



Town of Gibbons

Box 68, Gibbons, AB, T0A 1N0
 Phone (780) 923-3331 Fax (780) 923-3691

Gibbons - "Living at its Best"

APPLICATION FOR BUSINESS LICENCE

COMPANY / APPLICANT INFORMATION

IS THIS A HOME OCCUPATION? YES NO If yes please complete questionnaire on reverse APPLICATION FEE: \$25.00

NAME OF APPLICANT:

ADDRESS OF APPLICANT

TELEPHONE NO. OF APPLICANT: Home _____ cell _____

BUSINESS LEGAL NAME (Legal or registered name):

BUSINESS OPERATING NAME (Trade/operating Name):

BUSINESS CIVIC ADDRESS

BUSINESS MAILING ADDRESS: _____ PC: _____

BUSINESS TELEPHONE NO.: _____ FAX: _____

EMAIL: _____ WEB SITE _____

DESCRIPTION OF BUSINESS (10 WORDS OR LESS):

If this is an Automotive Business we will require a copy of your Provincial License.

OWNER IS RESIDENT OF GIBBONS? YES NO

Include my business in the Gibbons Business Directory ? YES NO

GIBBONS BUSINESS ONLY: Include my business in the Regional Business Directory YES NO

EMERGENCY CONTACT INFORMATION

NAME: _____ TELEPHONE NUMBER: _____

LICENSE FEE SCHEDULE – OFFICE USE ONLY

Commercial Licence Fees	From	<input type="checkbox"/> January 1 \$30.00	<input type="checkbox"/> April 1 \$22.50	These fees are pro-rated quarterly.
		<input type="checkbox"/> July 1 \$15.00	<input type="checkbox"/> October 1 \$7.50	
Non-Resident License Fees	From	<input type="checkbox"/> January 1 \$150.00	<input type="checkbox"/> April 1 \$112.50	
		<input type="checkbox"/> July 1 \$75.00	<input type="checkbox"/> October 1 \$37.50	
Accessory Home Occupation	From	<input type="checkbox"/> January 1 \$100.00	<input type="checkbox"/> April 1 \$75.00	
		<input type="checkbox"/> July 1 \$50.00	<input type="checkbox"/> October 1 \$25.00	

Transient Trader/Hawker \$50.00 per day \$75.00 per week

Seasonal \$75.00 Student: \$15.00 Transfer \$10.00

Reviewed: _____ Date: _____ Signature _____

Comments:

Conducive to Land Use Bylaw: YES NO

Circulation: _____ Date _____

1. Fully describe the operation of the business.
2. How will your business disperse of your product or service?
3. What is the proposed trading area
4. Outline your hours and days of operation.
5. How many vehicles will be required for your operation? Please provide the type and gross vehicle weight of each unit.
6. Please specify any type of flammable good that will be required for your business and how you intend to store them.
7. What type of equipment will be required for the operation of your business?
8. Will your business operation generate noise? If so how do you anticipate muffling it?
9. Will outside storage be required for your operation?
10. Other comments?
<p>IF THIS IS A HOME OCCUPATION THE FOLLOWING WILL APPLY:</p> <p>Once this application has been received, it will be reviewed by the Administrative Staff for comments or questions. You may be required to appear before Council.</p> <p>A condensed form of your application will be forwarded to approximately twenty of your surrounding neighbors for comment. Your name will be kept confidential, however, the address will appear on the form.</p> <p>A three month trial period is applicable for all applications and Council reserves the right to withdraw the business licence should problems occur.</p> <p>Should the Administrative Staff refuse your application, you have the right to appeal to Council.</p> <p>By application of your signature you have given the Town of Gibbons permission to undertake a Canadian Police identification Check, if required.</p> <p>The information on this form is being collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy (FOIP) Act. With exclusion of the Emergency Contact information section it is considered public information which will be routinely disclosed upon request by the public and may be posted on the Town of Gibbons website. If you have any questions about the collectin of this information please contact The Town of Gibbons at the above address.</p>
<p>_____</p> <p>Applicant Printed Name Applicant Signature Date</p>