

MINUTES OF THE SEVENTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, OCTOBER 26, 2011

Council Present: Mayor Nimmo, Deputy Mayor Parsons, Councillors Fraser, Horner, Rollison, Sandahl and Wyatt

Staff Present: Henry Taylor, Town Manager and Chris Sutherland, Recording Secretary

Guests: Staff Stg. Mac Richards, Morinville RCMP

As there was a quorum present, Mayor Nimmo called the meeting to order at 7:00 p.m.

ADOPTION OF THE AGENDA

11/193 Deputy Mayor Parsons moved that the agenda be adopted as presented. CARRIED.

ADOPTION OF THE MINUTES

1. Regular Meeting – October 12, 2011

11/194 Councillor Wyatt moved that the minutes of the Regular Meeting held on October 12, 2011 be adopted as presented. CARRIED.

ACCOUNTS

1. Accounts

11/195 Mayor Nimmo moved the total of the accounts in the amount of \$304,580.14 be ordered paid. CARRIED.

2. Monthly Statement – August 2011

11/196 Councillor Sandahl moved to approve the monthly statement for August 2011 as presented. CARRIED.

APPOINTMENTS

1. Staff Stg. Mac Richards, Morinville RCMP

Staff Sgt. Richards attended to present the 3rd Quarterly Report of 2011. He advised that Gibbons is on par or a little lower as compared to prior years. The Detachment participated in the Canada Day Celebrations, the School Liaison Program and the School DARE Program. The Detachment is one Corporal short and just waiting on a transfer, on strength for Constables and Victim Services has worked on 56 files from Gibbons from January to the end of September.

Council commended the detachment on more presence in the community.

Councillor Fraser advised that at the AUMA Convention, Council met with the RCMP superiors and discussed presence in the community and the possibilities of a mini office. Staff Stg. Richard advised that they would have a follow up meeting regarding this.

Staff Stg. Mac Richards left the meeting at 7:19 p.m.

OLD BUSINESS

1. Meeting with Sturgeon School Division

It was the consensus of Council to meet with the Sturgeon School Division on November 15th. Administration will confirm the date. Mayor Nimmo recommended that they discuss participation in a work experience program.

NEW BUSINESS

1. Royal Canadian Legion – Remembrance Day Ceremony and Poppy Campaign

Mayor Nimmo will attend the Remembrance Day Ceremony and proclaimed October 27th to November 11th as Poppy Campaign.

Mayor Nimmo will be attending the Gibbons School Remembrance Day Ceremony and Councillor Wyatt will attend the Landing Trail School Ceremony. Councillor Sandahl will be attending Gibbons School on behalf of the Legion.

2. Town of Bon Accord – Remembrance Day Ceremony

Councillor Horner will attend the Bon Accord Remembrance Day Ceremony.

3. Sturgeon Composite High School – Certificate of Appreciation

This item was received for information.

STAFF REPORTS

1. CAO's Report

The Town Manager advised Council of an Operational Issue. Some of the Building Contractors have been using a new product called Fire Retardant OSB Strand Board, which has not been approved by the province as an acceptable material to be used as fire wall. We have been in discussions with the Provincial Fire Chief, the Province and the Inspection Group. Our decision is that until the Province approves this material we will not recognize it. We will be communicating with the contractors that have used this product and ask them to comply with the fire code. We will also go the extra mile to make sure all contractors are made aware of the situation prior to build.

Capital Projects:

This year was set out to complete the sanitary Sewer Forced main and lift station, install new water lines, 51st Ave and 51st Street and install 9 new hydrants and reline and sanitary sewer line of 51st Street. The status of each of these projects is provided below:

Sewer forced main and Life Station - Project complete 2 invoices outstanding, final walk through by Bob and Eric still to be done.

New Waterlines and Hydrant installation - 5 hydrants still need to be installed and some paving still to be done. At the time of this report, contractor will be in town to complete the project October 24.

Reline Sewer line 51st Street - Contractor has cleaned the lines and will install the sleeves starting October 24th. The contract is expected to be complete by Wednesday weather depending.

Outstanding Assignments:

The policy regarding open excavation and the amendments to the Vehicle Control Bylaw regarding Unattached Trailers, snow Routes and a review of the penalty schedule are complete and have been reviewed by affected staff for completeness. Both documents will be brought forward for Council's consideration at the regular Council meeting on November 9th, 2011.

I have met with Transportation regarding the Longriders Road Project. A permanent solution was looked at. Transportation has asked that our engineer provide a preliminary design and costs structure. Once I have the engineer's preliminary designs, I will need to meet with Transportation again before I can come to Council with costs and a recommendation for the issue.

For some time now the town has been working with the curling club to draft a new seasonal agreement. The draft agreement was given to the Club's president on October 7, 2011. It is my understanding that the Club has not met since the agreement was delivered to them.

Budget Planning 2012:

Staff have been working hard on the 2012 operational and capital budgets. We have scheduled an initial workshop meeting with Council on November 22 at 2:00PM to go over the details. Our plan is to present these estimates to Council on November 23rd and ask for an interim approval of the Budget pending final approval in 2012 once assessment, education and other leaves have been received.

Changes to the Office:

If you have been in the office lately you will have noticed that we have installed removal partitions around the work stations in the common area. The purpose of this change is to help reduce ambient noise in the office. In addition this move will provide additional privacy to residents that need to discuss with staff financial and other issues affecting them. It will also discourage cross desk conversations with citizens at the counter and encourage a personal and face to face discussion at the counter with our residents. Office staff are

developing an internal protocol to ensure citizen services remain a top priority. We are also soliciting resident's opinion regarding the change and the initial response has been positive. Of all the options we reviewed to try and reduce noise, this approach was the most economical (\$3,578.40) Over the next few weeks we will be monitoring this change for its effectiveness in reducing noise and the impact it may have (if any) with our customer service. If this experiment proves ineffective, changes in the configuration will be looked at or they will be removed and used to establish offices in the basement for our summer staff thereby eliminating the need to use the Mayor's office in the summer.

2. Public Works Report

Water:

Chlorine is at 0.91 mg/ltr average for 3 weeks. The minimum chlorine is 0.5 mg/ltr the high is 1.5 mg/ltr. This is at the reservoir; by the time it reaches the residence it is lower. We also do grab samples at various locations through the Town 5 days a week and send in a Bacterial Test to the lab once a week from various spots around Town.

Reservoir is at 95%.

Valve checks are done for the season.

Hydrants will be winterized in the next month.

Sewer:

Industrial Park holding tanks are emptying them once a week.

The orifice at the new sewer line is working good and has to be cleaned every once in awhile. The fence is up around the little lift station.

The lining of the sewer line on 51 Street should be completed this week.

There have been no residential or business backups this past month.

Roads:

Street sweeping is done for the season.

Longriders road is graded once a week.

Potholes are ongoing.

Snow route signs are up.

Parks:

Grass and branches drop off is closed.

One of the lights at the West entrance sign is defective a new one has been ordered by advantage signs. Still ongoing waiting delivery.

Trees have been watered and pruned.

General:

Fixing our half shelter roof should be done this week.

Equipment is being winterized.

The outdoor arena change shed is ready to be placed.

3. Fire Chief's Report

This item was received for information.

4. Significant Events Report – July 2011

This item was received for information.

5. Significant Events Report – August 2011

This item was received for information.

6. Significant Events Report – September 2011

This item was received for information.

7. Sturgeon County – July 2011 Incident Report

This item was received for information.

8. Sturgeon County – August 2011 Incident Report

This item was received for information.

9. Sturgeon County – September 2011 Incident Report

This item was received for information.

11/197

Councillor Rollison moved to receive the staff reports as presented. CARRIED.

COMMITTEE REPORTS

1. Community Services Board

Councillor Rollison attended and advised that they did a bit of housekeeping. The results from Communities in Bloom should be in at the end of the month. Board appointments are needed. Councillor Rollison will be attending the FCSAA Conference and Councillor Fraser will be attending the ARPA Conference. The Seniors' Almost Christmas Dinner will be November 25th. The Hometown Christmas will be Nov 27th. They are looking for new ideas for the 2012 Canada Day Celebrations. They also discussed the off-leash area.

2. Gibbons Cultural Centre Committee

Councillor Rollison and Wyatt attended this meeting. They are working on the Terms of Reference for funding of the Centre that will be presented to Council for approval.

11/198

Councillor Rollison moved that Council approve a \$1,000.00 interim budget for expenses to come out of the contingency funding for 2011 for this committee. CARRIED.

This budget will be used for postage, travel costs, etc., receipts will be submitted.

3. Roseridge Landfill

Deputy Mayor Parsons attended and advise that the new cell is almost ready for use. They are working on budget. They have been drilling some test holes as they have had a bit of leakage, the tests have come back a little high, but are still within an acceptable range.

4. CRB Advocacy Meeting

Councillor Horner attended this meeting. They had a very good presentation on Affordable Housing. They will put signs on bus shelters. They will eventually put the community names on these signs and banners. The Lobby Committee for the pipeline to the west coast will be made up of the Cities of Edmonton and Spruce Grove and the Counties of Strathcona and Leduc, the Town of Bruderheim and the 3 villages were to pick one amongst themselves. At the next CRB meeting they will discuss the cost sharing formula. St. Albert will be joining the Advocacy meeting. Mayor Critchley was reappointed as chair.

5. Mayor's Breakfast

Councillor Wyatt attended this meeting and met the new CEO at the Base. He gave a speech on all the businesses that could be hooked into the base.

6. Sturgeon Foundation

Councillor Wyatt attended and advised that he has invited Dennis Magnusson, Executive Director to attend the next council meeting.

7. Sturgeon River Historical Society

Councillor Wyatt did not attend this meeting but has submitted the minutes from this meeting.

8. Community Futures Tawatinaw Region

Councillor Sandahl attended. The committee is still working on going to 10 major centers and 17 minor centers. Dave Latta will be a member of this committee.

9. Gibbons Library Board

Councillor Sandahl attended and advised that Amy Brown, Assistant Librarian is moving and was done at the end of last month and they will be hiring someone else. They are looking at a 5% increase in fees for the municipality for next year. The Board is wondering why the library is not on the highway sign. Administration will look into this.

10. Housing Symposium

Councillor Fraser attended this symposium and advised that it was very good and he really enjoyed it. They discussed the demographics of where we are living and that the Baby Boomers are moving into retirement. The Y Generation (16-29 years) is the big group now and they had a tour on different types of affordable housing.

11. Local TOPS – Regional Rally

Councillor Fraser gave greetings from the Town at this rally. They were a good bunch and looked like they were having a good time.

12. Business Association

Councillor Fraser attended. Lanny Boutin gave nice presentation on what is happening around town. The Association has a new bunch and they are keen on regrouping. They are looking at ways of partnering with the town.

13. Senior's Ball in St George

Mayor Nimmo participated, he played 8 games in 5 days and his team received a silver medal.

There being no further business, Mayor Nimmo adjourned the meeting at 8:18 p.m.

Mayor

Manager