

MINUTES OF THE THIRTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, JULY 27, 2011

Council Present: Mayor Nimmo, Deputy Mayor Horner, Councillors Fraser, Parsons, Rollison and Sandahl

Council Absent: Councillor Wyatt

Staff Present: Henry Taylor, Town Manager and Chris Sutherland, Recording Secretary

Guests: Mr. Mircea Panciuk, NLLS, Mrs. Grail Rubin, Gibbons Librarian and Mrs. Ingrid Franchuk, Chair, Gibbons Library

As there was a quorum present, Mayor Nimmo called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

Councillor Sandahl requested "Legion Presentation" as Item 9.8.

ADOPTION OF THE AGENDA

11/138 Councillor Sandahl moved that the agenda be adopted as amended. CARRIED.

ADOPTION OF THE MINUTES

1. Public Hearing Meeting – June 8, 2011

11/139 Councillor Fraser moved that the minutes of the Public Hearing Meeting held on June 8, 2011 be adopted as presented. CARRIED.

2. Subdivision Authority Meeting – June 22, 2011

11/140 Councillor Rollison moved that the minutes of the Subdivision Authority Meeting held on June 22, 2011 be adopted as presented. CARRIED.

3. Regular Meeting – June 22, 2011

11/141 Deputy Mayor Horner moved that the minutes of the Regular Meeting held on June 22, 2011 be adopted as presented. CARRIED.

ACCOUNTS

1. Accounts

11/142 Mayor Nimmo moved that the subtotal of the accounts in the amount of \$532,157.55 be ordered paid. CARRIED.

Councilor Parsons declared a Pecuniary Interest and left the room at 7:04 p.m.

11/143 Mayor Nimmo moved that the total of the accounts in the amount of \$532,467.83 be ordered paid. CARRIED

Councillor Parsons returned to the room at 7:05 p.m.

2. Monthly Statement – May 2011

11/144 Councillor Sandahl moved to approve the monthly statement for May 2011 as presented. CARRIED.

APPOINTMENTS

1. Northern Lights Library System – Mr. Mircea Panciuk

Mr. Panciuk attended to present Council with some information on NLLS. He advised that he was not here to ask for money, he was here to justify the money that is spent by NLLS and gave Council an overview of 2010. Council was very impressed.

Mr. Panciuk, Mrs. Rubin and Mrs. Franchuk left the meeting at 7:36 p.m.

OLD BUSINESS

1. Policy No. BD3-08 – Development Recreation & Cultural Contribution

Mr. Taylor advised Council that this draft policy was developed in 2008 and a resolution was made to approve the authorization of a study. With the changes in CAO's the policy was side tracked and discovered in some old files.

Councillor Sandahl moved that the study be flushed out.

11/145 Councillor Fraser moved to table this item until we have a Recreation Master Plan in place.
CARRIED.

2. Town of Devon – Integrated Regional Solid Waste Management Strategy – Regional Collaboration Program Application

Mr. Taylor advised that this item was brought to Council on May 25th by Councillor Rollison. The Mayor of Devon has indicated that there had been some misunderstanding regarding the information received. The Town of Devon has the funding and is looking for a letter of support regarding the collaboration application.

It was the consensus of Council that their original position remains unchanged.

This item was received for information at this time.

NEW BUSINESS

1. Landing Trails Development Corporation – Stage 7A Development Agreement

11/146 Councillor Fraser moved acceptance of the Development Agreement with Landing Trails Development Corporation for Stage 7A. CARRIED.

2. Sturgeon County – Lily Lake Road/Hwy 651

11/147 Councillor Rollison moved to support Sturgeon County's letter to GOA/AT requesting that the province reconsider the paving of the unpaved gravel portion east of the lake to Hwy 28. CARRIED.

3. Gibbons Wild Rose Mamas – April 25th Red Hat Society Day

11/148 Councillor Fraser moved to declared April 25th of every year "Red Hat Society Day". CARRIED.

4. Muscular Dystrophy Canada – September Awareness Month

Mayor Nimmo declared September as "Muscular Dystrophy Awareness Month".

5. Town of Redwater – Discovery Days

Councillor Sandahl and/or Councillor Rollison will participate. They will let administration know.

6. AB Municipal Affairs – Municipal Safety Recognition Award

This item was received as information.

7. Nexen – 2009 Renewable Energy Certificate

This item was received as information.

8. Legion Presentation to Council

Councillor Sandahl on behalf of the Legion presented Council with a certificate of appreciation for supporting the Military Service Recognition Book of The Royal Canadian Legion Alberta-Northwest Territories Command.

STAFF REPORTS

1. CAO's Report

Annexation Plans:

The Mayor and I met with representatives from Sturgeon County on July 4, 2011. The purpose of the meeting was to review the 2006 presentation to Sturgeon County and provide an overall long range and short term update reporting on our Town's future development. The meeting resulted in a commitment to have our issue placed on their Council's meeting agenda in late September. They have asked that we provide again the background information along with the proposed changes and updated documentation we discussed during that meeting so that Sturgeon County could be in a position to make a decision at the September meeting.

PC Leadership Candidates:

During our planning retreat in January 2011, Council set as one of its goals more visibility to outside stakeholders including the Provincial Government. To this end Town staff assisted in the hosting of the elected officials from the Progressive Conservative Party who are seeking the leadership of the party during the latter part of June and all of July. Many of the candidates visited our Town and met informally with our residents.

Recreation Centre:

The plans are proceeding along with cost estimates which will be brought before Council in August. In addition, I met with Mayor Nimmo, Councillor Wyatt and our MLA to discuss the possibility of additional funding sources for the project. There was no additional commitment from the Province for additional funding but there was a good exchange of ideas, most of which the Town is pursuing with some of our local societies.

11/149 Councillor Sandahl moved that we tentatively call the centre "Cultural Centre" so there are no misunderstandings. CARRIED.

Capital Region Board:

I attended with the Mayor to the Capital Region Board and Business Planning session on July 7th. The Business planning session looked at what the Board is currently doing as well as briefly discussed future areas the Board may want to look at. The details of the planning session are not yet available but will be distributed at a later date.

Sturgeon County Regional Partnership:

A meeting was held on July 11th to review the final grant application and RFP for the implementation phase of our collaboration efforts. The main topics of discussion at the meeting were Capital and Operation funding formulas for recreation and the OH&S updates and collaborations efforts.

Staffing:

The Town has completed its selection process for our Recreation Facilities Manager. This individual will take over the duties performed by our arena operator as well as other duties regarding the recreation facilities though out the Town. Council has made it clear that recreation and long range facility planning and manager is a priority and this position will move the Town along in this regards. This is not an additional increase in the staffing levels as we are using the salaries left vacant by the outgoing Arena operator.

Councillor Fraser requested that Council be involved and/or informed regarding staffing issues.

Assessment Appeals:

The Town has received one formal request to review their property assessment for the purpose of taxation. This complaint involves a commercial property and will (if the property owner wishes to proceed to hearing) be heard by the Composite Assessment Review Board (CARB). The owner has informally indicated that they will be withdrawing their complaint after talking with the Town's Assessor. As this application seems to be somewhat up in the air, no date has been set for the CARB hearing.

Development Issues:

We are still experiencing some growing pains with the sanitary lift stations. A new design for the control valve has been submitted to the Wastewater Commission and we are waiting their approval before installation. This new design should, according to our engineer, better regulate the flows to the Commission lift station at the river.

The water main upgrade project is proceeding with minor delays due to weather. The contractor did hit a water line early in the project which caused loss of service for the better part of a day. To mitigate the service disruption the contractor revised the project timetable and did their main service connection at that time so that any additional disruption would be minor in nature. Although we had numerous calls asking when the water service would be restored we only had one complaint from a local business. The owner of the business is requesting compensation due to the disruption. The Town is preparing a response to the business in question.

AUMA CONVENTION – SEPT 27th – 30th, 2011:

Does Council wish to charter a bus or provide their own transportation? It was the consensus of Council that they would take their own transportation.

2. Public Works Report

a) Water

Chlorine is at 0.95 mg/ltr average for 3 weeks. The minimum chlorine is 0.5 mg/ltr the high is 1.5 mg/ltr. This is at the reservoir; by the time it reaches the residence it is lower. We also do grab samples at various locations through the Town 5 days a week and send in a Bacterial Test to the lab once a week from various spots around Town.

Reservoir is at 90%.

Valve checks are started.

Hydrant flushing is complete.

We had a power outage and the black pump blew a rad hose but the blue one kicked in and everything ran good, all pumps are back to normal.

We are repairing a water leak in the easement behind 45Ave and 44 Ave a CC at 4731 45 Ave. It will be completed today.

A main line was hit by A&A trenching at 51 Ave and 51 Street on July 12th. Water was out all day for Williams Park and the industrial Park.

b) Sewer

Industrial Park holding tanks are slowing down, we are emptying them once a week.

The sewer backup down by the Lagoon happened again, twice since the last report, due to a blockage at the sluice gate we are still looking into this with Select and ACRWC. We will be checking this manhole twice daily for the next few months. The leaks have been reported to all the appropriate persons.

We had a blockage in River View on Friday, we cleared it early afternoon with Cam Trac and they found Styrofoam in the line.

c) Roads

Street sweeping is ongoing. We are going to get into a routine now to ensure all areas are swept.

51 Street at 51 Ave is closed due to construction.

Potholes are ongoing.

Line painting is complete.

After the rain on the 22 July we will be grading steady for a bit.

d) Parks

We are still waiting for Sturgeon flooring to install the floors in the Arena.

The trails had a lot of erosion we will be putting gravel down on them as soon as possible.

e) General

Lift station is up and running. There are still some minor items to work out.

The little lift station was repaired this weekend had a pipe put out due to settling.

With all the water on Friday last week we held up fairly well.

I would like to put some sort of gates across the easements; I will look into the type and discuss this with Kelly. The easements are being tore up by Dirt bikes and quads. I have not found the gates I am looking for yet. (I am still looking for this)

3. Fire Chief's Report

This Item was received for information.

4. Significant Events Report – June 2011

This Item was received for information.

5. Sturgeon County – June 2011

This Item was received for information.

6. June Permit Report

This Item was received for information.

9. Sustainability Development Report – July 2011

Canada Day was a huge success, everything when off as planned and everyone had a great time. I got a lot of positive feedback including a comment by an out of town vender that for "families it is the best Canada Day celebration she has ever seen", which is what we were striving for.

As usual we were a bit short of volunteers, causing many to put in a lot of extra hours to help see it was a wonderful day. Many of the FLY kids came down to help; I could not have done it without them.

One problem we had was with our jump tent. At the last minute the insurance company changed the regulations making it impossible for us to have the jump tent. We replaced it with a magician and balloon animals which went over great. We only received two comments regarding the absence of the jump tent.

2011 Canada Day Parade Winners

Best Community Group or Individual

- # 1 Gibbons Light Horse Club
- # 2 Crime Watch
- # 3 Gibbons Kids on Bikes

Best Business

- # 1 Jamie Kerr
- # 2 ReMax Morinville
- # 3 Jingler's Pub

Best Vehicle

- # 1 Leo Panchyshyn
- # 2 Dave Machetchua
- # 3 Clayton McWhirter

The new move in book is coming along great. We sold enough advertising to make it a 16 page publication, up from the 12 pages we originally hoped for. The book is really turning out nice.

Sprung is just completing the final changes to the second floor plan for the community hall, we will be meeting with them to look at other changes that need to be done, we hope to present it all to council again in September.

The visitor's information centre is moving along slowly, we have been momentarily stopped by technology. Shaw cannot install internet at that location as they do not have the 'plant/capacity' available. Telus can do it but new lines will have to be trenched in. We are now waiting for a date for the installation. I am also waiting for a quote on computer equipment. Once we have phone and internet it is just a matter of doing the setup.

As you know we applied for the Business Vitality Initiative program, a program where AUMA would pay to have a consultant look at how business friendly our community is, a few months ago. Regretfully we were not chosen.

I talked to their executive officer about why we did not get it and she assured me that it had nothing to do with our application. They received many applications for just one spot, so they looked at the community that was in the most need and that had not gotten any grant from them before. Our application will stay on file in case more spots open up.

Meetings

June 10th – We did a meet and greet at the 7th hole, at the Mayor's Golf Tournament. I was able to meet a lot of interesting people, and introduce our proposed community centre to many of the executives from the plants. We received a lot of enthusiastic feedback.

16 – Meeting Sprung

21 - Canada Day meeting

23 – Attended the Economic development committee of the Alberta Heartland meeting. It is nice to have the town included in this group now.

28 – Business association executive meeting – they decided to look at changing their meeting format – will not have any association luncheons during the summer.

July 20 – Communities in bloom judging

25 – Meeting sprung

26 – Business association executive meeting

11/150 Deputy Mayor Horner moved to receive the staff reports as presented. CARRIED.

COMMITTEE REPORTS

1. Canada Day

Mayor Nimmo and Councillors Rollison, Parsons and Sandahl attended and participated in the Canada Day celebrations. All felt that it was a good day and well attended but had a few concerns. Suggestions will be forward to the Canada Day Committee.

2. Industrial Heartland

Councillor Fraser attended.

3. Staff BBQ

Mayor Nimmo and Councillors Fraser, Sandahl and Wyatt provided staff with a summer BBQ.

4. Communities in Bloom – Judging Day

Councillor Fraser attended and gave the greetings to the Communities in Bloom Judges, Berta Briggs and Alex Pearl. He also did the presentations at the luncheon. Councillor Horner also attended the luncheon while Councillors Rollison and Sandahl attended the Wine & Cheese event the night before.

5. Jeff Johnson

Mayor Nimmo, Councillor Wyatt and Henry Taylor met with Jeff Johnson in regards to grant funding.

6. Sturgeon County – Annexation

Mayor Nimmo and Henry Taylor met with Sturgeon County to discuss annexation.

7. MFR Communities and Military Families

Mayor Nimmo attended this meeting.

8. CRB

Mayor Nimmo attended this meeting.

9. Alberta Summer Games 55+

Mayor Nimmo participated in the slow pitch portion of the Alberta Summer Games 55+ in Fairview.

There being no further business, Mayor Nimmo adjourned the meeting at 8:28 p.m.

Mayor

Manager

***APPROVED AUGUST 24, 2011