

MINUTES OF THE FIFTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, SEPTEMBER 14, 2011

Council Present: Mayor Nimmo, Deputy Mayor Horner, Councillors Fraser, Parsons, Rollison, Sandahl and Wyatt

Staff Present: Henry Taylor, Town Manager, Eric Lowe, Superintendent of Public Works and Chris Sutherland, Recording Secretary

Guests: Dawn Rubin

As there was a quorum present, Mayor Nimmo called the meeting to order at 7:00 p.m.

ADOPTION OF THE AGENDA

11/164 Councillor Wyatt moved that the agenda be adopted as presented. CARRIED.

ADOPTION OF THE MINUTES

1. Regular Meeting – Aug 24, 2011

11/165 Councillor Fraser moved that the minutes of the Regular Meeting held on August 24, 2011 be adopted as presented. CARRIED.

ACCOUNTS

1. Accounts

11/166 Mayor Nimmo moved that the total of the accounts in the amount of \$351,509.91 be ordered paid. CARRIED.

APPOINTMENTS

1. Dawn Rubin – Volunteer Appreciation Presentation

Mayor Nimmo presented retiring Community Services Member, Dawn Rubin with a plaque in appreciation for her volunteer services over the past years.

Mrs. Rubin left the meeting at 7:05 p.m.

OLD BUSINESS

1. Policy No. PW 29-11 – Snow Removal/Ice Control for Roads and Sidewalks
Repeal Policy No. PW-01 – Snow Clearing – Town of Gibbons

Council questioned snow removal to Longriders Campground. Eric Lowe advised that it is a school bus route and will be added as a priority #1.

Councillor Fraser voiced concern about weed control on the ¼ section at Longriders. Town Manager advised that he will contact Transportation again. Mayor Nimmo requested that we look at the Cimmaron Lands as well.

11/167 Councillor Sandahl moved to approve Policy PW29-11 with the addition of the access road to Longriders Campground and to repeal Policy PW20-01. CARRIED.

NEW BUSINESS

1. Resolution to Cancel the September 28th Regular Meeting of Council

11/168 Deputy Mayor Horner moved to cancel the September 28, 2011 Regular Meeting of Council as it conflicts with the AUMA Convention. CARRIED.

2. 2011 Sanitary Sewer Re-lining

Mr. Taylor advised that Insituform Technologies Ltd. has completed many similar projects in Edmonton and surrounding area over the past 20 years and was the first company to start re-lining in Alberta. The contractor has assured the Town that they will provide a safe work procedure for the duration of the project. The project is expected to take approximately 3 days once started providing there are no problems.

11/169 Councillor Fraser moved to award the 2011 Sanitary Sewer Re-Lining Contract to Insituform Technologies Ltd. in the amount of \$54,990.00. CARRIED.

3. Sturgeon Region Family Violence Prevention Committee

Mayor Nimmo advised that the Sturgeon Region Family Violence Prevention Committee has requested a Council member to sit on the Steering Committee overseeing the regional program.

Councillor Fraser volunteered to sit on the Committee.

4. Economic Development – 2012 Business Symposium – Verbal

The Town Manager advised Council that the Town of Bon Accord has invited Gibbons to participate in the 2012 Business Symposium. This year's symposium cost approximately 65,000 – 70,000 mostly covered by grants, fees and sponsorships. Depending on funding, there could be a potential financial liability if we were to participate in the 2012 symposium.

It was suggested that perhaps the Industrial Heartland could put on a symposium and they could rotate where it was being held.

It was the consensus of Council that more information would be needed in order to make a commitment.

5. See Virtual Tour 360 – August Report

This item was received for information.

6. Canadian Breast Cancer Foundation – October Breast Cancer Awareness Month

Mayor Nimmo declared October as “October Breast Cancer Awareness Month”.

BYLAWS

1. Bylaw No. PLU 2/11 – Being a bylaw of the Town of Gibbons in the Province of Alberta, to amend Bylaw No. PLU 8/06, being the Municipal Land Use Bylaw

11/170 Bylaw No. PLU 2/11 being a bylaw of the Town of Gibbons in the Province of Alberta, to amend Bylaw No. PLU 8/06, being the Municipal Land Use Bylaw was read a second time on a motion by Councillor Fraser. CARRIED.

11/171 Bylaw No. PLU 2/11 being a bylaw of the Town of Gibbons in the Province of Alberta, to amend Bylaw No. PLU 8/06, being the Municipal Land Use Bylaw was read a third and final time on a motion by Councillor Rollison. CARRIED.

STAFF REPORTS

1. CAO's Report

Strata Developments Phase 7A

This project is still planned to start this fall. Engineering along with initial cost estimates are complete. ATCO Gas has also submitted their servicing plans as well. As of the date of this report, the developer has not provided a tentative schedule for construction. When we receive the schedule we will inform effected residence.

Gibbons Cultural Centre:

Administration has received the latest artist's concept of the Gibbons Cultural Centre. Sprung has subcontracted KT Construction to provide cost estimates for the interior; KT Construction has indicated that they would be unable to have all the costs by Council's meeting on September 14th. In that most of Council will be attending the AUMA Convention in Calgary; the people at Sprung are requesting that Council meet with them one evening at the Sprung Building in Aldersyde.

If this is acceptable to Council, Sprung would like to know which evening would work best for a dinner meeting. Council requested that Sprung attend the October 12th Council meeting. Councillor Rollison would like to make arrangements for himself to tour the Sprung Building.

Annexation Plan Update for Sturgeon County:

Final changes to the proposed annexation have been update and have been sent to Sturgeon County. As of the date of this report we have not received confirmation of when it will appear on their agenda.

2011 Water Main Improvements 2011:

This project is now complete with the exception of the installation of the seven new hydrants and some paving that needs to be done at the corner of 51st street and 51st avenue.

Status Update on Sanitary Sewer Forced Main Project:

Due to vacation scheduling, the Wastewater Commission rescheduled the installation of the new control valve to September 15th. Once the Commission signs off on the control valve we will be at the point where a final inspection can be done and the construction phase of this contract will be concluded. Besides the control valve there are some minor repairs to the building to be done (these are due to construction damage), some minor landscaping and one outstanding issue with respect to water quality for one resident.

Budget 2012:

Staff are well into the planning and estimate preparation for the 2012 Budget. As requested by Council this process will include both the interim operational budget and the Capital estimates. We will have this process complete and ready to present to Council during their last Council meeting in November. In order to facilitate this timeframe a short working meeting between senior staff and Council will be required. As well this year Ms. Turner and I will need to review Council's expenditure account with you to ensure funding in the account meets your needs.

2. Public Works Report

a) Water

-Chlorine is at 0.98 mg/ltr average for 3 weeks. The minimum chlorine is 0.5 mg/ltr the high is 1.5 mg/ltr. This is at the reservoir; by the time it reaches the residence it is lower. We also do grab samples at various locations through the Town 5 days a week and send in a Bacterial Test to the lab once a week from various spots around Town.

-Reservoir is at 86%.

-Valve checks are ongoing.

-Water line is in and paved except as mentioned below.

b) Sewer

-Industrial Park holding tanks are emptying them once a week.

-The sewer backup down by the Lagoon is being fixed this week on the 15th, an orifice will be placed in and hopefully this will alleviate any further problems.

-The fence around the little lift station is still not in, a problem with timings with Phoenix fencing.

-Relining of the 51 Street sewer will be booked after council approves the contract.

-There have been no residential or business backups this past month.

-Our fall flushing is complete of problem lines.

c) Roads

-Street sweeping is ongoing. We are into the Friday routine now.

-Crack filling will start this week.

-Potholes are ongoing.-

-51 Ave and 51 Street are paved except for the intersection at these roads, after compacting on Friday, Border Paving did not want to pave it as it was a little too soft yet, A&A will be back this week to repair it and it will be paved when Border can get back. The hydrants should be installed the last week of September.

-The "No Parking" signs on 51 Street were a concern for the School Division. I have talked to Sherri Davidson and By-law the buses are not parking; they are stopping and regrouping for pickup once a day, there is no problem with this.

d) Parks

-Sturgeon flooring has installed the floors in the Arena, except for the dressing room washrooms.

-One of the lights at the West entrance sign is defective, a new one has been ordered by advantage signs.-

-Spray Park and Ice Cream Store will be winterized this month.

-RV dump closes 30 Sept.

-Arena is now opened Mike has everything under control. Tim Yeo is helping him out off and on.

-Branch and Grass bins will close on 15 Oct unless otherwise directed.

e) General

-All the flowers will be removed in the next few weeks.

-There is a potential of tree disease that effects poplar trees called Bronze Leaf disease, if it hits here we could lose all or most of the Main Street trees (Columnar Aspen) Tower Poplar which most people have in their yards and trembling Aspen which fills the wooded areas and River valley. There is nothing we can do about it, no cure, the best thing to do is trim the affected area and take it to the Landfill. Denise will do up a notice for the newsletter.

-Peterbilt, will be back today from its annual inspection and the International will be put in. Costs will be in my next report.

-We will be winterizing equipment and preparing equipment for winter over the next month.

-I would like to put some sort of gates across the easements; I will probably have to design and get a cost. A winter project.

-Protect was in and our weed spraying is completed.

3. August Permit Report

This Item was received for information.

4. Sustainable Development

July 26 – Business Association Meeting – The association has decided to take the lead on the Town Wide Christmas Party, December 3rd, again this year. The comedian has been booked and they are looking at options for caterers.

July 27th – Met with representatives of Sturgeon, Bon Accord, Morinville and CFB Edmonton, to look at ways we can help each other with our local tourism promotion.

August 16 – Alberta Emergency Public Warning System training.

August 31 – Budget Meeting

September 8 - Greater Edmonton Economic Development Team Meeting. An invitation was extended to the EEDC Deloitte Breakfast Meeting; see your email for more info.

GEEDT is looking at joining Port Alberta's new board of directors as the port will be a strong participant in the future Economic Development of the region.

My weekly town drive arounds have netted a few violations, mostly properties with too many unregistered vehicles or new construction in need of dumpsters. Unsightly properties and problem vehicles are turned over to bylaw to deal with; developers are contacted directly regarding clean up and development requirements.

Sprung has completed another floor plan, and rendering, we are just waiting for the budget to be finalized. The new plan allows us to eventually build out the upstairs. It leaves 6,200. sq feet for future development.

Deputy Mayor Horner asked that we contact Strata in regards to the weed control at Stage 7A.

Councillor Fraser asked when A & A Trenching was going to clean up the streets. Mr. Lowe advised that A & A Trenching have contracted the Town to do the street sweeping.

Councillor Fraser recommended that Mayor Nimmo talk to Mayor Rigney from Sturgeon County in regards to meeting with their Council about the annexation.

Deputy Mayor Horner inquired as to where we were at in regards to Longriders access road and whether or not the road was being maintained more often. The Town Manager explained that the rebuilding of the Lagoon Rd was not an approved item in the Capital projects and that the money would have to be taken out of reserves for this year or budgeted for next year and he would need some direction from council as to what they would like to do.

Mayor Nimmo felt that we need to accept the fact that we need make the access road accessible until we can decide what we can or cannot do with the road. Mr. Lowe agreed that Public Works would do what they can to maintain the road. Some of Council felt that Mr. Dobush should be responsible for some of the cost.

Councillor Sandahl moved that Administration approach Mr. Dobush about a cost partnership and that this would be viewed as an avenue to be used in the future.

Deputy Mayor Horner requested a recorded vote.

11/172 Mayor Nimmo, Councillors Fraser, Parsons, Rollison, Sandahl and Wyatt – In favour.
Deputy Mayor Horner – Opposed. CARRIED.

Deputy Mayor Horner questioned the “No Parking” signs posted on 51 Street. He felt that is the signs are posted for snow removal why are they not snow route signs. He was also concerned that there would be no parking 365 days a year and did not see the value of posting dates due to the unpredictable nature of the weather.

Mr. Taylor advised that he may have a solution but would have to talk to his staff first. He suggested that we could advertise in the newspaper, electronic sign & website when the Snow Routes are in effect.

11/173 Deputy Mayor Horner moved that if we are going to have “No Parking Signs” for snow removal then the signs should be “Snow Route No Parking” Signs and not 365 days a week. CARRIED.

Councillor Fraser voiced concern about the yellow curb in front of the ice cream store and asked if it couldn't be painted a different color as there is 15 minute/emergency parking allowed. Mr. Lowe will check with the line painter to see if there is a designated color that should be used.

11/174 Councillor Parsons moved to receive the staff reports as presented. CARRIED.

COMMITTEE REPORTS

1. Community Showcase

Mayor Nimmo and Councillors Rollison and Sandahl flipped burgers and hot dogs. It was very well attended (approximately 430 people). Mayor Nimmo thought it was a very good evening. Councillor Sandahl thanked Mr. Taylor and his wife for help flipping burgers.

2. PC Advance Poll

Councillor Rollison volunteered.

3. Community Services Board

Councillor Rollison attended and advised that they will not be moving forward with a joint board with Bon Accord.

4. Garage Sale

Councillor Parsons and Wyatt attended and commended the Town Staff on a job well done. There was a great turn out.

5. Stu McWhirter Memorial Ball Tournament

Councillor Parsons attended and advised that it was a fun event.

6. Heartland – Allison Redford

Deputy Mayor Horner advised that it was a good meeting.

7. AB Trapper Association Annual General Meeting

Deputy Mayor Horner attended.

8. Enbridge Northern Gateway Pipeline

Deputy Mayor Horner attended and advised that they are moving along quite well.

9. Sturgeon Foundation

Councillor Wyatt attended the meetings for hiring the new CAO. Mr. Dennis Magnusson was hired as the Executive Director commencing September 26, 2011.

10. Tawatinaw Community Futures

Councillor Sandahl attended and advised that the Manager will be quitting but will stay on until March 2012 to train new staff. Westlock will host the 2013 Alberta Seniors Games and the Town wants to rent the upper level of that building and will do the renovations at no cost to Tawatinaw.

11. Curling Club

Councillor Sandahl attended. The club now has all the TV's and cameras in for each house. They are getting organized for the season and would like clarification on who is responsible for the ice plant. They are pleased at how the Town has been working with them concerning maintenance, etc.

12. Advocacy Meeting

Mayor Nimmo attended. They interviewed some of the candidates for the PC Leadership.

13. CRB

Mayor Nimmo attended. There was a CHBA presentation. They discussed the Integrated Regional Transit Plan. There was a Notice of Motion to send a letter supporting an Integrated Water Management Plan by the North Saskatchewan Watershed Alliance and they discussed the 30 year Transit Service Plan and Business Planning Report.

14. Gibbons Arena

Councillor Wyatt advised that he has spent a lot of time at the arena and wanted to pass on to Mike that he has heard a lot of good comments about the ice and the cleanliness of the arena.

Deputy Mayor Horner advised that he noticed that the sidewalk in front of Pinecrest Gardens is not marked on the sidewalk snow removal map.

There being no further business, Mayor Nimmo adjourned the meeting at 8:15 p.m.

Mayor

Manager

**APPROVED OCTOBER 12, 2011