

MINUTES OF THE FIFTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, MARCH 10, 2010

Council Present: Mayor Nimmo, Deputy Mayor Horner, Councillors Boutin, Fraser, Parsons, Smyth and Wyatt

Staff Present: Henry Taylor, Town Manager and Chris Sutherland, Recording Secretary

As there was a quorum present, Mayor Nimmo called the meeting to order at 7:00 p.m.

ADOPTION OF THE AGENDA

10/033 Councillor Wyatt moved that the agenda be adopted as presented. CARRIED.

ADOPTION OF THE MINUTES

1. Regular Meeting – February 24, 2010

Councillor Fraser moved that the recorded vote in Item 8.1 be removed from the minutes as it was not requested by council to be recorded.

10/034 Councillor Fraser moved that the minutes of the Regular Meeting held on February 24, 2010 be adopted as amended. CARRIED.

ACCOUNTS

1. Accounts

10/035 Mayor Nimmo moved that the total accounts payable in the amount of \$109,897.92 be ordered paid. CARRIED.

APPOINTMENTS

1. Retiring Community Services Members – Certificate Presentation

Mayor Nimmo presented Lore Grant with a “Certificate of Appreciation” for her dedication to the Community Services Board over the years. Donna Floden was not able to attend to receive her certificate. Both Lore and Donna have now retired from the board.

Lore Grant and her husband Ian left the meeting at 7:11 p.m.

OLD BUSINESS

1. Sustainability Plan

Citizens Advisory Committee Members present: Frank Stockall, Tim Panasiuk, Kelly Taylor, Teena Pasay, Dwayne Zembal, Jock Archer

AAGI: Don Grimble and Diane Conway

Mayor Nimmo thanked the volunteer members of the Citizens Advisory Committee for their time and contributions in the development of the Sustainability Plan. Henry Taylor, Town Manager advised council that all concerns and corrections have been looked after.

10/036 Deputy Mayor Horner moved to approve the Sustainability Plan as presented. CARRIED.

Don Grimble, Diane Conway and the members of the Citizens Advisory Committee left the meeting at 7: 22 p.m.

NEW BUSINESS

1. Refuse Collection Concern

Council Wyatt moved to concur with the Administrator’s reply to this concern. A letter will be sent explaining that although bi-weekly collection would work for some residents, there are a large number of families that would find this a burden and that the Town does monitor the volumes of recyclables collected and are pleased to report that although we are collecting this refuse on a bi-weekly basis, the total volumes are actually increasing. CARRIED.

10/037

2. AB Transportation – Cost Shared Funding

This item was received for information.

3. Policy GA44-10 – Expense Remuneration to Staff

10/038 Deputy Mayor Horner moved to approve Policy GA 44-10 – Expense Remuneration to Staff as presented. CARRIED.

4. Policy GA45-10 – Remuneration to Members of Boards Which are Arms of Council

10/039 Mayor Nimmo moved to approve Policy GA 45-10 Remuneration to Members of Boards Which are Arms of Council as presented. CARRIED.

5. Policy GA46-10 - The Maisie Metrunc Grade 12 Scholarship

10/040 Councillor Smyth moved to approve Policy GA46-10 - The Maisie Metrunc Grade 12 Scholarship as presented. CARRIED.

6. Policy PW28-10 – Handicapped Parking – Residential Areas

10/041 Deputy Mayor Horner moved to approve Policy PW28-10 – Handicapped Parking – Residential Areas with the correction of the minor typo in Item #3. CARRIED.

7. Jacqueline Biollo, AUMA Director – Road Trip

It was the consensus of Council to invite Ms. Biollo to a celebration.

8. See Virtual 360 – February Stats

This item was received for information.

9. Sturgeon County – Notice of Proposed Amending Bylaw 1203/09, 1204/09, 1206/09


10/042 Councillor Parsons moved to concur with staff recommendations that the Town of Gibbons has no concerns regarding the changes and proposed amendments. CARRIED.

STAFF REPORTS

1. Town Manager's Report

a) Riverside Point

A meeting was held between Garry Shenfield and Ken Wilson from Riverside Point, our Town Engineer and the Public Works Superintendent at their project site to discuss water servicing of the project of the development. The issue is that the current infrastructure in terms of water supply is not sufficient to service the proposed 33 unit condominium. Early estimates to upgrade the water service are \$105,000. The Developers indicated that this unexpected servicing cost cannot be managed by them.

 The Town has agreement to meet at a later date with Garry and Ken to see if some sort of cost sharing option can be reached between the developer and the Town. The Town's Engineer will review the original estimates and service option and report back to the Town Manager. A date for the future meeting with Riverside Point has not been scheduled as of the date of this report.

b) Utility Bylaw Review:

Town staff have now completed a review of the Town's Utility Bylaw. The review incorporated Council's direction to change the bulk water rates, there was also some clean up of the language and billing procedures and addressed some emerging operational issues. The Bylaw is expected to be brought forward to Council for the April 14th meeting after the appropriate advertising has been completed.

c) Gibbons Sustainability Plan

Staff received a briefing on the draft Sustainability Plan.



d) General Engineering

Bob Hanewich from Select Engineering met with the Town Manager and provided a detailed report on the Town's Water and Waste Water Infrastructure, as well as, he when over the engineering drawings for the Homestead Land Development.

e) Equipment Purchase:

The Town has recently acquired a two man hydraulic lift.

Back Ground and Rational:

The Town has a requirement to hang banners and perform a number of maintenance items which requires the use of a hydraulic lift. In the past the Town has had to rent this equipment at a cost of \$125/hr. This year the following permanent annual events are planned that would require the rental of a Hydraulic lift:

- Hanging of Banner and Flower Baskets on light standards
 - Volunteer Appreciation
 - Communities in Bloom (May)
 - Hanging Baskets
 - Boonstock
 - Communities in Bloom (July, August)
 - Christmas Decorations
- Changing lights in the Arena and Servicing Web Cameras

A fairly conservative estimate of rental costs to perform these activities is \$4,750.

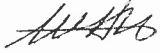
The Town does currently have an electric lift; the problem is that this unit can only hold one person (all of the banners require two persons to safely hang them), it's not motorize, so it has to be towed to each location and the unit cannot be used outside. Therefore, it makes it unsuitable for most Town requirements.

The new unit is motorized with a diesel engine and a two man platform. It has only 9300 operating hours on the unit with an expected remaining life of at least 9000 hrs (that's ten years of operational life).

The cost to the Town was \$15,000 (a new unit would be around \$125,000). The unit was on its way to auction when public works staff were alerted to its availability. An immediate decision was required to purchase the unit. Based on future needs of the Town and the apparent good deal; the unit was check over by a qualified mechanic and was deemed to be in excellent shape and could pass certification.

Because of time constraints there was not time to obtain Council's input therefore; I made an executive decision to purchase the unit.

Funding:

 Contingency funding in the proposed 2010 budget was **NOT** used. Funding of this purchase came mainly from the sand and gravel budget. The Town was successful in purchasing sand from Highway's at a very good price and with the mild winter our inventories are sufficient enough that we felt that we could reduce the projected expenditure and risk managing the remaining inventory, in addition we will not be required to budget for the rental of the lift from a third party. The funding can be further enhanced by the sale of the electric lift as the new unit can be used for the arena as well. There is also the possibility of lease revenue from Bon Accord as they often dovetail their needs for a hydraulic lift with our community.

General Administrative Items:

- The Town Auditor is now conducting the annual review of Town Operations and assets.
- The Prequalification documents for the Truck Extension have been received by the Town.
- We are starting the planning for the Towns annual clean up. The contracted has indicated that they are willing to work with us to try and reduce costs. Details will be forwarded to Council as they become available.
- LGAA is the week of March 16th to 19th and I will be out of the office.



2. Public Works' Report

a) Water

Chlorine is good.

Reservoir is at 80%

Hydrant in front of Councillor Horner's place was run over (not by Councillor Horner) we will repair it today

b) Sewer

Sewer lines are good no complaints.

We are starting to open catch basins.

c) Roads.

Checking for Potholes and filling as required.

d) Parks

Nothing until spring.

e) Arena

Cimco was in routine check.

f) General.

Outdoor arena is starting to melt. We will keep an eye on it.

Lift station construction is going well last Monday they were half way, we will see where they are at this morning's meeting.

Still quiet, getting the little jobs done.

10/043

Councillor Wyatt moved to accept the Staff Reports as presented. CARRIED.

COMMITTEE REPORTS

1. Lily Lake Joint Council Meeting

Deputy Mayor Horner, Councillors Boutin, Fraser, Parsons, Smyth and Wyatt all attended this meeting.

2. Capital Region Water Commission

Deputy Mayor Horner attended. They discussed the proposed sale of the water line within the city limits that Epcor wants to buy. The information he received when he got to the meeting was from 1995, so he requested that information be updated before they meet with Epcor.

3. Gibbons Fire Department

Deputy Mayor Horner attended and advised that everything is running smooth and they have a lot of training courses coming up.

4. Curling Club

Councillor Wyatt attended and advised that the club will be having a meeting with Debbie Turner, Eric Lowe and Henry Taylor in regards to some procedural issues. They also asked to be able to incorporate some of the graphics from the town logo into their new logo to be used on their letterhead and website. Henry Taylor advised that this has already been granted.

5. NLLS

Councillor Boutin attended. The financial statements were presented from last year and they came in under budget. Two new libraries have now joined, Chauvin and Kitscoty. Renovations are about one month behind.

6. Transportation

Councillor Fraser advised that he had a conversation with a resident in regards to a potential safety hazard when foggy at the intersection of Hwy 28A and Manning. This resident emailed the City of Edmonton and received a response from the Transportation department advising that an evaluation was planned for mid 2010.

7. Community Futures Tawatinaw

Mayor Nimmo attended. They are still struggling with whether Western Diversification will support Community Futures in the future. They have had about \$700,000 worth of loans. Even with the drop in economy they are teaching people to write business plans and they are



getting loans from the banks. They will be doing a presentation at the Business Association meeting. The Mayor will check on the date.


10/044 Councillor Fraser moved that Council go in-camera to discuss a land issue.
CARRIED. Council went in camera at 7:39 p.m.

10/045 Deputy Mayor Horner moved to revert to normal sitting. CARRIED. Council reverted to normal sitting at 8:02 p.m.

There being no further business, Mayor Nimmo adjourned the meeting at 8:02 p.m.



Mayor



Manager