street, home based businesses were asked to clean up around their neighbourhoods. But even though it was well advertised, no businesses showed up at the office to participate.

April 28 – the area's EDO's met with the CAO's to finalize the Sturgeon Regional Economic Development Committee's Intermunicipal Cooperation Protocol, which was presented at the Council Collaboration Meeting on Saturday.

April 28<sup>th</sup> – Hank and I went to Degussa for the CAP meeting. I introduced everyone to the idea of us building a new community centre. The all seemed very interested and I received permission to contract them all regarding sponsorship. I have contacted them all again and I am now working on a concise promotional package.

April 29 - met with Hank and Bill Dolman regarding planning within the town.

May 3 – met with Dylan Liley from Flynn Brothers from Morinville. He was looking at getting an idea of what type of development might be happening in Gibbons this year. There has been a lot of tire kicking going on in the last month. I am getting a lot of inquiry type calls from people who believe Gibbons is the place to be.

May 4 - met with Hank and Louise Bauder from Legion regarding street naming.

May 7 - attended the Council Collaboration Meeting at the Goose.

May 10 - will be meeting with the Canada Day Committee. We are working on finalizing the numerous things that will happen during the day, but because of the election, all grant reporting was put on hold, so we do not have a definite budget yet.

4. Permit Report – April 2011

This item was received for information.

11/101

Councillor Wyatt moved to receive the staff reports as presented. CARRIED.

**COMMITTEE REPORTS**

1. Gibbons Fire Department

Councillor Parsons attended and advised that a gentleman had attended the meeting to thank the department for saving his life when he fell down a well.

2. Volunteer Breakfast

Mayor Nimmo, Deputy Mayor Horner, Councillors Fraser and Parsons attended the Volunteer Breakfast at the Dew Drop Inn.

3. CRNWSC

Deputy Mayor Horner and Councillor Rollison attended.

4. Special Council Meeting

Mayor Nimmo, Deputy Mayor Horner, Councillors Fraser, Parsons, Rollison and Wyatt attended this meeting.

5. Premier's Prayer Breakfast

Mayor Nimmo, Deputy Mayor Horner and Councillor Wyatt attended this meeting.

6. PC Constituency Meeting in Redwater

Deputy Mayor Horner attended this meeting; he advised Council that the leadership contenders will be visiting different municipalities. The Constituency Association is asking municipalities to have a couple of key issues to discuss. Deputy Mayor Horner suggested Highway 28A and Grants. We want them to be familiar with Gibbons. Gary Mar will be here on May 31<sup>st</sup>; Doug Griffiths on June 2, Doug Horner has not been confirmed. The meetings will be from 6:30 to 7:00 p.m.

Deputy Mayor Horner advised Council that there are grants available for affordable housing.

7. Sturgeon Historical Society

Councillor Wyatt reminded Council of the Chicken Supper at 4:30 p.m., on May 15<sup>th</sup>, tickets will be sold at the door.

8. Sprung

Councillor Sandahl toured the Sprung Construction site.

9. All Council Meeting

Mayor Nimmo and Councillors Fraser and Rollison attended. Councillor Fraser felt that it was a good meeting. The Consultant suggested that appropriate funding for recreation facilities be provided by the County. They have agreed to do a Recreation Master Plan and the consultant suggested that the funding can't wait for the master plan.

10. Community Futures Tawatinaw Region

Mayor Nimmo attended and advised that they are busy with loan requests.

11. Meeting with Jeff Johnson

Mayor Nimmo and Henry Taylor met with Jeff Johnson to discuss Annexation.

12. Meeting with Bill Dolman

Mayor Nimmo and Henry Taylor met with Bill Dolman to go over the West Gibbons ASP.

There being no further business, Mayor Nimmo adjourned the meeting at 7:42 p.m.

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Mayor

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Manager

**\*Approved May 25, 2011**