

MINUTES OF THE SEVENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON THURSDAY, APRIL 15, 2010 AT THE GIBBONS SCHOOL

Council Present: Mayor Nimmo, Deputy Mayor Horner, Councillors Boutin, Fraser, Parsons and Wyatt

Council Absent: Councillor Smyth

Staff Present: Henry Taylor, Town Manager and Chris Sutherland, Recording Secretary

Guests Present: Gibbons School - Grade 6 Social Studies Class

As there was a quorum present, Mayor Nimmo called the meeting to order at 9:00 a.m.

ADDITIONS TO THE AGENDA

1. The Town Manager requested "Spring Clean Up Week" be added to the agenda as 9.3.

ADOPTION OF THE AGENDA

10/054 Councillor Boutin moved that the agenda be adopted as amended. CARRIED.

ADOPTION OF THE MINUTES

Regular Meeting – March 24, 2010

Mayor Nimmo expressed concern regarding Councillors being recorded absent from meetings while they are on town business. For example, Mayor Nimmo was absent from the last meeting as he was in Houston, Texas on town business but was recorded as being absent. The Town Manager advised that this would be corrected and if Councillors were absent because of Town business that would be recorded.

10/055 Deputy Mayor Horner moved that the minutes of the Regular Meeting held on March 24, 2010 be adopted as amended. CARRIED.

ACCOUNTS

1. Accounts

10/056 Mayor Nimmo moved that the total accounts payable in the amount of \$136,858.61 be ordered paid. CARRIED.

2. Monthly Statement – January & February 2010

The Town Manager explained that at the last meeting the January monthly statement was titled wrong, therefore it was approved as December 2009.

10/057 Councillor Parsons moved to approved the monthly statements for January & February 2010 as presented. CARRIED.

Councillor Fraser asked that there be follow up on outstanding cheques.

OLD BUSINESS

1. AB Municipal Affairs – 2009 Municipal Sponsorship Program

This item was received for information.

NEW BUSINESS

1. Alberta Capital Region Alliance – Voluntary Dissolution

Mayor Nimmo advised that he has signed a letter for the Voluntary Dissolution process. This item was received for information.

2. The 8th Annual Yellow Ribbon Gala

10/058 Councillor Wyatt volunteered to attend as no other members of council are available to attend. Deputy Mayor Horner moved that Councillor Wyatt attend the 8th Annual Yellow Ribbon Gala on behalf of the Town. CARRIED.

3. Spring Clean Up Week

The Town Manager advised that administration has been working with the contractor to try to reduce the cost of Spring Clean Up Week. The Contractor has agreed to reduce the price to \$21,731 opposed to last year's cost of \$25,781, which would leave us short of what was budgeted for this year's clean up. Staff is suggesting that we reduce the program by one day and suggests a user fee of \$5.00/trip for truck/trailer load and \$2.00/trip per car load to help with the short fall. Council discussed this matter in great length and felt that we were defeating the purpose and a user fee would just discourage residents from taking advantage of this program.

10/059 Councillor Fraser moved that we maintain with the same program as last year. The program will run for 3 days with no user fee. CARRIED.

BYLAWS

1. Bylaw No. PI 1/10 – A Bylaw of the Town of Gibbons in the Province of Alberta Respecting Waterworks and Sewer Servicing in the Town of Gibbons and to Provide for the Collection of Water and Sewer Service Charges in the Town.

10/060 Bylaw No. PI 1/10 – A Bylaw of the Town of Gibbons in the Province of Alberta Respecting Waterworks and Sewer Servicing in the Town of Gibbons and to Provide for the Collection of Water and Sewer Service Charges in the Town was read a first time on the motion by Councillor Wyatt. CARRIED.

10/061 Bylaw No. PI 1/10 – A Bylaw of the Town of Gibbons in the Province of Alberta Respecting Waterworks and Sewer Servicing in the Town of Gibbons and to Provide for the Collection of Water and Sewer Service Charges in the Town was read a second time on the motion by Councillor Fraser. MOTION DEFEATED.

The Town Manager advised that he would come back with a new bylaw.

2. Bylaw No. PI 2/10 – A Bylaw of the Town of Gibbons in the Province of Alberta to Establish a Means of Vehicle Control within the Boundaries of the Town of Gibbons.

10/062 Bylaw No. PI 2/10 – A Bylaw of the Town of Gibbons in the Province of Alberta to Establish a means of Vehicle control within the Boundaries of the Town of Gibbons was read a first time on the motion by Councillor Wyatt. CARRIED.

10/063 Bylaw No. PI 2/10 – A Bylaw of the Town of Gibbons in the Province of Alberta to Establish a means of Vehicle control within the Boundaries of the Town of Gibbons was read a second time on the motion by Deputy Mayor Horner. CARRIED.

10/064 Councillor Fraser moved to hold third and final reading. CARRIED UNANIMOUSLY.

10/065 Bylaw No. PI 2/10 – A Bylaw of the Town of Gibbons in the Province of Alberta to Establish a means of Vehicle control within the Boundaries of the Town of Gibbons was read a third and final time on the motion by Councillor Parsons. CARRIED.

STAFF REPORTS

1. Town Manager's Report

Old Business brought forward to Council:

Parking 41st Avenue – Delegation to Council January 13, 2010

On January 13, 2010 a concerned resident made a presentation regarding concerns on parking on 41 Avenue. The resident suggested that additional parking be provided to residents in this area. Council directed Administration to look into the resident's concerns and report back to Council with a recommendation.

The Town staff examined the existing and available parking along the west side of 41st avenue and 53rd Street. The following data was collected:

Total number of dwellings 54

Existing Rear Lane Parking

Double Car Garages	29	Total Vehicles	58
Parking Pads Single	6	Total Vehicles	6
Parking Pads Double	4	Total Vehicles	8
Total Existing Parking in Rear Lane			72

Of the remaining 15 lots that do not have rear lane off street parking, all but 1 could have off street parking if the owners desired.

Main Street Parking:

The distance along 53rd street and 41st Avenue inclusive is approximately 1883 feet. A recommended parallel parking stall is approximately 18 ft; therefore there are a maximum 105 parking stalls along the street or approximately 2 parking stalls per lot. When you include the rear parking of 72 parking spaces and the 14 lot that could have rear off street parking each lot with the exception of one could have as many as 4 cars total could be parked in front and behind each lot.

Recommendation:

The proposed solution provided by the resident of constructing additional parking along the rear lane behind 43 Avenue is not recommended based on the existing available parking. In addition, the recommended area is not fully visible and may lead to increases in vehicle vandalism. There is a water valve located in the play ground and parking of vehicles in that area may restrict access to the valve. The precedent of providing additional parking in other subdivision is not possible given physical restriction in these areas.

10/066

Councillor Boutin moved to concur with Staff recommendations that no additional parking will be permitted along the rear lane behind 43 Avenue. CARRIED. Administration will forward a letter informing the concerned resident.

Engineering and Development Project:

Sewer Project Phase II – Trunk Extension:

A list of qualified bidders has been established. The town had eight interested contractors express interest in the pre-qualification process. Seven of the contractors were successful in meeting the pre-qualifying standards. Tender packages have gone out with a closing date of April 22, 2010.

Homestead Subdivision Phase I:

An initial review of the proposed subdivision was conducted and recommendations and modification are being sent back to the developer. No date for commencement of the development was indicated.

Surerus Development:

I met with Ken Shearer and he indicated that the company hopes to commence development of their land this year. We discussed the latest proposed route of the highway twinning.

Strata Developments Phases 7A & 7B:

This was an introductory meeting, as expected they have no immediate plans to start the final phases of this development. Like most developers they are waiting for economy to pick a little more. They are currently focusing their attention of some 300 acres they are developing in Fort Saskatchewan.

Riverside Point Condominium Water Serving project:



The engineer's have provided updated estimates for the project and I have directed that this project be put out to tender as the development indicated that they will be needing water servicing to their project in a couple of months. I have scheduled a meeting with the Developer on April 20th to discuss the serving costs and to work out a cost sharing agreement.

Community Integrated Sustainability Plan (CISP)

The Town has met all the requirements for the March 31, 2010 deadline by the Province regarding the CISP and the Federal Gas Tax fund (formerly New Deal for cities and

municipalities) We have a request from the business community to have Activation Analysis come and provide a presentation of the CISP to them at their next meeting.

Request for a Decision:

With the formal adoption of the CISP there is a component of the policy that champions the theme:

“Gibbons’ small-town atmosphere remains “rooted in family” even as the Town transforms into a self-sufficient, suburban community.”

This theme leads to the notion that the current Town Logo and Slogan *“Gibbons Living at its Best”* needs to be review and changed to reflect the new direct the town is heading. This simple and relatively inexpensive change that will help us begin our journey to the long term sustainability we are seeking. Therefore Administration brings forward the following resolution for your consideration:

Councillor Fraser moved the following resolution:

BE IT RESOLVED that the Council for the Town of Gibbons directs the Administration Staff for the Town to bring back to Council recommendations for changing the Town Logo design and slogan to reflect the theme of “A Community Rooted in Family” **FURTHER THAT** the Town staff shall make reasonable efforts to involve the citizens of the Town of Gibbons in the overall design **AND THAT** the Council for the Town of Gibbons shall have final approval of the new design **AND** upon approval by Council the new logo shall be included in all promotional materials and communications of the Town of Gibbons.
CARRIED.

10/067

General Information:

Fort McMurray Trade Show – April 30th, May 1st to 2nd

We need 4 Councillors to attend if possible. Please let us know as soon as possible.

Mayor Nimmo, Councillor Fraser, Parsons and Wyatt volunteered to participate in the Fort McMurray Trade Show.

Meeting with the CAO of Sturgeon County:

During our meeting we discussed the Sustainability Plan and how we as a Town see growth and future development. At the request of the Mayor the annexation plans for the town were also discussed not only in terms of the land involved but how these plans compliment the Sustainability Plans as well. I have a commitment from the CAO in Sturgeon County to have a future meeting on the presentation once he has had a chance to read the report. The renewal of the recreation grant for the County was reviewed and was already on the agenda for the next Council Meeting. It was a very positive meeting.

Highway 28A Twinning Project:

I reported last meeting that I met to the Deputy Minister of Transportation regarding this project and that he directed me to meet with Mr. Ian Baird who is the Acting Regional Director for our area. At the time of this report no meeting date has been set as he is not back to his office until April 12, 2010. I will continue to follow up and advise Council on this issue.

Long Term Parking on 50th Avenue:

I have received a request from a business owner on 50th Avenue requesting that a two hour parking limit be instituted on the avenue in front of their business. After examining the Avenue and review this with Public Works and the parking bylaw I am sending an amendment of the Traffic Bylaw to allow for designating parking hours in designated areas along 50th Avenue. Upon passage of the amendment to the bylaw I propose a two week grace period in which would provide warnings before we start to ticket and tow vehicles.

Alberta Capital Region CAO’s Meeting:

Highlight from the meeting:

Edmonton International Airport

Mr. Paul Garbiar, Vice President, Infrastructure & Technology gave a presentation on the expansion plans at the Edmonton International Airport.

MSI Grant Funding Threshold

There was discussion relating to the MSI threshold (although not a concern in Gibbons); concerns were expressed that the criteria that for each project total for MSI funded amounts must be at least 10% of the municipalities MSI capital funding allocation for the year of application.

It was suggested that municipal Mayors send letters of concern to the Minister of Municipal Affairs and request that the threshold vales of projects be reviewed and amended to allow for some lee-way in order in order for municipalities to meet their capital expenditure priorities.

10/068

Councillor Boutin moved that the Town of Gibbons send a letter of support to the Minister of Municipal Affairs. CARRIED.

Is this something Council would like to add its support to?

Assessment Services Contract Renewal:

The Town has signed the three year renewal contract for our Property Assessment for Municipal Tax Purposes. The new agreement calls for annual payments as follows:

Year 1	Annual payment of	\$23,500 or \$5,875.00 quarterly
Year 2	Annual payment of	\$24,440 or \$6,110.00 quarterly
Year 3	Annual payment of	\$25,418 or \$6,354.00 quarterly

This does represent an increase in fee over the last contract however the increases are deemed appropriate given the real growth of the Town over the last contract renewal.

2. Public Works Report

- a) Water
Chlorine is good.
Reservoir is at 85%
- b) Sewer
Sewer lines are good no complaints.
- c) Roads.
Checking for Potholes and filling as required. There is a lot less this year.
Back lanes are being graded as conditions permit.
Street sweeping has started.
- d) Parks
Equipment has been checked and being repaired as parts are ordered.
- e) Arena
Shut down is complete clean-up and repairs on going.
Concession is 90% complete.
- f) General.
Graffiti on teen center was removed this morning, it was racial in nature. Pictures will be turned in to the office.
Lift station construction is a little behind due to weather and water.
Lots of garbage after the wind we are keeping up.
What skate board equipment we have we are putting out.
Grass equipment is being worked on.
The Cemetery building is almost complete.

Councillor Fraser questioned the removal of the light standard located at the car wash. The pole was removed but the hole was not filled properly. Administration will bring it to the Pubic Work's attention and they will keep an eye on the situation.

The Mayor advised that there was electrical work done on 51 Street, and since then people have had interference on their radio at the stop signs at 51 Street and 50 Avenue. He requested that administration also check this out.

10/069

Councillor Fraser moved to accept the Staff Reports as presented. CARRIED.

COMMITTEE REPORTS

1. Seniors Easter Luncheon

Councillor Fraser and Mayor Nimmo attended the lunch put on by the seniors.

2. Roseridge Landfill

Councillor Parsons advised that the Roseridge Landfill has been very successful with their contracts and that they are building new cells. He suggested that if the students wanted to tour the facility that he was sure that it could be arranged.

3. CRB-GIS

Deputy Mayor Horner attended.

4. Economic Development Conference

Deputy Mayor Horner attended.

5. Citizens on Patrol

Deputy Mayor Horner attended where they discussed break ins and theft.

6. Gibbons Fire Department

Deputy Mayor Horner attended.

7. Capital Region Northeast Water Commission

Deputy Mayor Horner attended this meeting where they met with EPCOR.

8. Mayor's Breakfast in Redwater

Deputy Mayor Horner attended and advised that they had very good speakers.

9. Administrative Law II Course

Deputy Mayor Horner and Councillor Wyatt attended. Councillor Wyatt advised that it was very interesting.

10. Library

Councillor Boutin advised that the Library has a spot set up for teens, with new furniture designed for teens. She encouraged the students to check it out.

11. Houston, Texas Mission

Mayor Nimmo attended this Mission. There were presentations on incentives that worked in Texas to attract new businesses. They also met with several businesses. He explained that several issues are different than in Canada. For example, there is no personal tax although they have different taxes, WCB is not required and minimum wage is \$6.00/hour. They also discussed issues such as health care, mutual aide, utilities and weather.

12. Community Futures Tawatinaw

Mayor Nimmo attended the Loans Committee and Board Meeting. He advised that Western Diversification has committed to extend their existing funding for another year.

13. CRB

Mayor Nimmo attended.

14. Meeting with the Gibbons' Grade 6 Class

Mayor Nimmo and Henry Taylor, Town Manager attended the Grade 6 class to answer questions on Municipal Governance.



15. Meeting with Minister of Municipal Affairs

Mayor Nimmo attended this meeting where they discussed library funding, election periods and regional water.

There being no further business, Mayor Nimmo adjourned the meeting at 10:12 a.m.



Mayor



Manager