

MINUTES OF THE SIXTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, MARCH 24, 2010

Council Present: Deputy Mayor Horner, Councillors Boutin, Fraser and Smyth

Council Absent: Mayor Nimmo (on Town Business), Councillor Parsons and Wyatt

Staff Present: Henry Taylor, Town Manager and Chris Sutherland, Recording Secretary

As there was a quorum present, Deputy Mayor Horner called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

1. The Town Manager asked that Item 9.4 "Meeting of Councils – Proposed Meeting Dates" be deleted from the agenda as it is a meeting strictly for CAO's.
2. The Town Manager asked that "Gibbons School – Council Meeting" be added to the agenda as Item 9.4.

ADOPTION OF THE AGENDA

10/046 Councillor Smyth moved that the agenda be adopted as amended. CARRIED.

ADOPTION OF THE MINUTES

1. Regular Meeting – March 10, 2010

Councillor Boutin advised that Mayor Nimmo also attended the Capital Region Water Commission (Item #2 Committee Reports) and Deputy Mayor Horner advised that the information received at this meeting was from 1985 not 1995.

10/047 Councillor Fraser moved that the minutes of the Regular Meeting held on March 10, 2010 be adopted as amended. CARRIED.

ACCOUNTS

1. Accounts

10/048 Deputy Mayor Horner moved that the total accounts payable in the amount of \$146,461.16 be ordered paid. CARRIED.

2. Monthly Statement – December 2009


10/049 Councillor Boutin moved to approved the monthly statement for December 2009 as presented. CARRIED.

NEW BUSINESS

1. Appointment of Returning Officer

10/050 Councillor Fraser moved to appoint Debbie Turner as the Town of Gibbons' Returning Officer for the upcoming municipal election. CARRIED.

2. Emergency Water Response Plan

 This item was presented to Council as information. This document was updated and approved by Council as a draft. It is now part of the Disaster Services Plan.

3. Jeff Johnson – Presentation/Roundtable – Showcase the area

It was the consensus of Council that this meeting was an excellent idea. This item will be brought back to Council at a later date for discussion of any concerns that Council may want brought forward.

4. Gibbons School – Council Meeting

Colleen Lowe, Gibbons School has requested that Council hold their April 28th meeting at the school for their Grade 6 class. As there are three members of Council absent, this item will be brought back to the next Council meeting for decision. April 15th or 22nd were suggested dates.

STAFF REPORTS

1. Town Manager's Report

Table Top Disaster Exercise:

The Fire Chief has requested the Town schedule a table top exercise this year. Could you come up with a couple of possible dates to help him out with scheduling this exercise, it will involve all of Council as well as the CAO and some staff members.

Council suggested that the table top exercise be held in the afternoon on the same date as the Council meeting to be held at Gibbons School.

Engineering Issues:

Lift Station

The construction of the Lift station project is actually ahead of schedule. Although we have not received a progress request for payment as of the date of this report, the Town Engineer reports the project is proceeding well.

Phase Two – Wastewater Truck Extension

Select Engineering Consultants advised that the project is expected to go to tender soon. The Town has proposed some minor changes to the Crossing Agreement for this project with the ACRWC. The new drawings for the crossing have been forwarded to the ACRWC as well.

Riverside Point Condominium Water Servicing

Select Engineering has revisited the costs for this project and I will be meeting with the Owner/Developers at their earliest convenience to work out a cost sharing formula. The changes in the existing service mains will not have an impact on servicing this project and are not expected to impact the West Gibbons servicing plans as these plans call for the 12 inch lines to be looped.

Final Grade Elevations Audit Procedures

The Town in conjunction with Select Engineering Consultants are looking to develop procedures to check final grade elevations of residential construction to ensure they comply with subdivision approvals. This will be brought forward to Council at a later date for approval.

Financial Reporting:

The Town Auditor is just finishing up the annual audit of the financial reporting for 2009. Government has extended the deadlines for this report to the end of June to allow municipalities additional time for all Tangible Capital Assets adjustments that are now required. I should be able to provide you verbally at the meeting a date when you can expect the report be sent to Council.

Other Issues:

Meeting with the CAO Sturgeon County

I have a meeting scheduled with the CAO of Sturgeon County to discuss a number of outstanding issues. Topics of discussion will include:

- The Annexation presentation presented to the County in December 2007
- The Town of Gibbons Integrated Community Sustainability Plan
- Renewal of the Recreation Cost Sharing Agreement for 2010

Are there any other issues that Council feels they would like me to bring forward at this time?

LGAA Convention

I had the opportunity to meeting with Deputy Minister for Transportation regarding the draft highway twinning. I will elaborate more on this in your "In Camera" session.

Municipal Affairs are moving forward with their plans to refurbish and reinstate the Corporate Review Process and have asked the CAO's to provide input into the timing and scope of the process.

The Integrated Community Sustainability Plan

The necessary documentation will be sent to Government this week. The deadline for submission of these documents is March 31, 2010.

2. Public Works Report

a) Water

Chlorine is good.

Reservoir is at 85%

Hydrant in front of Deputy Mayors Horner's place was repair.

b) Sewer

Sewer lines are good no complaints.

c) Roads .

Checking for Potholes and filling as required.

Back lanes are beginning to soften, pot holes forming we will keep an eye on them and repair major holes, but will not do any maintenance until they dry up.

d) Parks

Nothing until spring.

e) Arena

Shut down will be at the end of the week.

f) General.

Outdoor arena is closed.

Lift station construction is going well last Monday they were waiting for an alignment shot, last week they were slightly ahead of schedule. They should be through to manhole by Tuesday end of day.

Sweeper is almost ready to go, Cubex is coming this week to go over a few things.

We had fall protection training on Friday, and operation and maintenance of the Lift. 3 personnel from Bon Accord attended.

Councillor Fraser suggested that with the warm weather and the parks getting busier that Public Works staff should be inspecting the park structures for any deficiencies.

The Town Manager advised that we could expect Fire Bans much earlier this year.

10/051

Councillor Fraser moved to accept the Staff Reports as presented. CARRIED.

COMMITTEE REPORTS

1. Community Services Board

Councillor Smyth attended and advised that the board is gearing up for Senior's Week. Volunteer Appreciation banners have been purchased and Town of Gibbons' notebooks will be handed out to Community Groups to distribute to their volunteers. The Board has been accepted to host the 2012 CIB Symposium.

2. Sturgeon School Board Planning Session

Councillor Smyth attended this meeting.

3. Library Board

Councillor Boutin advised that the meeting was cancelled as they did not have a quorum present. She did report that they have done some cleaning and have started to set up an area for a Teen corner.

4. Sturgeon Foundation

Councillor Fraser attended and advised that they are progressing as normal. Northridge Place is not full but is all booked. They are still working on a few deficiencies, landscaping and the parking lot.

5. Alberta Senior Citizen Housing Association

Councillor Fraser attended and advised that Premier Stelmach, a few Ministers and a number of MLA's attended and Stelmach has made the commitment that he believes that people should be able to age in place, in the right place. If people want to be in their homes things will be available to them.

6. Wastewater Commission

Councillor Fraser advised that Mayor Nimmo attended on his behalf. On June 24th they will be having a BBQ for ACRWC employees, member municipal councils and technical staff, City of Edmonton and Alberta environment representatives to celebrate their 25th Anniversary. They will be advertising in municipal newspapers to help bring awareness of the Wastewater Commission and they will work with municipalities to help educate citizens on how they can help.

7. Dew Drop Inn – Irish Stew Dinner

Deputy Mayor Horner attended.

8. Capital Region Board

Deputy Mayor Horner attended.

9. Provincial MLA Hockey Game in Smoky Lake

Deputy Mayor Horner participated.

10. Subdivision Appeal Board – Redwater

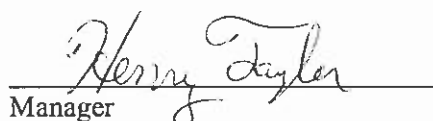
Deputy Mayor Horner attended.

10/052 Councillor Boutin moved that Council go in-camera to discuss a land issue.
CARRIED. Council went in camera at 7:28 p.m.

10/053 Councillor Smyth moved to revert to normal sitting. CARRIED. Council reverted to normal sitting at 7:48 p.m.

There being no further business, Deputy Mayor Horner adjourned the meeting at 7:49 p.m.


Mayor


Manager