

MINUTES OF THE SIXTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, SEPTEMBER 22, 2010

Council Present: Mayor Nimmo, Councillors Boutin, Parsons, and Wyatt

Council Absent: Deputy Mayor Horner, Councillors Fraser (Town Business) and Smyth

Staff Present: Henry Taylor, Town Manager and Chris Sutherland, Recording Secretary

As there was a quorum present, Mayor Nimmo called the meeting to order at 7:00p.m.

ADDITIONS TO THE AGENDA

Mayor Nimmo advised that Item 9.1 is redundant and removed it from the agenda. The Town Manager requested "Organizational Meeting" be added as Item 9.1

ADOPTION OF THE AGENDA

10/159 Councillor Parsons moved that the agenda be adopted as amended. CARRIED.

ADOPTION OF THE MINUTES

1. Public Hearing – September 8, 2010

10/160 Councillor Wyatt moved that the minutes of the Public Hearing held on September 8, 2010 be adopted as presented. CARRIED. Mayor Nimmo abstained from voting as he was not present for the Public Hearing.

2. Regular Meeting – September 8, 2010

10/161 Councillor Boutin moved that the minutes of the Regular Meeting held on September 8, 2010 be adopted as presented. CARRIED.

ACCOUNTS

1. Accounts

10/162 Mayor Nimmo moved that the total accounts payable in the amount of \$136,492.34 be ordered paid. CARRIED.

2. Monthly Statement – July 2010

10/163 Councillor Boutin moved to approve the monthly statements for July 2010 as presented. CARRIED.

3. Budget Review to Date

The Town Manager advised that we are on track and in good financial shape. The auditor will be out at the end of October to do the preliminary year-end adjustments and oversee the budget.

10/164 Councillor Parsons moved to accept the Budget Review as presented. CARRIED.

NEW BUSINESS

1. Organizational Meeting

October 5, 2010 - 7 p.m. was set for the Organizational Meeting.

2. CRB – Regional Transit Committee Recommendation

Mayor Nimmo feels that it is realistic for the committee to consider the Regional Transit Service Standards. Mr. Taylor advised that he called CRB to find out what financial commitment was required by the Town. He was told that there is only two ways you would be committed financially. One would be to agree to a financial partnership with another municipality on an approved project and the second is if the CRB deemed a project to be a regional benefit, but we would still have to agree to it.

10/165 Councillor Boutin moved to approve the Regional Transit Service Standards in principle only. CARRIED.

STAFF REPORTS

1. Town Manager's Report

Staffing Issues:

The selection process for the Economic Development, Planning and Sustainability Officer is now complete and we are please to inform Council that Lanny Boutin is the successful candidate. She will start her employment with the Town on October 19th the day after the Municipal Elections so as not to interfere with her current position as a member of the current Council. I have had a preliminary meeting with her to outline some of the goals and detailed assignments she will have over the coming months. The remainder of the staff are looking forward to working with her and the wealth of knowledge and commitment she brings to our Administration. I have temporarily assigned some of her duties to other staff members in the short term.

Road Work:

The paving projects for 2010 are now complete and I wish to commend the Contractor for the expedients in completing the projects and their willingness to work around the Town's "Town Wide Garage Sale". Complaints and concerns from the Town residents were almost nonexistent.

Sewer Lift Station and Force Main Construction:

Work over at the Wastewater Processing Facility is going well, the only unknown factor at that end of the project is the condition of the metal line which the Town needs to connect to in order to complete that portion of the job. If after the line is exposed and depending on its condition the metal line may need to be replaced and if that is required there will be a minor increase in the project costs, however, the Town is still within its overall project estimates.

The lift Station portion is still behind schedule but I spoke to the engineers and we are still targeting completion of this portion by the end of October. The biggest reasons for the delays are delivery time for some of the materials.

Land Compensation Board Hearing:

Most of my time over the last two weeks has been in preparation with our lawyers regarding an upcoming Land Compensation Board Hearing scheduled for September 17th. However as of the date of this report I have nothing to report on this issue.

Other Items:

I attended, with the Mayor, a meeting of the Sturgeon County Regional Partnership Mayor and CAO's group. At that meeting each Town was requested to take to their respective Councils the Terms of reference for ratification. The Group generally agreed on the following projects to explore opportunities for cooperation. They are:

- Regional Governance
- FCSS
- Public Works
- Recreation
- Development of a Recreational Master Plan
- Occupational Health and Safety
- Regional Emergency Service Plan



The preliminary planning has started with respect to the 2011 budget process. We started with a detail review of all programs and assessed the Town's position as compared to our estimate at the beginning of 2010. A summary of Revenues and Expenditure is provided to you at this meeting. Overall our expenditures and revenues are on target for this fiscal year.

With respect to the Municipal Election, this report was prepared prior to nomination day however the Returning Officer will post the results after the deadline. If an election is required an advanced poll is planned and the date and times and location will be announced if require.

On September 28th, a representative from Alberta Emergency Management will be conducting a review of our written Master Emergency Plan.

2. Public Works Report

a) Water

- Chlorine is at 1.05 mg/ltr average for two weeks. The minimum chlorine is 0.5 mg/ltr the high is 1.5 mg/ltr. This is at the reservoir. We also do grab samples at various locations through the Town 5 days a week and send in a Bacterial Test to the lab once a week from various spots around Town.

- Reservoir is at 86%
- The water is installed to the lift station.
- The Chlorine analyzer in the pump house is fixed.

b) Sewer

- Camtrac has camera River View, 51 Street from 48 Ave to 51 Ave and North side of Main Street from 47th to 51 Street.

- Industrial Park holding tanks are being pumped out once a week.
- Catch basins are still on the list to get done timing to be determined. We will touch the lanes first.

c) Roads

- Potholes are being filled as required and time permits.
- Line painting is complete. Deford has to complete the ones on the new asphalt by Hwy 28A and 53 Ave.
- Sidewalks are done.

d) Parks

- West entrance slopes were mowed the week of the 6th of Sept.
- Will be removing wooden structure at Poplar Park. This will happen when we get the Peterbilt back.(See under general)
- We will be putting some washed sand in some of the parks. When the Peterbilt gets back.

e) General

- Flowers baskets are down. Pots will be removed shortly, as time permits.
- Lift station construction is scheduled to be completed around end October.
- West entrance sign is complete. Except for the Topsoil and seeding in front of it, this will be done this month if weather permits. I don't want to go in there if it is to wet.
- The arena concession is opened, business is slow to start. Denise is training some new staff.
- The 40 foot sea container will be moved to the PW yard in the next few weeks, once the shelves are installed in the 20 foot one. This is still ongoing.
- Community Hall floor is being refinished this week.
- Arena is opened and running good.
- The speed limit sign on 51 Street heading south was left at 30 kmph because of the school bus stop on the corner of 51 St and Landing Trails Drive.
- The Scotch Pine trees are shedding their needles, Denise has asked about this and when the needles fall from the inside out this is a natural process, when they fall from the outside in the tree could be dying as there is no water getting to branch ends.
- We are starting our winterization process, Ice Cream Shack, Spray Park, Hydrants and RV dump will all be done in the next little while.

3. Sturgeon County – July Incident Report

This item was received as information.

4. Sturgeon County – August Incident Report

This item was received as information.

10/166

Councillor Wyatt moved to accept the Staff Reports as presented. CARRIED.

COMMITTEE REPORTS

1. Town Wide Garage Sale

Councillor Parsons, Wyatt, Boutin and Mayor Nimmo attended. Councillor Parsons felt it was the biggest ever. Mayor Nimmo helped out at the Fire Department BBQ and advised that they have never sold as much as this year. Councillor Boutin reported that they ran out of hotdogs and hamburgers by noon.

2. Roseridge Landfill Commission

Councillor Parsons attended and advised that they are about to sign a contract with St. Albert and this should bring in about \$350,000 a year. They will also be putting up the rates for those who do not have a permit.

3. Jurassic Forest – Grand Opening

Mayor Nimmo, Councillors Wyatt and Parsons attended. Councillor Wyatt was very impressed and feels that it is going to be good for the community. He reported that they have donated to the army and also donated scholarships. He feels they are really going to do good.

3. MFRS – 20th Anniversary

Councillor Wyatt attended with his grandsons. They had a great time.

4. NLLS

Councillor Boutin did not attend the board meeting but advised that they brought down the 2010 draft and they will be coming to the libraries with a 6.11 levy increase. This would be a .50¢ increase per capita. They have redone their Plan of Service and changed their mission statement to “Fostering Excellent Library Service in Northeast Alberta”. The building is now done and only came in a tiny bit over budget.

5. Library Meeting

Councillor Boutin attended and advised that they usually drop in circulation over the summer but seemed to stay steady this year with 1433 books in July and 1292 books in August.

6. NLLS – 20th Anniversary and Opening of the Building

Councillor Boutin attended and advised that all of the Ministers attended and it was a very nice evening.

7. NLLS Conference

Councillor Boutin attended this conference. Their theme this year was “Continuing to Evolve”. She attended the Customer Service and Board Chair Sessions.

8. Water Commission

Mayor Nimmo attended this meeting along with Deputy Mayor Horner.

9. Tawatinaw Community Futures

Mayor Nimmo attended the Regular Board Meeting, Loans Committee Meeting and met with Western Diversification. They passed along points of view on money lending. They had some differences of opinions, when is a loan a loan. He had a meeting with the Auditor and he had a lot of good things to say. We treat it as a hand up not a hand out.

10. CRB

Mayor Nimmo attended the CRB meeting. They dealt mainly with the Transit Service Standards, which was brought back to Council and also dealt with the Terms of Reference for different committees.

11. Sturgeon Regional Partnership

Mayor Nimmo and Henry Taylor attended this meeting where they dealt with the Terms of reference.

12. Group Home

Mayor Nimmo and Henry Taylor toured the Group home.

13. Wastewater Golf Tournament

Mayor Nimmo participated in this tournament.

14. Sturgeon County Breakfast

Mayor Nimmo attended the breakfast and Oil Sands presentation.

There being no further business, Mayor Nimmo adjourned the meeting at 7:29 p.m.



Mayor



Manager